




Employee Laptop Agreement

I understand the laptop is property of Veripark and is assigned to me and:

1. I will use the laptop appropriately for work/employment purposes.
2. I will care for the laptop assigned to me and not leave it unsupervised in unsecured locations.
3. I will be responsible for all damage or loss caused by neglect or abuse.
4. I will not loan the laptop to another individual.
5. I will report the loss, theft, or the need for repairs.
6. I will not disassemble any part of the laptop or attempt any repairs.
7. I will not deface or alter the serial number sticker on the laptop.
8. I agree to return the laptop, power cord assigned to me in working condition before my last working day with Veripark
9. I shall be liable to pay the damages cause to laptop due to my negligence or any physical damage.

Please sign and follow the Laptop Agreement.

The employee's signature below indicates that he or she has received a Laptop (with/without accessories) and understand the conditions mentioned above.

Laptop Make/Accessories	Laptop Serial Number	Employees Signature
Lenovo ThinkPad E16.	PF4XN7FN	
40 GB RAM		
500 GB SSD		
Charger with Cable		

Employee Name : Muhammad Abdullah

Date : 13th June 2025