

HELENA SARKODIE

21 Hawkestone st., Thorndon Wellington-New Zealand

Cell Phone: +64 (0) 210528056

Linkedin: <https://www.linkedin.com/in/helena-sarkodie>

Email: khelselina10@gmail.com

PERSONAL STATEMENT

I am an intellectually curious individual with a track record of achieving, and I have an excellent ability to make well thought-out decisions. I have strong interest in a position that will afford me the opportunity to do credible analysis and research that will create value for investors and economies on the African continent.

EDUCATION

Victoria University of Wellington (New Zealand) 2021-present
PhD in Finance

University of Stirling (Scotland, UK) 2018 – 2019
MSc. Investment Analysis (Distinction)

University of Cape Coast (Ghana) 2013 – 2017
Bachelor of Management Studies (First Class Honors)

Copenhagen Business Academy (Denmark) 2016 – 2017
Marketing Management (Exchange Programme)

PROFESSIONAL CERTIFICATES & QUALIFICATIONS

- SAP Certified Application Associate- SAP S/4HANA for Financial Accounting Associates (SAP S/4HANA 2020)
- SAP Certified Application Associate- SAP Activate Project Manager
- SAP Certified Application Associate- SAP Analytics Cloud
- SAP Certified Application Associate- Business Process Integration with SAP S/4HANA 2020
- IBM- Data Science and Analytics Intro
- Trading and Financial Market Analysis Certificate – Amplify Trading Institute (London, UK)
- Chartered Institute of Bankers, Ghana (Executive Certificate in Banking Operations)

SELECTED AWARDS AND HONORS

- Wellington Doctoral Scholarship for PhD in Finance (Full Tuition/ Stipend monthly)
- Among the top three students in SAP Young Professional Programme (YPP) West Africa, 2020 cohort
- Karen Napier Scholarship for MSc Investment Analysis (Full Tuition / GBP 3,500 Stipend)
- CFA Institute Investment Research Challenge Award for an Outstanding Research for Representing the University of Stirling
- University of Cape Coast 50TH Annual Congregation Award for Outstanding Academic Performance
 - Best Graduating Female Student (UCC, College of Humanities and Legal Studies and School of Business)
 - Best Management Studies Student
- UCC Business School Dean's Award (Three-time Recipient)

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PROFESSIONAL WORK & TRAINING

OLAM Agri (Application Support Specialist)

April 2022- Oct 2022

- Assisted with any SAP-related issues and ensured the proper functioning of the SAP system
- Provided SAP and IT support training
- Supported with test planning and conducted UAT testing
- Partnered with external/internal teams to develop solutions to users' issues
- Delivered SAP solutions to meet business needs and objectives
- Provided service desk support

TGTS AFRICA/ ECG (SAP Consultant)

Jan 2022 – April 2022

SAP Intern at Electricity Company of Ghana (ECG) in SWITCH ERP implementation. Roles include:

- System testing for configured processes.
- Prepared End User Configuration Guides and User Manuals.
- Assisted in training of end users on various modules.
- Keeping abreast of the latest SAP offerings, updates, and developments.

SAP Young Professional Program (Consultant Trainee)

Sept. 2021- Dec. 2021

- System Training in SAP Analytics Cloud-
- System Training in Business Process Integration with SAP S/4HANA 2020
- Soft skills training in Empowerment 2.0- Open mindedness and Self-awareness
- Mindfulness in Action- Presentation and Communication skills development
- Internal Sales Overview training course- Branding, Sales approach and Value Proposition
- Training on design thinking- Problem solving and Team collaboration

Amazon, UK (Fulfilment Associate- ICQA Dept)

Sept. 2019 – Jan. 2020

Responsible for counting warehouse inventory and performing cycle-counting of the inventory to understand and correct any variance in the inventory. Clear out amnesty bins and maintain quality of the inventory in the warehouse.

Key Skills Gained: Team Work, Critical Thinking and Analysis, Effective Communication, Strategy Development, Quantitative Analysis, Political and Economic Factor Analysis

British Petroleum, UK (Part-time Sales Assistant)

Sept. 2018 – Aug. 2019

In this role, I was mainly involved in petroleum control and management, weekly dip analysis to determine petroleum shortage and economic order quantity level, and reconciliation of fuel and cash registers.

Key Skills Gained: Organizational skills, Eye for detail, Collaboration and Multi-tasker

REFERENCE

Available upon request.