

Rev. date & no.		Issue date	
Approved by:	Noted by:	Reviewed by:	Prepared by:
(TCS-PTT Manager)	(TCS-PTT Supervisor)	(TCS-PTT Staff)	(TCS-PTT Jr. Staff)

TRAINING ATTENDANCE AND COMPREHENSION PRACTICAL RESULTS

Date ~ Date Batch #

rair	

														(PROCE	SS) TRAINI	ING														
			TRAINING ATTENDANCE WRITTEN TEST RESULTS					PRA	CTICAL	TEST RES	ULTS			PRACTICAL																
No.	Employee	Employee Name	Sex	Dept./Section	Position	Day	Day	Day	Day	Day	Day	Day	100%			100%								TOTAL	TRAINING STATUS	ALLOCATED SPECIFIC	REMARKS			
	No.	Linployee Name	JCA	Бері./Зесіюн	Tosition	Date	Date	Date	Date	Date	Date	Date	1st 1	Take 2nd	Take	3rd Ta	ke	Exam Result	Process	average		(PASSED/ FAILED)	PROCESS	REMARKS						
																										100%				
		No. of	Absen	tees (Without Info)		0	0	0	0	0	0	0								I			-1							l.
		No. o	f Abse	ntees (With Info)		0	0	0	0	0	0	0													Ave	rage				
		No. of Res		/Pulled Out/Dismiss	ed	0	0	0	0	0	0	0																-		
			No.	of Present		0	0	0	0	0	0	0																		

Status Status 0 Present AN AW Absent (no info) D Dismissed (failed, w/ violation, behavior problem, etc.) Absent w/ info (SL, EL, etc.) PO Pull-out (incomplete training, undertime) Resigned

No. of Employee

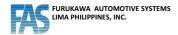
No. of Absentees (Without Info)

0 No. of Absentees (With Info)

No. of Resigned/Pulled Out/Dismissed

Actual Employee

RT-012-02 EFF:11/20/23



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(TCS-PTT Manager)	(TCS-PTT Supervisor)	(TCS-PTT Staff)	(TCS-PTT Jr. Staff)
A. C. Matanguihan	M. Asis		E. Barredo

17. Trainers - Name of trainees involved in the Training of a whole

15 3 ~ 10/27/2023 patch 578 16 Catarroja, Mary Glaire M. (PROCESS) TRAINING 11 TRAINING ATTENDANCE 8 ITTEN TEST RESULTS P 9 CAL TEST RESULTS 12 Day Day Day 100% 100% ALLOCATED SPECIFIC **Employee** Day Day Day Day Total No. Sex Position REMARKS **Employee Name** Dept./Section **PROCESS** No. Average 3 1st Take 2nd Take 3rd Take 2 4 5 6 Date Date Date Date Date Date Date Process Process Process Process Process average Completed 100% Р Р Р Р Р Р Р 64 71% 65 72% 90 23-10651 Alias, Diana O. HRMD/RTS (PTT) 100% | 100% | 100% | 100% | 100% 100% 100% 3rd Take Passed How to Fill-up? 1. No. - sequence based on the number of trainees. 2. Employee No. - designated ID no. of trainees 3. Employee Name. - names of each trainees, Last Name, First Name, Middle Initial 4. Sex. - Gender : Male/ Female 5. Dept./ Section - Assigned Department/ Section of the trainees 6. Position - Designated position of the trainee. No. of Absentees (Without Info) 0 0 0 0 0 0 0 100% 7. Training Attendance - Daily/ regular attendance of the trainee/ 14 Average No. of Absentees (With Info) 0 0 0 0 0 0 0 record of who was present. No. of Resigned/Pulled Out/Dismissed 0 0 0 0 0 0 0 8. Written Test Result - Results of the assessment that involves the No. of Present 1 1 trainees in answering questionnaires in writing. 9. Practical Test Result - Resuts of the assessment that involves the Status Status Total 0 No. of Employee performance of the trainees during actual/practical exam. Present No. of Absentees (Without Info) 10. Total Average - Combined result of written and practical ΔN No. of Absentees (With Info) Absent (no info) D Dismissed (failed, w/ violation, behavior problem, etc.) Ω assessment AW Absent w/ info (SL, EL, etc.) PO Pull-out (incomplete training, undertime) No. of Resigned/Pulled Out/Dismissed 11. Practical Training Status (Passed/Failed) - Final result of the Actual Employee Resigned trainee based on the given passing rate. 12. Allocated Specific Process - Assigned process of the trainees based on the process by each requester. 13. Remarks - Note for future references or special notice regarding the training conducted 14. Average - average of the scores on all the assessment 15. Date - Start Date to End Date of the actual training 16. Batch No. - Group no. of the trainees trained at the same start

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