



FURUKAWA AUTOMOTIVE SYSTEMS  
LIMA PHILIPPINES, INC.

## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Abu, Maryann C.

Date :

01/06/24-01/16/24

B584-1

01/12/24-01/18/24

B585-1

01/26/24-02/03/24

B588-1

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.			1	6	7			7	7			1	13						
2	The Trainer solicited questions and had the answers.			1	6	7			11	3			1	13						
3	Sensed when explanations were not clear.				8	6		1	3	6	4			1	13					
4	The content was organized and easy to follow.			1	8	5			10	4			1	13						
5	Have patience			4	8	2		1	6	7			3	11						
6	The Trainer offered a variety of materials to instruct.			2	6	6			6	8			1	13						
7	Offered alternative explanations to complex material.			1	7	6			9	5			14							
8	Explanations were clear and concise.			1	6	7			9	5			14							
9	Prepared and ready to instruct.			1	6	7			6	8			14							
10	Trainer/s communicate well.			1	7	6			6	8			14							
11	The training objectives were met.			1	6	7			9	5			1	13						
12	Able to start and resume the training on time.				7	7			7	7			1	13						
13	Enough time was devoted to each module.				7	7			8	6			1	13						
14	Enough time was given for feedback from the participants.			1	6	7			8	6			1	13						
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)				5	6	3		1	13			14							
TOTAL		1260				1280				1388				0						
PERCENTAGE		90.00%				91.43%				99.14%				-						

SCORING	
NEVER	1
	2
SOMETIMES	3
	4
ALWAYS	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

Average 95%

### FORMULA:

$$\textcircled{1} \quad (\text{no. of votes * scoring})$$

$$\textcircled{2} \quad (\text{summation of all items + total no. of trainees}) * 25$$

$$(\text{total no. trainees * total no. of items}) * 5 + (\text{total no. of trainees} * 25)$$



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Trainer : Abu, Maryann C.	Date :	01/05/24 SB1016					01/10/24 SB1017					01/11/24-01/12/24 SB1018					01/13/24-01/15/24 SB1020					01/18/24 SB1022					01/19/24 SB1023					01/25/24 SB1027					01/27/24 SB1029				
Title of Training: Final Practice Training		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1 The Trainer was knowledgeable about the topics.						1					1				3						1					1					1					1					1
2 The Trainer solicited questions and had the answers.						1					1				3						1					1					1					1					1
3 Sensed when explanations were not clear.						1					1				3						1					1					3					1					1
4 The content was organized and easy to follow.						1					1				3						1					1					1					1					1
5 Have patience						1					1				3						1					1					3					1					1
6 The Trainer offered a variety of materials to instruct.						1					1				3						1					1					4					1					1
7 Offered alternative explanations to complex material.						1					1				3						1					1					1					1					1
8 Explanations were clear and concise.						1					1				3						1					1					1					1					1
9 Prepared and ready to instruct.						1					1				3						1					1					1					1					1
10 Trainer/s communicate well.						1					1				3						1					1					1					1					1
11 The training objectives were met.						1					1				3						1					1					2					1					1
12 Able to start and resume the training on time.						1					1				3						1					1					4					1					1
13 Enough time was devoted to each module.						1					1				3						1					1					2					1					1
14 Enough time was given for feedback from the participants.						1					1				3						1					1					3					1					1
15 In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)						1					1				3						1					1					1					1					1
TOTAL		100				100				300				100				84				664				100				99											
PERCENTAGE		100.00%				100.00%				100.00%				100.00%				84.00%				94.86%				100.00%				99.00%											

#### ANALYSIS/RECOMMENDATION:

Explained each topic well and have enough materials to instruct.

She's good in teaching but its hard to ask her questions because she's a bit strict and its scary for her trainees

Avoid frowning to trainees . Must used proper name when calling gay employee, do not call them "beki" or "bakla".

A bit rude to new employee. Be patient to NE.

There are things that should be change about her attitude towards NE.

#### TRAINING (ACTION PLAN & ACTIVITIES)

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.





## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Barredo, Edrilyn P.

Date :

01/16/24-01/24/24  
B586-1

01/22/24-01/24/24  
B587-1,SB1024

01/24/24  
SB1025

01/26/24-02/01/24  
B588-1

01/31/24-02/01/24  
B587-1,SB1030

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.				1					19					1				2	
2	The Trainer solicited questions and had the answers.			1						19					1			1	1	
3	Sensed when explanations were not clear.			1						19		1				1	1	1		2
4	The content was organized and easy to follow.			1						19		1			1		1	1		3
5	Have patience				1					19					1		1	1		3
6	The Trainer offered a variety of materials to instruct.				1					19					1		1	1		3
7	Offered alternative explanations to complex material.				1					19					1		1	1		3
8	Explanations were clear and concise.				1					19					1			2		3
9	Prepared and ready to instruct.			1						19					1			2		3
10	Trainer/s communicate well.			1						19					1			2		3
11	The training objectives were met.				1					19					1		1	1		3
12	Able to start and resume the training on time.				1					19					1		1	1		3
13	Enough time was devoted to each module.				1				1	18					1		1	1		3
14	Enough time was given for feedback from the participants.				1				1	18					1			2		3
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)				1				1	18					1			2		3
<b>TOTAL</b>		94				1897				95				191				296		
<b>PERCENTAGE</b>		94.00%				99.84%				95.00%				95.50%				98.67%		

SCORING	
NEVER	1
	2
SOMETIMES	3
ALWAYS	4
	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

### FORMULA:

$$\begin{aligned} \textcircled{1} & \quad (\text{no. of votes * scoring}) \\ \textcircled{2} & \quad \frac{(\text{summation of all items + total no. of trainees}) * 25}{(\text{total no. trainees * total no. of items}) * 5 + (\text{total no. of trainees * 25})} \end{aligned}$$

Average 97%

#### ANALYSIS/RECOMMENDATION:

The trainer is kind, approachable and knowledgeable about the topics.

For the improvement to the training, expansion of training room because employee can't hear the topic from the monitor/TV.

#### TRAINING (ACTION PLAN & ACTIVITIES)

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Borja, Jenalyn Y.

Date :

01/06/24-01/12/24  
B584-1

01/12/24-01/18/24  
B585-1

01/19/24  
SB1023

01/22/24-01/24/24  
B587-1

01/26/24-02/03/24  
B588-1

01/27/24-02/02/24  
SB1029

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	
1	The Trainer was knowledgeable about the topics.				14			2	11				2	5				7	11				17			3
2	The Trainer solicited questions and had the answers.				14			1	12				3	4				5	13				2	15		3
3	Sensed when explanations were not clear.				14			1	12		1	2		4			1	6	11			1	16		3	
4	The content was organized and easy to follow.				14			2	11				2	5				6	12				1	16		3
5	Have patience				14			1	12				1	6				4	14				17			3
6	The Trainer offered a variety of materials to instruct.				14			2	11				2	5				4	14				17			3
7	Offered alternative explanations to complex material.				14			2	11				2	5				4	14				17			3
8	Explanations were clear and concise.				14			2	11				1	6				5	13				1	16		3
9	Prepared and ready to instruct.				14				13				3	4				5	13				1	16		3
10	Trainer/s communicate well.				14			1	12				1	6				4	14				17			3
11	The training objectives were met.				14			2	11				3	4				3	15				17			3
12	Able to start and resume the training on time.				14			1	12				3	4				3	15				1	16		3
13	Enough time was devoted to each module.				14			2	11				3	4				4	14				1	16		3
14	Enough time was given for feedback from the participants.				14			2	11			1	1	5				5	13				1	16		3
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)					14			13				7				4	14				17			3	
TOTAL		1.400				1279				664				1729				1691				300				
PERCENTAGE		100.00%				98.38%				94.86%				96.06%				99.47%				100.00%				

SCORING	
NEVER	1
	2
SOMETIMES	3
ALWAYS	4
	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

Average 98%

### FORMULA:

$$\begin{aligned} \textcircled{1} & ( \text{no. of votes * scoring} ) \\ \textcircled{2} & ( \text{summation of all items + total no. of trainees} * 25 ) \\ & ( \text{total no. trainees * total no. of items} ) * 5 + ( \text{total no. of trainees} * 25 ) \end{aligned}$$

**ANALYSIS/RECOMMENDATION:**

Always smiling at the trainees. She feels so grateful to teach NE and generous in sharing knowledge about every process.

She have patience most especially for those trainee who cannot easily understand the process.

Approachable and friendly.

Just improve the quality of her voice and make it louder.

For the training improvement, proper formation of trainees during discussion in lay out process for the visibility of the assy board.

**TRAINING (ACTION PLAN & ACTIVITIES)**

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Catarroja Mary Glaire M.

Date :

01/05/24-01/06/24

SB1016

01/16/24-01/19/24

B586-1

01/26/24-01/29/24

B588-1

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.				4					22					8					
2	The Trainer solicited questions and had the answers.				4				1	21					8					
3	Sensed when explanations were not clear.				4				1	21					8					
4	The content was organized and easy to follow.				4				1	21					8					
5	Have patience				4					22					8					
6	The Trainer offered a variety of materials to instruct.				4				1	21					8					
7	Offered alternative explanations to complex material.				4					22					8					
8	Explanations were clear and concise.				4				1	21					8					
9	Prepared and ready to instruct.				4					22					8					
10	Trainer/s communicate well.				4					22					8					
11	The training objectives were met.				4				1	21					8					
12	Able to start and resume the training on time.				4				1	21					8					
13	Enough time was devoted to each module.				4				1	21					8					
14	Enough time was given for feedback from the participants.				4				1	21					8					
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)				4				1	21				1	7					
<b>TOTAL</b>		400				2190				799				0						
<b>PERCENTAGE</b>		100.00%				99.55%				99.88%				-						

SCORING	
NEVER	1
	2
SOMETIMES	3
	4
ALWAYS	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

<b>Average</b>	<b>100%</b>
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### FORMULA:

$$\textcircled{1} \quad (\text{no. of votes * scoring})$$

$$\textcircled{2} \quad (\text{summation of all items + total no. of trainees}) * 25$$

$$(\text{total no. trainees * total no. of items}) * 5 + (\text{total no. of trainees * 25})$$

#### ANALYSIS/RECOMMENDATION:

The trainer have patience, jolly and always smile to trainees.

The clarity of her voice is very good and she is very considerate to trainees.

#### TRAINING (ACTION PLAN & ACTIVITIES)

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



FURUKAWA AUTOMOTIVE SYSTEMS  
LIMA PHILIPPINES, INC.

## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Copertino, Blessjoy P.

Date :

01/10/24-01/11/24  
SB1017

01/16/24-01/22/24  
B586-1

01/19/24-01/22/24  
SB1023

01/22/24-01/25/24  
B587-1

01/26/24-01/31/24  
B588-1,SB1028

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.			1					2	18				6	7				1	17				3	28
2	The Trainer solicited questions and had the answers.			1					3	17				7	6				18					4	27
3	Sensed when explanations were not clear.	1							3	17				7	6				1	17	1	3		3	24
4	The content was organized and easy to follow.			1					3	17				6	7				18					4	27
5	Have patience			1					1	19				6	7				1	17				2	29
6	The Trainer offered a variety of materials to instruct.			1					1	19				7	6				18					3	28
7	Offered alternative explanations to complex material.			1					3	17				8	5				18					4	27
8	Explanations were clear and concise.			1					3	17				6	7				18					3	28
9	Prepared and ready to instruct.			1					1	19				5	8				18					3	28
10	Trainer/s communicate well.			1					1	19				7	6				18					3	28
11	The training objectives were met.			1					2	18				8	5				18					6	25
12	Able to start and resume the training on time.			1					3	17				6	7				1	17				4	27
13	Enough time was devoted to each module.			1					2	18				7	6				1	17				4	27
14	Enough time was given for feedback from the participants.			1					2	18				9	4				18					3	28
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)			1					2	18				1	12				18					31	
<b>TOTAL</b>		84				1968				1204				1795				3038							
<b>PERCENTAGE</b>		84.00%				98.40%				92.62%				99.72%				98.00%							

SCORING	
NEVER	1
	2
SOMETIMES	3
ALWAYS	4
	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

### FORMULA:

$$\textcircled{1} \quad (\text{no. of votes * scoring})$$

$$\textcircled{2} \quad \frac{(\text{summation of all items} + \text{total no. of trainees}) * 25}{(\text{total no. trainees} * \text{total no. of items}) * 5 + (\text{total no. of trainees} * 25)}$$

Average 95%

#### ANALYSIS/RECOMMENDATION:

The trainer is approachable, friendly and exert too much effort in explaining all the process.

Explanations were clear and concise.

#### TRAINING (ACTION PLAN & ACTIVITIES)

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Espino, Ren Angel E.	Date :	01/06/24-01/16/24					01/12/24-01/24/24					01/16/24-01/22/24					01/22/24-01/25/24					01/24/24					01/26/24-02/03/24					01/31/24				
		B584-1,B582					B585-1,SB1019					B586-1					B587-1					SB1025					B588-1					SB1030				
Title of Training: Final Practice Training		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5					
1 The Trainer was knowledgeable about the topics.						15			3	22			2	18			3	18			1						8				1					
2 The Trainer solicited questions and had the answers.						15			3	22			3	17			3	18			1						8				1					
3 Sensed when explanations were not clear.			2	13		1		4	20			3	17			5	16			1						8		1								
4 The content was organized and easy to follow.					15			4	21			4	16			3	18			1						8				1						
5 Have patience					15			4	21			1	19			3	18			1						8				1						
6 The Trainer offered a variety of materials to instruct.		1	14			4	21				1	19			3	18				1						8				1						
7 Offered alternative explanations to complex material.				15			3	22			4	16			4	17			1						8				1							
8 Explanations were clear and concise.				15			4	21			3	17			3	18			1						8				1							
9 Prepared and ready to instruct.				15			3	22			3	17			3	18			1						8				1							
10 Trainer/s communicate well.				15			4	21			1	19			3	18			1						8				1							
11 The training objectives were met.				15			4	21			2	18			3	18			1						8				1							
12 Able to start and resume the training on time.				15			4	21			2	18			3	18			1						8				1							
13 Enough time was devoted to each module.				15			4	21			3	17			3	18			1						8				1							
14 Enough time was given for feedback from the participants.				15			4	21			3	17			3	18			1						8				1							
15 In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)			2	13			2	23			20				3	18			1						8				1							
TOTAL		1495					2443					1965					2052					92					800					97				
PERCENTAGE		99.67%					97.72%					98.25%					97.71%					92.00%					100.00%					97.00%				

SCORING	
NEVER	1
	2
SOMETIMES	3
ALWAYS	4
	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

Average 97%

### FORMULA:

① (no. of votes \* scoring)

② 
$$\frac{(\text{sum} \text{ of all items} + \text{total no. of trainees}) * 25}{(\text{total no. of trainees} * \text{total no. of items}) * 5 + (\text{total no. of trainees} * 25)}$$

**ANALYSIS/RECOMMENDATION:**

Although she is a newbie, she can explain the topics well and can deal with new employees well.

She is friendly, approachable and have patience to all trainees.

She have positive vibes that makes the trainees feel comfortable.

**TRAINING (ACTION PLAN & ACTIVITIES)**

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks
/					

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



### TRAINER EVALUATION RESULTS

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Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	L.D. M. LAYGO	D.E. M. DOTADO

Trainer : Gonzales, Rose Ann I.	Date :	01/06/24-01/16/24 BS84-1	01/10/24-01/11/24 SB1017	01/12/24-01/24/24 BS85-1,SB1019	01/16/24-01/19/24 BS86-1	01/19/24 SB1023	01/22/24-01/24/24 BS87-1	01/24/24 SB1025	01/26/24-01/30/24 BS88-1,SB1028	01/31/24 SB1030
<b>Title of Training: Final Practice Training</b>										
1 The Trainer was knowledgeable about the topics.		1 13		2 3		9 21		5 18		1 10
2 The Trainer solicited questions and had the answers.		2 12		2 3		1 8 21		4 19		1 10
3 Sensed when explanations were not clear.		4 10	1	1 3 1	1 7 21	5 18	3 2	1 5	3 15	1 17
4 The content was organized and easy to follow.		1 13		3 2	1 7 22	6 17		1 10	6 12	
5 Have patience		1 13	1	1 3		7 23	4 19	2 9	1 17	
6 The Trainer offered a variety of materials to instruct.		1 13		2 3		8 22	4 19	1 10		18
7 Offered alternative explanations to complex material.		2 12		2 3		7 23	6 17	1 10	3 15	
8 Explanations were clear and concise.		1 13		2 3	1 7 22	6 17		1 10	2 16	
9 Prepared and ready to instruct.		2 12		2 3	1 8 21	4 19		1 10		1 3
10 Trainer/s communicate well.		1 13		1 4	1 8 21	3 20		1 10	1 17	
11 The training objectives were met.		1 13		2 3		8 22	6 17	1 10		18
12 Able to start and resume the training on time.		1 13		1 4		9 21	4 19	1 10	1 17	
13 Enough time was devoted to each module.		1 13	1	1 3		8 22	5 18	2 9		18
14 Enough time was given for feedback from the participants.		1 13		2 3		9 21	5 18	1 10	1 17	
15 In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)		1 13		5	3 27	3 20		11	1 17	
<b>TOTAL</b>		1379	469	2871	2230	1066	1780	393	2185	757
<b>PERCENTAGE</b>		98.50%	93.80%	95.70%	96.96%	96.91%	98.89%	98.25%	99.32%	94.63%

SCORING	
NEVER	1
	2
SOMETIMES	3
	4
ALWAYS	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need improvement	<80

**FORMULA:**

① (no. of votes \* scoring)

② (summation of all items + total no. of trainees) \* 25

(total no. trainees \* total no. of items) \* 5 + (total no. of trainees \* 25)

Average 97%

**ANALYSIS/RECOMMENDATION:**

The trainer is very kind, approachable and have respect to the trainee.

She have patience and answer the question of the trainee in a polite way.

Explanations were clear and concise.

**TRAINING (ACTION PLAN & ACTIVITIES)**

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	M. V. MARCUAP	LD. M. LAYGO	DE. M. DOTADO

Trainer : Lubigan, Beberly V.

Date :

01/19/24-01/22/24  
SB1023

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	
1	The Trainer was knowledgeable about the topics.			2	3	8															
2	The Trainer solicited questions and had the answers.					6	7														
3	Sensed when explanations were not clear.			2	4	7															
4	The content was organized and easy to follow.			2	6	5															
5	Have patience			2	4	7															
6	The Trainer offered a variety of materials to instruct.					6	7														
7	Offered alternative explanations to complex material.			1	7	5															
8	Explanations were clear and concise.			1	6	6															
9	Prepared and ready to instruct.					5	8														
10	Trainer/s communicate well.					7	6														
11	The training objectives were met.					8	5														
12	Able to start and resume the training on time.					7	6														
13	Enough time was devoted to each module.					8	5														
14	Enough time was given for feedback from the participants.					9	4														
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)					1	12														
TOTAL		1193				0				0				0							
PERCENTAGE		91.77%				-				-				-							

SCORING	
NEVER	1
	2
SOMETIMES	3
	4
ALWAYS	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

Average	92%
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### FORMULA:

- ① (no. of votes \* scoring)
- ② (summation of all items + total no. of trainees) \* 25  

$$\frac{(\text{total no. trainees} * \text{total no. of items}) * 5 + (\text{total no. of trainees} * 25)}{\text{total no. trainees}}$$

#### ANALYSIS/RECOMMENDATION:

The trainer is approachable, humble and interacts well with trainees.

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#### TRAINING (ACTION PLAN & ACTIVITIES)

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Parco, Airene S.

Date :

01/06/24-01/12/24

B584-1

01/22/24-01/27/24

B587-1,SB1024

01/26/24-02/03/24

B588-1,SB1028

01/31/24-02/01/24

B587,SB1030

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.			1	1	12			6	24				3				2	10	
2	The Trainer solicited questions and had the answers.			3	11			7	23				3				1	11		
3	Sensed when explanations were not clear.			4	10			10	20				3				5	7		
4	The content was organized and easy to follow.			4	10			7	23				3				2	10		
5	Have patience			1	1	12		6	24				3				1	11		
6	The Trainer offered a variety of materials to instruct.			1	13			5	25				3				2	10		
7	Offered alternative explanations to complex material.			2	12			5	25				3				2	10		
8	Explanations were clear and concise.			1	2	11		4	26				3				2	10		
9	Prepared and ready to instruct.			2	12			6	24				3				2	10		
10	Trainer/s communicate well.			1	2	11		5	25				3				4	8		
11	The training objectives were met.			1	2	11		4	26				3				4	8		
12	Able to start and resume the training on time.			1		13		6	24				3				5	7		
13	Enough time was devoted to each module.			3	11			7	23				3				5	7		
14	Enough time was given for feedback from the participants.			2	12			7	23				3				4	8		
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)			1	2	11		1	29				3				1	11		
<b>TOTAL</b>		1355				2914				300				1158						
<b>PERCENTAGE</b>		96.79%				97.13%				100.00%				96.50%						

SCORING	
NEVER	1
	2
SOMETIMES	3
	4
ALWAYS	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

Average	98%
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### FORMULA:

- ① (no. of votes \* scoring)
- ② (summation of all items + total no. of trainees) \* 25  
(total no. trainees \* total no. of items) \* 5 + (total no. of trainees \* 25)



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Trainer : Parco, Airene S.	Date :	01/12/24-01/13/24 SB1019					01/17/24 SB1021					01/18/24 SB1022					01/19/24-01/22/24 SB1023					01/25/24-01/26/24 SB1027					01/27/24-02/02/24 SB1029				
Title of Training: Final Practice Training		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.			1	9			2	4			1				1	5					1					1				
2	The Trainer solicited questions and had the answers.			2	8			3	3			1				2	4					1					1				
3	Sensed when explanations were not clear.			2	8			2	4			1				2	4					1					1				
4	The content was organized and easy to follow.			1	9			2	4			1				1	5					1					1				
5	Have patience			2	8			1	5			1				6						1					1				
6	The Trainer offered a variety of materials to instruct.			2	8			2	4			1				1	5					1					1				
7	Offered alternative explanations to complex material.			2	8			3	3			1				6						1					1				
8	Explanations were clear and concise.			1	9			1	5			1				6						1					1				
9	Prepared and ready to instruct.			2	8			1	5			1				1	5					1					1				
10	Trainer/s communicate well.			1	9			1	5			1				1	5					1					1				
11	The training objectives were met.			2	8			3	3			1				1	5					1					1				
12	Able to start and resume the training on time.			1	9			1	5			1				1	5					1					1				
13	Enough time was devoted to each module.			1	9			2	4			1				1	5					1					1				
14	Enough time was given for feedback from the participants.			1	9			2	4			1				1	5					1					1				
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)			1	9			6				1				6						1					1				
<b>TOTAL</b>		978					574					100					587					100					100				
<b>PERCENTAGE</b>		97.80%					95.67%					100.00%					97.83%					100.00%					100.00%				

**ANALYSIS/RECOMMENDATION:**

The trainer is kind, have patience & teach gently to NE.

Her explanations are easy to understand.

**TRAINING (ACTION PLAN & ACTIVITIES)**

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.





## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Rev. date & no.	- rev. 0	Issued date	02/19/24
Approved by:	Noted by:	Reviewed by:	Prepared by:
A. C. MATANGUIHAN	B. V. LUBIGAN	LD. M. LAYGO	DE. M. DOTADO

Trainer : Torres, Angeli M.

Date :

01/06/24-01/16/24  
B584-1

01/12/24-01/24/24  
B585-1,SB1019

01/16/24-01/24/24  
B586-1

01/17/24-01/24/24  
B585,B584

01/22/24-01/27/24  
B587-1,B586

01/26/24-01/31/24  
B588-1,SB1028

### Title of Training: Final Practice Training

	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	
1	The Trainer was knowledgeable about the topics.				14			15	30				1			1	5				7	22		1	3	21
2	The Trainer solicited questions and had the answers.			2	12			1	19	25			1			1	5				10	19			4	21
3	Sensed when explanations were not clear.		1	13		2	4	16	23				1			1	5				8	21		3	3	19
4	The content was organized and easy to follow.			14		2	18	25					1			1	5				8	21		2	5	18
5	Have patience			14		1	19	25					1			1	5				7	22			4	21
6	The Trainer offered a variety of materials to instruct.		1	13		2	13	30					1			1	5				6	23		1	2	22
7	Offered alternative explanations to complex material.		1	13			17	28					1			1	5				5	24		2	2	21
8	Explanations were clear and concise.			14		2	12	31					1			1	5				6	23		2	3	20
9	Prepared and ready to instruct.			14			17	28					1			1	5				6	23		5	20	
10	Trainer/s communicate well.			14		1	17	27					1			1	5				6	23		3	22	
11	The training objectives were met.			14		1	20	24					1			1	5				6	23		5	20	
12	Able to start and resume the training on time.			14			13	32					1			1	5				7	22			2	23
13	Enough time was devoted to each module.			14			19	26					1			1	5				7	22			5	20
14	Enough time was given for feedback from the participants.			14		2	14	29					1			1	5				8	21		2	3	20
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)			1	13		1	12	32				1			6				2	27			3	22	
	TOTAL				1394			4219					96			586					2801					2422
	PERCENTAGE				99.57%			93.76%					96.00%			97.67%					96.59%					96.88%

SCORING	
NEVER	1
	2
SOMETIMES	3
ALWAYS	4
	5

SCALE OF EVALUATION	
Outstanding	98~100
Above Average	90~97
Average	80~89
Need Improvement	<80

### FORMULA:

$$\begin{aligned} \textcircled{1} & \quad (\text{no. of votes * scoring}) \\ \textcircled{2} & \quad \frac{(\text{summation of all items + total no. of trainees}) * 25}{(\text{total no. trainees * total no. of items}) * 5 + (\text{total no. of trainees * 25})} \end{aligned}$$

Average 98%



## TRAINER EVALUATION RESULTS

Month: JANUARY Year: 2024

Trainer : Torres, Angeli M.	Date :	01/11/24 SB1018				01/13/24-01/15/24 SB1020					01/31/24 SB1030										
Title of Training: Final Practice Training		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
1	The Trainer was knowledgeable about the topics.					2					3					1					
2	The Trainer solicited questions and had the answers.				1	1					3					1					
3	Sensed when explanations were not clear.					2					3					1					
4	The content was organized and easy to follow.					2					3					1					
5	Have patience					2					3					1					
6	The Trainer offered a variety of materials to instruct.					2					3					1					
7	Offered alternative explanations to complex material.					2					3					1					
8	Explanations were clear and concise.					2					3					1					
9	Prepared and ready to instruct.					2					3					1					
10	Trainer/s communicate well.					2					3					1					
11	The training objectives were met.					2					3					1					
12	Able to start and resume the training on time.					2					3					1					
13	Enough time was devoted to each module.					2					3					1					
14	Enough time was given for feedback from the participants.					2					3					1					
15	In a scale of 1-5, what will you give to your trainer about his/her overall attitude? Explain why. (1=worst, 5=best)					2					3					1					
		TOTAL				199				300				100				0			
		PERCENTAGE				99.50%				100.00%				100.00%				-			

#### ANALYSIS/RECOMMENDATION:

The trainer is strict in a nice way and she know how to handle different attitude of employees.

She's teaching a little bit fast that's why NE can't easily follow the instruction.

#### TRAINING (ACTION PLAN & ACTIVITIES)

No.	Items to Improve	Countermeasure	Due Date	Result	Remarks

\*Note: The above table for 'Action plan & activities' will be filled-out once the Scale of Evaluation falls on the 'Need Improvement' mark.

