
Academic Internship Coordinator

Auckland Institute of Studies

28A Linwood Avenue, Mount Albert, Auckland 1025

Subject: Internship Opportunity for Eric Jacob at GripOnz

Dear Sir/Madam,

I am pleased to offer an internship opportunity for Eric Jacob at **GripOnz** as an **Intern** at 25 College Hill, Freemans Bay, Auckland 1011. Below are the internship details:

Company Name & Address:

GripOnz Limited (NZBN-9429051898960)

Registered Address: 26A Ayr Street Parnell,
Auckland

Supervisor Detail:

Alexander Smith

Co-Director

Supervisor Phone: 0224301930

Email: alex@griponz.com

Internship Period:

- **Start Date:** ex. Monday, 19th January
- **End Date:** ex. Tuesday, 17th March 2026
- **Duration:** ex. 8 weeks (240 hours)
- **Working Hours:** 30 hours per week
- **Schedule:** Monday to Friday, 4:00 AM - 10:00 AM (6 hours per day)

Internship Details:

- **Student Name & Job Title:** Eric Jacobs, Finance Intern

Job Responsibilities:

- Financial Modelling & Forecasting of sales, new product and market potential
 - Assist in building detailed financial models to support product launch and market expansion.
 - Analyse revenue streams, cost structures, and profitability scenarios.
 - Prepare short-term and long-term financial forecasts aligned with business objectives.
- Budgeting & Cost Analysis
 - Support the development of budgets for new product initiatives and expansion projects.
 - Conduct variance analysis between actual and projected costs.
 - Identify cost-saving opportunities without compromising quality or growth.
- Market Expansion Financial Assessment

- Perform financial feasibility studies for entry into the Australian market.
- Evaluate pricing strategies, regulatory costs, and competitive benchmarks.
- Prepare reports on potential ROI and risk factors for international expansion.
- Funding & Investor Relations Support
 - Assist in preparing pitch decks and financial summaries for potential investors.
 - Research funding options, including venture capital, private equity, and grants.
 - Support communication with stakeholders by providing accurate financial data and insights.

This internship will provide Eric Jacobs with hands-on experience in financial analysis. Our team is committed to offering guidance and mentorship to support his professional growth.

Please feel free to reach out if you require further details.

Best regards,



Alexander Smith
Co-Director, GripOnz Limited

