

LinkedIn Invitation Format:

****Subject (LinkedIn doesn't have a subject field, but this will be your first sentence in the message):****

Invitation to Speak at a Seminar/Event at NIT Durgapur

****Message:****

Dear Dr. [Name],

I hope this message finds you well. I'm [Your Name], a student from the Department of Computer Science at NIT Durgapur. We are organising a [seminar/hackathon/workshop] on [event topic] scheduled for [date(s)] and would be honoured to invite you as a keynote speaker/expert participant.

Your expertise in [specific field, e.g., machine learning, AI, etc.] would provide immense value to our students, and we would be thrilled to have you share your insights and experiences. We hope you will consider joining us for this exciting event.

Please let me know if you would be interested, and we can discuss further details at your convenience.

Thank you for considering our invitation!

Warm regards,
[Your Full Name]
[Your Position/Role]
NIT Durgapur

Email (Gmail) Invitation Format:

****Subject:****

Invitation to Speak at [Event Name] at NIT Durgapur

****Email Body:****

Dear Dr. [Name],

I hope this email finds you well. My name is [Your Name], and I am a [Your Role/Position] from the Department of Computer Science at NIT Durgapur. We are organizing a [seminar/hackathon/workshop] focused on [topic, e.g., Artificial Intelligence, Distributed Systems, etc.] and would be delighted to invite you to be a guest speaker.

The event is scheduled for [date(s)], and we would be honoured to have someone of your expertise and stature contribute to the program. Your work in [specific field, e.g., AI, Cryptography, etc.] is highly regarded, and we believe your participation would inspire and educate our students.

We can gladly provide more details and accommodate your schedule if you're interested. Kindly let us know your availability, and we will be happy to work out the specifics.

We are looking forward to hearing from you.

Warm regards,
[Your Full Name]
[Your Position/Role]
Department of Computer Science
NIT Durgapur
[Your Email Address]
[Your Contact Number]
