

JOB DESCRIPTION FOR SYSTEM OPERATOR

- 1. Ensuring BIOFIS System (purposely for PDRM) is working fine by troubleshooting and solving any related problems that the users are facing.
- 2. Follow up with users/clients after done resolving any issues that they experienced.
- 3. Learn on how to handle BIOFIS System configurations to ensure that every error log or system failure can be resolved.
- 4. Record, keep track and compile all logs and reports for both Corrective Maintenance (CM) and Preventive Maintenance (PM) for claim purposes.
- 5. Build and create a good relationship with other divisions within the company and clients/users.

Accepted & performed by:

Name: Amir Nuralman bin Mohd Zajd

Position: System Operator

PDRM

Date: 13th December 2023

Verified by:

Name: Mohd Asrul bin Othman

Position: Project Manager

Date: 13th December 2023

Acknowledged by:

Name: Dairwan bin Nordin

Position: HOD Program

Management Division

Date: 13th December 2023