

# Kiara Johnson

Greeley, CO | 970.815.8360 | [johns.kia35@gmail.com](mailto:johns.kia35@gmail.com) | [LinkedIn](#)

## CORE COMPETENCIES

- |                    |                      |                                     |
|--------------------|----------------------|-------------------------------------|
| · JavaScript       | · Python             | · Training                          |
| · Node and Express | · Figma and Inkscape | · Office and Administration         |
| · MongoDB          | · Trello             | · Customer Service                  |
| · React            | · Git & GitHub       | · Trilingual (English, French, ASL) |

## EDUCATION, CERTIFICATIONS AND TRAINING

Mongo Express React Node Stack Coding Bootcamp – ActivateWork/ Per Scholas February 2023

Computer Repair Training - August 2020

American FFA Degree - National FFA Organization - October 2020

## PROFESSIONAL EXPERIENCE

<b>Production Worker</b>	<b>D&amp;D Commodities LTD., Greeley, CO</b>	<b>(October 2022 – Present)</b>
--------------------------	--	---------------------------------

Worked on the production floor doing various tasks and worked on special projects in the office

- Updated the Safety Data Sheet Book and online system
- Helped with paperwork when needed
- Worked on the lines when needed

<b>Office Assistant</b>	<b>D&amp;D Commodities LTD., Greeley, CO</b>	<b>(June 2022 – October 2022)</b>
-------------------------	--	-----------------------------------

Worked with the other office workers to keep the office running smoothly with:

- Basic computer troubleshooting before calling the help desk
- Created and checked shipping paperwork
- Trained new office workers
- Answered multi-line phones and scaled trucks in and out as needed
- Liaison with the computer technicians working to ensure a smooth transition after a merger

<b>Technician</b>	<b>Behrtec, Greeley, CO</b>	<b>(September 2021 – June 2022 )</b>
-------------------	-----------------------------	--------------------------------------

Worked on the production floor doing various tasks

- Worked with my assigned small business clients to diagnose, troubleshoot and repair hardware and software issues
- Replaced and upgraded hardware and software as needed for clients
- Did regular maintenance on my clients' servers

<b>Production Worker</b>	<b>D&amp;D Commodities LTD., Greeley, CO</b>	<b>(October 2020 – September 2021)</b>
--------------------------	--	--

Worked on the production floor doing various tasks

- Served as line lead when needed and helped train new workers
- Quality control
- Did basic maintenance on the line machines so maintenance didn't need to come over more than necessary

<b>Intern</b>	<b>West Greeley Conservation District, Greeley, CO</b>	<b>(June 2017 - August 2017)</b>
---------------	--	----------------------------------

Worked with the West Greeley Conservation District doing various tasks

- Greeted and directed people to who they were looking for, filed paperwork, scanned and made copies and other general tasks

- At Houston Gardens I weeded, watered, mowed the grass and helped set up, ran, and cleaned up events for the community

**Wrangler**      **Boy Scouts of America Denver Area Council, Bennett, CO**      **(June 2016 - August 2016)**  
**Worked at Peaceful Valley Scout Ranch teaching the Scouts how to ride horses.**

- Helped treat the horses when they were sick or injured
- Taught the Scouts basic horse care, how to be safe around horses, and basic horseback riding

### **Community Involvement**

---

**Colorado Angels Pageant Board Member 2022 - Present**  
**Colorado Dance Collective Company Member 2022 - 2023**  
**Greeley West FFA Alumni Member 2019 - Present**