# Minutes - Project meeting 1 - 15-9-2015

**President:** Bas v/d Pol  
**Secretary:** Kibet Kipkemoi

**Project info:**

* All reports and presentations are in English
  + - Only have to hand in one report at the end
    - interim report can be handed in earlier to receive feedback which results in a better final report
* Agenda has to hand in on paper at the start of every meeting
  + - Roles of president and secretary switch every week
      * + President creates agenda
* Technology
  + - What is already on the market?
    - What is already exists but isn't applied (yet)?
    - What are the technologies that could be used in the future?
    - Which parties are involved, for example with lampposts.

**Extra info:**

* Berend-Jan is only at school when he gives lectures.
* Depending on the result of this project there will be a follow up project in the second quarter of this year

**To do:**

* Contact Cedel -> Remco de Vries (via Peter Kamphuis/google?)
  + - Meet & Greet
    - Is there already information/research on the subject at Cedel
    - What is expected of us?
* Create a planning
  + - Task assignment