

ALX AICE: Milestone #6 Worksheet

Simulation Recap

This week, your manager at Waga tasked you to complete your online professional toolkit and send in your portfolio website. This Milestone worksheet helps you collate all the activities you carried out in one place. Please follow the steps and instructions to complete the milestone successfully.

Tip: [Check out the rubric](#) before submitting your Milestone Worksheet.

Step 1: Your Cover Letter

Locate your cover letter PDF from your cover letter activity.

Then, paste the link to the pdf of your cover letter in the box below, and make sure anyone can view the link you are pasting.

General access



Anyone with the link ▾

Anyone on the internet with the link can view

Viewer ▾

Copy link

Done

Step 1: Your Cover Letter

cover letter

Step 2: Your Portfolio Website

Please paste the link to your portfolio website in the box below. At a minimum, your website must contain:

- Your contact information (Your name, a tagline briefly stating your professional identity)
- Your Bio
- Your Portfolio/Sample Work (**This can be your VacAI presentation or video if you don't have any sample work for now**)

Step 2: Your Portfolio Website

<https://annek.framer.ai/>


Step 3: Mapped Network

Please paste the link to your updated [AiCE Target Industry Workbook](#)

Make sure you have mapped at least 7 of your contacts in the **Mapping My Network** tab.

	Name	Surname	Who Are They to Me?	Category of the connection?	Level of Connection?	How Can They Help Me?	What is the Best Way to Contact Them?	Will I reach out to them this week?
Example	Alex	Bernard	Old friend from college	Fellow Alumni	Middle Circle	Recommend 5 organizations I can apply to in the cybersecurity space	Email and/or Facebook	Yes
1								
2								
3								
4								
5								
6								
7								

Step 3: Mapped Network

 Copy of AiCE Target Industry Workbook

Step 4: Skills Map Update

Please paste the link to your updated [skills map](#), and make sure you have updated your ratings in the row End of AICE sections ONLY [columns C and G].

	Before AICE	End of AICE	After 3 Months		Before AICE Pt 1	End of AICE	After 3 Months
LEADING SELF	Rating			MANAGING COMPLEX TASKS	Rating		
Core Values				Project Scoping			
Self-awareness [Personal Mission Statement]				Project Structuring			
Self-regulation [Emotional Intelligence]				Project Planning			
Self-improvement [Growth Mindset]				Project Coordination			
Self-improvement [Healthy Habits Formation]				Project Execution			

Step 4: Skills Map Update

 Copy of AICE Skills Tracker

Step 5: AI Toolkit

To access your AI Toolkit, Go to your personal ALX AICE Google Drive, then locate your updated [AI Toolkit Spreadsheet](#).

Click "**Share**" (under the 3 dots) and adjust the settings so that it looks like this:

General access



Anyone with the link ▾

Anyone on the internet with the link can view

Viewer ▾

 Copy link

Done

Then, copy the link and paste it in the box below;

Step 5: Your AI Toolkit

 Copy of AICE AI ToolKit

If you need more help with this, Google for video instructions on sharing files in Google Drive, or ask a peer.

Step 6: Reflection on the use of AI

Take a moment to reflect on how you used AI this week, you are to write a short paragraph answering the following reflection questions:

Reflection on the use of AI

1. *What are 3 ways you plan to use professionally moving forward?*
2. *Which AI tools will you plan to continue using after this course?*
3. *Consider the implications of AI on employment and the workforce. How might AI shape job roles and industries in the coming years?*
4. *Imagine a future where AI is even more advanced and integrated into society. What potential opportunities and concerns do you envision?*
5. *What have you been most excited about when it comes to AI in this course?*
6. *What is one thing you wish this course addressed or included with regard to AI?*

Step 6: Write Your Reflection Response Here

Three ways to use AI professionally moving forward:

- *Data Analysis and Insights: Utilizing AI algorithms to analyze large datasets for actionable insights, whether it's market trends, customer behavior, or operational efficiencies.*
- *Automation of Repetitive Tasks: Integrating AI-driven automation into workflows to streamline processes and free up time for more strategic endeavors.*
- *Personalization and Customer Experience Enhancement: Leveraging AI to deliver personalized experiences for customers, whether through recommendation systems, chatbots for customer service, or predictive analytics for anticipating needs.*

AI tools to continue using after this course:

- *ChatGPT: Continuing to leverage natural language processing capabilities for text generation, summarization, and contextual understanding.*
- *RunwayML: Exploring its potential for creative applications such as image generation, style transfer, and interactive experiences.*

- *Grammarly: Utilizing its AI-powered writing assistance for enhancing clarity, correctness, and engagement in written communication.*

Implications of AI on employment and the workforce:

- *AI is likely to reshape job roles by automating repetitive tasks, leading to the creation of new roles focused on AI oversight, data management, and human-AI collaboration.*
- *Certain industries may experience disruption due to AI adoption, but there will also be opportunities for upskilling and reskilling to meet the demands of AI-driven environments.*
- *Collaboration between humans and AI is key, with AI augmenting human capabilities rather than outright replacing them.*

Future with advanced AI integration:

- *Opportunities: Enhanced healthcare through AI-powered diagnostics and personalized treatment plans, more efficient transportation systems through autonomous vehicles, and increased productivity across various industries through AI-driven automation.*
- *Concerns: Ethical implications surrounding AI decision-making, potential job displacement in certain sectors, and the need for robust regulations to ensure AI is deployed responsibly.*

Excitement about AI in this course:

- *The ability to witness firsthand the practical applications of AI across various domains, from creative projects to data analysis, has been exhilarating.*
- *Learning how AI can augment human creativity and problem-solving abilities, opening up new avenues for innovation and discovery.*

One thing I wish this course addressed or included with regard to AI:

- *While the course has provided a comprehensive overview of AI tools and techniques, I would have appreciated more focus on the ethical considerations and societal implications of AI deployment, as well as guidance on navigating the rapidly evolving AI landscape post-course completion*

