



NOVA PIONEER

SCHOOLS FOR INNOVATORS & LEADERS



REPUBLIC OF KENYA

MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY

**KENYA SECONDARY SCHOOL LEAVING
CERTIFICATE**

NOVA PIONEER BOYS HIGH SCHOOL, TATU

Admission/Serial No.20209047

**This is to CERTIFY THAT
EMMANUEL ODUOR OKOTH**

was enrolled at Nova Pioneer Boys' School on 13/01/2020 in Form 1 and left on 24/11/2023 after successfully completing Kenya Certificate of Secondary Education.

Date of Birth (In Admission's Register) 26/12/2006

Emmanuel was a hardworking student who did his best to pursue success in different fields. He interacted respectfully with his teachers and peers at all times. He was an active participant of the Science Technology Engineering and Mathematics (STEM)club, Presidential Awards and St. Johns Ambulance Club.

He was an Active member of the Christian Union.

Pupil's Signature: _____

Date of Issue: 18th October, 2024

Official Stamp:

Signature: _____

SCHOOL PRINCIPAL

This certificate is issued without any erasure or alteration whatsoever.



REPUBLIC OF KENYA

F | No. 416364

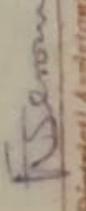
CERTIFICATE OF BIRTH

Birth in the _____		District in the _____		Rift Valley	Province
Entry No.	0810907549	Where Born	Tenwek Hospital	Name	Emmanuel Oduor Okoth
Date of Birth	26th Dec., 2006	Sex	Male	Name and Surname of Father	George Omunga Okoth
Name and Maiden Name of Mother	Rosaline Nasimiyu Wafula				
Name and Description of Informant	Sgd. Parent			Date of Registration	28-10-2009
Name of Registering Officer	J. O. Ambo ko				

E. G. Seroney

I,

Registrar for _____ District, hereby certify that this certificate is compiled from an entry/return in the Register of Births in the District
C.A. NO. 1051 BMT of 28-10-2009


District/Assistant Registrar

Given under the Seal of the Principal Civil Registrar on the 28th day of October 2009

This certificate is issued by Pursuance of the Births and Deaths Registration Act (Cap. 149) which provides that a certified copy of any entry in any register or return purporting to be sealed or stamped with the Seal of the Principal Registrar shall be received as evidence of the dates and facts therein contained without any other proof of such entry.

Note: A Certificate of Birth is not Proof of Kenyan Citizenship.

This result slip is not a certificate. The Kenya National Examinations Council reserves the right to correct the information given on result slips which will be confirmed by issue of certificates (See overleaf)



**THE KENYA NATIONAL EXAMINATIONS COUNCIL
EXAMINATION FOR THE KENYA CERTIFICATE OF SECONDARY
EDUCATION RESULT SLIP**



K.C.S.E.

11235125 NOVA PIONEER BOYS SCHOOL
11235125/090

11235125/090 #M1# 2023

SUBJECTS

- 101 ENGLISH
102 KISWAHLI
121 MATHEMATICS
231 BIOLOGY
232 PHYSICS
233 CHEMISTRY
311 HISTORY AND GOVERNMENT
565 BUSINESS STUDIES

GRADES

- B- (MINUS)
B- (MINUS)
B- (MINUS)
B (PLAIN)
C (PLAIN)
C+ (PLUS)
B+ (PLUS)
B (PLAIN)

SUBJECTS DOME *WEIGHT*

SUBJECTS RECORDED *WEIGHT*

MEAN GRADE B- (MINUS)

W.M. AGG = 59

DATE PRINTED : 24/01/15

K.C.S.E 6576655





Strathmore
UNIVERSITY

MEDICAL EMERGENCY AUTHORISATION FORM

Date 16/5/2025

Dear Parent/Legal Guardian/Applicant

RE: MEDICAL ATTENTION FOR (Name of student) OKOTH EMMANUEL O.
attending BSC, BBIT Course.

In the case of a medical emergency, the Management of the University would like to ensure the best possible medical attention for your daughter/son/ward/self while at Strathmore. Therefore the university has a fully equipped Out-Patient Clinic with a laboratory and pharmacy that serves both students and staff of Strathmore. Treatment for students is subsidized by the University, however a minimal visiting fee is charged for all students during visits.

The university requests you (including those with personal medical cover) to fill the details below.

I (Student) live in MADARAKA ESTATE (Name of town/estate).

In an emergency Please contact ROSELINE N. WAFULA Telephone

Number +254723922519 or

Please contact GEORGE OKOTH DMUGA

Telephone number +254723792731

Please sign below, in the space provided, to confirm that the above information is true.

I acknowledge responsibility for all charges in connection with the care and treatment rendered to my dependent/me during this period. I will undertake to pay all expenses incurred before discharge from the university clinic/hospital.

Name..... ROSELINE NASIMINU WAFULASigned...

..... Wafula Parent/legal Guardian/Next of Kin/Self

Date 16/5/2025

We assure you that the Management of the University will do everything possible to assist your daughter/son/ward/you in the case of an emergency according to the information you have provided.

Yours faithfully

**Paul Ochieng'
Dean of Students**

Please complete this form and submit it to Admissions Service with your first payment.

ADM-18-77-09/13



Strathmore
UNIVERSITY

STRATHMORE UNIVERSITY HONOUR CODE

Strathmore University has a Philosophy and Spirit which lends to its mission of providing all round quality education in an atmosphere of freedom and responsibility, advancing excellence in teaching, research and scholarship, fostering ethical and social development and service to the society, instilling a culture of lifelong learning, fostering high moral standards, and inspiring a culture of entrepreneurship.

To fulfil its mission, Strathmore University is committed to the values of excellence, freedom and responsibility, ethical practice, personalized attention to students, providing solutions at the immediate level of need, a commitment to a common purpose and working together to meet the needs of its clients, life-long learning and service to society.

As a member of Strathmore University I am committed to upholding the tenets of this honor code and acknowledge that they are essential for a safe and secure environment for students, faculty and staff.

ARTICLE I

Prudence, temperance, fortitude, justice, charity and humility shall be my guiding principles throughout my years as a student and Alumni of Strathmore University, to become the positive transformational change agent the society requires from me.

ARTICLE II

As a student and later graduate of Strathmore University I will strive to be a role model to my classmates, students, Alumni of the University and society at large, at all times, in and out of Campus.

ARTICLE III

1. I shall abide by the University Statutes, Regulations, Policies as well as Procedures and support the University in becoming an even better institution to positively impact the society.
2. I shall uphold the highest integrity standards and will not engage in any exam irregularity, and will adhere to integrity in all my assignments, thesis and dealings with others in the University, whether personal or common and commit myself to reject

3. plagiarism and quote truthfully any idea(s) making due reference to the originator(s) or author(s) of such.
4. I understand that the University's primary concern and responsibility is preserving the wellbeing of faculty, students and staff. The University may therefore at any instance in time require that I take a medical test including a mental health evaluation either internally or at an external facility approved by the University. Students with health support needs of disability support needs are encouraged to declare the same to the University as this will enable timely assistance for the student concerned by the University.
5. I shall abide by the University prohibition of the unlawful manufacture, dispensation, possession, use or distribution of any illegal drugs and the University further prohibits substance abuse and misuse of alcohol. Should the University, at any instance in time, suspect I am involved in any drug related or substance/alcohol abuse action or under the influence of drugs and/or alcohol, I shall allow the University to conduct testing for alcohol and other substances either internally within the University or externally at the sole discretion of the University. Successful completion of an appropriate rehabilitation program (including participation in aftercare), at the sole determination of the University, may be considered in determining eligibility for reinstatement of the student's status or re-admission/future admission or continued stay of the Student at the University.

ARTICLE IV

I understand that in their entirety all University Statutes, Regulations, Policies and Procedures are part of the honor code.

I, have read and understood the Honor Code and declare that I will abide by its provisions.

Signed: 

Admission Number: 188753

Surname: OKOTH

Other Names: EMMANUEL DDVOR

Date: 16/5/2025



Tuesday, May 13, 2025

Okoth, Emmanuel Oduor

Dear Emmanuel,

ADMISSION TO THE BACHELOR OF BUSINESS INFORMATION TECHNOLOGY (BBIT)

COURSE

Admission No: 188753

We are pleased to inform you of your admission to the **Bachelor of Business Information Technology (BBIT) evening** degree course at the School of Computing and Engineering Sciences (SCES), which commenced on **Wednesday 7 May 2025**.

(1) Enrollment Requirements

To confirm your admission you are required to submit the official KCSE results slip, school leaving certificate, national ID card, the signed admission letter, bank deposit slip, duly filled and signed medical, dress code and honour code forms, and one passport size photograph (recent) to **enroll@strathmore.edu** by **16 May 2025**.

The fee for the 1st semester is KES. 136,452.

Admission is valid and subject to paying a non-refundable minimum deposit of KES. 80,000 towards the course fees on or before 16 May 2025. Please note that early fee deposit payment is encouraged owing to the competitive nature of the course and the limited vacancies available.

The four-year course fee is **KES.1,634,788**. Full payment of the course fee upon registration will attract a discount on the tuition fee only as follows respectively (**4 years – 14%, 3 years – 13%, 2 years – 12% and 1 year – 8%**).

At the beginning of each semester, parents or sponsors are encouraged to make the bank deposits themselves and to pay the full fee for the semester. Fees paid through an instalment payment plan is subject to an instalment levy of 1% per month. The instalment form is available from the school and should be filled within the first week of each semester.

(2) Students' Financial Aid

The Strathmore University Financial Aid Office administers several financial aid schemes in supporting the University achieve its mission to provide all-round quality education to needy and deserving students. In addition, a student can apply for a HELB loan with this admission letter. For more information, contact financial aid office - **financialaid@strathmore.edu** or access the following link **Financial Aid - Strathmore University**.

Please feel free to email us at scesadministrativestaff@strathmore.edu if you have any questions or concerns about your admission.

(3) University Regulations

- 1) The normal duration of the course is four years (twelve trimesters). Students are charged matriculation fees for every academic year spent after four years.
- 2) The University reserves the right, at its sole discretion, to amend, modify, or discontinue any academic programme, course, or curriculum as required to comply with statutory or regulatory mandates, maintain accreditation, or improve the quality of academic instruction, pursuant to Section 20 of the Universities Act, 2012.
- 3) In the event of any amendments to the curriculum, the University endeavors to notify students of significant curriculum changes, no obligation is created to provide such advanced notice prior to the change. Students shall be bound by any amendments effective from the date determined by the University, irrespective of prior communication.
- 4) Students shall be required to comply with any revised academic requirements, including undertaking substitute or additional courses, to ensure conformity with the updated curriculum. The University shall, where applicable, offer academic guidance to facilitate compliance with the amended curriculum.
- 5) Curriculum modifications may necessitate changes to the graduation criteria. Students enrolled prior to the effective date of such changes shall be required to meet the updated requirements, subject to any transitional arrangements approved by the Academic Council in accordance with Section 23 of the Universities Act, 2012.
- 6) Any disputes or grievances arising from curriculum changes shall be addressed through the University's established appeal procedures. Any grievances arising from curriculum changes shall be limited to procedural aspects only. Substantive changes to academic programmes are final and not subject to appeal. Any procedural appeal must be lodged in writing within seven (7) days of notice of the change.
- 7) Strathmore University reserves the right to re-evaluate, defer (including placing a hold on), or rescind an admission decision under specific circumstances, including but not limited to: omissions of material academic information, failure to meet admission requirements or submit required documentation, non-compliance with deadlines established by the University, fraudulent activity, misrepresentation, falsification of academic records, plagiarism, or past or present conduct that contravenes Strathmore's Standards of Conduct for Students.

This offer of admission is conditional upon the fulfillment of all specified requirements. Strathmore University expressly reserves the right to enforce its policies and standards in connection with this admission decision.

- 8) You will be required to state the student's admission number when depositing money into any Strathmore University bank account. The bank requires the admission number to credit the student's account. Attached are our bankers' details.
- 9) Cash payments are not accepted at the University. Bankers' cheques are accepted. If you wish to pay through credit transfer, please contact our cash office to effect payment.
- 10) The fees stated may be subject to review and a suitable communication notice will be given should this occur.
- 11) University requires all students to dress in a manner befitting professional standards. Students who breach the dress standard will be required to drop out of the programme.
- 12) Strathmore University is a non-residential university. Students are expected to find their own accommodation. For accommodation requirements, we have a list of privately run hostels (see the attached list) or access through <https://strathmore.edu/student-life/>, which are approved by the University. If you wish to apply to any of them, write or telephone directly to the addresses given.
- 13) Information about the University, which you should be familiar with, is contained in the Student Handbook, which is available from the Course Administrator.
- 14) In line with the Data Protection Act, 2019 and Strathmore University's Data Privacy Policy, your personal information will be securely processed and stored for administrative purposes related to your enrolment. It will not be shared with third parties without your consent, except as required by law, and this includes all photography and videography taken during your four-year course that may be used as University Communications materials, with your consent or based on another applicable legal basis. The Privacy Policy is accessible on the Strathmore University website through <https://strathmore.edu/privacy-policy/>.

(4) International Students

16) An Administrative fee of KES. 2,800 per semester will be charged to international students. All International students studying in Kenya are required to get the Kenya pupil's pass (KPP) from the Immigration office, Kenya. For more details, kindly access <https://siso.strathmore.edu>.

The KPP is the international students' study visa, and the University will assist you to obtain one. For application, kindly send an email to studentpass@strathmore.edu.

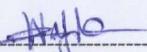
I OKOTH EMMANUEL ODUOR acknowledge and accept that I have read and understood the contents of this letter and I am agreeable to the conditions herein.

Sign: 

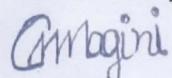
Course: BSC BUSINESS INFORMATION & TECHNOLOGY

Date: 16/5/2025

Parent's Name: ROSELINE NASIMIYU WAFULA

Sign: 

Yours faithfully,



Caroline M. Muraguri
Manager- Admissions & Registry
Office of the Registrar

Enclosures

- 1) Bankers' details
- 2) Medical emergency form
- 3) Dress code form
- 4) Honour code form
- 5) List of recommended hostels





Dear Applicant/Sponsor/Student

UNIVERSITY DRESS CODE

The dress code is applicable to all staff members and students and is part of our policy to provide and maintain high professional standards on the campus. The dress code is enforced from Monday to Saturday, even if casual attire is allowed on Saturday. **Jeans, T- shirts, tight or revealing clothes, mini-skirts, tumbo-cuts, capped sleeves and sleeveless tops/vests/shirts, casual wear like kangas, head scarves, sports shoes, slippers, shorts etc. studs/earrings and hair plaiting for men are not allowed.** Students are asked to dress with decency, modesty and smartness.

On Saturdays casual attire may be worn but in conformity with standards of decency and smartness. **Casual items for men that are not allowed on Saturdays are capped sleeves and sleeveless vests/shirts, flip-flops, slippers, shorts, tracksuits and studs/earrings. Casual items for women that are not allowed on Saturdays are tight jeans, tracksuits, sleeveless tops, shorts and slippers.** The penalties as stipulated in the Students Handbook will be applied to the students who dress inappropriately.

We would be grateful for your co-operation in adhering to these standards. Students are encouraged to obtain copies of the students hand book and familiarise themselves with its contents. Students will be deemed to have familiarized themselves with the handbook.

Yours faithfully,

Paul Ochieng'
Dean of Students

ADM-18-63-07/10

I agree to abide by the regulations of the University Dress Code.

Signed:

Name in full: O KOTH EMMANUEL ODUOR

Course: BSC BUSINESS INFORMATION & TECHNOLOGY

Date: 16/5/2025

Parent's Name: ROSELINE NASIMIYU WAFULA

Signed:

ADM-18-63-07/10