

AME 20216 – Lab I Spring 2019

Instructors

Paul Rumbach
prumbach@nd.edu
363 Fitzpatrick

John Ott
jott@nd.edu
B14 Fitzpatrick

Office hours: Tues. 11am–12pm & Thurs. 1–2pm in 363 Fitzpatrick

Graders

Aaron Pope, Hessert - apope2@nd.edu
Zareb Noel, Hessert - znoel@nd.edu
Sunho Moon - smoon6@nd.edu

TAs

Mon. 3:00 – 5:00 – Daniel Martin, McCourtney - dmarti25@nd.edu
Tues. 1:00 – 3:00 – Bradley Ellis, MRB - bellis4@nd.edu
Tues. 3:30 – 5:30 – Aaron Roeder, Hessert - aroeder1@nd.edu
Weds. 3:00 – 5:00 – Qiushi Zhang, Cushing - qzhang12@nd.edu
Thurs. 11:00 – 1:00 – Cody Cochran, Cushing - ccochra4@nd.edu

Course Website: <http://www.nd.edu/~prumbach/AME20216>

Course Description - This course will focus on measurements, data analysis, and technical writing. In the first half of the course, we will learn the basics of instrumentation and electronics commonly used in aerospace and mechanical engineering applications. The second half of the course will focus on the statistical analysis and interpretation of data.

Course Materials (available at the Hammes bookstore)

- *Measurement and Data Analysis for Engineering and Science* by Patrick F. Dunn
- Official “AME20216 – Lab I” lab notebook (**REQUIRED**)

Grading

- 13% Homework Assignments (3 total) and Article Reviews (2 total)
- 10% Lecture Final Exam
- 5% Lab Final Exam
- 12% Pre-lab Quizzes (12 total)
- 10% Lab Notebooks
- 20% Lab Reports (2 total)
- 30% Technical Memos (8 total)

Lab Participation - There will be 12 labs throughout the semester. You may only use data that you measured during lab. Reporting data collected by other students will be considered plagiarism, unless properly cited and specifically approved by the lab instructor.

Make-up Labs

- Laboratory equipment is swapped out every Friday. Once the equipment is put away, it will not be taken back out for make-up labs.
- If you know you will miss lab due to a university excused absence, you must contact the lab instructor at least 4 days prior to the start of your regular lab to schedule a make-up.
- If you have an emergency, you must contact the lab instructor as soon as possible to schedule a make-up lab.
- Make-up labs will only be scheduled after an official excused absence letter from the University is presented to the lab instructor.
- Make-up labs will only be held during regularly scheduled lab times.
- Failure to schedule and perform a make-up lab within the time frame outlined above will result in a zero for that week's deliverables.

Full Lab Reports – Lab reports must be consistent with the templates/examples on the Resources page of the course website. Students must print the score sheet and attach it to their report.

Brief Technical Memos – For weeks when a full lab report is not due, students are required to turn in a series of plots and other deliverables listed at the end of the lab handout. Every plot, schematic, or table should have a concise and descriptive caption. You should also include 1 – 3 paragraphs describing the deliverables. Any theoretical curve shown on a plot must have its equation included in the paragraph (not in the caption). Students must print the score sheet and attach it to their deliverables.

Exams

- The **Lab Final Exam** final exam will take place the last week of the semester during your regularly scheduled lab.
- The **Lecture Final Exam** will be on Tuesday, **May 7th at 1:45 – 3:45pm**

Lab Rules

1. **Leave the equipment as you found it.**
 - a. Disconnect all wires and cables.
 - b. Return resistors and capacitors to the proper bin.
 - c. Disassemble any experimental apparatus that you may have built.
2. **Tech memos, lab reports, plots, and other deliverables are to be produced individually.**
3. **No cell phones in lab.**
4. **No food or drink in lab.**
5. **Wear safety glasses, lab coats, and/or closed toed shoes when specified by the lab instructor.**
6. **Read the handout before lab.**
7. **The instructor must sign your lab notebook before you leave.**
8. **Show up to lab on time.**
9. **No make-up labs unless you present the instructor with an official university excuse.**

More Rules, Policies, and Procedures

Phones and Laptops

Phones and laptops offer a huge distraction and can seriously handicap your learning. Therefore, phones are forbidden in lecture or lab. They should be turned off and put away. Laptops are not allowed in lecture, but you may use them in lab.

Academic Honesty

- Although data is collected in groups, lab reports, tech memos, plots, and all other deliverables are to be created individually.
- Lab deliverables are to be turned in the following week at the beginning of lab. Homework assignments are to be turned in at the beginning of lecture on the date they are due.
- Feel free to talk and work with each other on the assignments *in person*, but direct electronic transfer of code, plots, or written work is strictly forbidden! This will be considered a violation of the academic honor code and dealt with accordingly.
- You may only use data that you measured during lab. Reporting data collected by other students will be considered plagiarism, unless properly cited and specifically approved by the lab instructor.

Tardiness

- Assignments handed in late will receive a 30% deduction compounded daily.
- Showing up late for lab will result in a 50% deduction from the lab notebook score.
- Showing up more than 20 minutes late will result in a zero for the lab notebook score, and late students will perform the procedure individually.
- Lab instructors and TAs will not stay beyond the allotted time to make up for a student's tardiness. Tardy students will forfeit points for any data left uncollected due to time constraints.

Re-grades

- Re-grade requests are not merely a vehicle for obtaining a better score. Rather, they are a means for ensuring fair and equitable grading. Additional points may be deducted if the lab instructor or TA notices any mistakes they may have missed during the initial grading.
- Re-grade requests must be submitted in writing to *both* the graders and Prof. Rumbach on a single email. Students must scan their assignment and write a succinct explanation of the perceived mistakes in grading.
- After graded assignments have been returned, students have **no more than one business day** to submit a re-grade request.