

Workplace Safety and Wellbeing Management System

Contractors, Suppliers, Stakeholders and Volunteers

Standard 14

Our Values:



Collaboration



Communication



Integrity



Efficiency



Leadership

TOGETHER WE PROUDLY ENHANCE THE QUALITY OF LIFE FOR OUR COMMUNITY

Intent

Contractors, suppliers and partners are assessed for their capabilities and competencies to perform work on behalf of council, and to ensure their Workplace Safety and Wellbeing (WSW) performance is aligned with these standards. Effective arrangements are in place to safeguard the health and safety of visitors to council sites.

Performance Requirements

- Pre-qualification, selection and retention criteria are established for work performed by Contractors, Suppliers and others, along with a system for assuring their compliance with these criteria.
- Selection criteria include the Contractors' and/or Suppliers' commitment to WSW and requirements and specifications related to their equipment, materials, products and services.
- Contracts include specific WSW requirements that Contractors must comply with. It is management responsibility to assess competency on an ongoing basis.
- Business partners and suppliers of goods and services are encouraged to establish and maintain systems consistent with these Standards.
- Suppliers and contractors are required to provide information on the risk assessment performed and the identified hazards associated with their equipment, products and services, prior to their delivery or commencement of work whenever changes occur.
- Suppliers and contractors are required to provide information on the measures undertaken, or to be undertaken, to control the risks and hazards identified by them. Safety performance management is discussed and detailed with contractors at agreed and scheduled times.
- Interfaces between organisations providing and receiving services are effectively managed including the mechanism of dealing with interaction with other plant operators/contractors in the same vicinity, how they will be dealt with, the risks to be controlled and the responsibilities identified.
- Third party WSW performance is monitored and assessed, feedback is provided and deficiencies are highlighted for correction.
- When third parties are performing services on behalf of council at a defined council controlled site, their WSW performance is considered within the overall council WSW performance.
- Contract workers will be integrated into council WSW activities.
- Visitors to council sites receive WSW induction appropriate to the nature of their visit and site hazards they may be exposed to.
- Compliance with the WSW requirements included in the induction constitutes a condition of entering or remaining on council property.