




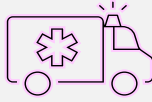
Report #:	1	Month:	Jan-24	Date of report:	5/01/2024	Prepared By:	Katy Ortiz
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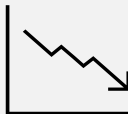
## 1. GENERAL RESULTS


## 1.1 Overview


This report is intended to provide an overview of organisational safety performance. The tables below show the monthly results of the safety indicators established at Ipswich City Council.


Lost Time			
LTI	Difference	↓ Decrease/ ↑ Increase /≡ No change	
1.27	-0.02	↓	


Medically Treated			
MTI	Difference	↓ Decrease/ ↑ Increase /≡ No change	
6.4	0.36	↑	


LTI Severity Rate			
LTI Severity Rate	Difference	↓ Decrease/ ↑ Increase /≡ No change	
11.90	0.75	↑	


Percentage of Harm			
% of 'Harm' Incidents	Difference	↓ Decrease/ ↑ Increase /≡ No change	
27.9%	-0.09	↓	

Incidents			
Number of Incidents	Difference	↓ Decrease/ ↑ Increase /≡ No change	
43	-9.00	↓	

Injuries			
Number of Injuries	Difference	↓ Decrease/ ↑ Increase /≡ No change	
12	-4.00	↓	

Inspections			
Compliance	Difference	↓ Decrease/ ↑ Increase /≡ No change	
88%	0.02	↑	

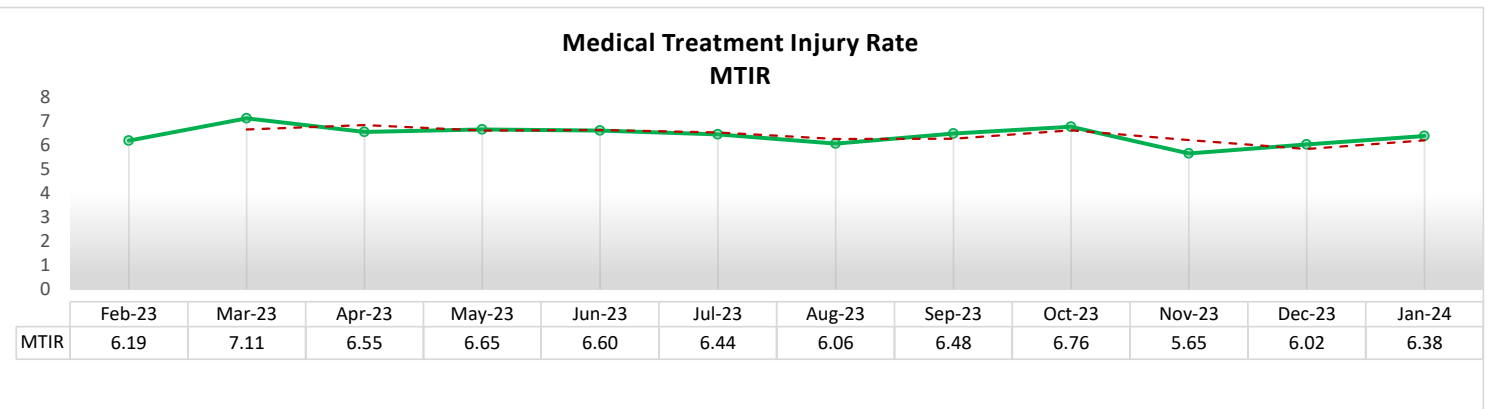
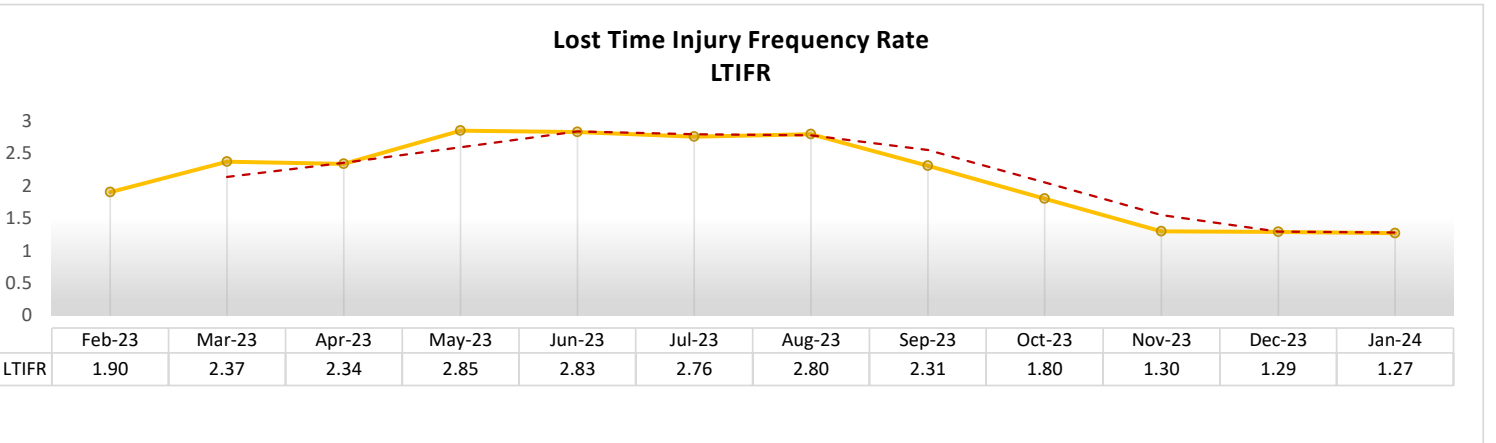
Observations			
Compliance	Difference	↓ Decrease/ ↑ Increase /≡ No change	
54%	0.01	↑	

Actions			
Compliance	Difference	↓ Decrease/ ↑ Increase /≡ No change	
85%	0.02	↑	

### 1.2 Treated Injury Frequency Rates

Frequency Rates		Percentage of Harm		DAYS LOST (Rolling 12 Month)	LTI SEVERITY RATE
Injury Frequency	Frequency Rate (Rolling 12 Months)	% of 'Harm' Incidents-Month	% of 'Harm' Incidents-Year		
Lost Time	1.27	27.9%	23.6%	252	11.90
Medically Treated	6.38				

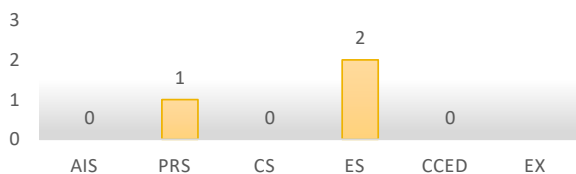
**LTIFR and MTIFR** - number of occurrences in the period. A Medical Treatment Injury (MTI) is defined as an injury, illness or disease that resulted in a level of treatment (above First Aid) given by a Registered Health Practitioner.



### 1.3 Treated Injuries by Department

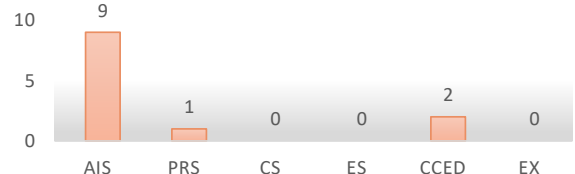
Lost Time		
Department	LTI (Month)	LTI (Rolling 12 Months)
AIS	0	0
PRS	0	1
CS	0	0
ES	0	2
CCED	0	0
EX	0	0

**LTI by Department**  
(Rolling 12 Months)



Medically Treated		
Department	MTI (Month)	MTI (Rolling 12 Months)
AIS	2	9
PRS	0	1
CS	0	0
ES	0	0
CCED	0	2
EX	0	0

**MTI by Department**  
(Rolling 12 Months)



### 2. INCIDENTS REPORT

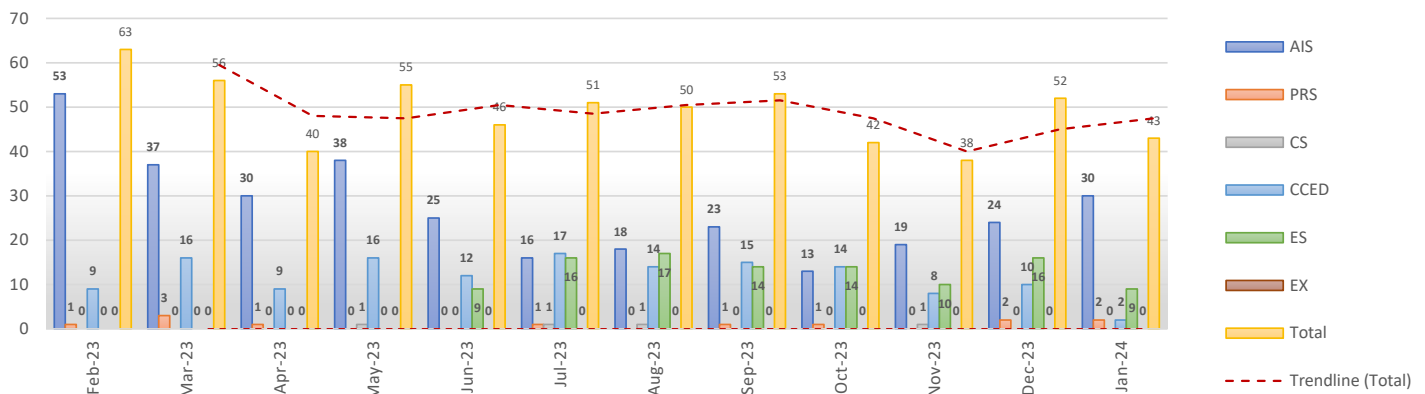
#### 2.1 Number of incidents and Near Miss reported for the month

Department	Number of Incidents		Incident Rates	Number of Injuries		Injury Rates	Near Miss	Notifiable Incident to regulator
AIS Asset and Infrastructure Services	30	↑	5.34	9	↑	1.60	21	
PRS Planning and Regulatory Services	2	↑	1.14	1	↓	0.57	0	
CS Corporate Services	0	≡	0.00	0	≡	0.00	1	
CCED Community, Cultural & Economic Development	2	↓	0.55	0	↓	0.00	2	
ES Environment and Sustainability	9	↓	6.34	2	↑	1.41	3	
EX Executive and Other Services	0	≡	0.00	0	≡	0.00	1	
<b>GRAND TOTAL</b>	<b>43</b>	<b>↓ -9.00</b>	<b>2.78</b>	<b>12</b>	<b>↓ -4.00</b>	<b>0.77</b>	<b>28</b>	<b>1</b>

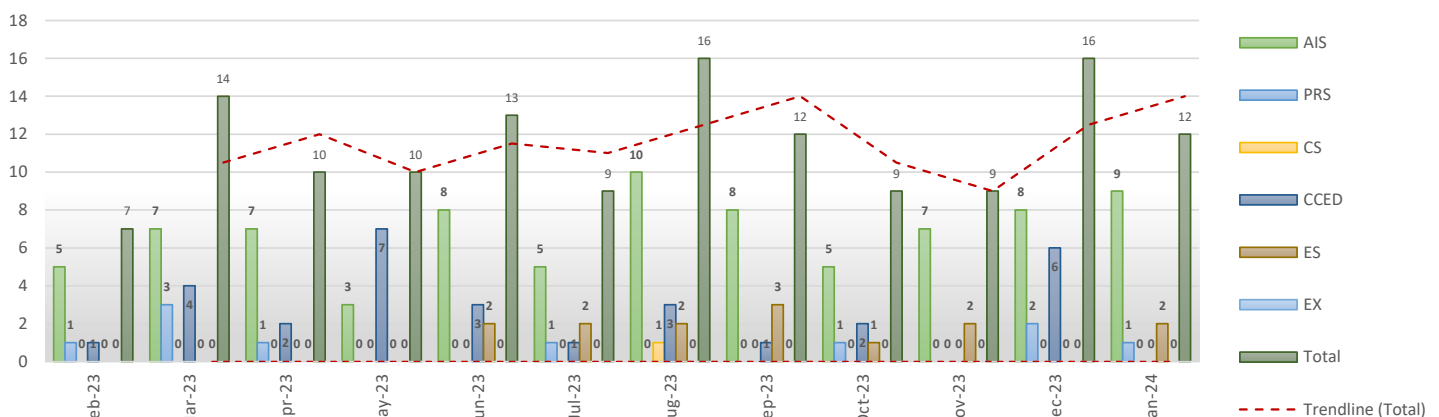
- Incident and injury rate is number of occurrences / workers x 100
- Compared to the previous month; ↓ Indicates reduction in incidents, ↑ Indicates an increase in incidents, ≡ Indicates no change in incidents

#### 2.2 Rolling Data Incidents and Injuries

Rolling Data Incidents

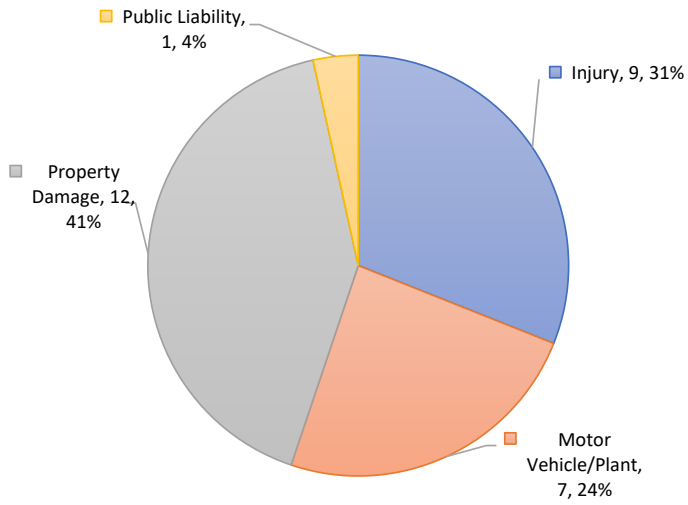


Rolling Data Injuries

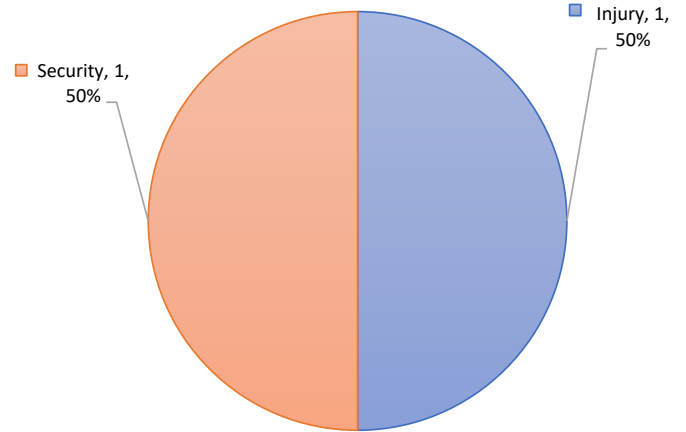


### 2.3 Incidents by Type per Department

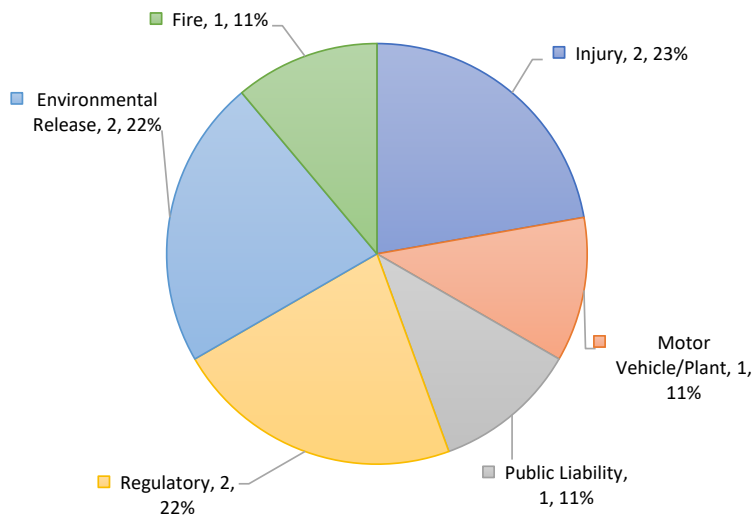
#### AIS - Asset and Infrastructure Services



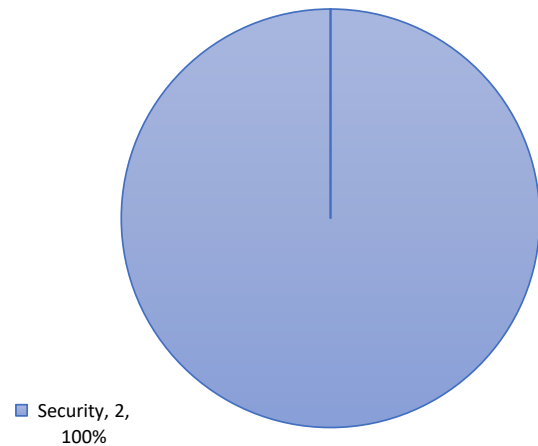
#### PRS - Planning and Regulatory Services



#### ES - Environment and Sustainability



#### CCED - Community, Cultural & Economic Development



#### CS - Corporate Services

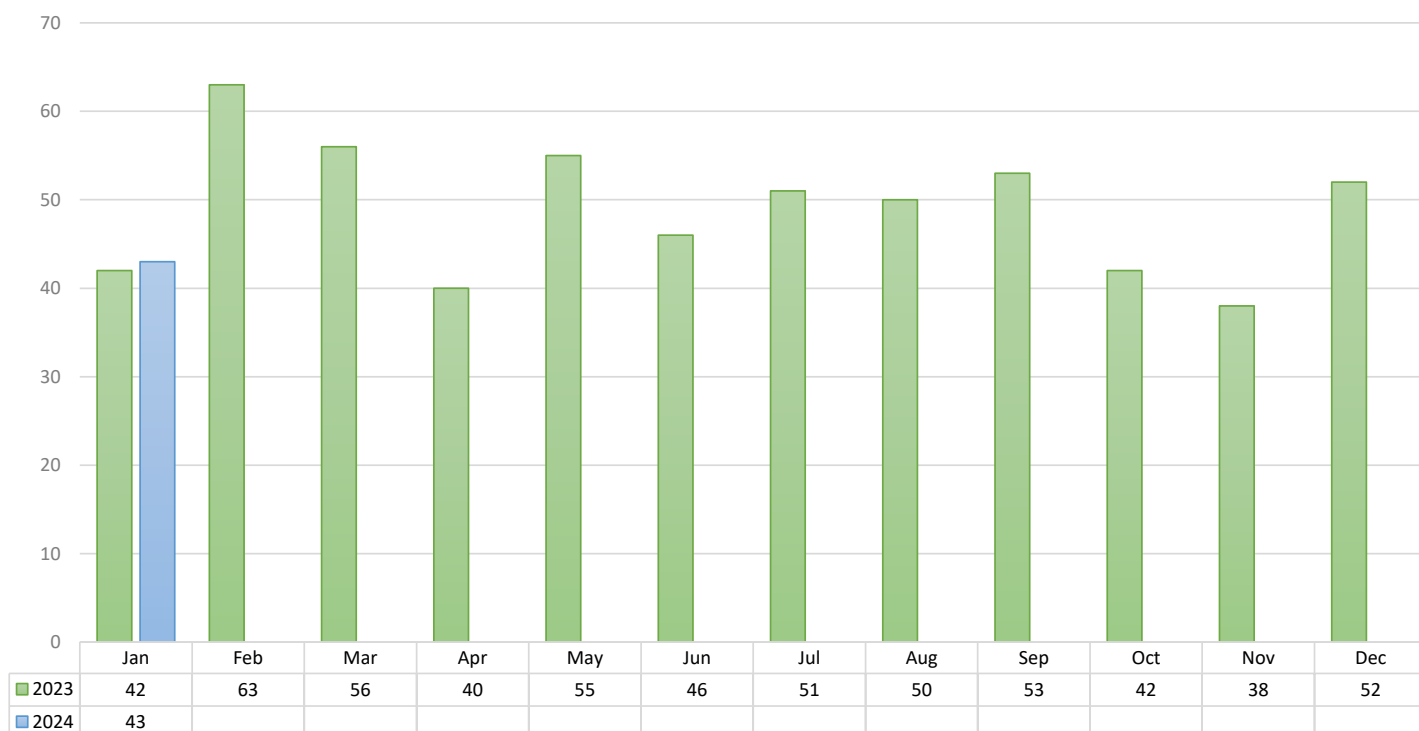
The Corporate Service Department has achieved a record of zero incidents in December.

#### EX - Executive and Other Services

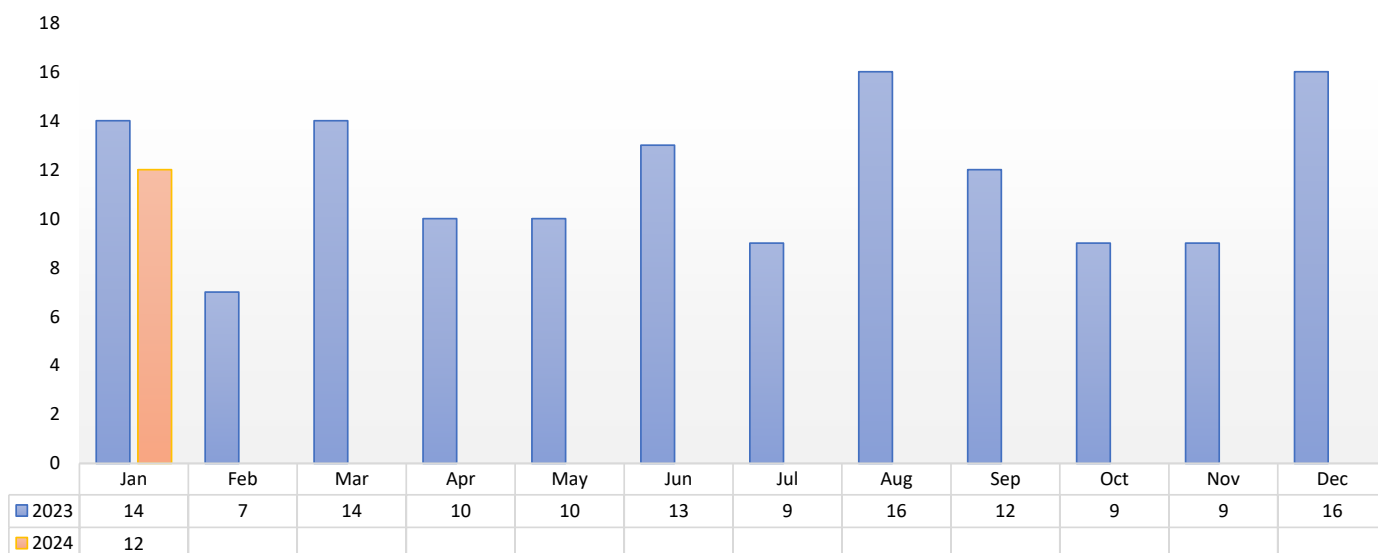
The Executive and Other Services Department has achieved a record of zero incidents in December.

## 2.4 Incidents and Injuries Monthly Comparison

Incidents Monthly Comparison



Injuries Monthly Comparison



## 2.5 Incidents of harm

## Percentage of Harm

% of 'Harm' Incidents-Month	% of 'Harm' Incidents-Year
27.9%	23.6%

**27.9%** of the total reported incidents in **January** are involving injury harm. In Appendix 5.1, the relation of the significant incidents is listed; they are considered significant because they require first aid treatment or above.

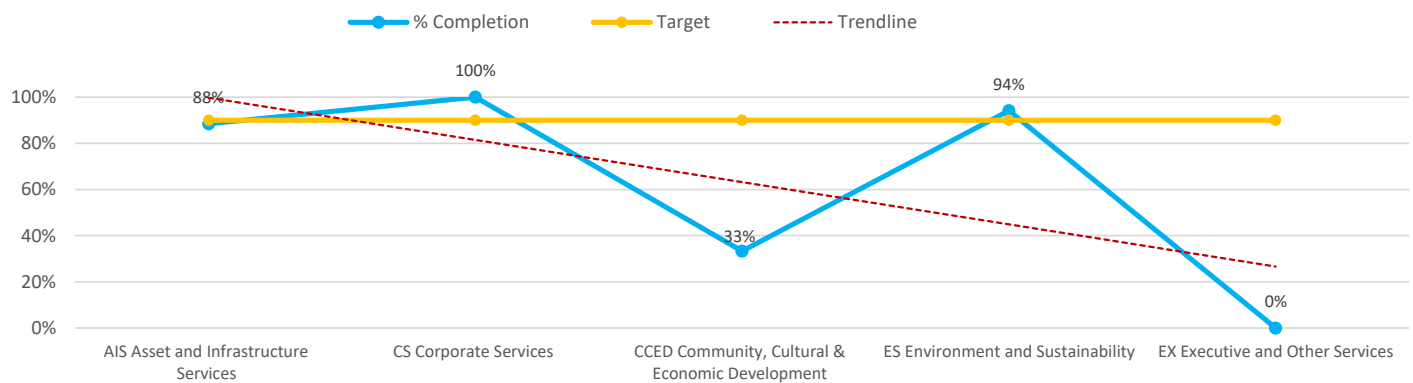
Click to go  
Appendix 5.1



## 3. LEAD INDICATORS

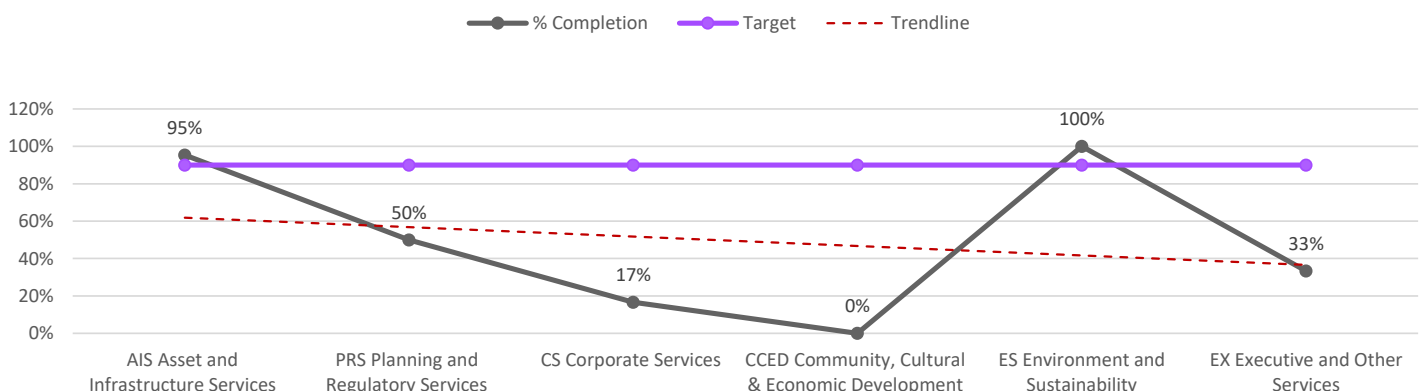
## 3.1 Risk Inspections

Inspections					
Department	Total	Completed	Not completed	% Completion	Target
AIS Asset and Infrastructure Services	139	123	16	88%	90%
PRS Planning and Regulatory Services	0	0	0		90%
CS Corporate Services	2	2	0	100%	90%
CCED Community, Cultural & Economic Development	3	1	2	33%	90%
ES Environment and Sustainability	17	16	1	94%	90%
EX Executive and Other Services	1	0	1	0%	90%
GRAND TOTAL	162	142	23	88%	90%
				0.02 ↑	

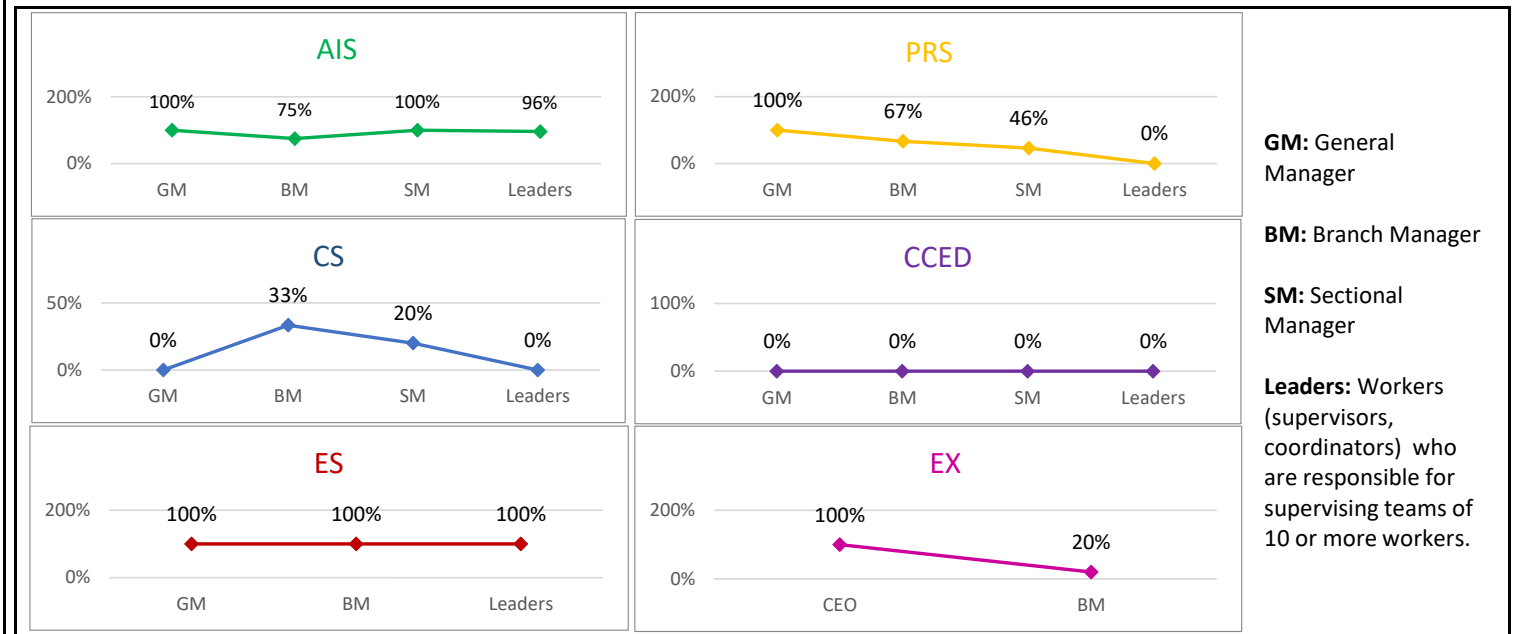


## 3.2 Observations

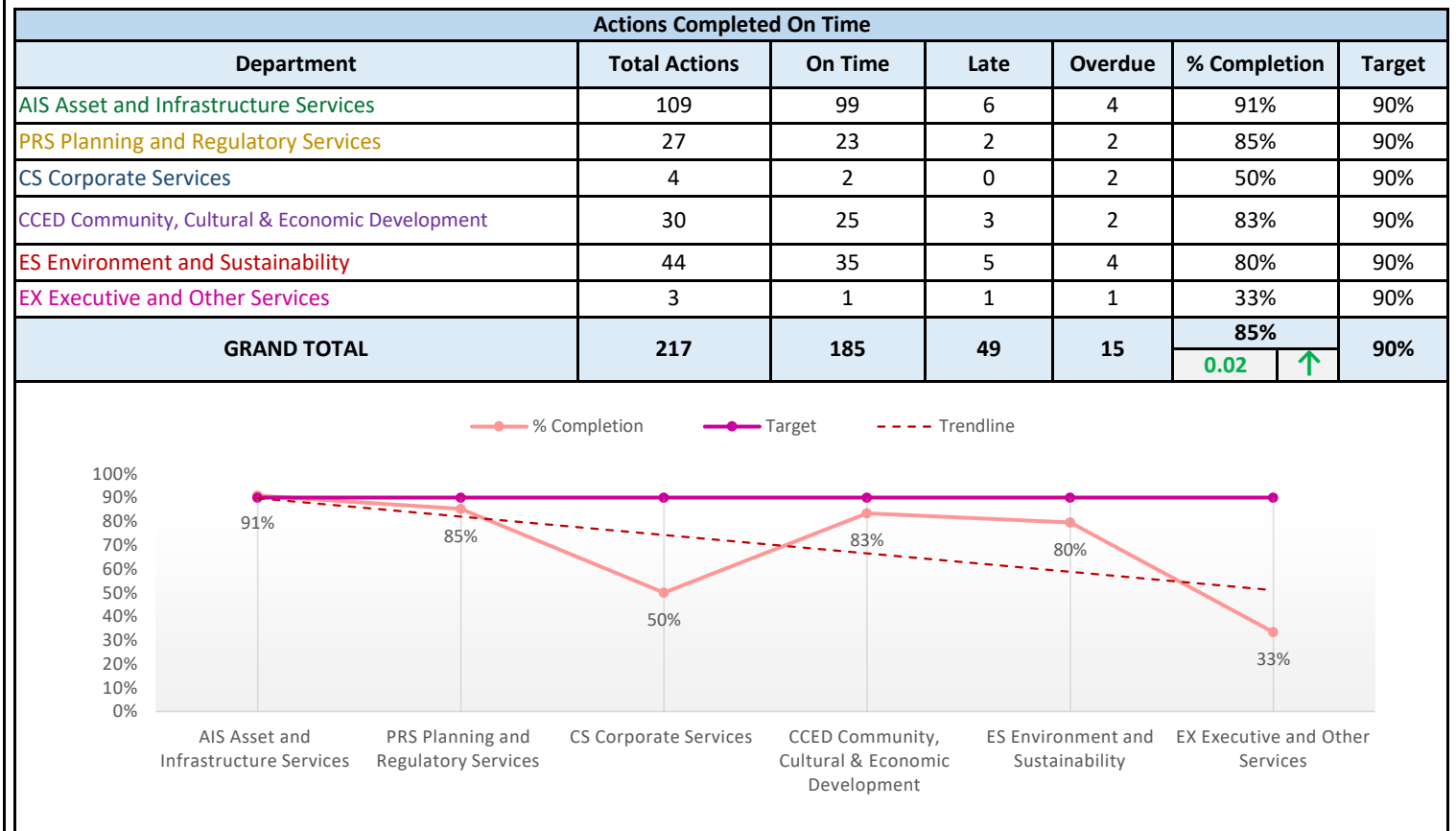
Observations					
Department	Total	Completed	Not completed	% Completion	Target
AIS Asset and Infrastructure Services	43	41	2	95%	90%
PRS Planning and Regulatory Services	18	9	9	50%	90%
CS Corporate Services	18	3	15	17%	90%
CCED Community, Cultural & Economic Development	22	0	22	0%	90%
ES Environment and Sustainability	5	5	0	100%	90%
EX Executive and Other Services	6	2	4	33%	90%
GRAND TOTAL	112	60	52	54%	90%
				0.01 ↑	



### 3.2.1 Observations per department



### 3.3 Actions Completed On Time



### 3.4 Lead Indicators Analysis

88% of the scheduled hazard inspections were carried out. However, the safety observations (which are used as a lead indicator) did not meet the target. The results 54% show a slight improvement compared to the previous month's results (53%). The completion rates for PRS, CS, and EX were low, while CCED had 0% compliance for the month, indicating a need for improvement. It is recommended that departments work in partnership with WSW to address these issues. The report also notes that 85% of reported actions were closed on time. While this is a slight increase compared to the previous month's results (84%), there are still some areas that require completion of the actions lead indicator.

## 4. MENTAL HEALTH REPORT

## 4.1 Mental Health First Aid Interactions for the Month

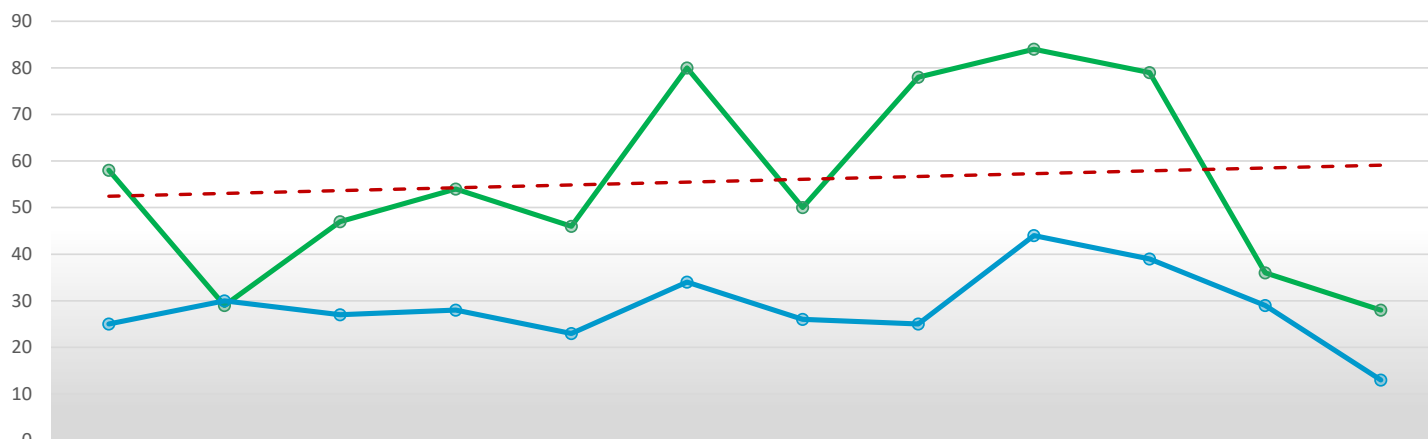
Number of  
interactions

28

Number requiring follow-  
up

13

## Mental Health First Aid Interactions History



## 4.2 Mental Health First Aid - Breakdown of Interactions

## Interactions Work Related

- \* Work related Stress (Including workload)
- \* Conflict with Colleagues/workmates
- \* Conflict with Manager/Supervisor or Senior Management
- \* Alleged bullying/discrimination/harassment

**The common and repetitive factors are:** Work-related Stress (including workload); Conflict with Colleagues/workmates; Conflict with Manager/Supervisor or Senior Management.

## Interactions Non Work Related

- \* Family member death/illness
- \* Family breakdown/issues
- \* Parenting issues
- \* Divorce/Separation

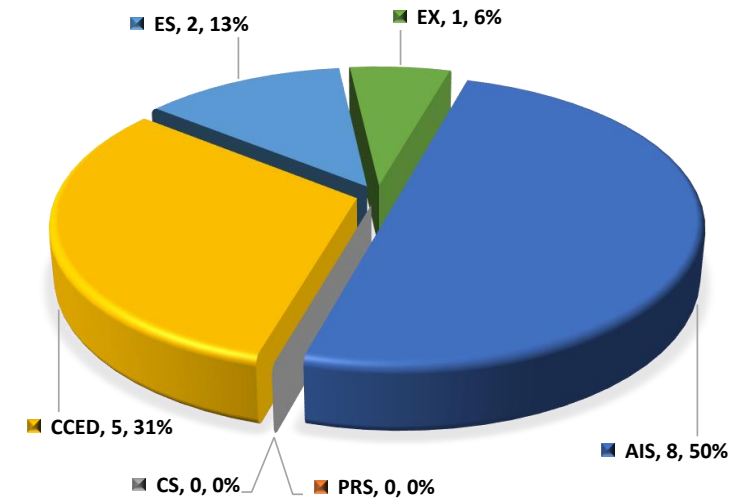
**The common and repetitive factors are:** There are no common and repetitive factors; the report registered one case per each non-work related factor.

The branches where issues originate are: AIS (WFS), CCED (LCS), PRS, CS.

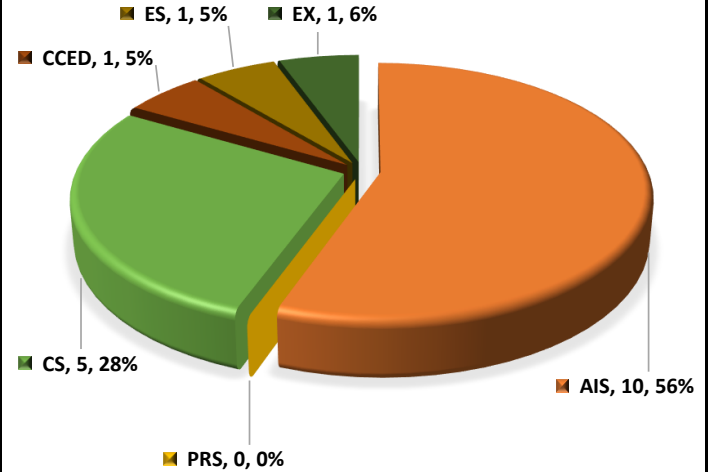


## 4.3 Workers Compensation Claims - Work Related

**Workers Compensation Claims Per Department  
Work Related\*\***

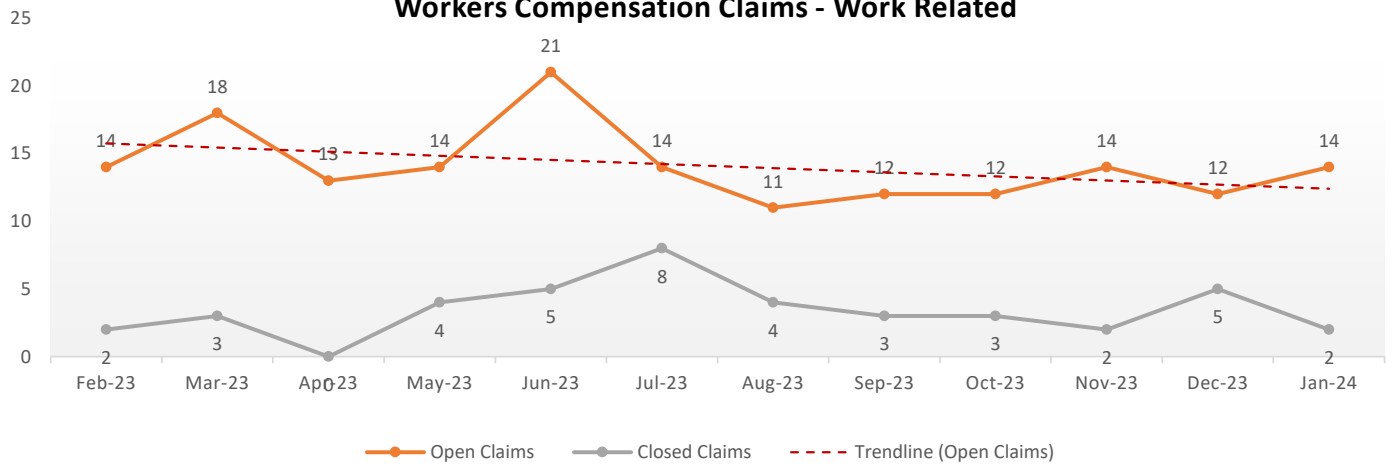


**Claims Per Department  
Non - Work Related**



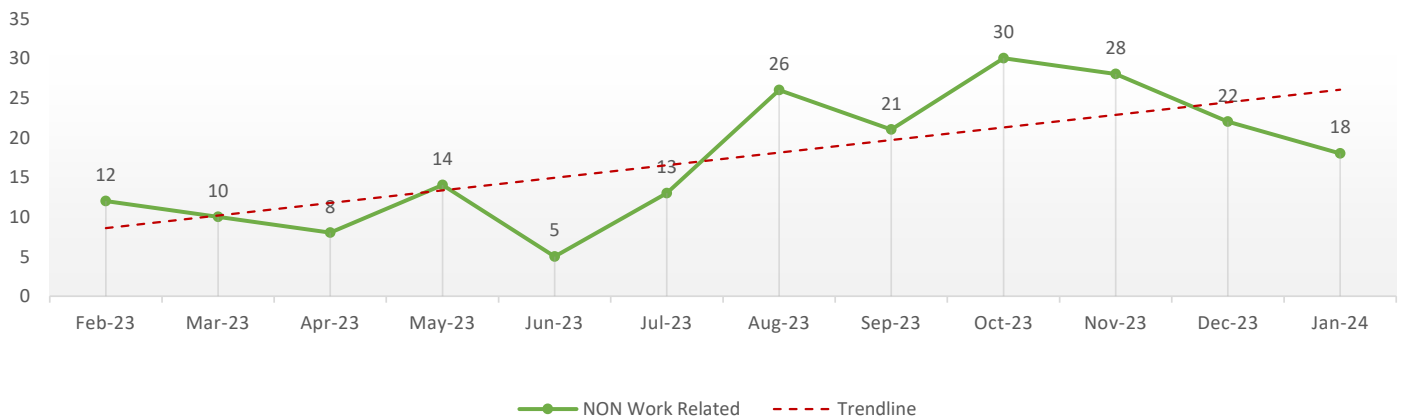
\*\* The total number of work-related claims includes the claims that are currently pending

**Workers Compensation Claims - Work Related**



## 4.4 Workers Claims - Non Work Related

**Open Claims - NON Work Related**



## 5. Appendix

## 5.1 Appendix 1 - Incidents of Significance

#	Incident Date	Department	Title	Description	Injury Treatment	Root Cause	Corrective Actions
1	3/01/2024	AIS Asset and Infrastructure Services Department	Worker hit in face with tree branch, injured teeth, mouth, Wulkuraka park.	while shifting branches from out of the way of the mowers, branch has gotten caught on pole gate. worker has pulled releasing the branch which has then released under pressure and hit worker in the face.	First Aid	Nature of Task	1. Moving branches with resistance
2	5/01/2024	AIS Asset and Infrastructure Services Department	Hedging Incident 5/01/2024	As informed by leading hand at 630am Worker was using a hedge trimmer whilst working with Streetscape Team 1A onsite cutting lomandras back due to a safety issue on Springfield Mountain Blvd. The Worker slipped on some lomandra leaf where his hedge trimmer angled in and caused a large cut just above his right knee.	Medical Treatment	Weather conditions, temperature or air quality effects; Working Conditions	1. Liaise with Health and Safety to update SWI for Hedge trimming with petrol hedge trimmer. Chainsaw Chaps will be included in the PPE to reduce the risk of lacerations. This will aid in better protection to the leg and knee than not wearing any protection at all.
3	12/01/2024	AIS Asset and Infrastructure Services Department	Team member slipped and fell down a embankment	Team member slipped down a drainage embankment at Evan marginson park whilst performing brush cutting duties at 11:45am 12/01/24. Worker has fallen onto his right leg and lower back. another worker has witnessed the incident and reported it to Leading hand supervisor was contacted and he has raised a EHS and took injured worker to Grange Road Medical Centre.	Medical Treatment	Nature of Task	1. Toolbox talk with all staff regarding entering the drainage area to cut grass. Under NO circumstances are staff to enter the drainage area to cut grass. Grass growing in this area can be treated with herbicide if required. Staff are to remain a safe distance away from the edge of the drain and NEVER attempt to enter the drain by walking down the side walls.
4	23/01/2024	AIS Asset and Infrastructure Services Department	Possum bite (with gloves on)	When moving a wild possum into a pet pack, it broke free of towel covering face and grabbed onto L hand glove with mouth.	First Aid	Nature of Task	1. Develop SWI for animal handling
5	24/01/2024	AIS Asset and Infrastructure Services Department	Staff member tripped over landing on wrist	Staff member was stepping over garden edging/chain in free flight aviary and tripped forward landing on L hand onto deco pathway.	First Aid	Nature of Task	1. Staff reminded to use the access areas of the aviary where they are not required to step over the garden edge.
6	25/01/2024	ES Environment and Sustainability Department	Employee struck with fall object	A transfer station employee was assisting in unloading the RORO skip truck. As the skip was raised a piece of pipe dislodged, fell over the side of the bin, narrowly missed his head and struck his middle finger. First aid was provided to employee figure.	First Aid	Nature of Task	1. Review Process of hosing the water while tipping RORO bins or any other bins

#	Incident Date	Department	Title	Description	Injury Treatment	Root Cause	Corrective Actions
7	29/01/2024	PR Planning and Regulatory Services Department	Slip and fall	Tony Purdon was traversing carpark of construction site at 30 Harris Street, Bellbird Park to attend a plumbing inspection. Tony lost his footing on loose, wet bitumen and fell over. Tony states he was distracted by vehicles moving within carpark and did not give full attention to his footing. Tony grazed his elbow and states he jarred his hip/lower back. Tony states he felt OK yesterday, however, is causing discomfort overnight and this morning. Tony attended Grange Road medical at request from supervisor Matt Smith. It was noted by doctor that Tony has restricted movement in right shoulder and has requested limited duties that include pushing/pulling with shoulder. This can be accommodated in Tony's normal duties. Doctor has requested follow up appointment with Tony on 6/2/24.	First Aid	Worker fatigue/distraction	1. Discussion with Tony and then entire Plumbing team to reduce complacency whilst traversing work areas.
8	31/01/2024	AIS Asset and Infrastructure Services Department	Operators finger partially severed after impact with fence.	Front deck operator using asset P1274051 came in contact with a metal pool fence while mowing a bank at Atlantic Drive Sports Complex. The operator was holding onto the roll bar of the mower when his hand contacted the fence severing the finger.	QAS Treatment, Admission to Hospital for Surgery (LTI)	ICAM investigation in process Operator competency Risk assessment Slopes	ICAM investigation in process Review training and competency process around slope work Reassess operator

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