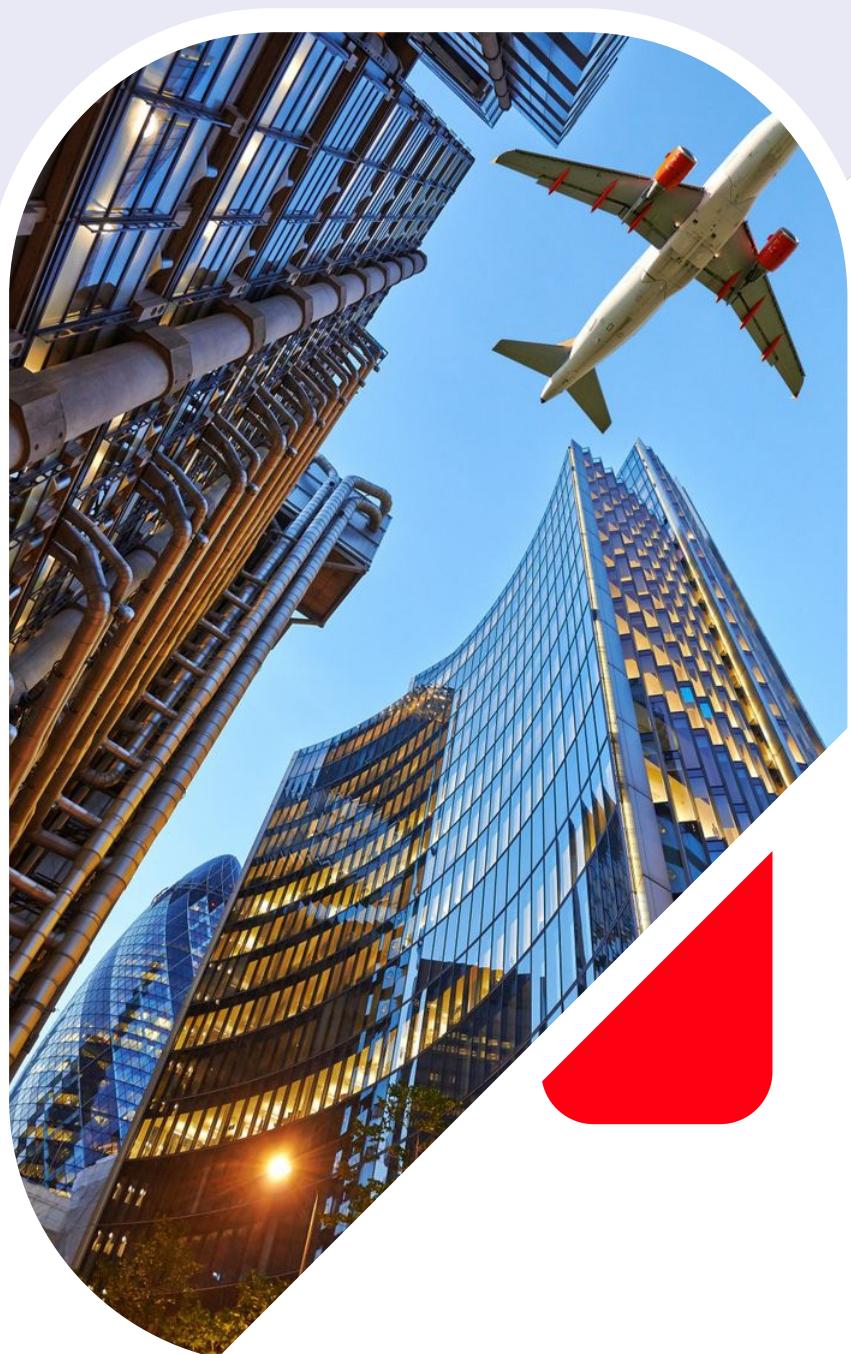




EXPRO
Training &
Consulting Ltd



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COMPANY PROFILE

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Founded in 2018, Expro Ms Training & Consultant Ltd has positioned itself in the market as a fast growing and transformative consultant services provider. Our theory of change is anchored on a hybrid of solid theoretical training of Monitoring and evaluation, Business Management, strategic management, customer services, Enterprise Risk Management, Root Cause Analysis, Project Management among others ensuring high impact interventions. We are registered by registrar of companies in Kenya, an affirmation of quality of our programs. The organization is also a partner with other international consulting organization including Global leadership institute, Global Governance and leadership center, Africa Consultum among others on a high impact training and mentorship programme known as Start and increase efficiency. Our clientele includes Governments, Small and Medium Enterprises, Parastatals, Financial Institutions, NGOs and Consultancy firms.



Our Mission

We provide client centered trainings and consultancies participatory and results oriented business solutions so as to promote enterprise growth and development creating decent jobs and improving livelihoods.

Our Vision

To be an oasis for the social-economic transformation in Kenya and beyond through enterprise development services.

Values

Our Core Values

- Professionalism
- Transparency and Trust
- Research and Innovation
- Equity
- Sustainability
- Empowerment
- Collaboration and Partnership

Over the years EMTC has developed a vast network of highly experienced and learned international experts, consultants and researchers in wide range of disciplines. From data analyst, monitoring and evaluation to governance experts through strategic leadership and management coaches to thematic subject experts. EMTC is able to offer training and consultancy services in any part of the world.



Our pool of highly skilled experienced and knowledgeable professionals, trainers and consultant are ready to offer corporate leaders in government and other agencies innovative and cutting-edge trainings.





Our programs offer concrete toolkits of effective and practical techniques, strategies and skills. The content for various training modules continually evolves in response to new business challenges and new emerging managerial issues. Our targeted skills domains lie at the intersection of Technology, people, governance and business at the point where organizations can maximize value.

Our tailored training programs cover essential topics including but not limited to:

- Advanced Excel and Data visualization
- Certified Budget Specialization
- Certified Disaster Risk Management
- Certified Monitoring and Evaluation Professional (CMEP)
- Consumer Complaints Handling and Resolution
- Corporate Governance and leadership
- Customer Service Excellence
- Enterprise Risk Management
- Ethic, Integrity, Compliance and Corruption Prevention
- Health Care Financing: Principles, Policies, and Practices
- Leadership and Governance in Health Systems
- Occupation Health & safety
- Operations Efficiency & Effective Management
- Procurement & Contracts Management
- Project Management Development
- Property Law and Conveyancing Certification
- Public Asset Management
- Public Complaints Handling and Resolution
- Public Investment Management (PIM)
- Public-Private Partnership (PPP) Certification Program
- Strategic Leadership &Management
- Sustainable Management and Environmental Rehabilitation
- Work Planning and Strategy Execution

Our programs are designed to meet the unique needs of each organization. The consistent positive feedback we receive from our clients highlights our commitment to delivering high quality, impactful training that drives tangible results.

Our trainers administer highly interactive sessions that incorporate experiential exercise, case study, discussions, self-assessment and the latest accelerated learning techniques to maximize the relay of classroom learning experience to on the job practical application. We provide you with a maximum satisfaction guarantee on every facet of our program delivery. In exceptional circumstances we provide digital and virtual options for our clients





- 📍 KENYA- Mombasa, Nairobi, Nakuru and Kisumu
- 📍 RWANDA- Kigali
- 📍 UGANDA- Kampala
- 📍 SOUTH AFRICA- Cape Town



Corporate Governance and Leadership

Overview ↩

Corporate governance and leadership are fundamental to ensuring that companies operate with integrity, transparency, and accountability, thereby building trust among stakeholders, investors, employees, and the broader public.

Corporate governance refers to the system of rules, practices, and processes by which a company is directed and controlled. It establishes a framework for balancing the interests of the company's stakeholders, including shareholders, management, customers, suppliers, financiers, government, and the community. Effective corporate governance is essential for sustainable growth and maintaining a company's reputation.

Human Resource Management

Overview ↩

Human Resource Management (HRM) is aimed to enhance the participants' skills in managing and developing the workforce, thereby improving organizational effectiveness and productivity. The course will cover essential HR functions, strategic HR management, and practical techniques tailored to the agricultural sector.

Public Policy, Economic & Planning

Overview ↩

A course on Public Policy, Economics, and Planning generally integrates key concepts from economics, governance, and urban/regional planning. This interdisciplinary approach is designed to give students a comprehensive understanding of how policies are developed, analysed, and implemented to address complex social, economic, and environmental issues.

Occupational Health, Safety & Security

Overview ↩

Creating a secure and safe work environment is an absolute imperative for any organization. Safe and secure workplaces not only save precious time and resources also protect live. The EMTC course offerings in this category focus on crucial elements of Occupational Health and Security, ensuring that workplace remain safeguarded and resilient.

Corporate Communication

Overview

This course is designed to help professionals develop critical communication skills to enhance corporate reputation, manage stakeholder relationships, and navigate communication challenges in a business environment. The curriculum covers strategic communication planning, media relations, crisis communication, digital engagement, and internal communication best practices.

Accounting, Finance and Procurement

Overview

This training program provide foundational understanding of accounting, finance, and procurement principles. Develop practical skills in budgeting, financial analysis, and procurement processes. Teach methods for interpreting financial statements and conducting financial assessments. Improve procurement efficiency through effective supplier management and cost control. Ensure understanding of compliance and ethical considerations in finance and procurement.

Project Design, Infrastructure & Public Private Partnerships

Overview

This course is aimed at developing knowledge and skills to effectively plan, design, and manage infrastructure projects involving public-private partnerships, with an emphasis on collaborative planning, risk management, and long-term sustainability. Understand the fundamentals of project design for infrastructure, including planning, analysis, and implementation. Develop the ability to assess, structure, and manage PPPs for infrastructure projects. Explore financing, risk management, and legal frameworks associated with PPPs. Gain insights into sustainability, stakeholder engagement, and long-term impact evaluation.

We are pleased to introduce Expro Training & Consulting Ltd as a trusted partner in corporate training and professional development. Over the years, we have had the privilege of working with a diverse range of clients across various industries, delivering customized training solutions that enhance team capabilities, increase productivity, and drive both public and private organizational success.

Our happy clients include but not limited to:

- ⌚ Good neighbours Kenya
- ⌚ Human Resource Development (HRD) Eritrea Ministry of Agriculture
- ⌚ I&M Bank Tanzania
- ⌚ Kenya National Highway Authority (KENHA)Via GLI
- ⌚ Kitui Farmers Association Kenya
- ⌚ Kenya Pipe line Authority (KPA)
- ⌚ Ministry of Finance Ethiopia
- ⌚ National Disaster Management Agency (NDMA) of Gambia
- ⌚ National Pensions Regulatory Authority (NPRA) of Ghana
- ⌚ Non-Governmental organisations (NGO's)
- ⌚ Tanzania Agricultural Development Bank
- ⌚ The Ministry of Finance, Botswana





The Application Process

To attend training in any of the courses offered by Expro Ms Training and Consultancy Ltd, you will be required to fill in an application form.

For tailor-made courses, we encourage prospective participant (groups or individuals) to contact us directly with proposals for their training needs to enable us design a mutually acceptable curriculum.



Registration and Payments of Fees

Participation fees is expected to be paid at least 7 days before the first day the training/workshop. Special arrangements may be made for group registration; however, in all cases fees MUST be paid before commencement of training.



Visa Application

The EMTC will provide a letter of acceptance to a training/workshop being held in the host country. The letter can be used as part of your documentation for the application for a Visa in the given country.

Kindly note the application and obtaining of a Visa is the responsibility of the participant. Participants are encouraged the apply for their Visa's early before the anticipated date of travel.



Travel and Accommodation

Participants will cover their own travel and accommodation expenses. EMTC is able to arrange for accommodation upon request, on time and at the cost of the participant(s).



Rescheduling, Cancellation of Refunds

If for a justifiable reason a participant has registered and paid for training and is unable to attend, EMTC will avail one opportunity to the participant to attend a future training. For group registrations, we will also avail the opportunity for substitution of participants at five days before training.

Where participant(s) has to cancel their participation after registration, EMTC will make a full refund depending on the time of cancelation. However, cancellation made 7 days to the date of training will attract 30% charges of the training cost or a chance for rescheduling at no cost.

Where we have to make refunds, we shall require at least 20 days to do so. All refunds shall in all circumstances be wired back to the original accounts where the money come from.

Right to Reschedule/Cancel

If in unavoidable circumstances we have to cancel or reschedule training, EMTC will endeavour to communicate to the participants as soon as possible. Where training is cancelled without the possibility of rescheduling, full fee shall be offered by EMTC.

EMTC reserves the right to reschedule, cancel or rearrange training and workshops offered by the company.

How and where to pay

EMTC accepts bank transfers(wire) from any where in the world. Our bank details are in the application form. We also share the payment details on the invoice for group registration.

In exceptional cases we accept credit/debit card payments, as long as they adhere to our fee payment timelines.

Quality Control and Feedback Mechanism

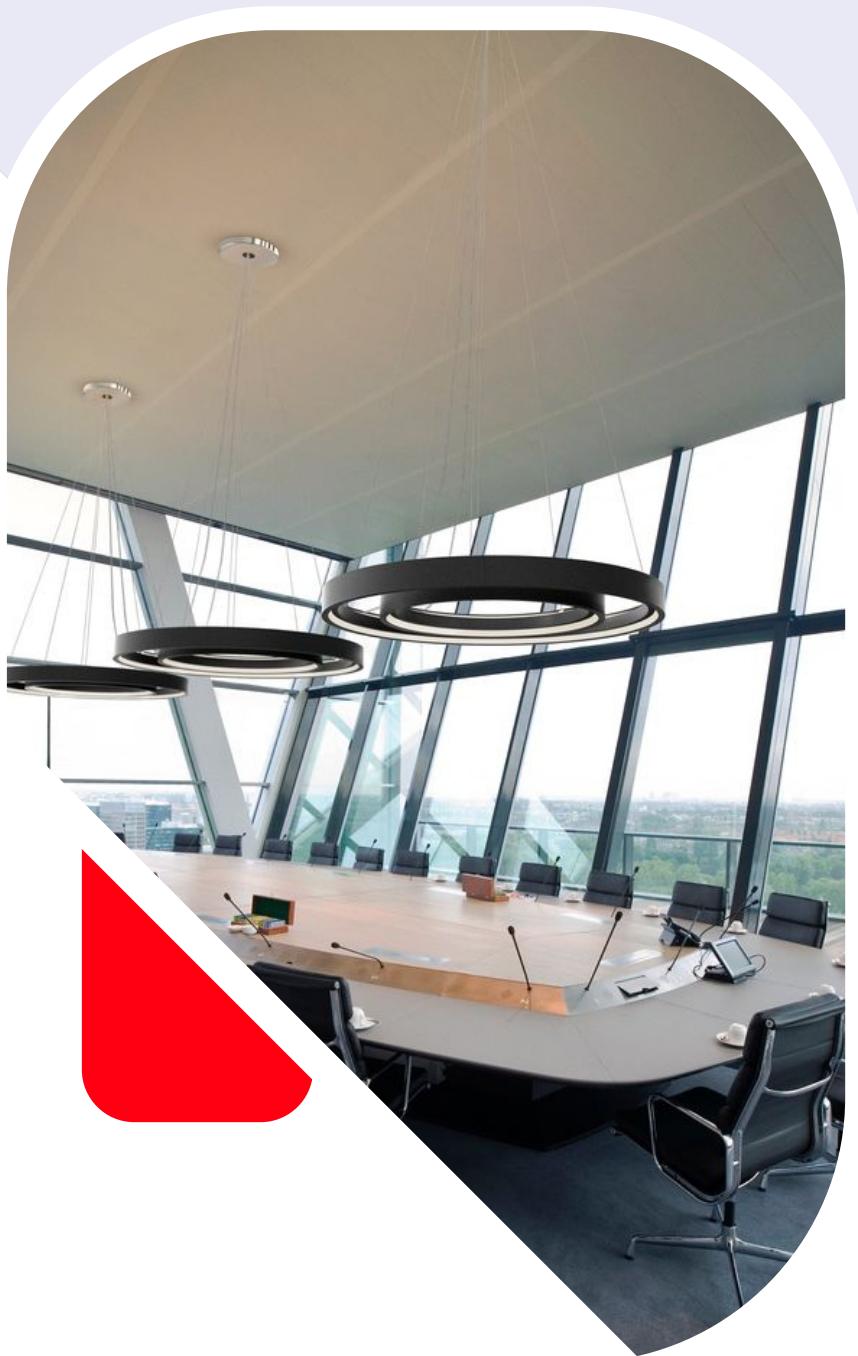
EMTC has a dedicated training quality control manager responsible for the daily monitoring of performance of our training programs with reference to ensure that the execution of the same meet the set standards.

The manager provides the coordinator and overall team with regular updates on the progress of each training workshop and some instances training sessions.

At regular intervals and at least once every month, the manager provides the training faculty with formal updates on the feedback and comments from participants and any interested parties.

Diversity and Inclusion

EMTC is an equal opportunity training and consultancy service provider and employer. Our placement policy, recruitment policy and how we conduct our workshops recognize, respect and promote diverse shades of opinion, orientation, ethnic and racial tolerance which aim at creating a world of conducive environment for sharing ideas from all cultures and backgrounds.



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