

DATE	COURSE	VENUE	FEE
13-24 JAN	Anti-Money Laundering (AML) & CFT Program	Board of Directors, CEOs, Regulatory Authorities, Compliance Officers, Bankers	126,500
27-31 JAN	Corporate Governance in Public Sector	Board of Directors, CEOs, PSs, Regulatory Authorities	86,500
03-07 FEB	Budgeting, Planning and Internal Controls	Nairobi, Mombasa or Naivasha	86,500
17-21 FEB	Effective Audit Committee	Audit Committees, CEOs & Head of Audit & Finance	86,500
3 rd -7 th MAR	Work Plan Strategic Leadership Professional	CEOs, Planners, Finance Managers	86,500
17 th -21 st MAR	Certified Customer Service Professional	Customer Service Managers, Front Office Staff, Marketing Staff, Account Managers	86,500
24 th -28 th MAR	Certified Marketing Professional	Marketing Staff, Account Managers, Marketing Managers	86,500
7 th -11 th APRIL	Leadership and Management Skills	Managers, Directors, HOD	86,500
21 st -2 nd May	Certified Project Management Professional	Project Managers, Coordinators and consultants	234,000
12-16 MAY	Company Secretary Competency Program & Leadership	Company Secretaries & Head of Legal Department	86,500
19-23 MAY	Strategic Leadership & Management Program	Middle Level Managers, Directors, HOD, Directors & Supervisors	86,500
2-6 JUN	Effective Communication Skills	All staff	86,500
9-13 JUN	Certified Project Risk Management	Project Officials	86,500
16-20 JUN	Advance Excel and Data Visualization	Customer Service Managers, Front Office Staff, Marketing Staff, Account Managers	86,500
7-18 JUL	Enterprise Risk Management & Root Cause Analysis	Supervisors, Managers, Trainers, Consultants	126,500

28-1 AUG	Finance & Planning Specialist Leadership Program	Office Managers, Executive Secretaries, Marketing and Sales People, All Staff	86,500
11-15 AUG	Customer Experience Management	Customer Service Managers, Front Office Staff	86,500
25-29 AUG	Change Management Fundamentals	All Staff, Managers, Directors, HODs	86,500
8-12 SEP	Strategic Planning- Forecasting & Setting Goals	PSs, CEOs, Board Chairpersons	86,500
22-26 SEP	Storekeeping and Quick Books	Store Keeper, Accountants, Finance officials	86,500
6-14 OCT	Road Safety and Intelligent Transport System	Kenya National Highway Authority	86,500
20-31 OCT	Disaster Risk Management	Disaster management teams	126,500
3-14 NOV	Certified Monitoring & Evaluation	Development & Humanitarian Professionals, Donors & Funding Agencies	126,500
24-27 NOV	Corporate Communication	Communication Officers, Sales Staff, PR officers, Front Office Staff	55,000
8-12 DEC	Emotional Intelligence at the Workplace	All Staff	72,000