# CSE4006: Software Engineering Lab 2: Project Management

#### Software Engineering Lab

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## Project Management

#### **Project Plan**

- Gantt Chart
- Milestone

#### Meeting

Meeting Minutes



## Project Plan

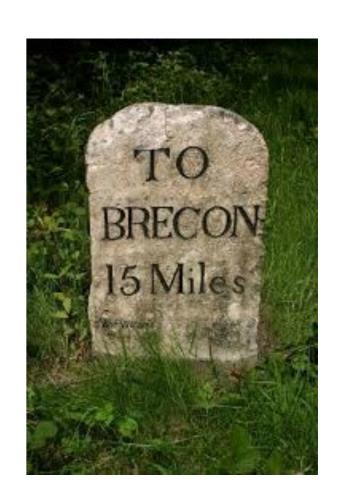
- 1. History (Change control)
- 2. Project Overview
- 3. Project Work Plans
  - WBS(Work Based Structure), Milestone, Gantt Chart, PERT Chart, and etc.
- 4. Staff Allocation
- 5. Risk Management Plan



#### Milestone

## A tool used in project management to management to mark specific points along a project timeline

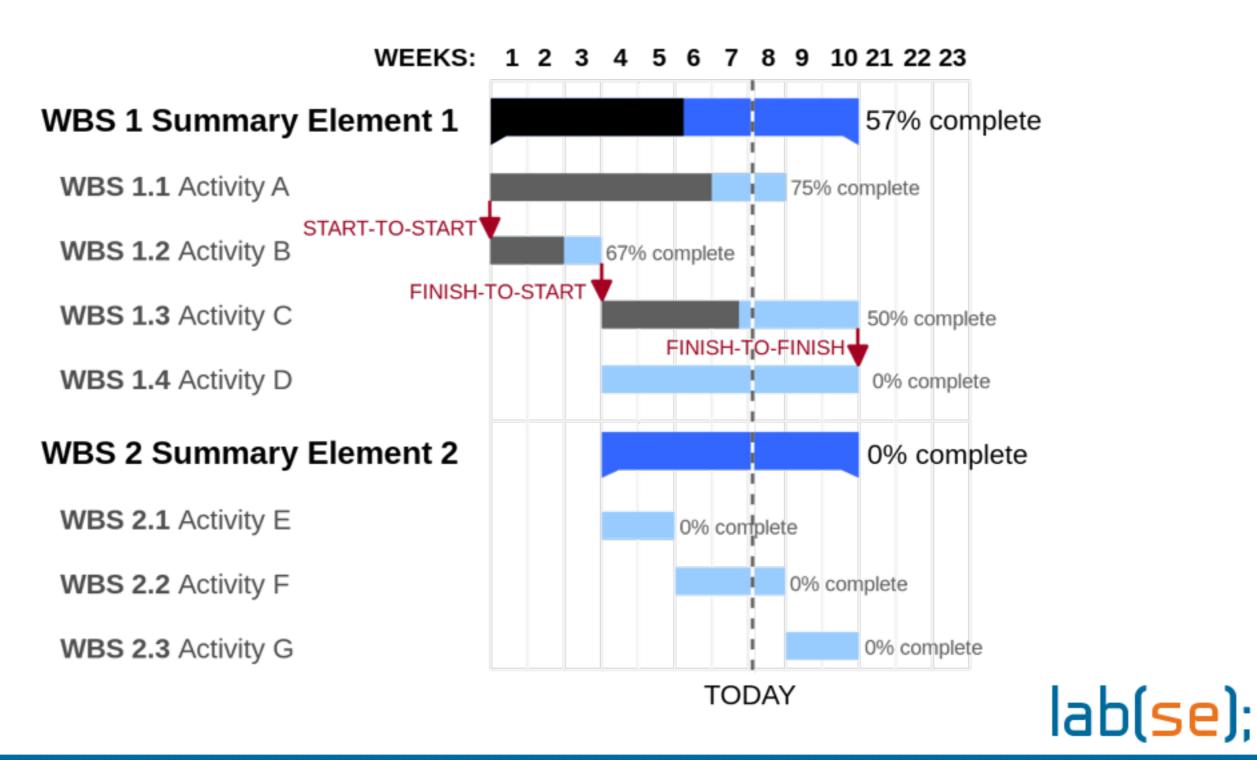
Date	Milestone
1st Mar.	Choosing a topic
15th Mar.	Requirement Specification
25th Mar.	UML Diagram
10th Apr.	First Prototype
20th Apr.	Second Prototype
1th May	Beta Test
10th May	Delivery





#### **Gantt Chart**

#### A type of bar chart that illustrates a project schedule



## Meeting Minutes

#### The instant written record of a meeting.

- Attendance
- Scribe (Auditor)
- Agenda
- Next Meeting



## Ex1: Restaurant POS System

 Download a project management tool - Project Libre http://www.projectlibre.org

**Project***Libre*<sub>™</sub>

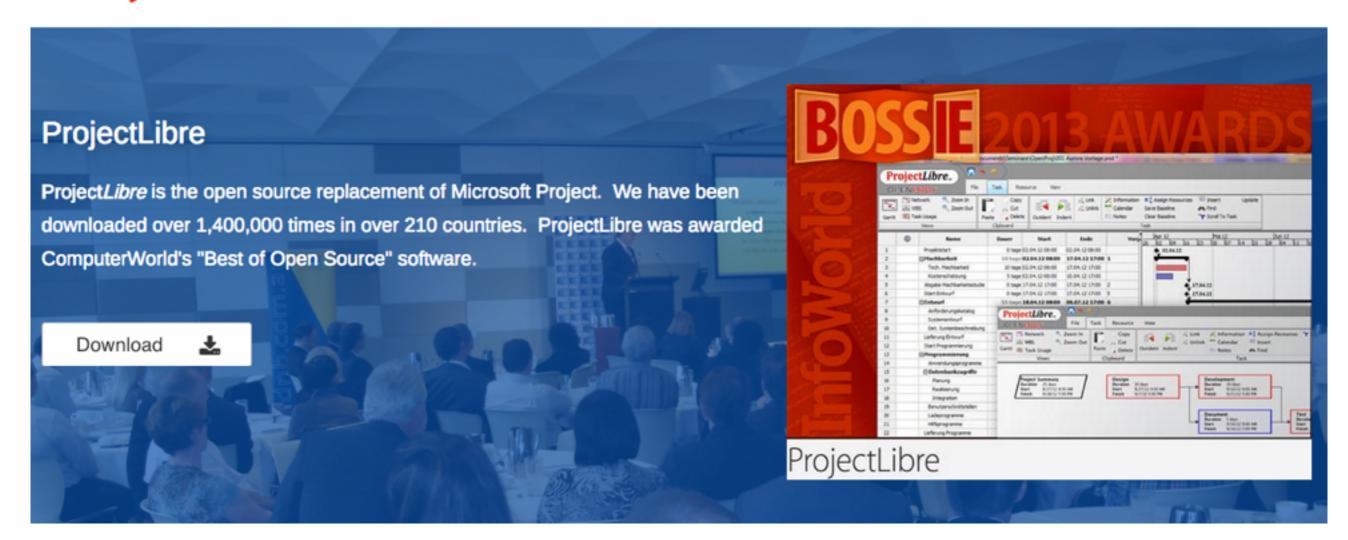
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### Ex1: Restaurant POS System

#### Plan Your Restaurant POS System Project

- Make a milestone
- Your system have to contain more than 10 tasks
- Your tasks have to contain at least 2 dependencies



## Ex2: Meeting Minutes

Have a meeting with your team and write your meeting minute

http://selab.hanyang.ac.kr/courses/cse406/labs/ ProjectManagement/MeetingMinutes.docx



## Assignment1. Project Plan

Write your team project plan!

## Until 1st April Lab Class

