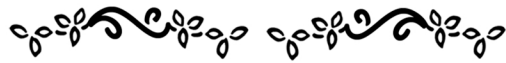


Kimberly McCormick



Education: Currently enrolled: A.S. Digital Technology at Polk State College
A.A.S Visual Communications: Graphic Arts/Printing, 2003 with Distinction
A.S Liberal Arts and Sciences, 2000 with Distinction
Monroe Community College

Experience: Yak & Yeti Restaurant – Landry's Company
Restaurant located inside Walt Disney World Animal Kingdom
775 Werikhe Way · Lake Buena Vista, FL 32830
March 2011 – March 2020

Server, Busser, National Trainer

- Worked in a high-volume environment. Expected to have a clean, neat, and wrinkle-free appearance and high customer service skills.
- Proficient in accurate order taking and delivery of food and beverages. Ensured correct cleaning, sanitizing and food handling procedures to maintain optimal protection.
- Knowledgeable of menu items and flavors to make recommendations, as well as direct guests around parks and provide details on rides/shows/events.
- I primarily trained the general knowledge class and was one of the trainer's fellow employees counted on for assistance.
- I had the honor of being chosen as a national trainer for 3 Rainforest Café openings in the United States and was selected for an international opening but that project was canceled. I was being considered for 2 additional international openings at the time of the pandemic.

Townsend Associates/Blue Moon Press
262 Moul Road · Hilton, NY 14468
June 1999 – January 2004

Cooperative Marketing Coordinator, Executive Director

- Contact clients for participation in advertising layouts, update websites, answer phones, take wholesale orders, filing, order office supplies.
- Creation of booklets, flyers, brochures, mailers, posters, video covers and books.
- Everything associated with creating a book; inputting text and images, scan and color correct images, some photography, proofreading, copyrights, barcodes, layout and prepare for printing. Responsible for final approval on proofs.
- Take and process retail orders from phone, mail and website. Quote shipping rates, package and ship products.
- Inventory and order stock, secured sensitive credit card information, keep accurate bookkeeping, update customer and supplier databases.

Volunteer: Monroe Doctrine
Monroe Community College newspaper, Fall 2003
Design and layout text, images, and advertising in the newspaper.

Skills: Adobe Photoshop, Adobe PageMaker, Adobe InDesign, Adobe Illustrator, Adobe Premiere Pro, Adobe Audition, Microsoft PowerPoint, Macromedia Dreamweaver, Aloha POS, Matra POS, Inuit QuickBooks.

Kimber14@rochester.rr.com

