June 5, 2024

Notice of 30 Day Intent to Vacate

I, Kimberly Keith, am hereby giving notice as per the conditions outlined in my lease agreement that I intend to vacate my apartment located at 4660 Westside Road #20A within the next 30 days. I request that the portion of my security deposit that was designated “last month’s rent” be applied for the month of June. I agree to return the key for my apartment after vacating and cleaning at which time I will provide an address where any remaining portion of my security deposit may be forwarded.

With kind regards,

Kim