Meeting Title : Discipline Meeting

Date: DD Month YYYY

Time: hh:mm

Location: Room Number/Zoom

# Note

Members are reminded that any conflict or potential conflict of interest should be declared to the Chair and the member involved will be asked to withdraw whilst that item is being discussed.

# Agenda

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| --- | --- | --- | --- | --- |
| No | Action | Item | Item Owner | Document Reference (if applicable) |
| 1 | To Note | Welcome and Apologies (incl. declaration of conflicts) | Member Initials |  |
| 2 | To Approve | Minutes of the Last Meeting Date of Last Meeting DD Month YYYY. If applicable | Member Initials |  |
| 3 | To Note | Matters Arising | Member Initials |  |
| 9 | To Discuss/ Note/ Approve/ Receive/ Recommend/ Endorse | Any Other Business | Member Initials |  |
| 10 | To Note | Date of Next Meeting: Date of Next Meeting | Member Initials |  |