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Marko Marković

Ivana Grujić
Teaching Assistant
VanArsdel, Ltd.
123 Elm Avenue
City, State 98052

With respect,

I am delighted to support the application of Marko Markovic for the Coing 2022 Great Minds Internship. I met Marko during his third year of studies in the summer semester of the 2019/2020 school year. He was my student in the course Oral and Written Communication Skills in Technical Disciplines. My students had to master “soft” skills for efficient and successful professional communication by working in a team. They also had to acquire the necessary skills for academic writing, research presentation, and reference scientific literature. Marko demonstrated the ability to write impressive scientific reports and engage in presentations. He completed all the given tasks within strictly set deadlines. I also had the pleasure of teaching Marko in his fourth year of studies. In the first semester of the fourth year, he attended a course in Soft Computing. The course curriculum consisted of the theoretical foundations of image and sound processing and machine learning. Students had to demonstrate their gained knowledge on a practical problem of their choice in the final project. Marko chose to work on a complex project in a team of three members. They completed the tasks of recognizing genres and emotions in music tracks by using sound preprocessing techniques and defining a neural network architecture. Marko showed that he cooperates very well with other team members and takes the leadership role when necessary. During the winter semester of the 2020/2021 school year, Marko attended the course in Machine Learning. The students had to master the concepts and techniques of machine learning through a series of graded practical tasks, which had to be solved in a limited amount of time. The tasks included the fundamental problems of machine learning: regression, classification, clustering, dimensionality reduction. Marko quickly applied the acquired theoretical knowledge and was consistent in solving each given problem. He researched additional literature and used complex machine learning algorithms, which brought excellent results on each given task.

Sincerely,

Ivana Grujić





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Yuuri Tanaka

Adrian King
Hiring Manager
VanArsdel, Ltd.
123 Elm Avenue
City, State 98052

Dear Adrian King,

Start with a statement about why you are excited about the job you are seeking. Enthusiasm is key, and your personal connection to the role is much more important than flashy words and exclamation marks. Keep it brief and easy to read quickly.

If you feel a second paragraph is needed, touch on areas of the role that interest you. State your desire to learn more, suggest a follow up call or email. Be clear about your respect for busy schedules.

(Here's a tip: be sure to try Word Editor for suggestions on how to make this cover letter the best it can be.)

Sincerely,

Yuuri Tanaka



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Sincerely,

Yuuri Tanaka

