

NATHAN NGUYEN

(832) 236-8259 • Houston, TX 77094 • nnguyen53@uh.edu

<https://www.linkedin.com/in/nathan--nguyen/>

EDUCATION

C. T. Bauer College of Business, University of Houston

January 2017 – May 2019

Bachelor of Business Administration in Management Information Systems

Major GPA: 3.75 Cumulative GPA: 3.67

EXPERIENCE

Westlake Chemical – Intern; IT Network and Telecommunications

June 2018 – Present

- Analyzed phone bills for various sites and disconnected POTS lines not in use, saving a recurring total of over \$25,000 per year for a Fortune 500 company
- Supported routers, switches, and access points to configure and set them up to support daily operations
- Freed up licensing tokens on Cisco Prime by removing outdated or nonfunctional switches, then added wireless controllers that required monitoring
- Routed network cables in server room for newly installed blades, supervisors, controllers
- Windows Server Provisioning; Built up a server and upgraded to Windows Server 2016 for business use
- Reformatted switches and access points to be ready to be shipped out to plant sites
- Upgraded wireless network access points for each floor of the building

Costco Wholesale – Tire Installer; Katy, Texas

September 2015 – June 2018

- Responsible for marketing and advertising tire sales through customer interactions.
- Helped train new installers in the shop to bring them up to speed by showing through example and watching them while they try to correct their mistakes
- Received manager/supervisor recognitions from 5 customers for delivering outstanding customer service

Rudy's BBQ & Country Store – Cashier; Katy, Texas

July 2015 – September 2015

- Identified and corrected mistakes in customer orders
- Handled and resolved customer problems with the aid of managers to fulfill the needs of every customer
- Operated the cashier, handling a daily cash flow of about \$1000, with careful attention to accuracy

STUDENT ORGANIZATIONS

MISSO – Management Information Systems Student Organization; Fundraising Officer (Fall 2017)

January 2017 – Present

- Constructed 3 sub-committees to coordinate tasks and to provide more order throughout the committee
- Creatively prepared Fall-themed breads and cookies to push out a fundraising profit of \$500+ to fund other MISSO events
- Merged MISSO into the Energy Coalition group on campus to provide more networking opportunities for our members who are interested in working in the Energy Industry

UH Energy Coalition

Fall 2017 – Present

ACHIEVEMENTS

- Dean's List **Spring 2017 – Present**
- Phillips 66 Case Competition Finalists **Spring 2018**
- Phillips 66/Energy Coalition Crude Pursuit 2nd Place Team Finish **Spring 2018**
 - Worked with team to find best crude oil to purchase based on sulfur level, acidity, and lightness
 - Calculated freight costs and determined which freight to transport crude oil and deliver on schedule

ACTIVITIES

USITCC (U.S. Information Technology Collegiate Conference) – App Development/MS Office at San Antonio

Spring 2018

- Created a database in Access and used queries to extract data and sync with Microsoft Word

Church Orchestra – Violinist

June 2009 – Present

- Demonstrated proper performance etiquette through example
- Corresponded with conductor to improve overall balance through sectional adjustments
- Led practices focusing on balance, tone, quality, and rhythm.

CERTIFICATIONS

- CCENT In Progress, AWS Cloud Practitioner In Progress

SKILLS

Computer Skills: Telnet, Putty, GNS3, Java, JavaScript, HTML, SQL, Microsoft Office 365, Photoshop, Bryce 3D (3D creator & animations), 10-key, AS400