**NATHAN NGUYEN**

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**EDUCATION**

**C. T. Bauer College of Business, University of** **Houston** **January 2017 – May 2019**

Bachelor of Business Administration in Management Information Systems

**Major GPA: 3.75 Cumulative GPA: 3.67**

**EXPERIENCE**

**Westlake Chemical** – Intern; IT Network and Telecommunications **June 2018 – Present**

* Analyzed phone bills for various sites and disconnected POTS lines not in use, saving a recurring total of over $25,000 per year for a Fortune 500 company
* Supported routers, switches, and access points to configure and set them up to support daily operations
* Freed up licensing tokens on Cisco Prime by removing outdated or nonfunctional switches, then added wireless controllers that required monitoring
* Routed network cables in server room for newly installed blades, supervisors, controllers
* Windows Server Provisioning; Built up a server and upgraded to Windows Server 2016 for business use
* Reformatted switches and access points to be ready to be shipped out to plant sites
* Upgraded wireless network access points for each floor of the building

**Costco Wholesale** – Tire Installer; Katy, Texas **September 2015 – June 2018**

* Responsible for marketing and advertising tire sales through customer interactions.
* Helped train new installers in the shop to bring them up to speed by showing through example and watching them while they try to correct their mistakes
* Received manager/supervisor recognitions from 5 customers for delivering outstanding customer service

**Rudy’s BBQ & Country Store –** Cashier*;* Katy, Texas **July 2015 – September 2015**

* Identified and corrected mistakes in customer orders
* Handled and resolved customer problems with the aid of managers to fulfill the needs of every customer
* Operated the cashier, handling a daily cash flow of about $1000, with careful attention to accuracy

**STUDENT ORGANIZATIONS**

**MISSO** – Management Information Systems Student Organization; Fundraising Officer (Fall 2017) **January 2017 – Present**

* Constructed 3 sub-committees to coordinate tasks and to provide more order throughout the committee
* Creatively prepared Fall-themed breads and cookies to push out a fundraising profit of $500+ to fund other MISSO events
* Merged MISSO into the Energy Coalition group on campus to provide more networking opportunities for our members who are interested in working in the Energy Industry

**UH Energy Coalition Fall 2017 – Present**

**ACHIEVEMENTS**

* Dean’s List **Spring 2017 – Present**
* Phillips 66 Case Competition Finalists **Spring 2018**
* Phillips 66/Energy Coalition Crude Pursuit 2nd Place Team Finish **Spring 2018**
  + Worked with team to find best crude oil to purchase based on sulfur level, acidity, and lightness
  + Calculated freight costs and determined which freight to transport crude oil and deliver on schedule

**ACTIVITIES**

**USITCC (U.S. Information Technology Collegiate Conference)** – App Development/MS Office at San Antonio **Spring 2018**

* Created a database in Access and used queries to extract data and sync with Microsoft Word

**Church Orchestra** –Violinist **June 2009 – Present**

* Demonstrated proper performance etiquette through example
* Corresponded with conductor to improve overall balance through sectional adjustments
* Led practices focusing on balance, tone, quality, and rhythm.

**CERTIFICATIONS**

* CCENT In Progress, AWS Cloud Practicioner In Progress

**SKILLS**

**Computer Skills:** Telnet, Putty, GNS3, Java, JavaScript, HTML, SQL, Microsoft Office 365, Photoshop, Bryce 3D (3D creator & animations), 10-key, AS400