

Stephanie Oxales

Email: stephanieoxales@yahoo.ca #: 613-462-8718 Portfolio:

Education

Carleton University

09/21 - Present

Bachelor of Cognitive Science Honours Program

- Dean's list Honour Student (GPA 10.0+): Year 1, Year 2, Year 3
- Dancelab Member 09/23 - Present

St. Joseph Highschool

09/15 - 06/21

OSSD

- Honour Roll Student: Grade 9,10,11,12
 - French Certificate
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Skills Summary

Soft Skills: Critical Thinking, Problem-Solving, Effective Communication, Time Management, Customer Service

Work Experience

Urban Planet

04/23 - 07/23

- Managed visual merchandising by organizing clothing displays by style and color, increasing store efficiency and enhancing customer shopping experience by 25%
- Maintained store cleanliness standards through systematic cleaning of fitting rooms and sales floor, contributing to a 90% positive customer feedback rating

Your Independent Grocer

04/21 - 10/22

- Processed 50 - 100 daily transactions with 99% accuracy while maintaining friendly customer interactions, resulting in consistent positive feedback from supervisors
 - Built and maintained strong customer relationships through personalized service, contributing to a 15% increase in repeat customers in my checkout lane
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Certifications

Published author in the **Carleton Undergraduate Journal of Cognitive Science** (CUJCS)

- <https://ojs.library.carleton.ca/index.php/CUJCS/article/view/5028/3627>
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Volunteer

Youth for Christ Member - CFC Canada

09/16 - 02/22

- Led youth engagement initiatives through event coordination and public speaking, delivering 20-minute motivational talks and maintaining detailed attendance records for 100+ participants

Notetaker - Paul Menton Centre

11/23 - 04/24

- Created detailed academic notes for PSYC 3000 (Psychological Research Analysis), supporting accessibility services for students with disabilities at Carleton University
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References

Available upon request