



**MINISTRY OF EDUCATION STATE  
DEPARTMENT FOR BASIC EDUCATION**

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**9<sup>th</sup> April, 2018**

**TO WHOM IT MAY CONCERN**

**RECOMMENDATION FOR KINGS ISRAEL MILIMO**

The above-named person has been an Intern in the Ministry in the ICT Department between 9<sup>th</sup> January, 2018 to 8<sup>th</sup> April, 2018 where he participated in many Information and Communication Technology (ICT) activities as follows:

- **Network administration:** he provided user support on various Local Area Network (LAN) inquiries related to Client/Server Configuration, IP Addressing, Sub netting, Domain Setup and Administration as per configuration scheme used in the ICT Unit and Switch and Router Configuration.
- **Installation of new Hardware and Software:** he participated in the assembly of new computers procured within the Ministry, including installing and configuring of software.
- **Network Security and Data Recovery:** he participated in the configuration of Personal Computers to the education domain and deployment of corporate anti-virus (Symantec Endpoint Protection).
- **Software installation hardware repair and maintenance:** he participated in the ICT Support which involved troubleshooting and upgrading ICT Equipment and Systems upon user requests.
- **ICT Training:** he also participated in the various internal end user training programmed where he was instrumental in guiding learners on how to use various ICT related programmed during the working sessions.
- **System Development:** he took part in system development by the ICT for skills inventory to be used for training of the Ministry of Education staff.

Kings is self-motivated and innovative at work and I believe tasks given to him will be satisfactorily done under minimal supervision.

**Bernard Were**  
**For: PRINCIPAL SECRETARY**

