

CONFIDENTIAL BACKGROUND
SCREENING REPORT



Candidate's Name Lilian Mbugua

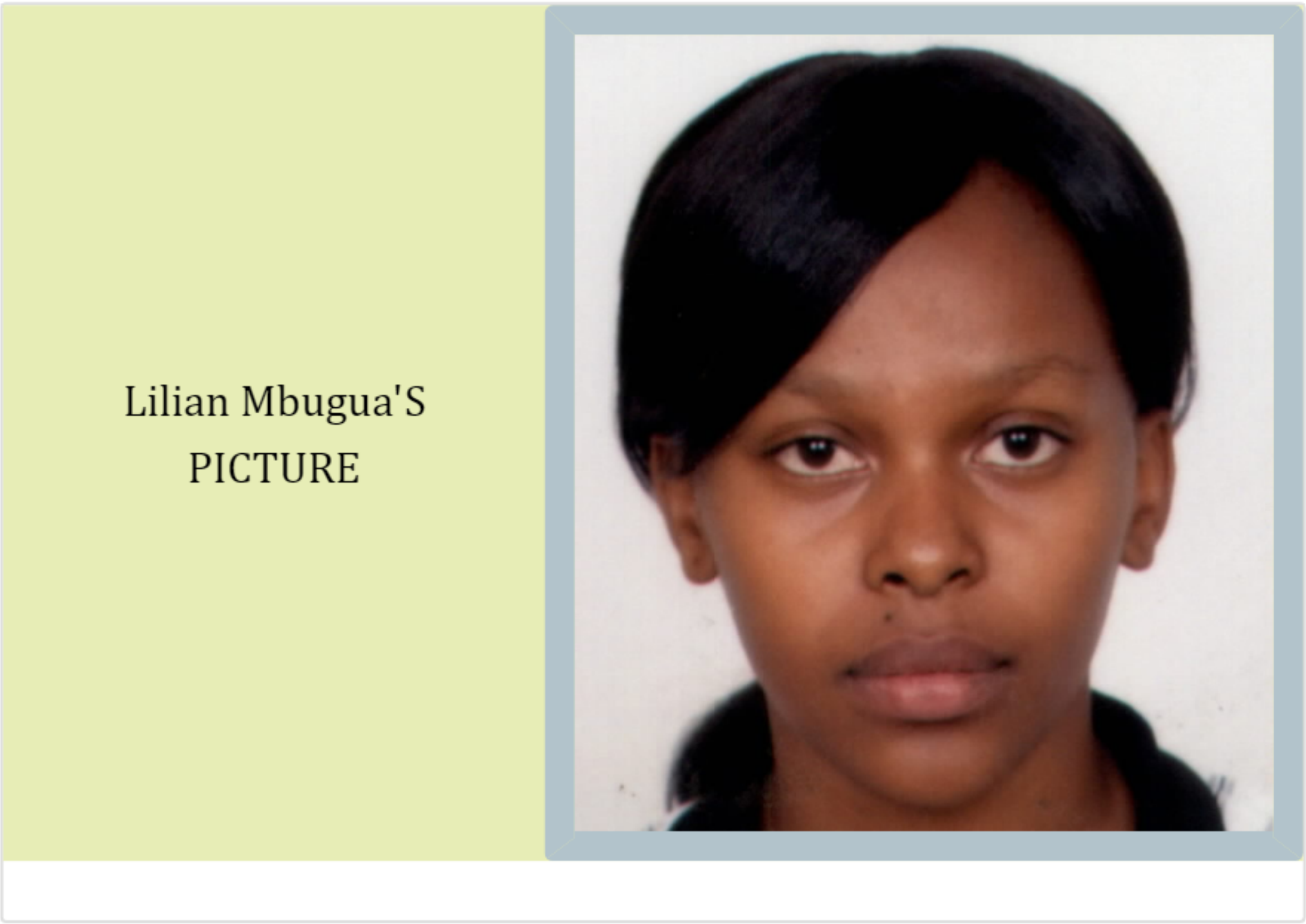
Report Status Final Report

SOW NO. 2554

Position Hired EABL

Screening Package EABL STANDARD PACKAGE

Reference NO. EABL-RQ-1620107414955-KWYD



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Names	MBUGUA LILIAN NYAMBURA
ID No.	33418920
Date of Birth	4/10/1997 12:00:00 AM
Gender	FEMALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, her identity details i.e. names, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database.

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EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	MULTIMEDIA UNIVERSITY	MULTIMEDIA UNIVERSITY	✓	
	Years	18 OCTOBER 2019	18/October/2019	✓	
	Course	BACHELOR OF COMMERCE	BACHELOR OF COMMERCE	✓	
	Specialization	FINANCE	FINANCE	✓	
	Awards	SECOND CLASS HONOURS (UPPER DIVISION)	SECOND CLASS HONOURS (UPPER DIVISION)	✓	

COMMENTS

Amb. Prof. Festus Kaberia, PhD., OGW. Vice Chancellor confirmed that Mbugua Lilian Nyambura is a graduated of Multimedia University. She graduated with a Bachelor of Commerce (Finance Option), Second Class Honours (Upper Division) during a graduation ceremony that was held on 18th October 2019

The **certificate number 005193** was confirmed to be genuine

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	N/A	N/A	N/A	NON ACTIVE	

COMMENTS

Lilian Nyambura Mbugua appears not to have a Professional Membership as per her resume

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
BRITAM GENERAL INSURANCE	Organization	BRITAM GENERAL INSURANCE	Organization	BRITAM GENERAL INSURANCE	✓	
	Years	JAN 2020 - JUN 2020	Years	17/May/2021	✓	
	Position	FINANCE OPERATIONS ASSOCIATE	Position	FINANCE OPERATIONS ASSOCIATE	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	END OF FIXED CONTRACT		✓

COMMENTS

Britam General Insurance

Nicholas Agutu, Human Resource Business Associate confirmed that Lilian Nyambura Mbugua worked as a Finance Operations Associate on a full -time fixed term contract from 2nd January 2020 to 30th June 2020 when her fixed contract term for 6 months came to an end

Lilian returned the company assigned work tools and she did not owe the company any money

Nicholas would rehire Lilian if an opportunity came up and stated that she was a good resource and would be a good fit to the organization objectives

Duties, roles and responsibilities

- ✓ She was responsible for Accounts payable,
- ✓ Receipting, bank and general ledger reconciliations.
- ✓ She reported to the Finance Manager – operations.

Level of supervision

- ✓ Worked with minimal supervision

Contribution to the organization or any outstanding achievements

- ✓ None that Nicholas was aware of during her tenure.

Candidate’s response to stressful situations and working within deadlines

- ✓ She could manage occupational stress and worked within deadlines

Relationship with others

- ✓ She had average interpersonal skills and related well with the co-workers and supervisors

Candidate’s overall performance and job knowledge compared to others in the job

- ✓ She was an average performer whom delivered on her expectations

Any Promotions

- ✓ N/A. It was a contract position

Candidate’s strengths

- ✓ None that he was aware of

Candidate’s areas of improvement

- ✓ None

Any disciplinary cases

- ✓ None at the point of leaving

Description of the candidate in relation to;

Trustworthiness	Good
Dependability/ reliability	Good
Taking Initiative	Average
Communication skills (Verbal/ written)	Excellent
Time management	Good
Ability to make sound and timely decisions	N/A
Adaptability to change	Good
Professionalism	Good

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GAP IDENTIFICATIONAND ANALYSIS

Name	From	To	Comments
EMPLOYMENT GAP 1	JUL 2019	TO DATE	Lilian Nyambura Mbugua does not have any employment Gap since she has been working from July 2019 before she graduated from campus on 18th October 2019.

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CREDIT INFORMATIONCHECK

DESCRIPTION		COMMENTS		
Credit Report		1 open loan accounts 1 closed loan accounts.		
Open loan accounts				
Institution	Type of Loan	Total Amount	Balance Amount	Amount & Days
Closed loan accounts				
Institution	Type of Loan	Total Amount	Balance Amount	Amount & Days
N/A	N/A	KES. 0	KES 0	KES 0
N/A	N/A	KES. 0	KES 0	KES 0

COMMENTS

As of 6th May 2021, Lilian Nyambura Mbugua does not have an open or a closed loan account as stipulated above

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NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
LILIAN NYAMBURA MBUGUA	33418920	-	NO REPORTED OFFENSES

COMMENTS

Lilian Nyambura Mbugua of Identity Number 33418920 has been searched in the Criminal Records Office database and has no known criminal record or results of Trial as confirmed by the Directorate of Criminal Investigations on 19th May 2021

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SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
LINKEDIN PROFILE	NO ADVERSE MENTION FOUND	HTTPS://WWW.LINKEDIN.COM/IN/LILIANMBUGUA/	
GOOGLE	NO ADVERSE MENTION FOUND	-	
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	

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GOOGLE	NO ADVERSE MENTION FOUND	-	
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	

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GOOGLE	NO ADVERSE MENTION FOUND	-	
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	

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GOOGLE	NO ADVERSE MENTION FOUND	-	
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	

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