

CONFIDENTIAL BACKGROUND
SCREENING REPORT



Candidate's Name CAROLINE MUREITHI

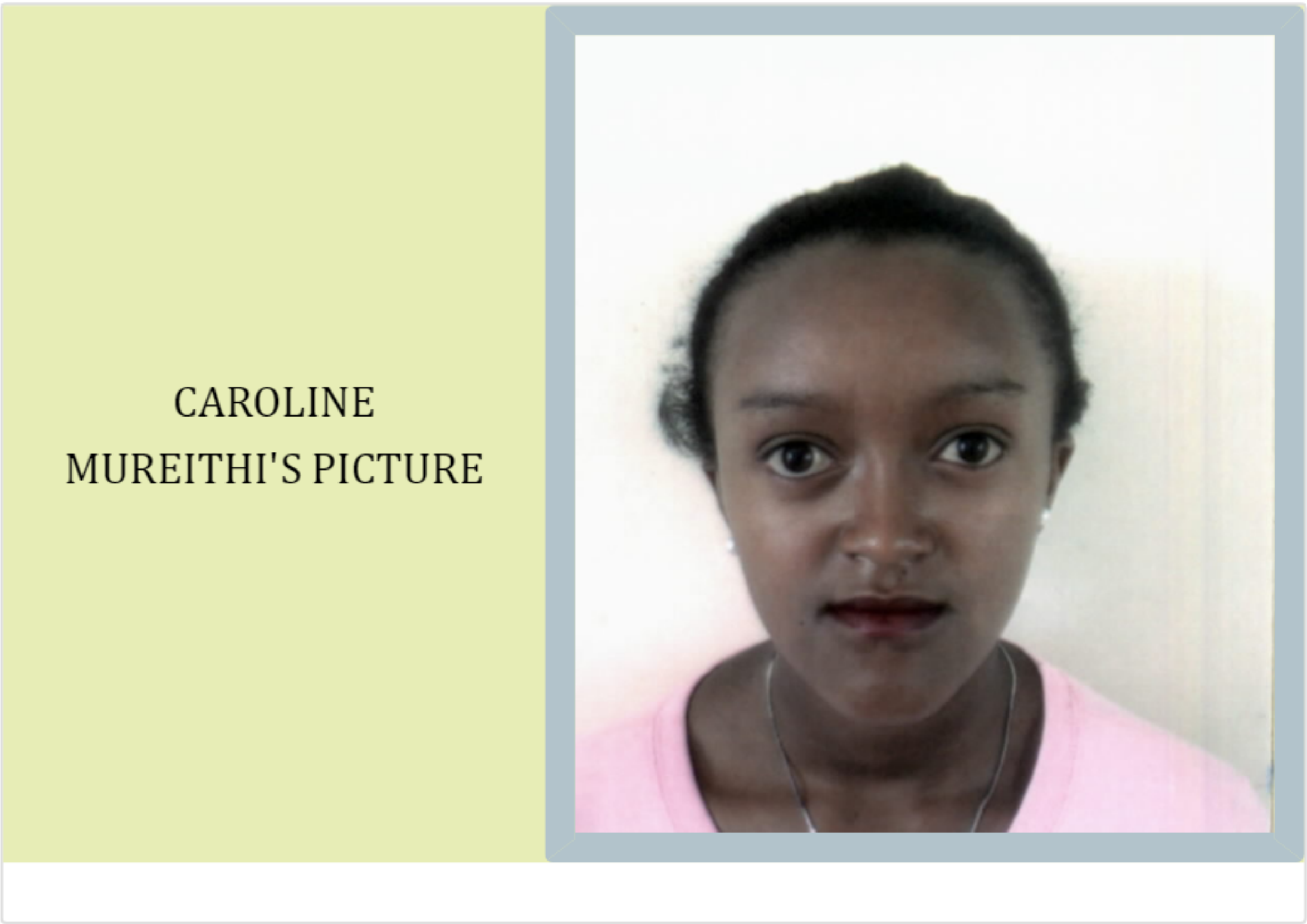
Report Status Final Report

SOW NO. 2544

Position Hired EABL

Screening Package EABL STANDARD PACKAGE

Reference NO. EABL-RQ-1620037078476-IYAR



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Names	MUREITHI CAROLINE WANGUI
ID No.	33765199
Date of Birth	3/10/1997 12:00:00 AM
Gender	FEMALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, her identity details i.e. names, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database

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EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
	Institution Name	KENYATTA UNIVERSITY	KENYATTA UNIVERSITY	✓	
	Years	14 DECEMBER 2018	14/December/2018	✓	
HIGHEST EDUCATION	Course	BACHELOR OF ECONOMICS AND FINANCE	BACHELOR OF ECONOMICS AND FINANCE	✓	
	Specialization	ECONOMICS AND FINANCE	ECONOMICS AND FINANCE	✓	
	Awards	SECOND CLASS HONOURS (UPPER DIVISION)	SECOND CLASS HONOURS (UPPER DIVISION)	✓	

COMMENTS

Judith Mwango from Graduation and Certificate Office confirmed that Muriithi Carol Wangui graduated from Kenyatta University with a Bachelor of Economics and Finance, Second Class Honours (Upper Division) during a graduation ceremony that was held on 14th December 2018. The **certificate number 201821160245** provided by the candidate, was confirmed to be authentic

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	N/A	N/A	N/A	NON ACTIVE	

COMMENTS

Caroline Wangui Mureithi does not appear to have any professional membership as per her resume

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
MUKI SAVINGS & CREDIT CO-OPERATIVE SOCIETY LIMITED	Organization	MUKI SACCO	Organization	MUKI SAVINGS & CREDIT CO-OPERATIVE SOCIETY LIMITED	✓	
	Years	MAY 2016 - AUG 2016	Years	17/May/2021	✓	
	Position	INTERN	Position	ATTACHE		✓
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	NOT PROVIDED BY THE EMPLOYER	✓	

COMMENTS

Muki Savings & Credit Co-operative Society Limited

On a letter dated 26th August 2016, Denis Momanyi – Human Resource Manager confirmed that Miss Carol Wangui of ID Number 33765199 a student of Kenyatta University; underwent her attachment in the Sacco Society effective May 2016 up to 26th August 2016

Denis would highly recommend Caroline to any prospective employer

Areas of exposure

- ✓ Bank reconciliation
- ✓ Preparation excels spreadsheet financial reports, that is, monthly balance sheets
- ✓ Petty cash vouching and posting transactions
- ✓ Tellerling
- ✓ Vouching of payments posted in the ERP system for accuracy and supporting documents
- ✓ Data back-up management, scanning clients’ signature sample into the system and MoneyGram operations
- ✓ Filing and archiving
- ✓ Customer care desk

Overall work performance

- ✓ Her performance and conduct were rated as good

Candidate’s strength

- ✓ She performed all duties assigned to her skillfully and diligently
- ✓ Her interpersonal skills were excellent and demonstrated a positive attitude towards her work in particular
- ✓ She was ever punctual
- ✓ Willing to learn from others

On 10th May 2021, Janerose Wangui – Human Resource confirmed that Caroline Mureithi was an attach  , the letter is authentic and the information therein is accurate

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GAP IDENTIFICATION AND ANALYSIS

Name	From	To	Comments
EMPLOYMENT GAP 1	14 DEC 2018	FEB 2019	Caroline Wangui Mureithi has an employment gap period of 2 Months and 4 Days; from when she graduated on 14 th December 2018 to when she joined Co-operative Bank of Kenya on 18 th February 2019. During this period, Caroline confirmed that she was in the process of looking for a job and had no source of income

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CREDIT INFORMATIONCHECK

DESCRIPTION		COMMENTS			
Credit Report		1 open loan accounts 6 closed loan accounts.			
Open loan accounts					
Institution	Type of Loan	Total Amount	Balance Amount	Amount & Days	
Closed loan accounts					
Institution	Type of Loan	Total Amount	Balance Amount	Amount & Days	
N/A	N/A	KES. 0	KES 0	KES 0	
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 900	KES 0	KES 0	
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 500	KES 0	KES 0	
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 150	KES 0	KES 0	
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 450	KES 0	KES 0	
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 500	KES 0	KES 0	
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 500	KES 0	KES 0	

COMMENTS

As of 6th May 2021, Caroline Wangui does not have an open loan account

Caroline Wangui however, has 6 closed loan accounts amounting to **KES 3,000** which she fully serviced as stipulated above

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NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
CAROLINE WANGUI MUREITHI	33765199	-	NO REPORTED OFFENSES

COMMENTS

Caroline Wangui Mureithi of Identity Number 33765199 has been searched in the Criminal Records Office database and has no known criminal record or results of Trial as confirmed by the Directorate of Criminal Investigations on 19th May 2021

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SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	
LINKEDIN PROFILE	NO ADVERSE MENTION FOUND	N/A	
GOOGLE	NO ADVERSE MENTION FOUND	CAROLINE WANGUI MUREITHI	

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