

CONFIDENTIAL BACKGROUND
SCREENING REPORT



Candidate's Name Mary Wambui

Report Status Final Report

SOW NO. 3058

Position Hired EABL

Screening Package EABL STANDARD PACKAGE

Reference NO. EABL-RQ-1630051534435-OH6M



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Names	WANYOIKE MARY WAMBUI
ID No.	27280176
Date of Birth	3/28/1989 12:00:00 AM
Gender	FEMALE

COMMENTS

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EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY	DEDAN KIMATHI UNIVERSITY	✓	
	Years	29 APRIL 2016	29/April/2016	✓	
	Course	BACHELOR OF SCIENCE	BACHELOR OF SCIENCE	✓	
	Specialization	ELECTRICAL AND ELECTRONIC ENGINEERING	ELECTRICAL AND ELECTRONIC ENGINEERING	✓	
	Awards	SECOND CLASS HONOURS, LOWER DIVISION	SECOND CLASS HONOURS (LOWER DIVISION)	✓	

COMMENTS

Prof. J.W. Khamisi, EBS, the Registrar Academic Affairs and Research, confirmed that Mary Wambui Wanyoike was registered in Dedan Kimathi University in 2011 (Reg. No. E021-0606/2021) to pursue a course in Bachelor of Science in Electrical and Electronic Engineering. She successfully completed the course and graduated on 29th April 2016 and was awarded Second Class Honours, Lower Division. The certificate provided (Cert No. 5185) was confirmed to be authentic and is a true copy of the original from the institution as of 30th August 2021.

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	ENGINEERS BOARD OF KENYA	9 NOV 2016	B11213	ACTIVE	

COMMENTS

Engineers Board of Kenya confirmed that Mary Wambui Wanyoike of membership number B11213 had an active membership as a Registered Graduate Engineer from 9th November 2016.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
TATU CITY	Organization	TATU CITY	Organization	TATU CITY	✓	
	Years	SEPT 2018 - DATE	Years	SEPT 2018 - DATE	✓	
	Position	FIELD SERVICE ENGINEER	Position	FIELD SERVICE ENGINEER	✓	
	Reason for Leaving	CURRENTLY EMPLOYED	Reason for Leaving	CURRENTLY EMPLOYED	✓	

COMMENTS

The candidate is currently employed at Tatu City; hence no attempt was made to contact the company to avoid jeopardizing his employment. Background check to be conducted once the candidate has resigned upon request

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
	Organization	PTC - KBL	Organization	PTC - KBL	✓	
	Years	JUN 2017 - SEPT 2018	Years	1 JUL 2017 - 30 AUG 2018	✓	
PTC - KBL	Position	ELECTRICAL TECHNICIAN	Position	TECHNICIAN	✓	
	Reason for Leaving	NOT PROVIDED	Reason for Leaving	SHE RESIGNED		✓

COMMENTS

PTC – KBL.

Bernard Kinanga, the Human Resource Administrator, confirmed that Mary Wambui Wanyoike was employed from 1st July 2017 to 30th August 2018 as a Technician on a fixed term contract. She resigned, served a notice, returned work-assigned tools, did not owe the company money and was not involved in fraud. Bernard would rehire her and described her as a reliable resource to have in a team.

Duties, roles and responsibilities

- ✓ Troubleshooting of installed electrical and electronic systems
- ✓ Involvement in Root Cause Analysis (RCPS, 5-why Fishbone) on downtimes failures to come up with corrective and long-term preventive measures.
- ✓ Design and installation of electrical power systems i.e. lighting circuits and power supply for electrical machines and equipment.
- ✓ Calibration of field instruments i.e. pressure and temperature gauges.
- ✓ Implementation of plant energy management strategies through installation of the photocell, adoption of LED high bay lights, and retrofitting T8 fluorescent tubes with LED tubes.
- ✓ Inspection of instruments and PLCs for proper functionality
- ✓ General preventive and corrective maintenance of electrical and electronic equipment
- ✓ Generation of field reports for proper maintenance planning operations and spares availability.

Level of supervision required

- ✓ Minimal supervision.

Contributions to the organization or any outstanding achievements

- ✓ Improved Energy management by adoption and upgrading lighting to LED technology by way of Retrofitting fluorescent lights and repair/ maintenance of all electrical equipment
- ✓ Ensured minimal downtime by participation in routine and preventive maintenance of the industrial networks.
- ✓ Continuous improvements through Design and installation of electrical power systems.

Response to stressful situations and working within deadlines

- ✓ She coped well and was able to meet set deadlines.

Relating with others (customers, co-workers, supervisors)

- ✓ Customers – Co-operative and very helpful
- ✓ Co-workers – Team player
- ✓ Supervisors – Respectful.

Overall work performance rate and job knowledge compared to others on the job

- ✓ She was resourceful, flexible and a disciplined individual ready to take emerging challenges.

Any promotions

- ✓ None.

Candidate’s strengths

- ✓ She was knowledgeable in matters Electrical, quick learner, resourceful
- ✓ Flexible –prepared to take duties outside her scope.
- ✓ Focused - Could be relied upon to complete the job on time.

Areas of improvement

- ✓ Exposure to multi-facet environment to boost her confidence levels and deepen her knowledge in Instrumentation.

Any disciplinary issues

- ✓ None.

Brief description of the candidate in relation to:

Trustworthiness	Honesty person
Dependability/ reliability	Delivered on assigned tasks
Taking Initiative	-
Communication skills (Verbal/ written)	Good communicator
Time management	Good
Ability to make sound and timely decisions	Good
Adaptability to change	Flexible
Professionalism	Had requisite knowledge on electric matters

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
	Organization	ALBERT ELECTRICALS	Organization	ALBERT ELECTRICALS	✓	
	Years	29 APR 2017 - JUN 2017	Years	NOT PROVIDED		✓
ALBERT ELECTRICALS	Position	SOUND SYSTEMS & WIRING RESIDENTIAL HOMES	Position	NOT PROVIDED		✓
	Reason for Leaving	NOT PROVIDED	Reason for Leaving	NOT PROVIDED		✓

COMMENTS

Albert Electricals.

Albert Gitau, confirmed Valentine Irungu’s employment details.

Work ethics

- ✓ Desire to think critically whenever she faced challenges
- ✓ Committed to her works
- ✓ Good listener and ready to learn
- ✓ A good team player.
- ✓ Always motivated.
- ✓ Professional at her work.
- ✓ Focused and determined in all she did.

Duties and responsibilities

- ✓ Installation of sound systems i.e in churches and restaurants.
- ✓ Termination of light and socket fittings.
- ✓ Stock keeper.
- ✓ Testing and commissioning of single phase installations.
- ✓ Data entry for invoices.
- ✓ Conduit dropping and wiring.

General conduct

- ✓ Disciplined with good morals.
- ✓ Dedicated to her work.
- ✓ Very Organised in her work.
- ✓ Plans ahead to avoid delays.

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EMPLOYMENTTENURE

EMPLOYEMENT TENURE			
Company	Position	Period	Reason for Leaving
TATU CITY	FIELD SERVICE ENGINEER	SEPT 2018 - DATE	CURRENTLY EMPLOYED
PTC - KBL	TECHNICIAN	1 JUL 2017 - 30 AUG 2018	SHE RESIGNED
ALBERT ELECTRICALS	NOT PROVIDED	NOT PROVIDED	NOT PROVIDED

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GAP IDENTIFICATION AND ANALYSIS

Name	From	To	Comments
EMPLOYMENT GAP 1	APR 2016	JUN 2017	Mary Wanyoike confirmed that she was engaged in an informal job in a company called with Albert Electricals and Engineering Services as an electrical Technician which she was involved in before her assignment at PTC (KBL).

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CREDIT INFORMATIONCHECK

DESCRIPTION	COMMENTS			
Credit Report	0 open loan accounts 1 closed loan accounts.			
Open loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount & Days</i>
Closed loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount & Days</i>
-	-	KES. 0	KES 0	KES 0

COMMENTS

As of 2nd September 2021, Mary Wambui Wanyoike has no open loan accounts and no closed loan accounts as stipulated above.

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NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
MARY WAMBUI WANYOIKE	27280176	-	NO REPORTED OFFENSES

COMMENTS

Mary Wambui Wanyoike of Identity Number 27280176 has been searched in the Criminal Records Office database and has no known criminal record or results of Trial as confirmed by the Directorate of Criminal Investigations on 31th August 2021.

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SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
LINKEDIN PROFILE	NO ADVERSE MENTION FOUND	HTTPS://WWW.LINKEDIN.COM/IN/MARY-WAMBUI-B848B8122/	
GOOGLE SEARCH	NO ADVERSE MENTION FOUND	N/A	
FACEBOOK	NO ADVERSE MENTION FOUND	-	
TWITTER	NO ADVERSE MENTION FOUND	-	

LINKEDINPROFILE Photographic Evidence

LINKEDINPROFILE Comments

Following a thorough search using names, phone number and email address, Mary Wambui Wanyoike's LinkedIn Profile has no record of adverse information.

GOOGLE SEARCH Photographic Evidence

GOOGLE SEARCH Comments

Following a thorough search using names, phone number and email address, Mary Wambui Wanyoike's Google search has no record of adverse information.

FACEBOOK Photographic Evidence

FACEBOOK Comments

Following a thorough search using names, phone number and email address, Mary Wambui Wanyoike appears not to have a Facebook account.

TWITTER Photographic Evidence

TWITTER Comments

Following a thorough search using names, phone number and email address, Mary Wambui Wanyoike appears not to have a Twitter account.