

CONFIDENTIAL BACKGROUND SCREENING REPORT



Candidate's Name	Sharon Ongutu	Report Status	Final Report
SOW NO.	3783	Position Hired	EABL
Screening Package	EABL STANDARD PACKAGE	Reference NO.	EABL-RQ-1644408057201-3EVW



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Candidate Names	SHARON ACHIENG OGUTU
Identity No.	32560977
Date of Birth	01/27/1996
Gender	FEMALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, her identity details i.e. name, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database

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EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY	DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY	✓	
	Years	26 APRIL 2019	26/April/2019	✓	
	Course	BACHELOR OF SCIENCE	BACHELOR OF SCIENCE	✓	
	Specialization	ELECTRICAL AND ELECTRONIC ENGINEERING	ELECTRICAL AND ELECTRONIC ENGINEERING	✓	
	Awards	SECOND CLASS HONORS (LOWER DIVISION)	SECOND CLASS HONOURS (LOWER DIVISION)	✓	

COMMENTS

Prof. J. W. Khamisi, the Registrar Academic Affairs & Research, confirmed that Sharon Achieng Ongutu was registered at the institution in 2014 (Reg. No. E021-01-0712/2014) to pursue a degree of Bachelor of Science in Electrical and Electronic Engineering. He successfully completed the course and graduated with Second Class Honours, Lower Division during a congregation held on 26th April 2019. The certificate (Cert No. 11263) provided was confirmed to be authentic on 10th February 2022.

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	ENGINEERS BOARD OF KENYA	21 JANUARY 2021	B20348	ACTIVE	

COMMENTS

Engineers Board of Kenya confirmed that Sharon Achieng Ongutu of membership number B20348 is an active member as a Graduate Engineer.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
TSEBO SOLUTIONS	Organization	TSEBO SOLUTIONS	Organization	TSEBO SOLUTIONS	✓	
	Years	SEPT 2021 - DATE	Years	SEPT 2021 - DATE	✓	
	Position	DATA CENTRE PLANNED PREVENTIVE MAINTENANCE PLANNER	Position	DATA CENTRE PLANNED PREVENTIVE MAINTENANCE PLANNER	✓	
	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	✓	

COMMENTS

The candidate is currently employed at Tsebo Solutions hence no attempt was made to contact the company to avoid jeopardizing the candidate's employment. Background checks to be conducted once the candidate has resigned; upon request.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED	MATCH	NO MATCH
	Organization	ICOLO.IO (CARRIER NEUTRAL DATA CENTRE) MBA 1	Organization		✓
	Years	OCT 2020 - SEPT 2021	Years		✓
	Position	SITE ENGINEER	Position		✓
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving		✓

COMMENTS

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
MAN ENERGY SOLUTIONS	Organization	MAN ENERGY SOLUTIONS	Organization	MAN ENERGY SOLUTIONS	✓	
	Years	MAY 2019 - JUN 2020	Years	MAY 2019 - 31 MAY 2020		✓
MAN ENERGY SOLUTIONS	Position	ELECTRICAL TECHNICIAN AND SHIFT OPERATOR	Position	SHIFT TECHNICIAN OPERATIONS INTERN		✓
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	SHE LEFT AFTER HER 12-MONTH CONTRACT EXPIRED		✓

COMMENTS

Man Energy Solutions Kenya.

David Okeyo Ochieng, the QHSE Manager, confirmed that Sharon Achieng Ogutu was hired as a Shift Technician Operations Intern from May 2019 to 31st May 2020 on full-time basis. She left after her 12-month contract expired. She cleared from all departments and her exit was amicable. She returned company assigned tools and did not owe the company money. David would rehire Sharon and described her as having good professional ethics and showed competence in executing her duties. David further unreservedly recommended her for the role she applied for.

Brief description of duties of the position

- ✓ Maintenance duties on diesel generators, motors, boilers and switch gears.
- ✓ Monitor general plant conditions.
- ✓ Undertake Health and safety duties at every work she was assigned to.
- ✓ Controls and operation of the plant machinery as per SLA

Level of supervision required

- ✓ Intermittent supervision.

Contributions to the organization or any outstanding achievements

- ✓ Health and safety housekeeping nature in all her duties, that promoted all her fellow interns to apply for the same.

Response to stressful situations and working within deadlines

- ✓ Positive feedback through all the situations.
- ✓ They had no complaints of late submissions on her duties.

Relating with others (customers, co-workers, supervisors)

- ✓ Worked on shifts and frequently got positive compliments from her immediate shift supervisors.

Overall work performance rate and job knowledge compared to others on the job

- ✓ She was among the best interns they had in 2019.
- ✓ She was qualified for further employments at the power plant.

Any promotions

- ✓ No.

Candidate's strengths

- ✓ Team work, participation in team building activities and tasks assigned.
- ✓ Time management while working on shifts.

Areas of improvement

- ✓ Always proper training for the candidate to understand new systems.

Brief description of the candidate in relation to:

Trustworthiness	Trustful
Dependability/ reliability	Dependable as an employee
Taking Initiative	Good at it
Communication skills (Verbal/ written)	Good communication skills
Time management	Kept time
Ability to make sound and timely decisions	Yes
Adaptability to change	Yes
Professionalism	Maintained good professionalism and ethic

Any disciplinary issues

- ✓ No.

Any engagement in misconduct resulting in financial losses to the organization

- ✓ N/A.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
KENYA POWER AND LIGHTING COMPANY	Organization	KENYA POWER AND LIGHTING COMPANY	Organization	KENYA POWER AND LIGHTING COMPANY	✓	
	Years	JAN 2018 - APR 2018	Years	JAN - 31 MAR 2018		✓
	Position	ELECTRICAL ENGINEERING INTERN	Position	STUDENT INTERN	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	SHE LEFT WHEN HER ALLOCATED TIME ENDED		✓

COMMENTS

Kenya Power and Lighting Company.

Joel Ndungu Mwangi, the Supervisor, confirmed that Sharon was on student internship from the 1st week of January to 31st March 2018 at KPLC Ragati Office Branch. She left the company when her allocated time ended. No tools were issued to any student. Joel recommended her and stated that she could do any job allocated to her.

Duties and responsibilities

- ✓ She attended to operations and maintenance duties like replacing rotten poles and repairing broken cables and many more.

Any disciplinary cases

- ✓ No disciplinary action was taken against her for the period.

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DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
KENYA PIPELINE COMPANY	Organization	KENYA PIPELINE COMPANY	Organization	KENYA PIPELINE COMPANY	✓	
	Years	JAN 2017 - APR 2017	Years	JAN 2017 - APR 2017	✓	
	Position	ELECTRICAL ENGINEERING ATTACHE	Position	ATTACHE MAINTENANCE DEPARTMENT	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	SHE LEFT AT THE END OF HER ATTACHMENT		✓

COMMENTS

Kenya Pipeline Company.

Peter Mukhwana, the Senior Technician Instrumentation and Control, confirmed that Sharon Ochieng was an Attachee Maintenance Department, Electrical Section from January 2017 to April 2017. She left at the end of her attachment and returned company tools. Peter also highly recommended her for any employment opportunity since she would be an asset.

Roles and duties:

- ✓ Maintenance of Single and three phase Induction motors, Switch Gears,
- ✓ She was also involved in domestic electrical installations and repairs; and keeping the electrical inventory.
- ✓ She also underwent and observed the safety requirements at the work place.

Any disciplinary issues

- ✓ None; she was a team player.

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EMPLOYMENTTENURE

EMPLOYEMENT TENURE			
Company	Position	Period	Reason for Leaving
TSEBO SOLUTIONS	DATA CENTRE PLANNED PREVENTIVE MAINTENANCE PLANNER	SEPT 2021 - DATE	CURRENTLY EMPLOYED AT THE COMPANY
MAN ENERGY SOLUTIONS	SHIFT TECHNICIAN OPERATIONS INTERN	MAY 2019 - 31 MAY 2020	SHE LEFT AFTER HER 12-MONTH CONTRACT EXPIRED
KENYA POWER AND LIGHTING COMPANY	STUDENT INTERN	JAN - 31 MAR 2018	SHE LEFT WHEN HER ALLOCATED TIME ENDED
KENYA PIPELINE COMPANY	ATTACHE MAINTENANCE DEPARTMENT	JAN 2017 - APR 2017	SHE LEFT AT THE END OF HER ATTACHMENT

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GAP IDENTIFICATION AND ANALYSIS

Name	From	To	Comments
EMPLOYMENT GAP 1	JUN 2020	OCT 2020	Sharon Achieng confirmed that between June 2020 when she left Man Energy Solutions and October 2020 when she joined ICOLO, she was unemployed for the 5-month period.

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CREDIT INFORMATION CHECK

DESCRIPTION	COMMENTS			
Credit Report	1 open loan accounts 7 closed loan accounts.			
Open loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount & Days</i>
FULIZA M-PESA	OVERDRAFT	KES. 171	KES 171	KES 0
Closed loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount & Days</i>
MSHWARI	MOBILE BANKING LOAN	KES. 3,700	KES 0	KES 2,050
FULIZA M-PESA	OVERDRAFT	KES. 696	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 696	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 438	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 499	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 233	KES 0	KES 0
KENYA COMMERCIAL BANK LTD	PERSONAL LOAN	KES. 4,000	KES 0	KES 0

COMMENTS

As of 11th February 2022, Sharon Achieng Ogutu has 1 open loan account; a Fuliza M-Pesa Overdraft; with a principal of **KES 171**. She is currently servicing the loan with an installment amount sum of **KES 171**, having no worst current arrears and no worst arrears last 12 months, and no overdue balance sum; hence a total loan balance of **KES 171**.

Sharon Achieng Ogutu also has 7 closed loan accounts amounting to **KES 10,262** which were fully serviced as stipulated above.

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NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
SHARON ACHIENG OGUTU	32560977	-	NO REPORTED OFFENSES

COMMENTS

Sharon Achieng Ogutu of Identity Number 32560977 has been searched in the Criminal Records Office database and has no known criminal record or results of Trial as confirmed by the Directorate of Criminal Investigations on 11th February 2022.

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SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
FACEBOOK	NO ADVERSE MENTION FOUND	-	
GOOGLE SEARCH	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	HTTPS://TWITTER.COM/ SHARON_OGUTU	
LINKEDIN	NO ADVERSE MENTION FOUND	HTTPS://WWW.LINKEDIN.COM/IN/SHARON-OGUTU-00B7AA17B	

GOOGLE SEARCH Photographic Evidence

GOOGLE SEARCH Comments

Following a thorough search using names, phone number and email address, Sharon Achieng Ongut's Google search has no record of adverse information.

TWITTERPhotographic Evidence

TWITTERComments

Following a thorough search using names, phone number and email address, Sharon Achieng Ongutu's Twitter account has no record of adverse information.

LINKEDINPhotographic Evidence

LINKEDINComments

Following a thorough search using names, phone number and email address, Sharon Achieng Ongutu's LinkedIn account has no record of adverse information.

FACEBOOKPhotographic Evidence

FACEBOOKComments

Following a thorough search using names, phone number and email address Sharon Achieng Ongutu does not appear to have a Facebook account.