

CONFIDENTIAL BACKGROUND  
SCREENING REPORT



Candidate's Name    JANET W MURAGURI

Report Status        Final Report

SOW NO.                2931

Position Hired        EABL

Screening Package    EABL STANDARD PACKAGE

Reference NO.        EABL-RQ-1624340570514-KJJ6



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Names	MURAGURI JANET WANGUI
ID No.	24148997
Date of Birth	8/20/1985 12:00:00 AM
Gender	FEMALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, her identity details i.e. names, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database

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## EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	STRATHMORE UNIVERSITY	STRATHMORE UNIVERSITY	✓	
	Years	12 SEPTEMBER 2008	12/September/2008	✓	
	Course	BACHELOR OF COMMERCE	BACHELOR OF COMMERCE	✓	
	Specialization	FINANCE	FINANCE	✓	
	Awards	SECOND CLASS HONOURS (LOWER)	SECOND CLASS HONOURS (LOWER DIVISION)	✓	

## COMMENTS

Stephen Ng'ang'a, Registrar – Academic and Student Affairs confirmed that Muraguri Janet Wangui was a student at Strathmore University. She graduated with a Bachelor of Commerce-Finance Option, Second Class Honours (Lower Division) on 12<sup>th</sup> September 2008

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## PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	N/A	N/A	N/A	NON ACTIVE	

## COMMENTS

Janet Wangui Muraguri does not to have a professional membership as per her resume

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
HEINKEN EAST AFRICA IMPORT COMPANY LIMITED	Organization	HEINKEN EAST AFRICA IMPORT COMPANY LIMITED	Organization	HEINKEN EAST AFRICA IMPORT COMPANY LIMITED	✓	
	Years	2012 - TO DATE	Years	24/June/2021		✓
	Position	KEY ACCOUNTS MANAGER KENYA (HORECA) AND SPECIAL ACCOUNTS	Position	KEY ACCOUNT MANAGER - SPECIAL ACCOUNTS	✓	
	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	Reason for Leaving	REDUNDANCY		✓

COMMENTS

Heineken East Africa Import Company Limited

Michael Mbungu, County Manager Kenya confirmed that Janet Wangui Muraguri worked as a Key Account Manager-Special Accounts on a full-time basis from 1<sup>st</sup> April 2012 to 30<sup>th</sup> April 2021 when the company left the East African Market. She left due to redundancy and is currently working on handover to the new company taking over the importation of the product

Michael stated that once the handover process is over, Janet will be required to return the company assets. She however, does not owe the company any money

Michael would recommend Janet to be rehired with all pleasure for reasons mentioned below and that she was eager to learn and was easily adaptive to new environments

Duties and Responsibilities

- ü Responsible for day-to-day management of special accounts to profit centers

Level of Supervision Required

- ü Michael was very pleased to work with Janet. In her role, she was responsible for the volume and profit objective of developing the key account special segment reporting directly to him. Janet was able to work independently with minimal supervision.

Contributions to the organization or any outstanding achievements

- ü Janet had consistently received outstanding recognition for exemplary ability to lead her team to deliver on the business objectives. She leveraged her high intellect and curiosity to win market share aligned to overall business objectives.

Candidate’s response to stressful situation & working within deadlines

- ü Working already in a high stressful environment of a volatile daily commercial role, Janet through the years had remain passionate to the tasks assigned, connecting will across stakeholder levels to ensure deadlines were managed and met on time in full.

Relationship with Peers, Managers and Customers

- ü She related excellently across all stakeholder levels and did this by building trust through authenticity, empathy and logic. She was also extremely respectful and courteous

Candidate’s overall performance and job knowledge compared to others in the job

- ü Exceeded expectations. She had been receiving this rating for the last 6 years across all the company annual appraisal

Any Promotions

- ü Started as a sales representative, she rose to the role of Key accounts Manager- Special accounts a senior position and part of the Heineken Kenya commercial leadership team

Candidate’s strengths

- ü High curiosity and intellect
- ü Creative
- ü Passionate

Candidate’s areas of improvement

- ü Janet could improve on her work life balance as she was very enthusiastic on delivering excellent result

Any disciplinary cases

- ü N/A

Description of the candidate in relation to;

Trustworthiness	Excellent
Dependability/ reliability	Excellent
Taking Initiative	Excellent
Communication skills (Verbal/ written)	Professional
Time management	Excellent
Ability to make sound and timely decisions	Excellent
Adaptability to change	Excellent
Professionalism	Excellent

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## EMPLOYEMENT TENURE

EMPLOYEMENT TENURE			
Company	Position	Period	Reason for Leaving
HEINKEN EAST AFRICA IMPORT COMPANY LIMITED	KEY ACCOUNT MANAGER - SPECIAL ACCOUNTS	1ST APRIL 2012 - 30TH APRIL 2021	REDUNDANCY

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## GAP IDENTIFICATION AND ANALYSIS

Name	From	To	Comments
NO GAP	N/A	N/A	Janet Wangui Muraguri does not have an employment gap. She stated that her last day for Heineken was 30 <sup>th</sup> April 2021 but is currently working on a handover basis for the new company taking over the importation of the brand called Biashara Merchants Company Limited from 1 <sup>st</sup> May 2021, signing a contract, month on month

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## CREDIT INFORMATION CHECK

DESCRIPTION	COMMENTS			
Credit Report	2 open loan accounts 5 closed loan accounts.			
Open loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount &amp; Days</i>
STANDARD CHARTERED BANK KENYA LIMITED	CREDIT CARD	KES. 1,60,000	KES 355	KES 0
STANDARD CHARTERED BANK KENYA LIMITED	PERSONAL LOANS	KES. 6,60,000	KES 3,350	KES 0
Closed loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount &amp; Days</i>
STANDARD CHARTERED BANK KENYA LIMITED	PERSONAL LOANS	KES. 15,70,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 5,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 15,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 10,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 10,000	KES 0	KES 0

## COMMENTS

As of 18<sup>th</sup> June 2021, Janet Wangui Muraguri has 2 Open loan accounts; a Credit Card account and Personal loans account from Standard Chartered Bank Kenya Limited with a principal amount of **KES 819,548**. She is currently servicing the loan with installment amount sum of **KES 1,692** hence a total loan balance of **KES 3,702**.

Janet Wangui Muraguri also has 5 closed loan accounts amounting to **KES 1,612,000** which she fully served as stipulated above

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## NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
JANET WANGUI MURAGURI	24148997	-	NO REPORTED OFFENSES

### COMMENTS

Janet Wangui Muraguri of Identity Number 24148997 has been searched in the Criminal Records Office database and has no known criminal record or results of Trial as confirmed by the Directorate of Criminal Investigations on 22nd June 2021.

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## SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	
GOOGLE SEARCH	NO ADVERSE MENTION FOUND	JANET WANGUI MURAGURI	
LINKEDIN PROFILE	NO ADVERSE MENTION FOUND	<a href="https://www.linkedin.com/in/janet-muraguri-03182740">HTTPS://WWW.LINKEDIN.COM/IN/JANET-MURAGURI-03182740</a>	

## **GOOGLE SEARCH Photographic Evidence**

### **GOOGLE SEARCH Comments**

Following a thorough search using names, phone number and email address, Janet Wangui Muraguri's Google has no record of adverse information.

## **LINKEDIN PROFILE Photographic Evidence**

### **LINKEDIN PROFILE Comments**

Following a thorough search using names, phone number and email address, Janet Wangui Muraguri's LinkedIn Profile has no record of adverse information.

## **FACEBOOK Photographic Evidence**

### **FACEBOOK Comments**

Following a thorough search using names, phone number and email address, Janet Wangui Muraguri's appears not to have a Facebook account



## **TWITTER Photographic Evidence**

### **TWITTER Comments**

Following a thorough search using names, phone number and email address, Janet Wangui Muraguri's appears not to have a Twitter account