

CONFIDENTIAL BACKGROUND  
SCREENING REPORT



Candidate's Name Rita Maina

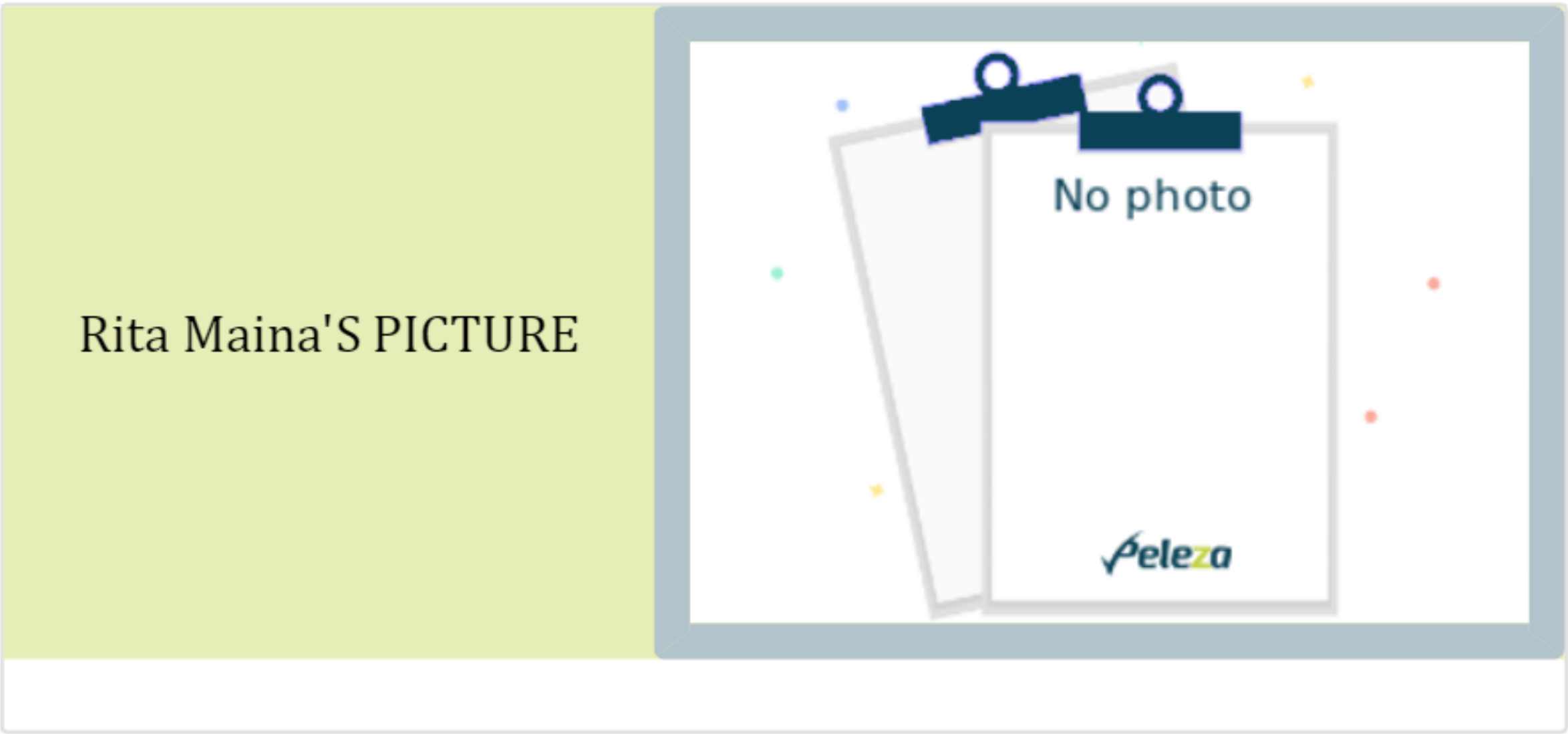
Report Status Final Report

SOW NO. 3107

Position Hired EABL

Screening Package EABL STANDARD PACKAGE

Reference NO. EABL-RQ-1632898987035-8IJU



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Names	MAINA RITA WAIHUINI
ID No.	31505383
Date of Birth	4/7/1994 12:00:00 AM
Gender	FEMALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, her identity details i.e. names, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database.

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## EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	EGERTON UNIVERSITY	EGERTON UNIVERSITY	✓	
	Years	8 DECEMBER 2017	08/December/2017	✓	
	Course	BACHELOR OF SCIENCE	BACHELOR OF SCIENCE	✓	
	Specialization	FOOD SCIENCE AND TECHNOLOGY	FOOD SCIENCE AND TECHNOLOGY	✓	
	Awards	SECOND CLASS HONOURS (UPPER DIVISION)			✓

## COMMENTS

The Examinations Office confirmed that Maina Rita Waihuini graduated from the faculty of Agriculture with a Bachelor of Science in Food Science and Technology during the 37<sup>th</sup> congregation that was held on 8<sup>th</sup> December 2017.

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	N/A	N/A	N/A	NON ACTIVE	

COMMENTS

Rita Waihuini Maina appears not to have a professional memebership as per her resume

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## EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
WINNIE'S PURE HEALTH PRODUCT LIMITED	Organization	WINNIE'S PURE HEALTH PRODUCT LIMITED	Organization	WINNIE'S PURE HEALTH PRODUCT LIMITED	✓	
	Years	NOV 2020 - TO DATE	Years	NOV 2020 - TO DATE	✓	
	Position	QUALITY ASSURANCE ASSISTANT	Position	QUALITY ASSURANCE ASSISTANT	✓	
	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	✓	

## COMMENTS

### Winnie's Pure Health Product Limited

The candidate is currently working at Winnie's Pure Health Product Limited hence background check was not conducted to avoid jeopardizing the candidate's current employment. Background checks to be conducted upon request once candidate has resigned.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
	Organization	MARS WRIGLEY	Organization	MARS WRIGLEY	✓	
	Years	AUG - NOV 2020	Years	AUG 2020 - NOV 2020	✓	
MARS WRIGLEY	Position	RESEARCH & DEVELOPMENT INTERN	Position	INTERN (R & D - FACTORY INNOVATION)	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	COMPLETED HER INTERNSHIP PERIOD		✓

COMMENTS

Mars Wrigleys

Stephen Okello, Technical Services Engineer (previously Packaging Engineer) confirmed that Rita Maina interned as a R & D (Factory Innovation) form August 2020 to November 2020 when she completed her internship withing the stipulated duration. She made a presentation of her work to the Factory Management Team who were greatly impressed by the depth and intensity of her project work.

Stephen would highly recommend her for employment noting that she was capable and her attitude toward challenges was very outstanding

Candidate’s ability to perform assigned task

- ✓ Rita was a well-organized individual with great attention to detail.
- ✓ She was enlisted to support with Packaging Innovation projects and was able to deliver on her project requirements on time and in full.
- ✓ She had great people relation skills as well good presentation skills.
- ✓ She was a go-getter with a can-do attitude for anything thrown her way.

Punctuality and attendance

- ✓ Outstanding (always punctual and promptly communicated any change of events being aware that she needed to manage stakeholder expectations)

Overall work performance

- ✓ Excellent. For the 3-month duration he knew her, he had seen her as an asset with a great potential in her line of expertise. Good planner, researcher, action oriented and a good sense of curiosity.

Any disciplinary cases

- ✓ None

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
KENCHIC LIMITED	Organization	KENCHIC LIMITED	Organization	KENCHIC LIMITED	✓	
	Years	AUG 2018 - MAY 2020	Years	13TH JUN 2016 - 2ND SEP 2016 & 1ST AUG 2018 - 27TH MAY 2020	✓	
	Position	MANAGEMENT TRAINEE	Position	INTERN & MANAGEMENT TRAINEE	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	COMPLETED HER INTERNSHIP PERIOD		✓

COMMENTS

**Kenchic Limited 1**

Wycliffe Mokuu, Senior Process Leader confirmed that Rita Maina interned at the Quality Assurance Department from 13<sup>th</sup> June 2016 to 2<sup>nd</sup> September 2016 when she completed her internship period

Wycliffe stated that due to her exemplary performance during her internship, she was offered an opportunity in 2018 to join us again as a management trainee. She was remembered for her participation in the development & improvement of the Traceability system as well as product specifications records - among other initiatives while working under Wycliffe’s supervision. He highly recommends any assistance and opportunity accorded to her noting that she was a performer.

***Candidate's ability to perform assigned task***

- ✓ Demonstrated competence and adapted easily to new challenges.

***Punctuality and attendance***

- ✓ Very punctual and could go ahead to extend when requested to, to meet deadlines

***Overall work performance***

- ✓ Generally, a good team player and dedicated individual - demonstrated through her active participation in process monitoring and quality assurance checks on the production floor.

***Any disciplinary cases***

- ✓ None

**Kenchic Limited 2**

On a letter dated 5<sup>th</sup> June 2020, Martha Kiere – HR Business Partner confirmed that Rita Waihuni Maina was an employee of Kenchic Limited in the Production Department from 1<sup>st</sup> August 2018 to 27<sup>th</sup> May 2020 as a Management Trainee

***Candidate's strength***

- ✓ During the period, she exhibited sound knowledge of her job
- ✓ She had high degree of professionalism
- ✓ Responsibility and reliability
- ✓ She always performed her duties with due diligence and to the required standard and deadlines

On 29<sup>th</sup> September 2021, Wycliffe Mokuu - Senior Process Leader highlighted that as per Kenchic HR policy in regard to absorption of staff under Management trainee, they were placed on contract basis. This was the case that applied to Madam Rita alongside other trainees during her time. This was a practice and exercise that regularly happened in Kenchic Ltd.

He confirmed that the shared exit letter is authentic and generated from the Human Resource Office

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## EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
	Organization	EAST AFRICA BREWERIES LIMITED	Organization	EAST AFRICA BREWERIES LIMITED	✓	
	Years	JAN - MAR 2018	Years	JAN2018 - 30TH MAR 2018	✓	
EAST AFRICA BREWERIES LIMITED	Position	BRAND CHANGE & TECHNICAL INTERN	Position	INTERN	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	COMPLETED HER INTERNSHIP PERIOD		✓

## COMMENTS

### East Africa Breweries Limited

Willis Mitula, Head of Governance & Technical confirmed that confirmed that Rita Interned at the Brand Change & Technical but also worked under Quality Department for the month of January 2018 to 30<sup>th</sup> March 2018. She completed her internship period

Willis stated that Rita was a good performer and would perform her duties satisfactorily

### *Candidate's ability to perform assigned task*

✓ She had the ability to perform her work perfectly

### *Punctuality and attendance*

✓ She maintained punctuality and attendance satisfactorily.

### *Overall work performance*

✓ She was an excellent performer and Willis would have extended her internship if provision guidelines allowed.

### *Any disciplinary cases*

✓ None

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## EMPLOYEMENTTENURE

EMPLOYEMENT TENURE			
Company	Position	Period	Reason for Leaving
WINNIE'S PURE HEALTH PRODUCT LIMITED	QUALITY ASSURANCE ASSISTANT	NOV 2020 - TO DATE	CURRENTLY EMPLOYED AT THE COMPANY
MARS WRIGLEY	INTERN (R & D - FACTORY INNOVATION)	AUG 2020 - NOV 2020	COMPLETED HER INTERNSHIP PERIOD
KENCHIC LIMITED	INTERN & MANAGEMENT TRAINEE	13TH JUN 2016 - 2ND SEP 2016 & 1ST AUG 2018 - 27TH MAY 2020	COMPLETED HER INTERNSHIP PERIOD
EAST AFRICA BREWERIES LIMITED	INTERN	JAN2018 - 30TH MAR 2018	COMPLETED HER INTERNSHIP PERIOD

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GAP IDENTIFICATIONAND ANALYSIS

Name	From	To	Comments
EMPLOYMENT GAP 1	MAR 2018	AUG 2018	<p>Rita Maina has an employment gap period of 6 Months; from when she left EABL in March 2018 to when she joined Kenchic Limited in August 2018. During this period, Rita confirmed that she was job hunting. However, she was briefly engaged informally as an Agent at Mcheza limited; a betting firm.</p> <p>Rahab Muthui, Trainer confirmed that Rita worked at Mcheza Limited from March 2018 to August 2018 and based on how they related at work and her strength in work ethics, she would recommend Rita for employment</p>
EMPLOYMENT GAP 2	MAY 2020	AUG 2020	<p>Rita Maina has an employment gap period of 4 Months; from when she left Kenchic Limited in May 2020 to when she joined Mars Wrigley’s in August 2020. During this period, she confirmed that she was job hunting. However, she was engaged in an informal engagement for upkeep. She was assisting in family business in Nyeri and also selling chia seeds.</p> <p>Margaret, Rita's mother confirmed that it is true that Rita was working in the family business based in Nyeri (Maritas Snack Parlor) during the stated period</p>

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CREDIT INFORMATIONCHECK

Description	Comments			
Credit Report	5 open loan accounts 58 closed loan accounts.			
Open loan accounts				
Institution	Type of Loan	Total Amount	Balance Amount	Amount & Days
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 3,120	KES 3,020	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 3,120	KES 3,120	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 13,400	KES 16,000	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 12,300	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 12,300	KES 13,200	KES 0
Closed loan accounts				
Institution	Type of Loan	Total Amount	Balance Amount	Amount & Days
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
ABSA BANK KENYA PLC	MOBILE BANKING LOAN	KES. 2,100	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 3,290	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 3,120	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 31	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 1,150	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 6,150	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 950	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 1,150	KES 0	KES 0
KENYA COMMERCIAL BANK LIMITED	MOBILE BANKING LOAN	KES. 1,150	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,300	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 3,600	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 3,550	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 4,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 4,100	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,500	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,500	KES 0	KES 0
-	-	KES. 0	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,600	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,400	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,500	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 6,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 5,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 5,200	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 10,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 8,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 12,300	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,500	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 7,500	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 4,250	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 9,500	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 11,000	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 12,300	KES 0	KES 0
TALA	MOBILE BANKING LOAN	KES. 8,000	KES 0	KES 0
TALA	MOBILE BANKING LOAN	KES. 10,000	KES 0	KES 0
OKOLEA INTERNATIONAL LIMITED	MOBILE BANKING LOAN	KES. 15,800	KES 0	KES 0
BRANCH	PERSONAL LOANS	KES. 10,000	KES 0	KES 0
BRANCH	PERSONAL LOANS	KES. 10,000	KES 0	KES 0
BRANCH	PERSONAL LOANS	KES. 10,000	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 1,430	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 1,490	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 1,360	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 514	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 1,490	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 1,480	KES 0	KES 0
MSHWARI	MOBILE BANKING LOAN	KES. 2,500	KES 0	KES 0

COMMENTS

As of 6<sup>th</sup> October 2021, Rita Maina has 4 open Mobile Banking loan accounts from Kenya Commercial Bank Limited and Mshwari with a principal amount of KES 30,637. She is currently servicing the loan with installment amount sum of **KES 19,637**; worst current arrears of **187 Days** and an overdue balance sum of **KES 18,969** hence a total loan balance of **KES 34,340**.

Rita Maina also has 58 closed loan accounts amounting to **KES 309,568** which she serviced apart from a Mobile Banking loan account from Mshwari which was closed but with a balance of **KES 13,169** as stipulated above

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## NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
RITA WAIHUNI MAINA	31505383	-	NO REPORTED OFFENSES

### COMMENTS

Rita Waihuni Maina of Identity Number 31505383 has been searched in the Criminal Records Office database and has no known criminal record or results of Trial as confirmed by the Directorate of Criminal Investigations on 1st October 2021

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The recommended searches provided on our website should not serve as legal advice for your background investigation. You should always seek legal advice from your attorney. The recommended searches are provided to help orient you to searches you may want to consider for a particular job classification. We will work with you to create a background investigation specific to your industry needs.



## SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
FACEBOOK	NO ADVERSE MENTION FOUND	N/A	
TWITTER	NO ADVERSE MENTION FOUND	N/A	
LINKEDIN PROFILE	NO ADVERSE MENTION FOUND	<a href="https://www.linkedin.com/in/rita-maina-000258191/?trk=people-guest_people_search-card&amp;originalsubdomain=ke">HTTPS://WWW.LINKEDIN.COM/IN/RITA-MAINA-000258191/?TRK=PEOPLE-GUEST_PEOPLE_SEARCH-CARD&amp;ORIGINALSUBDOMAIN=KE</a>	
GOOGLE SEARCH	NO ADVERSE MENTION FOUND	N/A	



## **LINKEDINPROFILE Photographic Evidence**

### **LINKEDINPROFILE Comments**

Following a thorough search using names, phone number and email address, Rita Waihuini Maina's LinkedIn Profile has no record of adverse information



## GOOGLE SEARCH Photographic Evidence

### GOOGLE SEARCH Comments

Following a thorough search using names, phone number and email address, Rita Waihuini Maina's Google Search has no record of adverse information



## **FACEBOOK Photographic Evidence**

### **FACEBOOK Comments**

Following a thorough search using names, phone number and email address, Rita Waihuini Maina appears not to have a Facebook account



## **TWITTER Photographic Evidence**

### **TWITTER Comments**

Following a thorough search using names, phone number and email address, Rita Waihuini Maina appears not to have a Twitter account