

CONFIDENTIAL BACKGROUND
SCREENING REPORT



Candidate's Name	Angela Isiaho
SOW NO.	5557
Screening Package	EABL STANDARD PACKAGE

Report Status	Final Report
Position Hired	EABL
Reference NO.	EABL-RQ-1686237953372-LUTR



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Candidate Names	ANGELA KHASANDI ISIAHO
Identity No.	28491917
Date of Birth	25/12/1991
Gender	FEMALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, her identity details i.e. names, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database.

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EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	STRATHMORE UNIVERSITY	STRATHMORE UNIVERSITY	✓	
	Years	27 JUNE 2014	27/June/2014	✓	
	Course	BACHELOR OF COMMERCE	BACHELOR OF COMMERCE	✓	
	Specialization	FINANCE AND MANAGEMENT SCIENCE (DOUBLE MAJOR)	FINANCE AND MANAGEMENT SCIENCE (DOUBLE MAJOR)	✓	
	Awards	SECOND CLASS HONOURS (UPPER)	SECOND CLASS HONOURS (UPPER DIVISION)	✓	

COMMENTS

The University Registrar confirmed that Isiaho Angela Khasandi was a student at Strathmore University. She graduated with a Bachelor of Commerce (Finance and Management Science (Double Major) and was awarded a Second Class Honours (Upper) during a graduation ceremony held on 27th June 2014

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	CHARTERED INSTITUTE OF PROCUREMENT & SUPPLY	1ST JAN 2022	N/A	NON ACTIVE	

COMMENTS

Dylan McDonnell, Member Services Advisor confirmed that the certificate provided is genuine and the member has an account with them but is currently lapsed as per the expiry date on the certificate.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
HIGHLANDS MINERAL WATER COMPANY	Organization	HIGHLANDS MINERAL WATER COMPANY	Organization	HIGHLANDS MINERAL WATER COMPANY	✓	
	Years	NOV 2017-MAY 2019	Years	1ST NOV 2017 - 10TH MAY 2019	✓	
	Position	SUPPLY CHAIN PLANNER	Position	SUPPLY CHAIN PLANNER	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	RESIGNATION		✓

COMMENTS

Highlands Mineral Water Company

Kevin Mbauni, HR Administrator could only confirm that Angela Khasandi Isiaho worked as a Supply Chain Planner from 1st November 2017 to 10th May 2019 when she resigned.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
VIVO ENERGY LIMITED	Organization	VIVO ENERGY LIMITED	Organization	VIVO ENERGY LIMITED	✓	
	Years	OCT 2013 - NOV 2017	Years	NOV 2014 - NOV 2017		✓
	Position	PLANT SCHEDULER (SHELL AND VIVO LUBRICANTS KENYA LTD)/SUPPLY STOCKS ACCOUNTANT/SUPPLY ACCOUNT ASSISTANT	Position	PLANT SCHEDULER	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	RESIGNATION		✓

COMMENTS

VIVO ENERGY LIMITED.

Anne Marie, HR Business Support Manager confirmed that Angela worked as a full time Plant Scheduler from November 2014 to November 2017 when she resigned. She served notice and returned all assigned tools before exiting. Anne further stated that she would recommend the candidate for rehire.

Brief description of duties of the position

Angela was responsible for coordinating and expediting the flow of work and materials within or between departments according to daily and weekly production schedules. Her duties included.

- ✓ Reviewing and distributing production work, and shipment schedules.
- ✓ Conferring with department supervisors to determine progress of work and completion dates.
- ✓ Inventory levels and solving production problems.
- ✓ She was the focal point for new product introductions and coordination.
- ✓ She was also responsible for the timely review of backorders &drivers for OTIF(On time & In Full) failures through RCA(root cause analysis) models that ensured continuous order fulfilment process improvement.

Level of supervision required

- ✓ Angela did not require direct or close supervision as she was proactive in her duties.

Outstanding achievement

- ✓ Angela was able during her tenure to work closely with the production team ensuring a score of 94% in one of the main KPI for the organization – OTIF (On time and in full).

Response to stressful situations and working within deadlines

- ✓ She was resilient and able to work under pressure. She was able to handle additional responsibilities to ensure the success of the team. She coordinated her roles and those of the Supply Assistant whenever he was away and when the position felt vacant.

Relating with others (customers, co-workers, supervisors)

- ✓ She managed well with the various teams within the organization as well as suppliers of various packaging materials.

Overall work performance rate and job knowledge compared to others on the job

- ✓ She was always able to meet and exceed the expectations set.

Any promotions

- ✓ Angela started off as an Intern in the organization, then moved to the Supply Assistant position before being promoted to the Plant Scheduler.

Candidate’s strengths

- ✓ Planning and organization.
- ✓ Problem solving skills.
- ✓ Team cooperation.
- ✓ Stakeholder management.

Areas of improvement

- ✓ None.

Brief description of the candidate in relation to:

Trustworthiness	Excellent
Dependability/ reliability	Excellent
Taking Initiative	Excellent
Communication skills (Verbal/ written)	Excellent
Time management	Excellent
Ability to make sound and timely decisions	Excellent
Adaptability to change	Excellent
Professionalism	Excellent

Any disciplinary issues

- ✓ None.

Any engagement in misconduct resulting in financial losses to the organization

- ✓ None.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
UNILEVER KENYA LIMITED	Organization	UNILEVER KENYA LIMITED	Organization	UNILEVER KENYA LIMITED	✓	
	Years	MAY 2019 - TO DATE	Years	MAY 2019 - TO DATE	✓	
	Position	WAREHOUSE MANAGER/DEMAND & SUPPLY NETWORK PLANNER/3RD PARTY & SUPPLY NETWORK PLANNER	Position	WAREHOUSE MANAGER/DEMAND & SUPPLY NETWORK PLANNER/3RD PARTY & SUPPLY NETWORK PLANNER	✓	
	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	Reason for Leaving	CURRENTLY EMPLOYED AT THE COMPANY	✓	

COMMENTS

Unilever Kenya Limited

The candidate is currently employed at Unilever Kenya Limited; hence no attempt was made to contact the company to avoid jeopardizing their employment. Background check to be conducted once the candidate has resigned upon request.

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EMPLOYEMENTTENURE

EMPLOYEMENT TENURE			
Company	Position	Period	Reason for Leaving
HIGHLANDS MINERAL WATER COMPANY	SUPPLY CHAIN PLANNER	1ST NOV 2017 - 10TH MAY 2019	RESIGNATION
VIVO ENERGY LIMITED	PLANT SCHEDULER	NOV 2014 - NOV 2017	RESIGNATION
UNILEVER KENYA LIMITED	WAREHOUSE MANAGER/DEMAND & SUPPLY NETWORK PLANNER/3RD PARTY & SUPPLY NETWORK PLANNER	MAY 2019 - TO DATE	CURRENTLY EMPLOYED AT THE COMPANY

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GAP IDENTIFICATIONAND ANALYSIS

Name	From	To	Comments
N/A	N/A	N/A	Angela Khasandi Isiaho has no employment gap as she has been in employment for the past 7 years as per her resume.

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CREDIT INFORMATIONCHECK

DESCRIPTION		COMMENTS		
Credit Report		1 open loan accounts 4 closed loan accounts.		
Open loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount & Days</i>
STANDARD CHARTERED BANK KENYA LIMITED	CREDIT CARD	KES. 2,39,000	KES 24,700	KES 0
Closed loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount & Days</i>
FULIZA M-PESA	OVERDRAFT	KES. 966	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 4,350	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 28	KES 0	KES 0
FULIZA M-PESA	OVERDRAFT	KES. 48	KES 0	KES 0

COMMENTS

As of 12th June 2023, Angela Isiaho has 1 open Credit Card Loan from Standard Chartered Bank Kenya Limited, with a principal amount of **KES 239,000**. She is currently servicing the loan hence a total loan balance of **KES 24,693**

Angela Isiaho also has 4 Closed Loan accounts amounting to **KES 5,387** which were fully serviced as stipulated above.

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NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
ANGELA KHASANDI ISIAHO	28491917	-	NO REPORTED OFFENSES

COMMENTS

Angela Khasandi Isiaho of ID Number 28491917 has been searched in the Criminal Records Office database and has no known criminal record or result of trial as confirmed by the Directorate of Criminal Investigations on 13th June 2023.

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SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
LINKEDIN	NO ADVERSE MENTION FOUND	HTTPS://WWW.LINKEDIN.COM/IN/ANGELA-KHASANDI-MCIPS-632A372A/	
TWITTER ACCOUNT	NO ADVERSE MENTION FOUND	HTTPS://TWITTER.COM/ ANGELA_KHASANDI	
FACEBOOK ACCOUNT	NO ADVERSE MENTION FOUND	HTTPS://WWW.FACEBOOK.COM/ANGELA.KAYSAND	
GOOGLE SEARCH	NO ADVERSE MENTION FOUND	N/A	

LINKEDIN Photographic Evidence

LINKEDIN Comments

Following a thorough search using names, phone number and email address, Angela Khasandi Isiaho's, LinkedIn Profile has no record of adverse information.

TWITTERACCOUNT Photographic Evidence

TWITTERACCOUNT Comments

Following a thorough search using names, phone number and email address, Angela Khasandi Isiaho's, Twitter Account has no record of adverse information.

FACEBOOKACCOUNT Photographic Evidence

FACEBOOKACCOUNT Comments

Following a thorough search using names, phone number and email address, Angela Khasandi Isiaho's Facebook Account has no record of adverse information.

GOOGLE SEARCH Photographic Evidence

GOOGLE SEARCH Comments

Following a thorough search using names, phone number and email address, Angela Khasandi Isiaho's Google Search has no records of adverse information.