

CONFIDENTIAL BACKGROUND  
SCREENING REPORT



Candidate's Name    KELVIN MWANGI

Report Status    Final Report

SOW NO.    4440

Position Hired    EABL

Screening Package    EABL STANDARD PACKAGE

Reference NO.    EABL-  
RQ-1665988823955-57Y1



IDENTITY

DESCRIPTION	DETAILS VERIFIED
Candidate Names	KELVIN KAMAU MWANGI
Identity No.	29396272
Date of Birth	03/26/1992
Gender	MALE

COMMENTS

The candidate is a Kenyan citizen and is of legal employment age, his identity details i.e. name, date of birth and I.D No. concur with the records at the registrar of persons as authenticated against the Integrated Population Registration System Database

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## EDUCATION

DESCRIPTION		DETAILS PROVIDED	DETAILS VERIFIED	MATCH	NO MATCH
HIGHEST EDUCATION	Institution Name	KENYATTA UNIVERSITY	KENYATTA UNIVERSITY	✓	
	Years	19 DECEMBER 2014	19/December/2014	✓	
	Course	BACHELOR OF COMMERCE	BACHELOR OF COMMERCE	✓	
	Specialization	FINANCE	FINANCE	✓	
	Awards	SECOND CLASS HONOURS, UPPER DIVISION	SECOND CLASS HONOURS (UPPER DIVISION)	✓	

## COMMENTS

Esther Soi, from the Graduation & Certificates Office, confirmed that Kelvin Kamau Mwangi graduated from Kenyatta University on the 19<sup>th</sup> of December 2014 with a Degree in Bachelor of Commerce (Finance) and was awarded Second Class Honours, Upper Division. The certificate is authentic as confirmed on 18<sup>th</sup> October 2022.

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EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
GENPACT KENYA	Organization	GENPACT KENYA & SHEERLOGIC MANAGEMENT CONSULTANTS – FOR EABL	Organization	GENPACT KENYA	✓	
	Years	8 DEC 2014 – 28 FEB 2017	Years	8 DEC 2014 - 31 AUG 2016		✓
	Position	PROCESS ASSOCIATE, POLO CONTROLLER	Position	PROCESS ASSOCIATE	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	HIS ROLE WAS DECLARED REDUNDANT		✓

COMMENTS

Genpact Kenya.

Boniface Muema, the Accounts Payable Team Leader, confirmed that Kelvin Kamau Mwangi was hired as a Process associate from 8<sup>th</sup> December 2014 to 31<sup>st</sup> August 2016 on full-time basis. He left since the role was declared redundant and the company wound up operations in Kenya. He returned company assigned tools and did not owe the company money. Boniface would rehire Kelvin and described him as being a very good candidate and recommended him for hiring.

Duties, roles and responsibilities

- ✓ Responsible for end to end Purchase to Pay (PtP) process to ensure invoice prompt payments.
- ✓ Ensured smooth Goods Received Not Processed(GRNI) process, follow up with vendors for missing invoices.

Level of supervision required

- ✓ Little to low supervision.

Contributions to the organization and any outstanding achievements

- ✓ Championed GRNI process especially for logistics vendors to ensure invoices were received and paid promptly.
- ✓ This ensured achieving of >95% of invoice payment to terms.

Coping under work pressure and working within deadlines

- ✓ Well adaptable to stressful situations, handled stress maturely
- ✓ Calm and sought guidance where situation was out of his control.

Relating with others (customers, co-workers, supervisors)

- ✓ Very friendly with customers and always willing to support where possible.
- ✓ Team player and related well with co-workers, customers, supervisors and stakeholders.

Overall job performance and job knowledge compared to others in the job

- ✓ Excellent knowledge of job and a good performer.

Any promotions

- ✓ Yes.

Candidate’s strengths

- ✓ Team player and good interpersonal skills
- ✓ Related well with co-workers and stakeholders.

Areas of improvement

- ✓ Time management.

Description of the candidate in relation to:

Trustworthiness	Excellent
Dependability/ reliability	Excellent
Taking Initiative	Excellent
Communication skills (Verbal/ written)	Excellent
Time management	Good
Ability to make sound and timely decisions	Good
Adaptability to change	Excellent
Professionalism	Excellent

Any disciplinary cases

- ✓ No.

Any engagement in misconduct resulting in financial losses to the organization

- ✓ No.

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## EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
	Organization	KENYA BREWERIES LTD	Organization	KENYA BREWERIES LTD - Q SOURCING LTD	✓	
	Years	1 JAN 2022 – 31 AUG 2022, 1 MAR 2019 – 1 JAN 2022	Years	1 OCT 2019 - TO DATE		✓
KENYA BREWERIES LTD - Q SOURCING LTD	Position	IMPORTS/ EXPORTS LEAD, CUSTOMER AND HAULERS RECONCILIATION ANALYST	Position	HAULER CLAIMS & RECONCILIATION	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	HE GOT ABSORBED INTO KBL AND IS STILL ENGAGED WITH KBL		✓

## COMMENTS

### Kenya Breweries Ltd – Q-Sourcing Ltd.

Judith Irukan, the HR Executive at Q-Sourcing Ltd, confirmed that Kelvin Mwangi was hired in Hauler Claims and Reconciliation from 1<sup>st</sup> October 2019. He then got an opportunity with the client (EABL) and is still engaged with the client.

#### *Any promotions*

- ✓ Acted as Imports / Export Manager (8 months).

#### *Any disciplinary issues*

- ✓ No disciplinary issues recorded.

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PROFESSIONAL QUALIFICATION

DESCRIPTION	BODY	REGISTRATION DATE	MEMBERSHIP NUMBER	STATUS	CERTIFICATE
Professional Membership	N/A	-	N/A	NON ACTIVE	

COMMENTS

Kelvin Kamau Mwangi does not have any professional membership as per his resume

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## EMPLOYMENT

DESCRIPTION	DETAILS PROVIDED		DETAILS VERIFIED		MATCH	NO MATCH
EAST AFRICAN BREWERIES LTD	Organization	EAST AFRICAN BREWERIES LTD	Organization	EAST AFRICAN BREWERIES LTD	✓	
	Years	1 MAR 2017 – AUG 2017	Years	1 APR 2017 - 31 AUG 2017		✓
	Position	INTERCOMPANY ANALYST ACCOUNTANT	Position	INTERCOMPANY ANALYST	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	NOT PROVIDED BY THE EMPLOYER	✓	

## COMMENTS

### East African Breweries Ltd.

Rosalyn Kihara, the HR Advisor – Learning, confirmed that Kelvin Kamau Mwangi was an employee of East African Breweries Limited, from 1<sup>st</sup> April 2017 to 31<sup>st</sup> August 2017 and has spent 4 months with the company. He previously held the following roles; Intercompany Analyst and Inventory Analyst. His last role was Intercompany Analyst in DBS department until 31<sup>st</sup> August 2017.

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## EMPLOYMENT

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<b>KENYA BREWERIES LTD - SHEERLOGIC MANAGEMENT CONSULTANTS</b>	Organization	KENYA BREWERIES LTD	Organization	KENYA BREWERIES LTD - SHEERLOGIC MANAGEMENT CONSULTANTS	✓	
	Years	12 MAR 2018 – 28 FEB 2019	Years	28 FEB 2017 - SEPT 2019		✓
	Position	CAPEX AND SUPPLY ANALYST ACCOUNTANT	Position	CAPEX ANALYST	✓	
	Reason for Leaving	NOT PROVIDED BY THE CANDIDATE	Reason for Leaving	NOT PROVIDED BY THE EMPLOYER	✓	

## COMMENTS

### **Kenya Breweries Ltd – Sheerlogic Management Consultants.**

Rosaline Mutandii, the HR Assistant at Sheerlogic Management Consultants, confirmed that Kelvin Kamau Mwangi of ID Number 29396272 was their employee contracted to EABL. At the time of leaving he worked as Capex Analyst. He started working on 28<sup>th</sup> February 2017 and left in September 2019.

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## EMPLOYEMENTTENURE

EMPLOYEMENT TENURE			
Company	Position	Period	Reason for Leaving
GENPACT KENYA	PROCESS ASSOCIATE	8 DEC 2014 - 31 AUG 2016	HIS ROLE WAS DECLARED REDUNDANT
EAST AFRICAN BREWERIES LTD	INTERCOMPANY ANALYST	1 APR 2017 - 31 AUG 2017	NOT PROVIDED BY THE EMPLOYER
KENYA BREWERIES LTD - Q SOURCING LTD	HAULER CLAIMS & RECONCILIATION	1 OCT 2019 - TO DATE	HE GOT ABSORBED INTO KBL AND IS STILL ENGAGED WITH KBL
KENYA BREWERIES LTD - SHEERLOGIC MANAGEMENT CONSULTANTS	CAPEX ANALYST	28 FEB 2017 - SEPT 2019	NOT PROVIDED BY THE EMPLOYER

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## GAP IDENTIFICATION AND ANALYSIS

Name	From	To	Comments
EMPLOYMENT GAP 1	AUG 2022	TO DATE	<p>Kelvin has an employment gap period of 2 Months; between August 2022 when he left Kenya Breweries Ltd, to date.</p> <p>He confirmed that he is currently working at EABL but contracted by Q-Sourcing Ltd which offers business process outsourcing services to EABL.</p>
EMPLOYMENT GAP 2	AUG 2017	MAR 2018	<p>Between August 2017 when Kelvin left East African Breweries Ltd and March 2018, when he joined Kenya Breweries Ltd, is a gap of 7 months. He stated that for the period between August 2017 and 12<sup>th</sup> March 2018, he was out of work as after his contract ended as an Intercompany Analyst at EABL. He was out of work for some months up until 12<sup>th</sup> March 2018 when he was called back to take up the position of Capex and Supply Analyst Accountant at KBL.</p>

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## CREDIT INFORMATIONCHECK

DESCRIPTION	COMMENTS			
Credit Report	0 open loan accounts 1 closed loan accounts.			
Open loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount &amp; Days</i>
Closed loan accounts				
<i>Institution</i>	Type of Loan	<i>Total Amount</i>	<i>Balance Amount</i>	<i>Amount &amp; Days</i>
-	-	KES. 0	KES 0	KES 0

## COMMENTS

As of 24<sup>th</sup> October 2022, Kelvin Kamau Mwangi has no open loan accounts and no closed loan accounts as stipulated above.

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## NATIONAL CRIMINAL DATABASE SEARCH

NAME	IDENTITY NUMBER	POLICE CLEARANCE REFERENCE NUMBER	STATUS
KELVIN KAMAU MWANGI	29396272	-	NO REPORTED OFFENSES

### COMMENTS

Kelvin Kamau Mwangi of ID Number 29396272 has been searched in the Criminal Records Office database and has no known criminal record or result of Trial as confirmed by the Directorate of Criminal Investigations on 19th October 2022.

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SOCIAL MEDIA

DESCRIPTION	ADVERSE STATUS	SOCIAL MEDIA HANDLE	COMMENTS
FACEBOOK	NO ADVERSE MENTION FOUND	-	
TWITTER	NO ADVERSE MENTION FOUND	-	
LINKEDIN	NO ADVERSE MENTION FOUND	-	
GOOGLE SEARCH	NO ADVERSE MENTION FOUND	N/A	



## **FACEBOOK Photographic Evidence**

### **FACEBOOK Comments**

Following a thorough search using names, phone number and email address, we could not find Kelvin Kamau Mwangi's Facebook account.



## **TWITTERPhotographic Evidence**

### **TWITTERComments**

Following a thorough search using names, phone number and email address, we could not find Kelvin Kamau Mwangi's Twitter account.



## GOOGLE SEARCH Photographic Evidence

### GOOGLE SEARCH Comments

Following a thorough search using names, phone number and email address, Kelvin Kamau Mwangi's Google search has no record of adverse information.



## **LINKEDINPhotographic Evidence**

### **LINKEDINComments**

Following a thorough search using names, phone number and email address, we could not find Kelvin Kamau Mwangi's LinkedIn profile.