

Date: 4th June, 2023

Name of the employee : Aditya Subhash Kini

Address : Bhayander (East).

Subject: Appointment Letter for the Post of Senior Manager.

Dear Aditya,

We are pleased to appoint you to the position of Senior Manager in our organization, effective from 25 June, 2023 on the following terms and conditions:

- Notice period from either employee or company after confirmation of employment will be a period of 25 days or salary on lieu of. In the cases, probation/training or confirmed employee, company reserves the right to your emplacement till alternative person is employed.
- Your employment is for RK Broadband, but the company may, at any time, at its sole discretion, transfer you to any other department or location, as deemed necessary by requirement.
- During the period of your employment, you shall not engage yourself directly or indirectly, with or without remuneration, for any other employment without written permission from the company.
- You shall not disclose any information of the company or any of its customers to anyone which may come to your knowledge.
- After tendering resignation from the company, an employee needs to return all company assets such as laptops etc in his/her possession.
- During the tenure of your employment with the company, you may be called upon to present yourself for a medical examination and decision taken by the management based on the findings of the report by the company appointed medical practitioner shall be binding on you.

I extend a warm welcome to you and wish you all the best for a successful career.

Yours faithfully.

For RK Broadband


Signature