

Enterprise Architect Shortcuts

Docupedia Export

Author:Mukkamala Kiran (XC-AS/EDA2)

Date:29-Jan-2024 11:19

Table of Contents

1	Version 16.0 Shortcuts	4
1.1	Viewing Information in Windows	4
1.2	Opening Projects	7
1.3	Adding Objects to the Project	7
1.4	Locating Information	8

- **Version 16.0 Shortcuts**
 - Viewing Information in Windows
 - Opening Projects
 - Adding Objects to the Project
 - Locating Information

1 Version 16.0 Shortcuts

1.1 Viewing Information in Windows

Shortcut	Operation
Alt+1	Displays the Design Window Selector, which provides access to the windows for locating, creating and working on objects on the model, including within diagrams.
Alt+2	Displays the Properties quick-access window, which provides access to the element Properties, Features, and Responsibility windows and dialogs, and a number of other tools for working on objects within an element.
Alt+3	Displays the Collaborate quick-access window, which provides access to the Collaboration facilities such as Discussions, Reviews, Journal entries, personal conversations and information concerning the overall model.
Alt+4	Displays the Execute quick access panel, which provides access to the Simulation, Source Code, Visual Analysis and Process Execution windows and tabs.
Alt+5	Displays the Construct quick-access panel, which gives access to tools for managing resources, changes, testing and project metrics.
Alt+6	Displays the Publish quick access panel, which provides access to facilities for generating static and dynamic reports, exchanging models in part or entire, and keeping the model data accurate and up to date.
Alt+7	Displays the Workspace quick access panel, which provides access to the defined workspaces for Design and Construction, Software and Simulation and User Layouts.
Alt+8	Displays the Debug window.
Alt+9	Opens the Relationship Matrix.
Alt+0	Displays the Feature Matrix for the currently-selected element.
Alt+Enter	Displays the element 'Properties' dialog at the 'General' tab.

Shortcut	Operation
Alt+\	Moves focus to the Diagram View from a docked window.
Ctrl+Space	Displays the Quick Notes window for the selected object.
Ctrl+1	Displays the Browser window.
Ctrl+Enter or Ctrl+2	Displays the Properties window.
Ctrl+3	Opens the Notes window.
Ctrl+4	Displays the Responsibility window.
Ctrl+5	Displays the Features window (defaulted to the 'Attributes' tab).
Ctrl+6	Displays the Summary window for the selected object (not for Views, Model Packages, diagrams, instances or connectors).
Ctrl+7	Opens the Traceability window.
Ctrl+8	Displays the Maintenance window (defaulted to the 'Changes' tab).
Ctrl+9	Display the Discuss & Review window at the 'Discussions' tab.
Ctrl+0	Displays the Specification Manager view.
Enter key	In the 'Project' tab of the Browser window, displays the context menu for the object. In the 'Details' tab of the Inspector window, displays the 'Properties' dialog for the object, feature or property, or the equivalent 'Details' dialog.
Ctrl+F4	Closes the current window.

Shortcut	Operation
Ctrl+Shift+1	Displays the Portals window.
Ctrl+Shift+2	Opens the element Relationships window.
Ctrl+Shift+3	Displays the Diagram Toolbox.
Ctrl+Shift+4	Displays the Pan and Zoom window.
Ctrl+Shift+5	Displays the Database Builder.
Ctrl+Shift+6	Displays the Schema Composer.
Ctrl+Shift+7	Opens the Resource Allocation window.
Ctrl+Shift+8	Opens the System Output window.
Ctrl+Shift+9	Displays the Scripting window.
Ctrl+Shift+0	Displays the work area full screen, and restore full screen to partitioned, multi-window.
Ctrl+Shift+F4	Auto hides the current window.
Ctrl+Alt+R	Opens the Package Browser (Package Contents).
Ctrl+Alt+U	In the Browser Window, opens the Library window.
F9	Displays the Features window at the 'Attributes' tab.

Shortcut	Operation
F10	Displays the Features window at the 'Operations' tab.
Shift+Enter	Displays the special properties of certain types of object or, if there are no special properties, displays the 'Properties' dialog. If used in the 'Details' tab of the Inspector window, the selected item is displayed in a window.

1.2 Opening Projects

Shortcut	Operation
Ctrl+N	Create an object of the same type as the current selection in the window or diagram. Otherwise, the 'New Project' dialog displays through which you can create a new Enterprise Architect (.qea, .eap or .feap) project.
Ctrl+O	Open an Enterprise Architect project.
Ctrl+Shift+F11	Reload the current project.

1.3 Adding Objects to the Project

Shortcut	Operation
Ctrl+Shift+M	Add a new model to the project, using the Model Wizard (Start Page 'Create from Pattern' tab).
Ctrl+Insert	Add a new diagram to a Package.
Ctrl+M	Add a new element to a Package.
Shift+F3 or Ctrl+click	Create a new element of the same type as the last, on the diagram.
Ctrl+Shift+F9	Add an attribute to an element.

Shortcut	Operation
Ctrl+Shift+F10	Add an operation to an element.
Ctrl+F11	Add other types of feature to an element.
Insert key	Insert a new feature after the current selection.

1.4 Locating Information

Shortcut	Operation
Ctrl+F, Ctrl+Alt+A	Search for items in the project (search in the model).
Ctrl+Shift+F	Opens the Find in Files window at the 'Find File' tab, which you use as a File System Explorer to quickly locate specific files.
Ctrl+Shift+Alt+F	Search files for data names and structures.
Alt+G	Locate the selected element in the Browser window.
Shift+Alt+G	Locate a selected object in the Browser window.
Ctrl+Alt+G	Locates, in the Browser window, the classifier for an object or instance, or the call operation for an Action element.
Ctrl+U	Locate diagrams in which the element is used.

more can be found here: [EAv16_keyboard-shortcuts.pdf](#)