

	KALE GROUP OF INDUSTRIES		PROCEDURE- FINAL INSPECTION	
	Production	Activity	Responsibility	Stores
PLAN	Forward Finished good items for Final inspection.	Prepare <u>Control Plan</u> defining parameters to be checked, instruments to be used , specification, tolerance and sample size & freq. & Records for each finished good item.	Incharge-QA	
DO		Record the results of Final inspection in <u>Final Inspection Report.</u> & in <u>PITSJIR.</u> In case of Rejection , identify the products by keeping in O,S&D Trolley.Clear the rejected products in trolley daily in consent with supplier.Record details in <u>Daily O,S & D Report.</u>	Inspector-QA	
CHECK	In case of rejection carry out rework if possible .	Dispose O,S &D material daily in consent with supplier . Re-inspect the reworked material as above and record details.	Sup-QA	
ACT		Forward OK Finished good items to stores on duplicate note book .	Incharge-Prod	Receive FG items & add in Finished Goods stock & dispatch to respective customer with proper documents & PITSJIR.

Note - Underlined text above indicates documents & records..

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Date : 1st July , 2017	ISO 9001:2015 Clause 8.6
Approved by : MD	Issued by: M.R