



KALE GROUP OF INDUSTRIES

PROCEDURE- ECN IMPLEMENTATION

	Marketing	Activity (Engg & Tool Room)	Responsibility	Production
PLAN	<p>Review ECN & decide technical & commercial acceptance w.r.t. comp. costing</p> <p>Forward to TM approval.</p>	<p>Study the received drawing and decide to do the correction in existing tool or make new tool and enter it in to the <u>ECN Register</u>.</p> <p>Give the feedback to marketing of time required ,cost required for implementation of ECN.</p>	Manager- Engg.	Forward the existing tool to tool room if needed.
DO	Forward the cost & time Approval	<p>Make the drawings for new tool & manufacture the same</p> <p>If possible correction is done in existing tool .</p> <p>Conduct tool trials to make the samples.</p>	Manager- Engg.	Participate in trial and suggest changes to suit production .
CHK		Inspect that the samples made are as per Drawing.	Manager- Engg.	
ACT	Send the FPA report & Samples to the Customer.	<p>If needed correct defect noticed during trial. If trial is OK then make the <u>FPA report</u> & handover the FPA with inspected samples to marketing.</p> <p>Receive approved <u>FPA Report</u> from customer .</p> <p>Forward a soft copy to PRD & QA .</p> <p>Revise respective control Plan .</p> <p>Distribute latest drg. & CP to respective PRD & QA Incharge & take back old docs.</p> <p>Handover new or modified tools to production.</p> <p>Monitor the production till pilot lot.</p>	<p>Manager- Engg.</p> <p>Manager- Engg.</p> <p>Manager- Engg.</p> <p>Manager- Engg.</p>	<p>Ensure implementation in production from cut off date .</p> <p>Revise Work instructions .</p> <p>Replace all earlier tools & documents from work place .</p> <p>Train concerned operators & supervisors about the change .</p>

Note - Underlined text above indicates documents & records..

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