**Task 1: JCRM WEB EVENTS MANAGEMENT PAGES**

The purpose of these pages is to publicize the church upcoming events, for example the conferences, events and special services. On the web, this page is entitled Events. It contains the following sections:

1. Men Conferences
2. Women Conferences
3. Youth Conferences
4. Mission Conferences
5. Workshops
6. Others

Here are the guidelines of writing each page:

1. The pages are separate, so write each section separately
2. Each page contains the following sections

* Description (of the event/conference about 100 words)
* Topics covered (in the conference about 6 bullets list)
* Eligibility (of those to attend, about 30 words)
* Lessons you will learn ( 6 or 7 bullets(statements))
* Prerequisite (ie requirements or restrictions of those to attend
* Fee (if there are classes, list in bullets format)
* Duration (Dates, no. of days, np. Of hours per day if applicable)
* Note (Any important info, eg items to carry, accommodation, conduct etc, list in bullets format)

Example





