
Nicole Kirkendoll

Front End Web Developer

Algonquin, IL | (321) 405-8171 | Kirkendoll2020@gmail.com

Self taught problem solver with a 20 year detailed background in auditing and administration looking for a new career in front end web development.

Education

META/Coursera- Remote

Intro to Front Web Development with REACT

University of California/Coursera - Remote

JavaScript Basic to Intermediate Class

Johns Hopkins University/Coursera - Remote

HTML, CSS, and JavaScript for Web Developers Certificate

Skills

HTML5 , CSS3, JavaScript, Visual Studio Code, Github, Sublime Text, React.js, Lodash, JQuery, Node.js, Bootstrap.

Experience

FBC Home Mortgage, LLC - Remote

Government Insurer | Oct 2020 - July 2022

Reviewed entire loan process for all FHA and VA files in a timely manner for completeness and accuracy and ensured the policies and procedures were being met according to FHA, VA and company guidelines

State Title - Melbourne, FL

Processor | Nov 2018 - Oct 2020

Managed a seamless closing transaction between the lender, notary and borrower. Obtained and researched necessary documentation such as public title records, examined and verified their accuracy, submitted title applications, ensured filing is compliant with local, state, and federal regulations, and monitored the progress of applications to receive a clear title.

American Title, LLC – Palm Bay, FL

Property Research I/II and Closer | April 2016 - Nov 2018

Researched public records through county and additional websites.
Facilitated closings with lender, notary and borrower. When not conducting a closing, I assisted other teams by disbursing, assisting with reports or scanning, tracking and mailing recorded documents

HEALTH INSURANCE ADVISOR, USHA HEALTH ADVISORS

Remote October 2015 – April 2016

Provided service to clients' changing insurance needs by selling health insurance

POST-CLOSING SPECIALIST, DEPENDABLE TITLE SERVICES

MELBOURNE, FL May 2015 – July 2015

Researched property records for liens and releases

AUDITOR, PARSIFAL

MELBOURNE, FL January 2015 – April 2015

Audited national moving contracts against federal, state, and local legal requirements, managing remediation.

TEAM LEAD, WINGSPAN

PALM BAY FL February 2013 – December 2014

Co-Managed team on project audits, reports, remediation, and training.

QUALITY SPECIALIST CLOSER/INVESTOR RELATIONS, JP MORGAN CHASE

September 2010 – February 2013

Organized, audited, and completed final modification documents.

NICOR GAS, CUSTOMER SERVICE SUPPORT REPRESENTATIVE

April 2008 - July 2010

Handled Inbound calls involving complex credit and billing inquiries, investigate high bills, analyze customer credit status, quote amount due, authorize extensions, and make arrangements for payment of past due bills, final bills, and returned checks