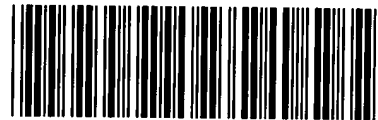


Registration number 4605449

**Simple Office Systematics Limited**  
**Director's Report and Financial Statements**  
**for the period ended 31 December 2018**

MONDAY



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COMPANIES HOUSE

## **Simple Office Systematics Limited**

### **Company Information**

<b>Directors</b>	<b>Mark Pyatt</b>	<b>Appointed 2 December 2002</b>
<b>Secretary</b>	<b>Susan Pyatt</b>	
<b>Company Number</b>	<b>4605449</b>	
<b>Registered Office</b>	<b>Melinda Avenue Road Dobbs Weir Hertfordshire EN11 0BA</b>	
<b>Business Address</b>	<b>Melinda Avenue Road Dobbs Weir Hertfordshire EN11 0BA</b>	

# **Simple Office Systematics Limited**

## **Contents**

**Directors report**

**Accountants report**

**Profit and Loss Account**

**Balance Sheet**

**Notes to Financial Statements**

# **Simple Office Systematics Limited**

## **Director's report for the period ended 31 December 2018**

The directors present their report and the financial statements for the period ended 31-Dec-18

### **Incorporation and change of name**

The company was incorporated on 2 December 2002 as Simple Office Systematics Limited. The company commenced trade on 3 January 2003

### **Principal Activity**

The principal activity of the company is that of computer consultancy services

### **Directors and their interests**

The directors who served during the period and their interests in the company are as listed below

		<b>Ordinary Shares</b>	
		<b>31-12-18</b>	<b>31-12-17</b>
Mark Pyatt	Appointed 2 December 2002	1	1

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies .

This report was approved by the board on 07th June 2019 and signed on its behalf by



**Mrs S Pyatt  
Secretary**

## **Simple Office Systematics Limited**

### **Accountants report on the unaudited financial statements to the directors of Simple Office Systematics**

As described on the balance sheet I am responsible for the preparation of the financial statements for the period ended 31 December 2018 as set out on pages 3 to 8 and I consider that the company is exempt from an audit. These financial statements have been compiled in order to fulfil statutory responsibilities from the accounting records of the company.

**M PYATT  
Melinda  
Avenue Road  
Dobbs Weir  
Hertfordshire  
EN11 0BA**



**Date 07 June 2019**

# Simple Office Systematics Limited

## Profit and Loss account for the period ended 31 December 2018

		Period ended 31-12-18	Period ended 31-12-17
	Notes	GBP	GBP
Turnover	2	0	8,100
Cost of Sales		0	0
		0	8,100
Gross Profit		0	8,100
Administration Expenses		(2,598)	(8,562)
Other interest receivable and similar expenses		0	0
<b>Profit on ordinary activities before taxation</b>		(2,598)	(462)
Tax on profit of ordinary activities	5	0	0
<b>Profit on ordinary activities after taxation</b>		(2,598)	(462)
Dividends		1,987	5,000
<b>Retained profit for the period</b>		(4,585)	(5,462)

# Simple Office Systematics Limited

Balance sheet  
as at 31 December 2018

	Notes	GBP	GBP	2017
<b>Fixed Assets</b>				
Tangible assets	6	0	0	
<b>Current Assets</b>				
Debtors	7	0	0	
Cash at bank and in hand		20,442	37,796	
		20,442	37,796	
<b>Creditors: amounts falling due within one year</b>	8	(4,585)	(17,354)	
<b>Net current assets</b>		15,857	20,442	
<b>Net assets</b>		<u>15,857</u>	<u>20,442</u>	
<b>Capital and Reserves</b>				
Called up share capital	9	1	1	
Profit and loss account		15,856	20,441	
Loan Capital				
<b>Shareholder funds</b>		<u>15,857</u>	<u>20,442</u>	
		0	0	

# **Simple Office Systematics Limited**

## **Balance sheet (continued)**

### **Directors' statements for the period ended 31 December 2018**

For the year ending 31st December 2018 the company was entitled to exemption from audit under section 477 of the companies act 2006 relating to small companies.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2018 in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions of the small companies regime applicable to micro-entities.

The financial statements were approved by the board on 07th June 2019 and signed on its behalf by

**The notes on pages 6 to 8 form an integral part of these financial statements.**



**M Pyatt  
Director**



# Simple Office Systematics Limited

## Notes to the financial statements for the period ended 31 December 2018

### 1. Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### 1.2 Changes in accounting policy

In preparing the financial statements for the current year, the company has adopted the following Financial Reporting Standards:

FRSSE 2008

The directors have adopted the Financial Reporting Standards for smaller entities (effective Jan 2005.) The directors consider that there is no impact of the adoption of FRSSE 2008.

#### 1.3 Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

#### 1.4 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Fixtures, fittings and equipment	25% straight line
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#### 1.5 Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed as at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

### 2. Turnover

The total turnover of the company for the period has been derived from its principal activity wholly undertaken in the UK.

### 3. Operating Profit

Operating profit is stated after charging:

Depreciation and other amounts written off tangible assets

Period  
ended  
31-12-18

Period  
ended  
31-12-17

0

0

# Simple Office Systematics Limited

## Notes to the financial statements for the period ended 31 December 2018

continued.....

### 4. Directors' emoluments

There were no employees during the period apart from the directors.

Remuneration and benefits

Period ended 31-12-18	Period ended 31-12-17
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0	0
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### 5. Tax on the profit on ordinary activities

Analysis of charge in period

Current tax

UK corporation tax

Period ended 31-12-18 GBP	Period ended 31-12-17 GBP
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0	0
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### 6. Tangible fixed assets

Fixtures, fittings and equipment GBP	TOTAL GBP
---	--------------

Cost

Opening book value 01 January 2018

Additions

As at 31 December 2018

2,278	2,278
0	0
2,278	2,278

Depreciation

Opening book value 01 January 2018

Charge for the period

As at 31 December 2018

2,278	2,278
0	0
2,278	2,278

Net book value

As at 31 December 2018

0	0
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### 7. Debtors

Trade Debtors

31-12-18 GBP	31-12-17 GBP
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0	0
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# Simple Office Systematics Limited

## Notes to the financial statements for the period ended 31 December 2018

continued.....

### 8. Creditors: amounts falling due within one year

	31-12-18 GBP	31-12-17 GBP
Corporation tax	0	0
Dividend Payable	1,987	5,000
Director Expenses due	2,598	12,354
Accountancy Fees	0	0
	0	0
	0	0
	0	0
	0	0
	<u>0</u>	<u>0</u>
	4,585	17,354

### 9. Share Capital

#### Authorised

1000 Ordinary shares of GBP 1 each

31-12-18 GBP	31-12-17 GBP
<u>1,000</u>	<u>1,000</u>

#### Allotted, called up and fully paid

1 Ordinary shares of GBP1 each

<u>1</u>	<u>1</u>
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#### Loan Capital

Zero pct loan from Director M Pyatt

<u>0</u>	<u>0</u>
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### 10. Controlling Interest

The company is controlled by Mr M Pyatt the sole director and shareholder

## Simple Office Systematics Limited

The following pages do not form part of the statutory accounts

## Simple Office Systematics Limited

Detailed trading and profit and loss account  
for the period ended 31 December 2018

	Period ended 31-12-18
<b>Sales</b>	
Sales	<u>0</u>
	0
<b>Cost of sales</b>	
Purchases	<u>0</u>
	0
<b>Gross profit</b>	<u>0</u>
	0
<b>Administrative expenses</b>	<u>(2,598)</u>
	(2,598)
<b>Operative profit</b>	<u>(2,598)</u>
	(2,598)
<b>Other income and expenses</b>	
<b>Interest Receivable</b>	
Bank deposit interest	<u>0</u>
	0
<b>Net profit for the period</b>	<u><u>(2,598)</u></u>

## **Simple Office Systematics Limited**

### **Administrative expenses for the period ended 31 December 2018**

#### **Administrative expenses**

Directors' remuneration	0
Accountancy and Audit	0
Legal and Professional Charges	128
Light, Heat and Power	45
Rent and Rates and Insurance	50
Finance Charges	0
Travel and Subsistence	223
Administration Expenses	2,152
General Expenses	0
Pension Contribution	0

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**2,598**