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November 12, 2024

Hiring Manager  
Pan Pacific Toronto  
Toronto, Ontario, M3B 3H2

**Re: Business Analyst Position Job #11411**

Dear Hiring Manager,

I am reaching out to express my enthusiasm for the Business Analyst position at Pan Pacific Toronto, as listed on your website. With a strong background in analyzing data, improving processes, and working across departments to drive efficiencies, I am eager to contribute to Pan Pacific Toronto's commitment to delivering seamless service and operational excellence.

In my recent role as a Business Analyst at Bizbridge, I led an initiative to streamline our reporting system, which cut the processing time by 30%. This enhancement allowed the team to access real-time insights, making decision-making faster and more effective. This experience strengthened my skills in both data-driven problem solving and cross-functional collaboration—qualities I know would be beneficial in driving similar efficiency improvements at Pan Pacific Toronto.

I'm especially drawn to this position because of your company's focus on continuous improvement and customer experience. I'm excited by the prospect of working in an environment that values proactive problem-solving and teamwork. Thank you for considering my application; I look forward to the chance to discuss how my background and skills can support the goals of your team. Please feel free to reach out by phone at 905-782-7351 or by email at [kirtigirdhar.takrani@georgebrown.ca](mailto:kirtigirdhar.takrani@georgebrown.ca).

Sincerely,  
**Kirti Girdhar Takrani**