

Recruiting Assistance For The HR Managers



NAAN MUDHALVAN

PROJECT REPORT

Submitted by

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BONAFIDE CERTIFICATE

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PROJECT SPECIFICATION

1.1 Project Goal

The project goal for "Recruiting Assistance For The HR Managers Salesforce Project" is to ensure the successful and efficient recruitment of qualified individuals to support the HR managers in implementing and managing a Salesforce project. The specific project goals can be broken down as follows:

- **Staffing:** Ensure that the project team is appropriately staffed with skilled professionals in roles such as Salesforce administrators, developers, consultants, and project managers.
- **Competency Alignment:** Match the skills and competencies of the recruited candidates with the specific technical and soft skill requirements of the Salesforce project.
- **Efficiency:** Streamline the recruitment process to minimize the time and resources required to identify, interview, and onboard the right talent.
- **Quality:** Focus on recruiting high-quality candidates who can contribute effectively to the success of the Salesforce project.

The ultimate project goal is to provide the HR managers with the right team of professionals who can successfully implement and manage the Salesforce project, contributing to its overall success and efficiency. This requires careful planning, recruitment, on-boarding, and ongoing support throughout the project's life cycle.

1.2 Project Scope

The primary objective of this project is to provide comprehensive recruiting support for the implementation of the Salesforce project led by HR managers. This project will focus on identifying, selecting, and onboarding the right talent to support the successful execution and management of the Salesforce project. The recruitment efforts will be tailored to the specific needs of the project, including positions like Salesforce administrators, developers, consultants, and project managers.

Key Deliverables:

- The project's key deliverables include:
 - a. Job descriptions for all required positions.
 - b. Shortlisted and qualified candidates for each position.
 - c. Conducted interviews and assessments.
 - d. Verified candidate references.
 - e. Successfully extended offers to selected candidates.
 - f. Facilitated the onboarding process for new hires.
 - g. Feedback and performance monitoring reports.

Project Boundaries:

This project will focus on the recruitment and onboarding aspects only. It does not include ongoing HR management, salary negotiations, or performance evaluations, which will be handled by the HR department.

Approval:

This project scope statement is subject to approval by HR managers and relevant project stakeholders.

Project Timeline:

The project will commence on [02/10/2023] and is expected to be completed by [31/10/2023], with specific milestones and deadlines to be outlined in the

project plan.

Risks:

Potential risks for this project may include difficulties in finding qualified candidates, budget constraints, and extended timeframes for the recruitment process.

Stakeholders:

The primary stakeholders for this project include HR managers, project managers, recruiting team members, and candidates being recruited.

Assumptions:

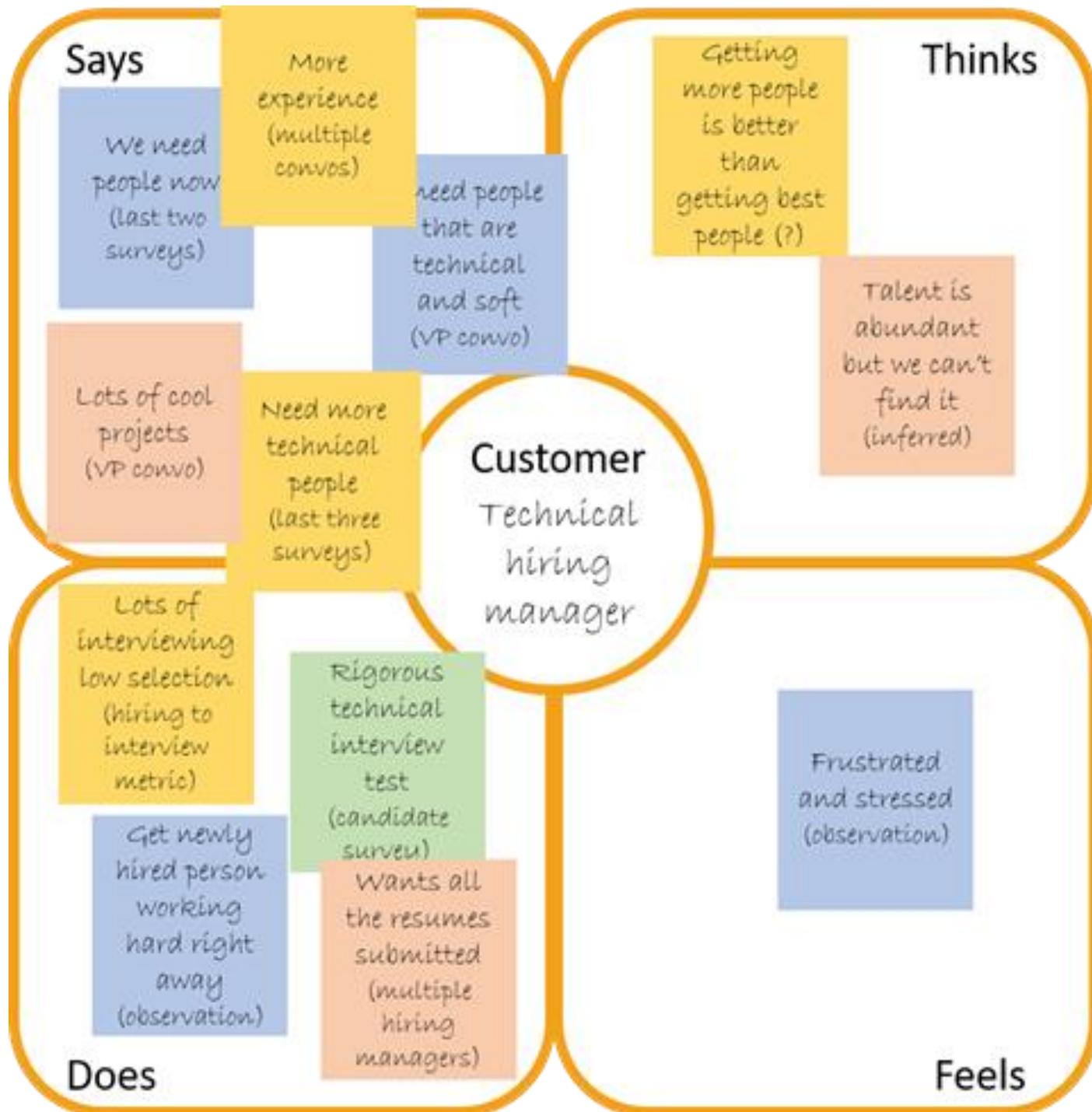
The project assumes that HR managers and project stakeholders will provide clear and timely communication on the specific job requirements and objectives for the Salesforce project.

1.3 Problem Statement Definition

Problem for	Trying to	But	Which makes
HR Managers	The project aims to source and onboard qualified individuals proficient in Salesforce administration, development, consulting, and project management to support the successful execution of the Salesforce project led by HR managers.	The current recruitment approach lacks specificity and efficiency, resulting in extended hiring timelines, difficulty in identifying suitable candidates, and potential mismatch between the skill set required for the Salesforce project and the recruited talent.	This situation creates a bottleneck in the timely and effective implementation of the Salesforce project, leading to increased project risks, potential delays, and a higher probability of onboarding individuals who might not be optimally aligned with the project's needs and objectives.

1.4 Empathy Map Canvas

An empathy map is a simple, easy-to-digest visual that captures knowledge about a user's behavior and attitudes.



1.5 Proposed Solution

S. No	Parameter	Description
1.	Job Description Refinement	Create detailed and precise job descriptions for each role required for the Salesforce project, including Salesforce administrators, developers, consultants, and project managers. These descriptions should clearly outline the technical and soft skills needed, as well as the project's objectives.
2.	Specialized Recruitment Channels	Utilize specialized recruitment channels and platforms to target individuals with expertise in Salesforce. This can include Salesforce-specific job boards, professional networking sites, and partnerships with industry associations to reach a more focused talent pool.
3.	Focused Interview Process	Implement a structured interview process that assesses both technical skills related to Salesforce and interpersonal skills relevant to teamwork and project management. Consider including technical assessments and scenario-based questions related to Salesforce to evaluate candidates effectively
4.	Reference Verification	Facilitate a smooth onboarding process for new hires, which includes providing project-specific training and resources. Ensure that the recruited team members are integrated seamlessly into the Salesforce project, allowing them to contribute quickly and efficiently.
5..	Onboarding Support	Facilitate a smooth onboarding process for new hires, which includes providing project-specific training and resources.
6.	Performance Monitoring and Feedback	This allows for tracking the effectiveness of the recruited team members and making necessary adjustments to ensure their success within the project.

1.6 Functional & Technical Requirements

1.6.1 Functional Requirements

Requirement	Description
Compliance Tracking	Ensure that the system supports compliance with labor laws and regulations, including documentation and reporting requirements
Reporting and Analytics	Provide reporting and analytics features to generate insights into the recruitment process, such as time-to-fill, cost per hire, and candidate source effectiveness.
User Access Control	Implement user access control to ensure that only authorized individuals have access to candidate information and recruitment data
Integration with HR Systems	Integrate with existing HR and project management systems to share relevant data seamlessly and avoid redundancy
Scalability	Ensure the system is scalable to handle an increasing number of recruitment activities as the project grows or evolves.
Mobile Accessibility	The system should be accessible on mobile devices to enable HR managers and project stakeholders to manage recruitment tasks while on the go

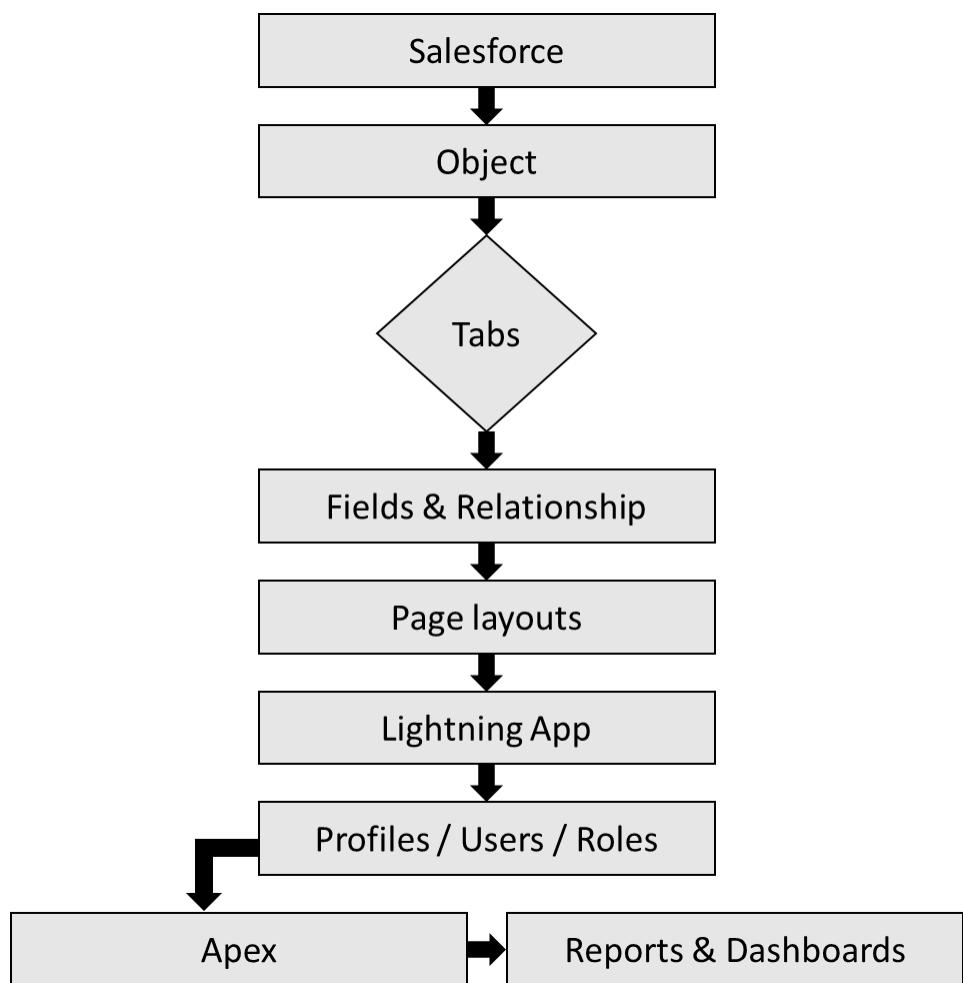
1.6.2 Technical Requirements

Requirement	Description
System Documentation	Maintain comprehensive system documentation that includes system architecture, user manuals, and technical specifications to assist in troubleshooting and future enhancements
Data Security	Robust data security measures, such as encryption and access controls, should be in place to protect sensitive customer information and transaction data.
Scalability and Load Testing	Perform scalability and load testing to ensure that the system can handle a surge in recruitment activities without performance degradation
Technical Support	Establish a support mechanism for technical issues and software maintenance to address bugs, updates, and enhancements promptly
User-Friendly Interface	The system should feature a user-friendly interface to ensure ease of use and rapid adoption by our staff..
Technical Support and Updates	Ongoing technical support, system maintenance, and regular updates should be provided to keep the system up to date and secure.

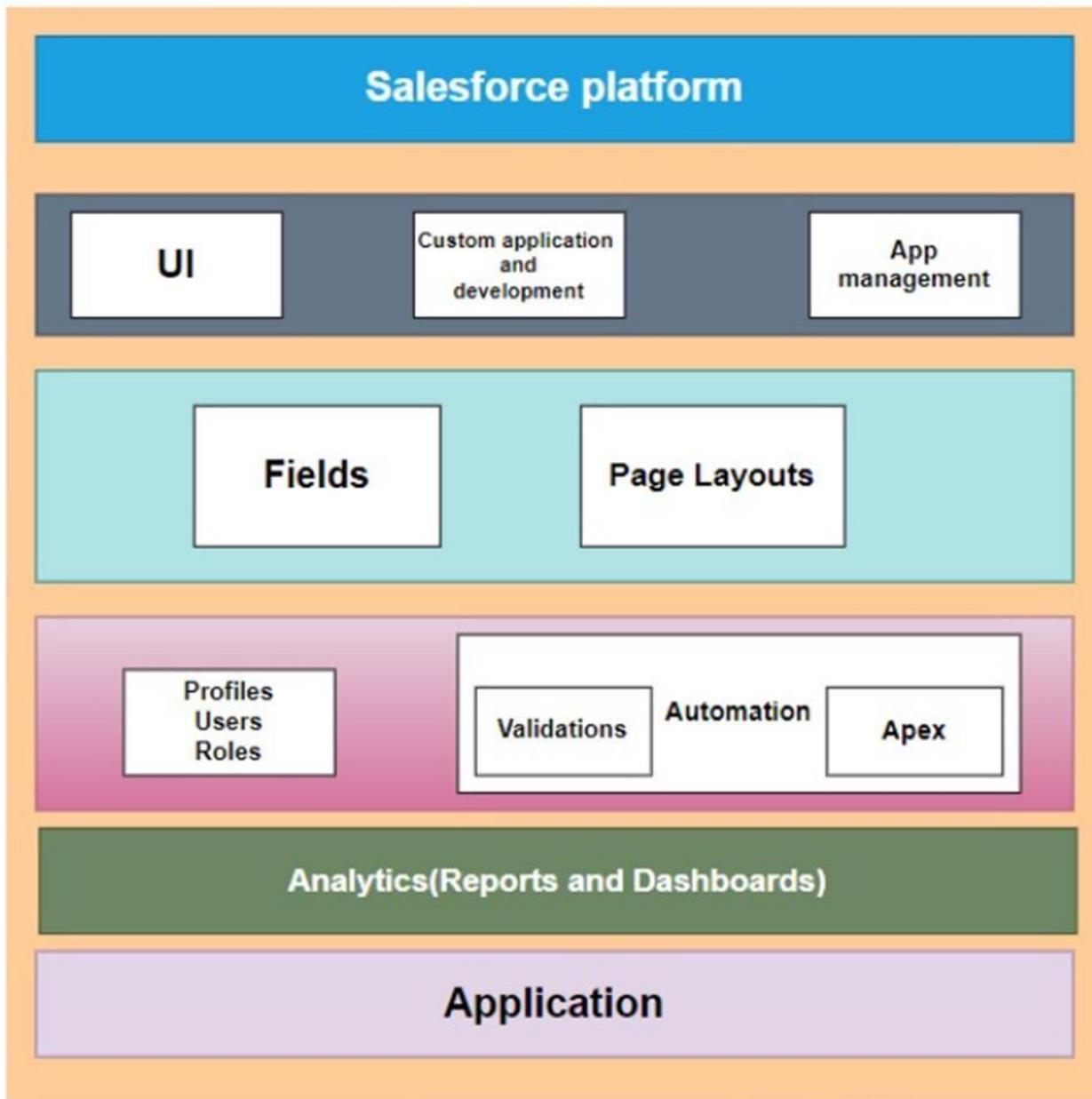
1.7 Project Road Map

1.7.1 Data Flow Diagram

A Data Flow Diagram (DFD) is a traditional visual representation of the information flows within a system. A neat and clear DFD can depict the right amount of the system requirement graphically. It shows how data enters and leaves the system, what changes the information, and where data is stored.



1.7.2 Technical Architecture

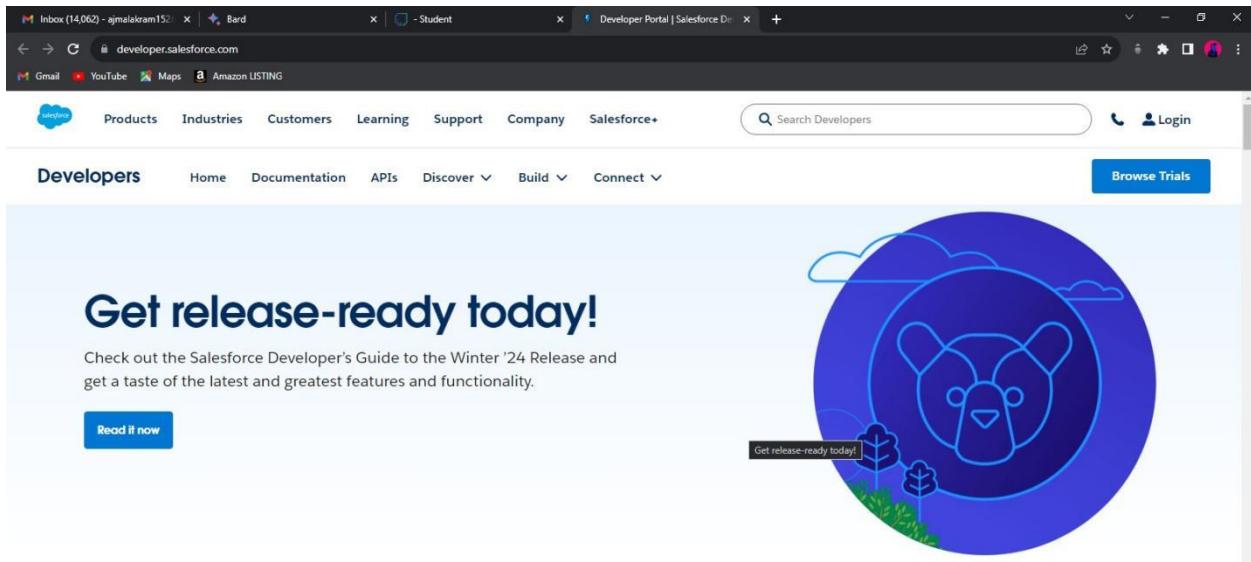


CHAPTER-2

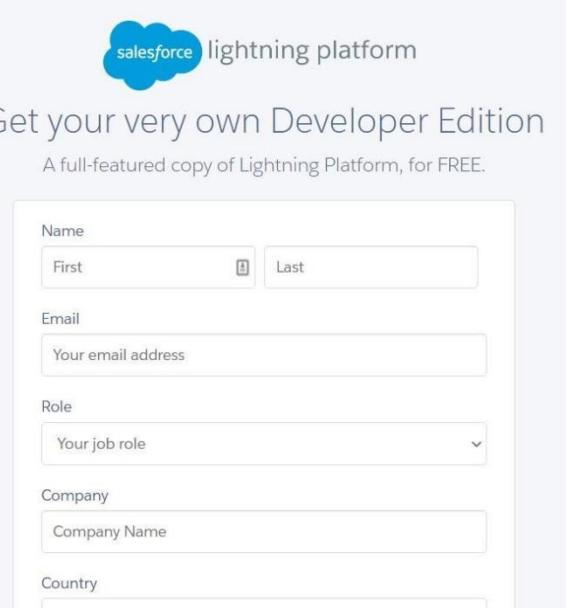
PREPARATION DATA MODELING

2.1 Salesforce Developer Org

In Salesforce, a Developer Sign Up or Developer Edition is a special type of Salesforce environment that is primarily used for development, testing, and learning purposes.



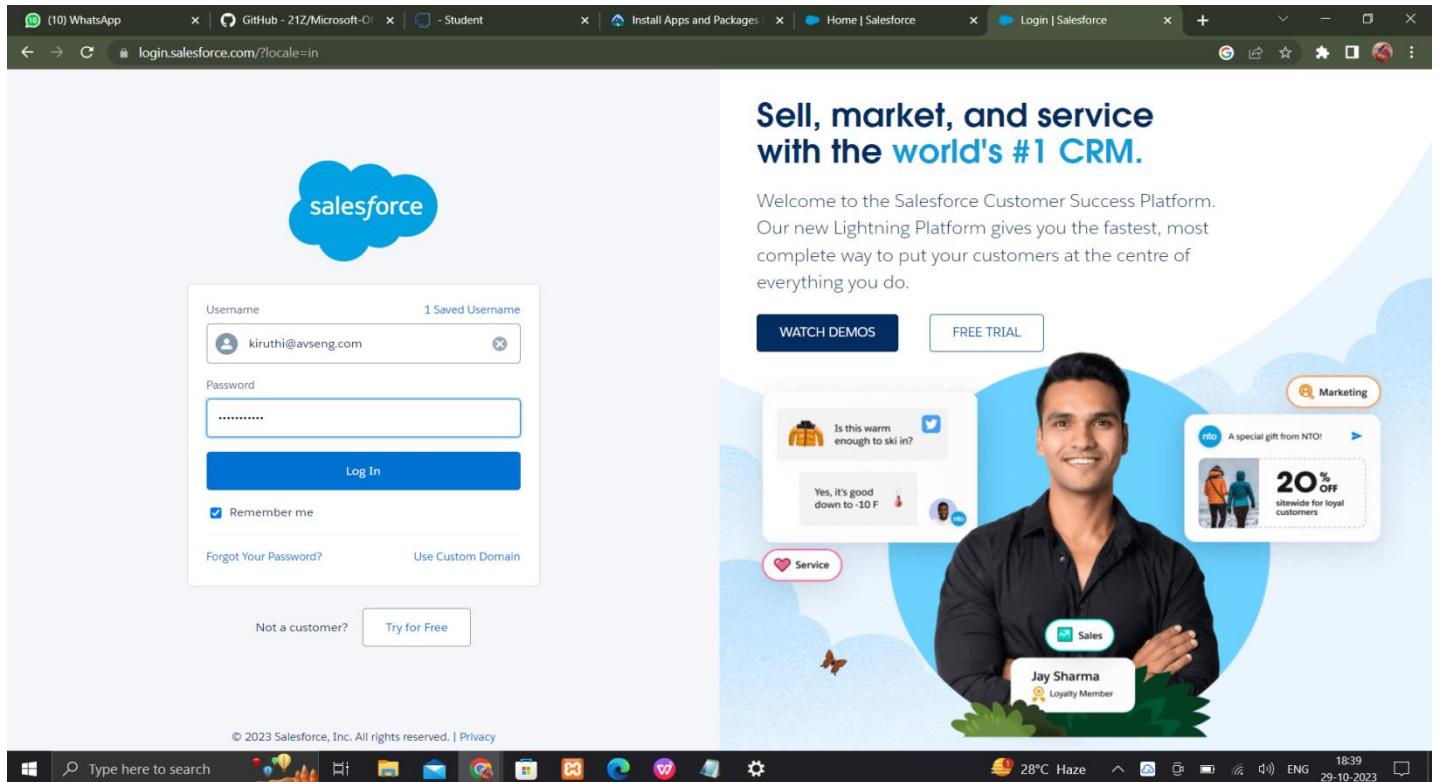
The screenshot shows the Salesforce Developer Portal homepage. At the top, there's a navigation bar with links for Products, Industries, Customers, Learning, Support, Company, and Salesforce+. A search bar labeled "Search Developers" is on the right. Below the navigation, a large blue circular graphic features a white bear silhouette and the text "Get release-ready today!". A call-to-action button "Read it now" is located below the text. To the right of the graphic, there's a "Browse Trials" button. The main section is titled "Latest Developer News" and includes a search bar and various news items. On the left, there's a sidebar with developer-related icons and a large image of a computer monitor displaying the Salesforce interface.



The screenshot shows the "lightning platform" landing page. It features the Salesforce logo and the text "Get your very own Developer Edition". Below this, it says "A full-featured copy of Lightning Platform, for FREE.". There is a form with fields for Name (First and Last), Email, Role, Company, and Country. The background has a blue gradient with white icons related to development and technology.

Account Activation

Activation tracks information about devices from which users have verified their identity.



The screenshot shows the Salesforce Setup Home page. On the left, a sidebar lists categories like "Setup Home", "Service Setup Assistant", "Commerce Setup Center", etc. The main area has a "SETUP Home" header with three cards: "Get Started with Einstein Bots", "Mobile Publisher", and "Real-time Collaborative Docs". Below these cards is a section titled "Most Recently Used" with a table showing items like "Position" and "Recruiting work". The bottom of the screen shows the Windows taskbar with various application icons and the date/time: "26°C Mostly cloudy" and "18:40 29-10-2023".

2.2 Object Creation

Salesforce objects are database tables that permit you to store data that is specific to an organization. Salesforce objects are of two types: Standard Objects: Standard objects are the kind of objects that are provided by salesforce.com such as users, contracts, reports, dashboards, etc. Custom objects: job posting sites, Reviews and Job posting

Create the Job posting site Object

The screenshot shows the Salesforce Setup interface, specifically the Object Manager. A custom object named "Job posting site" is being created. The "Custom Object Definition Edit" screen displays the following details:

- Custom Object Information:**
 - Label: Job posting site
 - Plural Label: Job posting sites
 - Example: Account
 - Starts with vowel sound:
- Object Name:** Job_posting_site
- Description:** (Empty text area)
- Context-Sensitive Help Setting:** Open the standard Salesforce.com Help & Training window (radio button selected)
- Content Name:** None

The left sidebar lists various setup categories: Details, Fields & Relationships, Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules.

Create the Job posting Object

The screenshot shows the Salesforce Setup interface with the 'Object Manager' tab selected. A new object named 'Job posting' is being created. The 'Custom Object Information' section includes fields for 'Label' (Job posting), 'Plural Label' (Job postings), and 'Object Name' (Job_posting). Other settings like 'Description' and 'Context-Sensitive Help Setting' are also visible.

Create the Review Object

The screenshot shows the Salesforce Setup interface with the 'Object Manager' tab selected. A new object named 'Review' is being created. The 'Custom Object Information' section includes fields for 'Label' (Review), 'Plural Label' (Reviews), and 'Object Name' (Review_number). Other settings like 'Description' and 'Context-Sensitive Help Setting' are also visible.

Create the junction object

The screenshot shows the Salesforce Object Manager interface. The left sidebar is titled 'SETUP > OBJECT MANAGER' and contains a 'Job posting' section. The main content area displays the 'Job posting Field' configuration for the 'Job_posting_Number' field. The 'Field Information' section includes details like Field Label ('Job_posting_Number'), Data Type ('Auto Number'), and Display Format ('JOBPOST-{0000)'). A 'Fields & Relationships' tab is selected in the sidebar.

2.3 Tabs

The screenshot shows the Salesforce Setup interface. The left sidebar is titled 'SETUP' and contains a 'Tabs' section. The main content area displays the 'Edit Custom Object Tab' configuration for the 'Reviews' tab. The 'Custom Tab Definition Edit' section includes fields for Tab Label ('Reviews'), Object ('Review'), and Tab Style ('Heart'). A note indicates '(Optional) Choose a Home Page Custom Link to show as a splash page the first time your users click on this tab.' The status bar at the bottom shows it's 26°C, Mostly cloudy, and the date is 29-10-2023.

The screenshot shows the Salesforce Setup interface with the 'Tabs' page selected. A search bar at the top left contains the text 'tab'. The main content area displays the 'Edit Custom Object Tab' screen for 'Job postings'. The 'Custom Tab Definition Edit' section includes a 'Custom Object Tab Information' table:

Tab Label	Object	Tab Style
Job postings	job_posting	Books

Below the table, there is a note about choosing a splash page custom link and a text input field for a short description. At the bottom right are 'Save' and 'Cancel' buttons.

The screenshot shows the Salesforce Setup interface with the 'Tabs' page selected. A search bar at the top left contains the text 'tab'. The main content area displays the 'Edit Custom Object Tab' screen for 'Positions'. The 'Custom Tab Definition Edit' section includes a 'Custom Object Tab Information' table:

Tab Label	Object	Position
Positions	Position	Gears

Below the table, there is a note about choosing a splash page custom link and a text input field for a short description. At the bottom right are 'Save' and 'Cancel' buttons.

The screenshot shows the Salesforce Setup interface with the 'Custom Tabs' page open. The top navigation bar includes tabs for WhatsApp, GitHub - 21Z/Microsoft-Office-2, Student, Home | Salesforce, and Tabs | Salesforce. The main content area has a blue header titled 'SETUP Tabs'. On the left, a sidebar lists categories like Feature Settings, Analytics, Tableau, User Interface, and Tabs, with 'Tabs' currently selected. A search bar at the top of the content area contains the query 'tab'. Below the search bar, a section titled 'Custom Tabs' provides an overview of custom tabs. It includes a note about creating new custom tabs to extend Salesforce functionality or build new application functionality. A detailed table titled 'Custom Object Tabs' lists various tabs with their labels and styles:

Action	Label	Tab Style	Description
Edit Del	Candidates	People	
Edit Del	Favorites	Heart	
Edit Del	Interviewers	Hands	
Edit Del	Job Applications	Pencil	
Edit Del	Job_postings	Books	
Edit Del	Job_posting_sites	Laptop	
Edit Del	Positions	Gears	
Edit Del	Properties	Gears	
Edit Del	Reviews	Heart	
Edit Del	Waypoints	Locked	

At the bottom of the content area, there's a 'Web Tabs' section with a table showing tabs for 'https://curious-wolf-b58pkq-dev-ed.trailblaze.lightning.force.com/one/one.app#setup/CustomTabs/home'. The Windows taskbar at the bottom shows various pinned apps and system status.

2.4 The Lightning App

An app is a collection of items that work together to serve a particular function. In Lightning Experience, Lightning apps give your users access to sets of objects, tabs, and other items all in one convenient bundle in the navigation bar.

Lightning apps let you brand your apps with a custom color and logo. You can even include a utility bar and Lightning page tabs in your Lightning app. Members of your org can work more efficiently by easily switching between apps.

Create a Lightning App

The screenshot shows a custom Lightning App dashboard titled "Quarterly Performance". The main section displays a chart showing performance metrics over time (Nov, Dec, Jan) with categories: Closed (₹0), OPEN (>70%) (₹0), and GOAL (--). A note says "Add the opportunities you're working on, then come back here to view your performance." To the right is an "Assistant" panel with a blue background, a small illustration of a sailboat on water, and the message "Nothing needs your attention right now. Check back later."

The screenshot shows a custom Lightning App page titled "Recently Viewed". It lists "0 items • Updated a few seconds ago". There is a search bar and a toolbar with buttons for "New", "Import", and "Change Owner". A message at the bottom says "You haven't viewed any Positions recently. Try switching list views." The URL in the address bar is https://curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/o/Position__c/list?filterName=Recent.

Job posting sites

Recently Viewed

0 items • Updated a few seconds ago

site Name

You haven't viewed any Job posting sites recently.
Try switching list views.

App Launcher

Search apps or items...

Visit AppExchange

SI	Build pixel-perfect, data-rich websites using the drag-and-drop Site.com application, and...	The Salesforce Chatter social network, including profiles and feeds	Salesforce CRM Content
Sales	Manage your sales process with accounts, leads, opportunities, and more	Sales Console (Lightning Experience) Lets sales reps work with multiple records on one screen	Service Console (Lightning Experience) Lets support agents work with multiple records across customer service...
Lightning Usage App	View Adoption and Usage Metrics for Lightning Experience	Digital Experiences Manage content and media for all of your sites.	Commerce Manage your store's products, catalogs, and pricebooks.
Playground Starter	Get started with your Trailhead Playground.	Bolt Solutions Discover and manage business solutions designed for your industry.	Recruiting Custom app for the HR department
Tr	Trailblazer		

All Items

2.5 Fields and Relationship

An object relationship in Salesforce is a two-way association between two objects. Relationships are created by creating custom relationship fields on an object. This is done so that when users view records, they can also see and access related data.

Fields in Job posting sites Objects

The screenshot shows the Salesforce Object Manager interface. The left sidebar lists various setup options like Page Layouts, Lightning Record Pages, and Field Sets. The main content area displays the details for a custom field named 'Job posting site'. The field information includes its label ('Job posting site'), name ('Job_posting_site'), API name ('Job_posting_site__c'), and data type ('Picklist'). It also shows the object name ('Job posting site') and the user who created it ('CSE KIRUTHIKA D, 18/10/2023, 9:24 pm'). The 'General Options' section indicates that the field is required. The 'Picklist Options' section shows that the picklist is restricted to values defined in the value set, with a checked checkbox. The status bar at the bottom shows system information including the date (29-10-2023), time (19:00), and weather (26°C, Mostly cloudy).

Screenshot of the Salesforce Setup interface showing the configuration of a custom field named "Status" for the "Job posting site" object.

Job posting site Custom Field

Status

Custom Field Definition Detail

Field Information

Field Label	Status	Object Name	Job posting site
Field Name	Status	Data Type	Picklist
API Name	Status__c		
Description			
Help Text			
Data Owner			
Field Usage			
Data Sensitivity Level			
Compliance Categorization			

Created By: CSE KIRUTHIKA D. 18/10/2023, 9:28 pm Modified By: CSE KIRUTHIKA D. 18/10/2023, 9:28 pm

General Options

Required: Default Value:

Picklist Options

Restrict picklist to the values defined in the value set: Controlling Field: [New]

Fields & Relationships

- Page Layouts
- Lightning Record Pages
- Buttons, Links, and Actions
- Compact Layouts
- Field Sets
- Object Limits
- Record Types
- Related Lookup Filters
- Search Layouts
- List View Button Layout
- Restriction Rules
- Scoping Rules

Help for this Page [?](#)

Type here to search 26°C Mostly cloudy 19:00 ENG 29-10-2023

Screenshot of the Salesforce Setup interface showing the configuration of a custom field named "Technical site" for the "Job posting site" object.

Job posting site Custom Field

Technical site

Custom Field Definition Detail

Field Information

Field Label	Technical site	Object Name	Job posting site
Field Name	Technical_site	Data Type	Checkbox
API Name	Technical_site__c		
Description			
Help Text			
Data Owner			
Field Usage			
Data Sensitivity Level			
Compliance Categorization			

Created By: CSE KIRUTHIKA D. 18/10/2023, 9:22 pm Modified By: CSE KIRUTHIKA D. 18/10/2023, 9:22 pm

General Options

Default Value: Unchecked

Field Dependencies

No dependencies defined.

Validation Rules

Validation Rules Help [?](#)

Fields & Relationships

- Page Layouts
- Lightning Record Pages
- Buttons, Links, and Actions
- Compact Layouts
- Field Sets
- Object Limits
- Record Types
- Related Lookup Filters
- Search Layouts
- List View Button Layout
- Restriction Rules
- Scoping Rules

Help for this Page [?](#)

Type here to search 26°C Mostly cloudy 19:00 ENG 29-10-2023

Setup | Home | Object Manager

SETUP > OBJECT MANAGER

Job posting site

Description

Job posting site Custom Field

Back to Job posting site

Custom Field Definition Detail

Field Information

Field Label	Description	Object Name	Job posting site
Field Name	Description	Data Type	Text Area
API Name	Description__c		
Description			
Help Text			
Data Owner			
Field Usage			
Data Sensitivity Level			
Compliance Categorization			

Created By: CSE KIRUTHIKA D. 18/10/2023, 9:23 pm

Modified By: CSE KIRUTHIKA D. 18/10/2023, 9:23 pm

General Options

Required:

Default Value:

Validation Rules

New

No validation rules defined.

Help for this Page

Fields & Relationships

- Details
- Page Layouts
- Lightning Record Pages
- Buttons, Links, and Actions
- Compact Layouts
- Field Sets
- Object Limits
- Record Types
- Related Lookup Filters
- Search Layouts
- List View Button Layout
- Restriction Rules
- Scoping Rules

Help for this Page

Always show me more records per related list

Type here to search

26°C Mostly cloudy

19:01

ENG 29-10-2023

Creating a Job posting

The screenshot shows the Salesforce Object Manager setup page for creating a custom field. The title bar includes tabs for WhatsApp, GitHub, Student, Home | Salesforce, and Object Manager | Salesforce. The main header has a search bar and various icons. The page title is "Edit Job posting Custom Field" under "Job posting site". A sub-header says "Step 1. Choose the field type". The "Data Type" section contains three options: "None Selected" (selected), "Lookup Relationship", and "Master-Detail Relationship". The "Master-Detail Relationship" option is described as creating a special type of parent-child relationship. Buttons for "Next" and "Cancel" are at the bottom right.

The screenshot shows the Salesforce Object Manager setup page for editing a relationship field. The title bar includes tabs for WhatsApp, GitHub, Student, Home | Salesforce, and Object Manager | Salesforce. The main header has a search bar and various icons. The page title is "Edit Relationship" under "Job posting". A sub-header says "Step 2. Enter the label and name for the lookup field". The "Field Label" is set to "Job posting site", "Field Name" is "Job_posting", and "Description" is "Job posting site URL". The "Child Relationship Name" is "Job_postings". Under "Sharing Setting", the "Read Only" radio button is selected. Under "Allow reparenting", the checkbox is unchecked. A "Lookup Filter" section is at the bottom. Buttons for "Previous", "Save", "Next", and "Cancel" are at the bottom right. The status bar at the bottom shows weather information and system details.

Screenshot of the Salesforce Setup interface showing the Object Manager for the 'Job posting' object.

The main page displays the 'Job posting Field' named 'Job_posting_Number'. The 'Field Information' section shows the following details:

Field Label	Job_posting_Number	Field Name	Name
Data Type	Auto Number		
Description			
Data Owner			
Field Usage			
Data Sensitivity Level			
Compliance Categorization			
Display Format	JOBPOST-(0000)		

The left sidebar lists various setup categories: Details, Fields & Relationships, Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules.

The browser taskbar at the bottom shows multiple open tabs, including WhatsApp, GitHub, Microsoft Office, Student, Home | Salesforce, and Job posting | Salesforce.

Screenshot of the Salesforce Setup interface showing the 'Object Manager' step 1: Choose the field type.

The page title is 'Edit Job posting Custom Field Position'. The header includes 'Step 1' and 'Next' / 'Cancel' buttons.

The 'Data Type' section contains the following options:

- None Selected
- Lookup Relationship
- Master-Detail Relationship

Descriptions for each option are provided:

- None Selected: Select one of the data types below.
- Lookup Relationship: Creates a relationship that links this object to another object. The relationship field allows users to click on a lookup icon to select a value from a popup list. The other object is the source of the values in the list.
- Master-Detail Relationship: Creates a special type of parent-child relationship between this object (the child, or "detail") and another object (the parent, or "master") where:
 - The relationship field is required on all detail records.
 - The ownership and sharing of a detail record are determined by the master record.
 - When a user deletes the master record, all detail records are deleted.
 - You can create rollup summary fields on the master record to summarize the detail records.The relationship field allows users to click on a lookup icon to select a value from a popup list. The master object is the source of the values in the list.

The browser taskbar at the bottom shows multiple open tabs, including WhatsApp, GitHub, Microsoft Office, Student, Home | Salesforce, and Object Manager | Salesforce.

Screenshot of the Salesforce Object Manager setup page for creating a new field.

Step 2. Enter the label and name for the lookup field

Field Label: Position

Field Name: Position

Description: (empty)

Help Text: (empty)

Child Relationship Name: Job_postings

Sharing Setting: Read/Write (selected)

Allow reparenting: Child records can be reparented to other parent records after they are created (unchecked)

Lookup Filter: Waiting for curious-wolf-b58pkg-dev-ed.trailblaze.my.salesforce.com...

Buttons at the top right: Previous, Save, Next, Cancel

Screenshot of the Salesforce Object Manager Fields & Relationships page for the Job posting object.

Fields & Relationships (5 items, Sorted by Field Label)

FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Created By	CreatedById	Lookup(User)		✓
Job posting site	Job_posting_site_c	Master-Detail(Job posting site)		✓
Job_posting_Number	Name	Auto Number		✓
Last Modified By	LastModifiedById	Lookup(User)		✓
Position	Position_c	Master-Detail(Position)		✓

Left sidebar navigation:

- Details
- Fields & Relationships** (selected)
- Page Layouts
- Lightning Record Pages
- Buttons, Links, and Actions
- Compact Layouts
- Field Sets
- Object Limits
- Record Types
- Related Lookup Filters
- Search Layouts
- List View Button Layout
- Restriction Rules
- Scoping Rules

Buttons at the top right: Quick Find, New, Deleted Fields, Field Dependencies, Set History Tracking

Create fields for review

The screenshot shows the Salesforce Object Manager Fields & Relationships page. The left sidebar lists various setup categories under 'Fields & Relationships'. The main area displays a table of fields for the 'Review' object, sorted by Field Label. The fields listed are:

Field Label	Type
Experience	Picklist
Experience comments	Text Area(255)
Interviewer	Lookup(Interviewer)
Job Application	Master-Detail(Job Application)
Job posting site	Master-Detail(Job posting site)
Last Modified By	Lookup(User)
Leadership Skills	Picklist
Leadership skills comments	Text Area(255)
Recommend for Hire	Checkbox
Review Name	Auto Number

The screenshot shows the Salesforce Object Manager Review Custom Field Interviewer page. The left sidebar lists various setup categories under 'Fields & Relationships'. The main area displays the 'Custom Field Definition Detail' for the 'Interviewer' field. The 'Field Information' section shows the following details:

Field Label	Field Name	Object Name	Review
Interviewer	Interviewer	Data Type	Lookup
API Name	Interviewer_c		

The 'Lookup Options' section shows the following settings:

Related To	Child Relationship Name
Interviewer	Reviews

The 'Lookup Filter' section indicates 'No lookup filters defined.'

Screenshot of the Salesforce Setup interface showing the 'Edit Review Custom Field' page for 'Job Application'. The 'Field Information' section includes fields for Field Label ('Job Application'), Field Name ('Job_Application'), Description, Help Text, Data Owner ('User'), Field Usage ('--None--'), Data Sensitivity Level ('--None--'), and Compliance Categorization ('Available' section containing PII, HIPAA, GDPR, PCI). The 'Master-Detail Options' section shows 'Related To' set to 'Job Application' and 'Child Relationship Name' set to 'Reviews'.

Screenshot of the Salesforce Setup interface showing the 'Edit Review Custom Field' page for 'Job Application'. The 'Field Information' section includes fields for Field Label ('Job Application'), Field Name ('Job_Application'), Description, Help Text, Data Owner ('User'), Field Usage ('--None--'), Data Sensitivity Level ('--None--'), and Compliance Categorization ('Available' section containing PII, HIPAA, GDPR, PCI). The 'Master-Detail Options' section shows 'Related To' set to 'Job Application' and 'Child Relationship Name' set to 'Reviews'.

Screenshot of the Salesforce Setup interface showing the Object Manager for the 'Review' object.

The page title is 'Review Name' under 'Review Field'. The left sidebar shows the 'Fields & Relationships' section selected. The main content area displays field information for 'Review Name':

Field Label	Field Name	Description
Review Name	Review Name	Auto Number
Data Type	Field Name	Name
Description		
Data Owner		
Field Usage		
Data Sensitivity Level		
Compliance Categorization		
Display Format	REV-{0000}	

Below the field information, there are buttons for 'Set Field-Level Security' and 'View Field Accessibility'.

The system bar at the bottom shows the date as 29-10-2023 and the time as 19:10.

Screenshot of the Salesforce Setup interface showing the Fields & Relationships list for the 'Review' object.

The page title is 'Fields & Relationships' with a note '14 Items, Sorted by Field Label'. The left sidebar shows the 'Fields & Relationships' section selected. The main content area displays a table of fields:

FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Core competencies	Core_competencies__c	Picklist		
Created By	CreatedBy	Lookup(User)		
Enter core competencies comments	Enter_core_competencies_comments__c	Text Area(255)		
Enter reason recommended	Enter_reason_recommended__c	Text Area(255)		
Experience	Experience__c	Picklist		
Experience comments	Experience_comments__c	Text Area(255)		
Interviewer	Interviewer__c	Lookup(Interviewer)	✓	
Job Application	Job_Application__c	Master-Detail(Job Application)	✓	
Job posting site	Job_posting_site__c	Master-Detail(Job posting site)	✓	
Last Modified By	LastModifiedBy	Lookup(User)		

Below the table, there are buttons for 'Quick Find', 'New', 'Deleted Fields', 'Field Dependencies', and 'Set History Tracking'.

The system bar at the bottom shows the date as 29-10-2023 and the time as 19:12.

Create a Master detail relationship

The screenshot shows the Salesforce Object Manager setup page for creating a custom field. The title bar includes tabs for WhatsApp, GitHub, Student, Home | Salesforce, and Object Manager | Salesforce. The main header has a search bar and various icons. The left sidebar shows 'SETUP' and 'Object Manager'. The main content area is titled 'Job Application' under 'Edit Review Custom Field'. It's Step 1 of 4, 'Choose the field type'. The 'Data Type' section shows three options: 'None Selected' (selected), 'Lookup Relationship', and 'Master-Detail Relationship' (selected). A detailed description for 'Master-Detail Relationship' explains it creates a parent-child relationship where ownership and sharing are determined by the master record. Buttons for 'Next' and 'Cancel' are at the bottom right.

The screenshot shows the Salesforce Object Manager setup page for creating a lookup field. The title bar and sidebar are identical to the previous screenshot. The main content area is titled 'Review' under 'Edit Relationship'. It's Step 2 of 4, 'Enter the label and name for the lookup field'. The form fields include 'Field Label' (Job Application), 'Field Name' (Job_Application), 'Description' (empty), 'Help Text' (empty), 'Child Relationship Name' (Reviews), 'Sharing Setting' (Read Only selected), 'Allow reparenting' (unchecked), and a 'Lookup Filter' section. Buttons for 'Previous', 'Save', 'Next', and 'Cancel' are at the bottom right.

The screenshot shows the Salesforce Object Manager setup interface. The top navigation bar includes tabs for Setup, Home, and Object Manager. The main title is "Object Manager". Below it, the section title is "Job posting site". A sub-section title "Step 1. Choose the field type" is displayed. The sub-section title "Data Type" is shown. Under "Data Type", there are three options: "None Selected", "Lookup Relationship", and "Master-Detail Relationship". The "Master-Detail Relationship" option is selected. A detailed description of Master-Detail Relationships follows, mentioning they allow users to click on a lookup icon to select a value from a popup list. The master object is the source of the values in the list. Buttons for "Next" and "Cancel" are visible at the bottom right.

The screenshot shows the Salesforce Object Manager setup interface. The top navigation bar includes tabs for Setup, Home, and Object Manager. The main title is "Object Manager". Below it, the section title is "Review". A sub-section title "Step 2. Enter the label and name for the lookup field" is displayed. The sub-section title "Field Label" is shown with the value "Job posting site". The sub-section title "Field Name" is shown with the value "Job_posting_site". The sub-section title "Description" has an empty text input field. The sub-section title "Help Text" has an empty text input field. The sub-section title "Child Relationship Name" is shown with the value "Reviews". The sub-section title "Sharing Setting" has a note: "Select the minimum access level required on the Master record to create, edit, or delete related Detail records." It includes two radio button options: "Read Only" (unchecked) and "Read/Write" (checked). The sub-section title "Allow reparenting" has a note: "Child records can be reparented to other parent records after they are created." A checkbox next to this note is unchecked. The sub-section title "Lookup Filter" is partially visible at the bottom. Buttons for "Previous", "Save", "Next", and "Cancel" are visible at the bottom right.

The screenshot shows the Salesforce Object Manager setup interface. The top navigation bar includes tabs for Setup, Home, and Object Manager. The main title is "Object Manager" under the "SETUP" tab. Below the title, there are two tabs: "Edit Relationship" and "Review". The current view is "Review". The main content area is titled "Step 3. Establish field-level security for reference field" and is labeled "Step 3 of 4". It displays field details: Field Label (Job posting site), Data Type (Master-Detail), Field Name (Job_posting_site), and Description. A note states: "These are the field-level settings for a Master-Detail relationship. They cannot be changed." A table titled "Field-Level Security for Profile" lists various profiles and their visibility and read-only status. The table has columns for "Visible" (checkbox) and "Read-Only" (checkbox). Most profiles have the "Visible" checkbox checked, while the "Read-Only" checkbox is mostly unchecked. The table includes profiles like Abhilash Garapati, Analytics Cloud Integration User, Analytics Cloud Security User, Authenticated Website, B2B Reordering Portal Buyer Profile, Contract Manager, Cross Org Data Proxy User, Custom: Marketing Profile, and Custom: Sales Profile.

The screenshot shows the Salesforce Object Manager setup interface. The top navigation bar includes tabs for Setup, Home, and Object Manager. The main title is "Object Manager" under the "SETUP" tab. Below the title, there are two tabs: "Edit Relationship" and "Review". The current view is "Review". The main content area is titled "Step 4. Add custom related lists" and is labeled "Step 4 of 4". It displays field details: Field Label (Job posting site), Data Type (Master-Detail), Field Name (Job_posting_site), and Description. A note asks: "Specify the title that the related list will have in all of the layouts associated with the parent." A text input field shows the value "Reviews". At the bottom right, there are buttons for "Previous", "Save & New", "Save", and "Cancel". The status bar at the bottom of the screen shows system information: 26°C Mostly cloudy, ENG, 19:16, 29-10-2023.

PAGE LAYOUTS

The screenshot shows the Salesforce Page Layouts list view. The left sidebar has 'Page Layouts' selected under 'Object Manager'. The main area displays a table with one item:

PAGE LAYOUT NAME	CREATED BY	MODIFIED BY
Review Layout	CSE KIRUTHIKA D, 18/10/2023, 9:04 pm	CSE KIRUTHIKA D, 29/10/2023, 7:16 pm

Buttons at the top right include 'Quick Find', 'New', and 'Page Layout Assignment'.

The screenshot shows the Salesforce Review Layout editor. The left sidebar has 'Page Layouts' selected under 'Object Manager'. The main area shows the 'Review Layout' configuration:

- Fields & Relationships** section:
 - Fields: Buttons, Quick Actions, Mobile & Lightning Actions, Expanded Lookups, Related Lists, Report Charts.
 - Layout Properties: Shows a table with columns like Field Name, Section, and Type.
- Review Sample**: A red bar indicating the current state of the layout.
- Highlights Panel**: A placeholder for customizing highlights.
- Quick Actions in the Salesforce Classic Publisher**: A note about inheriting actions from the global publisher.
- Salesforce Mobile and Lightning Experience Actions**: A note about predefined actions and overriding them.

Screenshot of the Salesforce Setup interface showing the Object Manager for the 'Review' object.

The left sidebar lists various setup categories: Details, Fields & Relationships, Page Layouts (selected), Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules.

The main area displays the 'Layout Properties' for the 'Review' page layout. It includes a 'Fields' section with a table:

Section	Field Name	Label
Section	Enter core compet...	Interviewer
Blank Space	Enter reason reco...	Leadership Skills...
Core competencies	Experience	Job Application
Created By	Experience comments	Job posting site
		Recommend for Hire
		Created By
		Last Modified By
		Review Name

Below the fields, there are sections for System Information (Header visible on edit only) and Custom Link (Header visible on edit only). A note at the bottom indicates that mobile cards are available for Salesforce mobile users.

The Windows taskbar at the bottom shows the date as 29-10-2023 and the time as 19:19.

Screenshot of the Salesforce Setup interface showing the Object Manager for the 'Review' object.

The left sidebar lists various setup categories: Details, Fields & Relationships, Page Layouts (selected), Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules.

The main area displays the 'Layout Properties' for the 'Review' page layout. It includes a 'Fields' section with a table:

Section	Field Name	Label
Section	Enter core compet...	Interviewer
Blank Space	Enter reason reco...	Leadership Skills...
Core competencies	Experience	Job Application
Created By	Experience comments	Job posting site
		Recommend for Hire
		Created By
		Last Modified By
		Review Name

A 'Section Properties' dialog box is open, prompting for a new section name ('New Section') and displaying options to 'Display Section Header On' (Detail Page and Edit Page checked). It also shows layout and tab-key order settings:

- Layout: 2-Column (selected)
- Tab-key Order: Left-Right (selected)

The Windows taskbar at the bottom shows the date as 29-10-2023 and the time as 19:20.

Screenshot of the Salesforce Setup interface showing the Object Manager - Review page layout configuration.

Setup | Home | Object Manager

Review

Fields

Field Name	Section	Interviewer	Leadership Skills
Enter core compet...	Section	Enter core compet...	Leadership skills...
Enter reason reco...	Blank Space	Job Application	Leadership skills...
Core competencies	Core competencies	Experience	Job posting site
Experience	Experience	Comments	Recommend for Hire
Comments	Enter core competencies	Comments	
Leadership skills	Leadership skills	Comments	
Comments	Comments	Comments	
Experience comments	Experience comments	Comments	
Recommend for Hire	Recommend for Hire	Comments	
Enter reason recommended	Enter reason recommended	Comments	
Interviewer	Interviewer	Comments	

Review Detail

New Section

Information (Header visible on edit only)

Field Name	Value
Review Name	GEN-2004-001234
Core competencies	Sample Text
Leadership Skills	Sample Text
Experience	Sample Text
Enter core competencies	Sample Text
Leadership skills	Sample Text
Comments	Sample Text
Experience comments	Sample Text
Recommend for Hire	✓
Enter reason recommended	Sample Text

Properties

Field Name	Value
Interviewer	Leadership Skills
Job Application	Leadership skills...
Job posting site	Recommend for Hire
Last Modified By	Review Name

Custom Links (Header visible on edit only)

Mobile Cards (Salesforce mobile only)

Drag expanded lookups and mobile-enabled Visualforce pages here to display them as mobile cards.

Related Lists

Notes & Attachments

This list is not customizable.

WhatsApp GitHub - 21Z/Microsoft-Office-2 Student Home | Salesforce Position | Salesforce

curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/setup/ObjectManager/015h000001gWHL/PageLayouts/view

The screenshot shows the Salesforce Page Layouts list page for the Position object. The left sidebar contains navigation links for Details, Fields & Relationships, Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules. The main content area displays a table titled "Page Layouts" with one item: "Position Layout" created by CSE KIRUTHIKA D on 18/10/2023 at 8:51 pm, last modified by CSE KIRUTHIKA D on 27/10/2023 at 9:23 pm. A "Quick Find" search bar and "New" and "Page Layout Assignment" buttons are at the top right.

WhatsApp GitHub - 21Z/Microsoft-Office-2 Student Home | Salesforce Position | Salesforce

curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/setup/ObjectManager/015h000001gWHL/PageLayouts/00h5h00000HKKH9AAP/view

The screenshot shows the Salesforce Position Layout editor. The left sidebar is identical to the previous screen. The main content area is titled "Position Layout". It features a toolbar with Save, Quick Save, Preview As..., Cancel, Undo, Redo, and Layout Properties buttons. Below the toolbar is a "Fields" section containing a table with columns: Field Name, Department, Last Modified By, Pay Grade, Title, Education, Legacy Position N..., Salary Range, Hiring Manager, Location, Skills Required, Created By, Job Description, Owner, and Status. A "Custom Console Components" button is also present. The right side of the editor includes sections for "Position Sample", "Highlights Panel", "Quick Actions in the Salesforce Classic Publisher", and "Salesforce Mobile and Lightning Experience Actions". The status bar at the bottom shows system information: 26°C Mostly cloudy, ENG, 19:22, 29-10-2023.

Setup Home Object Manager

SETUP > OBJECT MANAGER Position

Save Quick Save Preview As... Cancel Undo Redo Layout Properties

Salary Range Sample Text Pay Grade Sample Text

Skills Required Sample Text Education Sample Text

Created By Sample Text Last Modified By Sample Text

Custom Links (Header visible on edit only)

Mobile Cards (Salesforce mobile only) Drag expanded lookups and mobile-enabled Visualforce pages here to display them as mobile cards.

Related Lists

Approval History

Date	Status	Assigned To	Actual Approver	Comments
29/10/2023, 7:22 pm	Sample Text	Sarah Sample	Sarah Sample	Sample Text

Job Applications

New Change Owner

Job Application Name

Approval History

Date	Status	Assigned To	Actual Approver	Comments
29/10/2023, 7:22 pm	Sample Text	Sarah Sample	Sarah Sample	Sample Text

Job Applications

New Change Owner

Job Application Name

Sample Text

Interviewers

New Change Owner

Interviewer No.

Sample Text

Job postings

New Change Owner

Job posting site: Status Job posting site: Technical site

Sample Text ✓

Type here to search 26°C Mostly cloudy 19:23 29-10-2023

Salesforce - Developer Edition - Google Chrome

curious-wolf-b58pkg-dev-ed.trailblaze.my.salesforce.com/setup/layout/preview.jsp?lsdtp=p1

Home | Salesforce Position | Salesforce

015h000001gWHL/PageLayouts/00h5h00000HKKH9AAP/view

Preview Edit Page Refresh Preview Close Select a profile **Event user**

Below is the detail page for the **Position Layout** page layout and **Event user** profile. The field-level security settings of this profile can hide fields.

Note that profile permissions can alter which fields or buttons are visible for users with certain profiles. Permissions-based changes are not shown in this preview.

Edit Delete Clone Sharing Submit for Approval

Information
Title Sample Text Owner Sample Text [Change]

System Information
Created By Sample_Text, 29/10/2023, 7:23 pm Last Modified By Sample_Text, 29/10/2023, 7:23 pm

Approval History **Submit for Approval**

Date	Status	Assigned To	Actual Approver	Comments
29/10/2023, 7:23 pm	Approved			Sample Text

Job Applications **New Job Application**

Job Application Name

Customize the highlights panel for this page layout..

Quick Actions in the Salesforce Classic Publisher

Actions in this section are currently inherited from the global publisher layout. You can [override the global publisher layout](#) to set a customized list of actions for the publisher on pages that use this layout.

Salesforce Mobile and Lightning Experience Actions

Actions in this section are predefined by Salesforce. You can [override the predefined actions](#) to set a customized list of actions on Lightning Experience and mobile app pages that use this layout. If you customize the actions in the Quick Actions in the Salesforce Classic Publisher section, and have saved the layout, then this section inherits that set of actions by default when you click to override.

Record Types
Related Lookup Filters
Search Layouts
List View Button Layout
Restriction Rules
Scoping Rules

26°C Mostly cloudy 19:23 ENG 29-10-2023

Type here to search

(10) WhatsApp GitHub - 21Z/Microsoft-Office-2 - Student Home | Salesforce Position | Salesforce

curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/setup/ObjectManager/015h000001gWHL/PageLayouts/00h5h00000HKKH9AAP/view

Setup Home Object Manager

SETUP > OBJECT MANAGER Position

Details
Fields & Relationships
Page Layouts
Lightning Record Pages
Buttons, Links, and Actions
Compact Layouts
Field Sets
Object Limits
Record Types
Related Lookup Filters
Search Layouts
List View Button Layout
Restriction Rules
Scoping Rules

Position Layout

Save Quick Save Preview As... Cancel Undo Redo Layout Properties

Fields Quick Find Field Name

Section	Department	Last Modified By	Pay Grade	Title
Blank Space	Education	Legacy Position N...	Salary Range	
Approval Status	Hiring Manager	Location	Skills Required	
Created By	Job Description	Owner	Status	

Custom Console Components Mini Page Layout Mini Console View Video Tutorial Help for this Page

Position Sample

Highlights Panel

Customize the highlights panel for this page layout..

Quick Actions in the Salesforce Classic Publisher

Actions in this section are currently inherited from the global publisher layout. You can [override the global publisher layout](#) to set a customized list of actions for the publisher on pages that use this layout.

Salesforce Mobile and Lightning Experience Actions

Actions in this section are predefined by Salesforce. You can [override the predefined actions](#) to set a customized list of actions on Lightning Experience and mobile app pages that use this layout. If you customize the actions in the Quick Actions in the Salesforce Classic Publisher section, and have saved the layout, then this section inherits that set of actions by default when you click to override.

Earnings upcoming 19:23 ENG 29-10-2023

VALIDATION RULES :

Create a validation rule phone_c

The screenshot shows the Salesforce Object Manager interface for the 'Phone' object. The left sidebar lists various configuration tabs: Fields & Relationships, Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Restriction Rules, Scoping Rules, Triggers, and Flow Triggers. The main 'Details' tab is selected. On the right, the 'Details' section displays the following information:

API Name	Phone_c
Custom	✓
Singular Label	Phone
Plural Label	Phones
Enable Reports	
Track Activities	
Track Field History	
Deployment Status	Deployed
Help Settings	Standard salesforce.com Help Window

At the bottom right of the main area are 'Edit' and 'Delete' buttons.

The screenshot shows the 'Object Manager' page with the 'Data Type' section selected. A radio button next to 'Phone' is checked. The 'Data Type' section contains the following information:

None Selected	Select one of the data types below.
Auto Number	A system-generated sequence number that uses a display format you define. The number is automatically incremented for each new record.
Checkbox	Allows users to select a True (checked) or False (unchecked) value.
Currency	Allows users to enter a dollar or other currency amount and automatically formats the field as a currency amount. This can be useful if you export data to Excel or another spreadsheet.
Date	Allows users to enter a date or pick a date from a popup calendar.
Date/Time	Allows users to enter a date and time, or pick a date from a popup calendar. When users click a date in the pop-up, that date and the current time are entered into the Date/Time field.
Email	Allows users to enter an email address, which is validated to ensure proper format. If this field is specified for a contact or lead, users can choose the address when clicking Send an Email. Note that custom email addresses cannot be used for mass emails.
Number	Allows users to enter any number. Leading zeros are removed.
Percent	Allows users to enter a percentage number, for example, '10' and automatically adds the percent sign to the number.
Phone	Allows users to enter any phone number. Automatically formats it as a phone number.
Picklist	Allows users to select a value from a list you define.
Picklist (Multi-Select)	Allows users to select multiple values from a list you define.
Text	Allows users to enter any combination of letters and numbers.
Text Area	Allows users to enter up to 255 characters on separate lines.
Text Area (Long)	Allows users to enter up to 131,072 characters on separate lines.
Time	Allows users to enter a local time. For example, "2:40 PM", "14:40", "14:40:00", and "14:40:50 600" are all valid times for this field.

Screenshot of the Salesforce Object Manager interface showing the creation of a custom field named "Phone".

Step 2. Enter the details

Field Label: Phone

Field Name: Phone

Description: (empty)

Help Text: (empty)

Required: Always require a value in this field in order to save a record

Default Value: Show Formula Editor

Use formula syntax. Enclose text and picklist value API names in double quotes: `"The_Text"`, include numbers without quotes: `:25`, show percentages as decimals: `.10`, and express date calculations in the standard format: `(Today() + 7)`. To reference a field from a Custom Metadata type record use: `$CustomMetadata.Type__mdt.RecordAPIName.Field__c`

Buttons: Previous, Save, Next, Cancel

Screenshot of the Salesforce Validation Rules interface showing the creation of a validation rule for the "Phone" field.

Validation Rule Edit

Validation Rule Name: Phone_number_validation_rule

Active:

Description: phone number should not be more than or less than 10 digits

Error Condition Formula:

Example: `Discount_Percent__c>0.30` More Examples...

If this formula expression is true, display the text defined in the Error Message area

Functions:

- ABS
- ACOS
- ADDMONTHS
- AND
- ASCII
- ASIN

Insert Selected Function

ABS(number)
Returns the absolute value of a number, a number without its sign

Help on this function

Buttons: Save, Save & New, Cancel

Screenshot of the Salesforce Setup interface showing the creation of a Validation Rule for the Phone object.

The left sidebar shows the following navigation path: **SETUP > OBJECT MANAGER** **Phone**.

The main area displays the validation rule configuration:

- Condition:** `NOT(OR(REGEX(Phone__c , "[^0-9]{10}")))`
- Error Message:** `Please give a valid phone number`
- Error Location:** Top of Page

A dropdown menu for **Functions** is open, listing various mathematical and string functions like ABS, ACOS, ADDMONTHS, AND, ASCII, ASIN, etc.

At the bottom, there are **Save**, **Save & New**, and **Cancel** buttons.

Screenshot of the Salesforce Setup interface showing the details of the created Validation Rule.

The left sidebar shows the following navigation path: **SETUP > OBJECT MANAGER** **Phone**.

The main area displays the **Validation Rule Detail** for the rule named `Phone_number_validation_rule`:

Rule Name	Phone_number_validation_rule	Active
Error Condition Formula	<code>NOT(OR(REGEX(Phone__c , "[^0-9]{10}")))</code>	<input checked="" type="checkbox"/>
Error Message	Please give a valid phone number	Error Location Owner
Description	phone number should not be more than or less than 10 digits	Modified By CSE KIRUTHIKA D 29/10/2023, 7:27 pm
Created By	CSE KIRUTHIKA D 27/10/2023, 9:49 pm	

At the bottom, there are **Edit** and **Clone** buttons.

Screenshot of the Salesforce Object Manager for the Phone object.

The Validation Rules section shows one rule named "Phone_number_validation_rule" with the following details:

Rule Name	Error Location	Error Message	Active	Modified By
Phone_number_validation_rule	Owner	Please give a valid phone number	✓	CSE KIRUTHIKA D, 29/10/2023, 7:27 pm

The sidebar on the left lists various setup options for the Phone object, including Details, Fields & Relationships, Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Restriction Rules, Scoping Rules, Triggers, and Flow Triggers.

Screenshot of the Salesforce Validation Rule editor for the Phone object.

The formula editor displays the following validation rule:

```
NOT( OR( REGEX( Phone__c , "^[0-9]{10}") ))
```

The formula includes an explanation: "Display an error if Discount is more than 30% If this formula expression is true, display the text defined in the Error Message area".

The Functions dropdown menu is open, showing categories like ABS, ACOS, ADDMONTHS, AND, ASCII, ASIN, etc.

The Error Message section contains the following details:

- Example: Discount percent cannot exceed 30%
- This message will appear when Error Condition formula is true
- Error Message: Please give a valid phone number
- This error message can either appear at the top of the page or below a specific field on the page
- Error Location: Top of Page (radio button selected)

At the bottom of the editor are Save, Save & New, and Cancel buttons.

CREATE A PROFILE

Create a profile

The screenshot shows the Salesforce Setup interface with the 'Profiles' tab selected. The page title is 'Profiles'. A search bar at the top right contains the text 'Search Setup'. Below the search bar, there are several icons for navigation and configuration. The main content area displays a table titled 'Profiles' with columns for 'Action', 'Profile Name', 'User License', and 'Custom'. The table lists various user profiles, each with an edit and delete link. The 'Custom' column indicates if the profile is a custom or system profile. The table has a header row with letters A through Z and an 'Other' link. At the bottom of the table, there are navigation links for 'Previous' and 'Next' pages, and a page number indicator 'Page 1 of 2'.

Action	Profile Name	User License	Custom
Edit Del ...	Ashilash Garapati	Salesforce	<input checked="" type="checkbox"/>
Edit Clone	Analytics Cloud Integration User	Analytics Cloud Integration User	<input type="checkbox"/>
Edit Clone	Analytics Cloud Security User	Analytics Cloud Integration User	<input type="checkbox"/>
Edit Clone	Authenticated Website	Authenticated Website	<input type="checkbox"/>
Edit Clone	Authenticated Website	Authenticated Website	<input type="checkbox"/>
Edit Del ...	B2B Reordering Portal Buyer Profile	External Apps Login	<input checked="" type="checkbox"/>
Edit Clone	Chatter External User	Chatter External	<input type="checkbox"/>
Edit Clone	Chatter Free User	Chatter Free	<input type="checkbox"/>
Edit Clone	Chatter Moderator User	Chatter Free	<input type="checkbox"/>
Edit Clone	Contract Manager	Salesforce	<input type="checkbox"/>
Edit Clone	Cross Org Data Proxy User	XOrg Proxy User	<input type="checkbox"/>
Edit Del ...	Custom: Marketing Profile	Salesforce	<input checked="" type="checkbox"/>
Edit Del ...	Custom: Sales Profile	Salesforce	<input checked="" type="checkbox"/>
Edit Del ...	Custom: Support Profile	Salesforce	<input checked="" type="checkbox"/>
Edit Clone	Customer Community Login User	Customer Community Login	<input type="checkbox"/>

This screenshot is identical to the one above, showing the 'Profiles' list in the Salesforce Setup interface. The table structure, data, and overall layout are the same, displaying 44 profiles on page 1 of 2.

Action	Profile Name	User License	Custom
Edit Del ...	Ashilash Garapati	Salesforce	<input checked="" type="checkbox"/>
Edit Clone	Analytics Cloud Integration User	Analytics Cloud Integration User	<input type="checkbox"/>
Edit Clone	Analytics Cloud Security User	Analytics Cloud Integration User	<input type="checkbox"/>
Edit Clone	Authenticated Website	Authenticated Website	<input type="checkbox"/>
Edit Clone	Authenticated Website	Authenticated Website	<input type="checkbox"/>
Edit Del ...	B2B Reordering Portal Buyer Profile	External Apps Login	<input checked="" type="checkbox"/>
Edit Clone	Chatter External User	Chatter External	<input type="checkbox"/>
Edit Clone	Chatter Free User	Chatter Free	<input type="checkbox"/>
Edit Clone	Chatter Moderator User	Chatter Free	<input type="checkbox"/>
Edit Clone	Contract Manager	Salesforce	<input type="checkbox"/>
Edit Clone	Cross Org Data Proxy User	XOrg Proxy User	<input type="checkbox"/>
Edit Del ...	Custom: Marketing Profile	Salesforce	<input checked="" type="checkbox"/>
Edit Del ...	Custom: Sales Profile	Salesforce	<input checked="" type="checkbox"/>
Edit Del ...	Custom: Support Profile	Salesforce	<input checked="" type="checkbox"/>
Edit Clone	Customer Community Login User	Customer Community Login	<input type="checkbox"/>

Setup Home Object Manager

Q profi

Users Profiles

Didn't find what you're looking for?
Try using Global Search.

SETUP Profiles

Profile Edit kiruthika

Help for this Page

Profile Edit

Name Event User profile

User License Salesforce

Description

Custom Profile

Custom App Settings

	Visible	Default		Visible	Default
All Tabs (standard__AllTabSet)	<input checked="" type="checkbox"/>	<input type="radio"/>	Recruiting (Recruiting)	<input type="checkbox"/>	<input type="radio"/>
Analytics Studio (standard__Insights)	<input checked="" type="checkbox"/>	<input type="radio"/>	Sales (standard__LightningSales)	<input checked="" type="checkbox"/>	<input type="radio"/>
App Launcher (standard__AppLauncher)	<input checked="" type="checkbox"/>	<input type="radio"/>	Sales (standard__Sales)	<input type="checkbox"/>	<input checked="" type="radio"/>
Bolt Solutions (standard__LightningBolt)	<input checked="" type="checkbox"/>	<input type="radio"/>	(standard__LightningSalesConsole)	<input checked="" type="checkbox"/>	<input type="radio"/>
Commerce (standard__Commerce)	<input checked="" type="checkbox"/>	<input type="radio"/>	Sales Console	<input checked="" type="checkbox"/>	<input type="radio"/>
Community (standard__Community)	<input checked="" type="checkbox"/>	<input type="radio"/>	Salesforce Chatter (standard__Chatter)	<input checked="" type="checkbox"/>	<input type="radio"/>
Content (standard__Content)	<input checked="" type="checkbox"/>	<input type="radio"/>	Sample Console (standard__ServiceConsole)	<input type="checkbox"/>	<input type="radio"/>
Data Manager (standard__DataManager)	<input type="checkbox"/>	<input type="radio"/>	Service (standard__Service)	<input checked="" type="checkbox"/>	<input type="radio"/>
			Service Console	<input type="checkbox"/>	<input type="radio"/>

I = Required Information

Type here to search

Setup Home Object Manager

Q profi

Users Profiles

Didn't find what you're looking for?
Try using Global Search.

SETUP Profiles

Entitlement Contacts Work Step Templates

Finance Balance Snapshots

Custom Object Permissions

	Basic Access						Data Administration					
	Read	Create	Edit	Delete	View All	Modify All	Read	Create	Edit	Delete	View All	Modify All
Candidates	<input checked="" type="checkbox"/>	Offers	<input checked="" type="checkbox"/>									
customers	<input checked="" type="checkbox"/>	Phones	<input checked="" type="checkbox"/>									
Favorites	<input checked="" type="checkbox"/>	Positions	<input checked="" type="checkbox"/>									
Interviewers	<input checked="" type="checkbox"/>	Properties	<input checked="" type="checkbox"/>									
Job Applications	<input checked="" type="checkbox"/>	Reviews	<input checked="" type="checkbox"/>									
Job postings	<input checked="" type="checkbox"/>	Street Addresses	<input checked="" type="checkbox"/>									
Job posting sites	<input checked="" type="checkbox"/>	Waypoints	<input checked="" type="checkbox"/>									

Session Settings

Session Times Out After 2 hours of inactivity

Session Security Level Required at Login -None-

Password Policies

User passwords expire in 90 days

Enforce password history 3 passwords remembered

Type here to search

26°C Mostly cloudy

ENG 29-10-2023

The screenshot shows the Salesforce Setup interface with the 'Profiles' page selected. The left sidebar shows 'Users' and 'Profiles' under the 'Users' section. The main content area displays a grid of checkboxes for various profile permissions. Below the grid are sections for 'Session Settings' (Session Times Out After: 2 hours of inactivity, Session Security Level Required at Login: None) and 'Password Policies' (User passwords expire in: 90 days, etc.). At the bottom are 'Save', 'Save & New', and 'Cancel' buttons.

Creating a user

The screenshot shows the Salesforce Setup interface with the 'User Profile' creation page. The left sidebar shows 'Users' and 'Profiles' under the 'Users' section. The main content area shows the 'Event User profile' details. It includes a table for 'Profile Detail' with columns for Name (Event User profile), User License (Salesforce), Description, Created By (CSE KIRUTHIKA D, 29/10/2023, 7:32 pm), and Modified By (CSE KIRUTHIKA D, 29/10/2023, 7:34 pm). Below this is a table for 'Page Layouts' showing standard object layouts for various objects like Global, Email Application, Home Page Layout, Access, Account, Alternative Payment Method, Individual, Invoice, Invoice Line, Lead, Legal Entity, and Location.

Screenshot of the Salesforce Setup interface showing the User Edit screen for 'sanjay gupta'.

The left sidebar shows the navigation menu under 'Users'.

The main area displays the 'User Edit' form with the following details:

Field	Value
First Name	sanjay
Last Name	gupta
Alias	kd
Email	kiruthikad@gmail.com
Username	jhfiageffoam@gmail.com
Nickname	User169789984288871512
Title	
Company	
Department	
Division	
Role	<None Specified>
User License	Salesforce
Profile	Event user
Active	<input checked="" type="checkbox"/>
Marketing User	<input type="checkbox"/>
Offline User	<input type="checkbox"/>
Knowledge User	<input type="checkbox"/>
Flow User	<input type="checkbox"/>
Service Cloud User	<input type="checkbox"/>
Site.com Contributor User	<input type="checkbox"/>
Site.com Publisher User	<input type="checkbox"/>
WDC User	<input type="checkbox"/>
Data.com User Type	—None—
Data.com Monthly Addition Limit	300
Accessibility Mode (Classic Only)	<input type="checkbox"/>
High-Contrast Palette on Charts	<input type="checkbox"/>

At the bottom right of the form, there is a note: "I = Required Information".

The status bar at the bottom shows system information: 26°C Mostly cloudy, ENG, 19:36, 29-10-2023.

Screenshot of the Salesforce Setup interface showing the User Edit screen for 'sanjay gupta'.

The left sidebar shows the navigation menu under 'Users'.

The main area displays the 'User Edit' form with the following details:

Field	Value
Street	Mannargudi
City	Thiruvvarur
Zip/Postal Code	614018
State/Province	Tamil Nadu
Country	
Federation ID	
Time Zone	(GMT+05:30) India Standard Time (Asia/Kolkata)
Locale	English (India)
Language	English
Delegated Approver	
Manager	
Receive Approval Request Emails	Only if I am an approver
Generate new password and notify user immediately	<input type="checkbox"/>

At the bottom right of the form, there is a note: "I = Required Information".

The status bar at the bottom shows system information: 26°C Mostly cloudy, ENG, 19:36, 29-10-2023.

PERMISSION SETS

Create a permission set for two user profiles

The screenshot shows the Salesforce Permission Sets home page. The left sidebar is collapsed, showing sections like Hyperforce Assistant, Lightning Experience Transition Assistant, Users, Feature Settings, and Process Automation. The main area is titled "Permission Sets" and contains a table of existing permission sets. The table columns are Action, Permission Set Label, Description, and License. Some rows show cloned permission sets such as "Buyer", "Buyer Manager", and "C360 High Scale Flow Integration User". Other rows include "CRM User", "Commerce Admin", "FieldServiceMobileStandardPermSet", "HR Recruiter_Supplier Permits", "Merchandiser", "SCRT2 Integration User", "Sales Cloud User", "Sales Engagement Basic User", "Salesforce Apex Guru", "Salesforce CMS Integration Admin", "Salesforce Console User", and "Seas Indexing C2C User Perm". The table has a header with letters A through Z and an "All" button. At the bottom, there are buttons for "New" and "Edit | Delete | Create New View". The status bar at the bottom indicates "Paused And Failed Flow" and the URL "https://curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/setup/PermSets/home".

The screenshot shows the details for a specific permission set named "HR Recruiter_Supplier Permits". The left sidebar is collapsed, showing sections like Hyperforce Assistant, Lightning Experience Transition Assistant, Users, Feature Settings, and Process Automation. The main area is titled "Permission Set Overview" for "HR Recruiter_Supplier Permits". It shows the API Name as "HR_Recruiter_Supplier_Permits", Namespace Prefix as "CSE_KIRUTHIKA_D", Created By as "CSE_KIRUTHIKA_D" on "28/10/2023, 10:42 am", and Last Modified By as "CSE_KIRUTHIKA_D" on "28/10/2023, 10:47 am". Below this, there is a section titled "Apps" which lists various settings: Assigned Apps, Assigned Connected Apps, Object Settings, App Permissions, Apex Class Access, Visualforce Page Access, and External Data Source Access. The status bar at the bottom indicates "Paused And Failed Flow" and the URL "https://curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/setup/PermSets/page?address=%2F0PS5h0000006GKdK".

The screenshot shows the "Manage Assignments" tab for the "HR Recruiter_Supplier Permits" permission set. The left sidebar is collapsed, showing sections like Hyperforce Assistant, Lightning Experience Transition Assistant, Users, Feature Settings, and Process Automation. The main area is titled "Manage Assignments" for "HR Recruiter_Supplier Permits". It shows the API Name as "HR_Recruiter_Supplier_Permits", Namespace Prefix as "CSE_KIRUTHIKA_D", Created By as "CSE_KIRUTHIKA_D" on "28/10/2023, 10:42 am", and Last Modified By as "CSE_KIRUTHIKA_D" on "28/10/2023, 10:47 am". Below this, there is a section titled "Assignments" which lists various assignments for users and groups. The status bar at the bottom indicates "Paused And Failed Flow" and the URL "https://curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/setup/PermSets/page?address=%2F0PS5h0000006GKdK".

Screenshot of the Salesforce Setup interface showing the 'Permission Sets' page for the 'HR Recruiter Supplier Permits' permission set.

The left sidebar shows the navigation menu under 'PER' (Permission Set Groups) and 'Permission Sets'.

The main content area displays the 'Object Settings' table:

Object Name	Object API Name	Object Permissions	Total Fields	Tab Settings
Accounts	Account	No Access	47	--
AI Insight Reasons	AIInsightReason	No Access	--	--
AI Record Insights	AIRecordInsight	No Access	--	--
Alternative Payment Methods	AlternativePaymentMethod	No Access	27	--
API Anomaly Event Stores	ApiAnalyticsEventStore	No Access	14	--
App Analytics Query Requests	AppAnalyticsQueryRequest	No Access	--	--
Application Usage Assignments	AppUsageAssignment	No Access	--	--
Asset Actions	AssetAction	No Access	30	--
Asset Action Sources	AssetActionSource	No Access	18	--
Asset Relationships	AssetRelationship	--	10	--
Assets	Asset	No Access	42	--
Asset State Periods	AssetStatePeriod	No Access	11	--
Associated Locations	AssociatedLocation	--	10	--
Async Operation Logs	AsyncOperationLog	No Access	--	--
Authorization Form Consents	AuthorizationFormConsent	No Access	14	--
Authorization Form Data Uses	AuthorizationFormDataUse	No Access	8	--
Authorization Forms	AuthorizationForm	No Access	11	--

Screenshot of the Salesforce Setup interface showing the 'Current Assignments' page for the 'HR Recruiter Supplier Permits' permission set.

The left sidebar shows the navigation menu under 'PER' (Permission Set Groups) and 'Permission Sets'.

The main content area displays the 'Current Assignments' section, which shows a message: "No assignments defined." Below this message is a decorative illustration of a cactus and clouds.

Screenshot of the Salesforce Setup interface showing the "All Users" list. The sidebar navigation includes "Setup", "Home", and "Object Manager". The main content displays a table of users with columns: Full Name, Alias, Username, Role, Active, and Profile. A search bar at the top right allows filtering the list.

Full Name	Alias	Username	Role	Active	Profile
Abhilash Garapati	Garapati	eutfkjtryfg@gmail.com	Standard Platform User	✓	
Chatter Expert	Chatter	chatty.00d5h000008oa5meag.9lel1ogspkp@chatter.salesforce.com	Chatter Free User	✓	
CSE KIRUTHIKA D	CKIRU	kiruthikaduraiyasan14@curious-wolf-b58pkg.com	System Administrator	✓	
Integration User	integ	integration@00d5h000008oa5meag.com	Analytics Cloud Integration User	✓	
keerthi d	kd	gitfghuiygkj@gmail.com	Standard Platform User	✓	
sanjay gupta	kd	ljhfiageffoah@gmail.com	Event user	✓	
Security User	sec	insightssecurity@00d5h000008oa5meag.com	Analytics Cloud Security User	✓	
selva s	ss	fgjgihjhl@gmail.com	Standard Platform User	✓	

Screenshot of the Salesforce Setup interface showing the "Selected Users" configuration screen. The sidebar navigation includes "Setup", "Home", and "Object Manager". The main content shows user selection options and a table of selected users.

Options for specifying expiration date:

- No expiration date
- Specify the expiration date
 - 1 Day
 - 1 Week
 - 30 Days
 - 60 Days
 - Custom Date

Time Zone selection:

Selected Users table:

Full Name	Role	Profile	Active	User License	Expires On
sanjay gupta	Event user	✓	Salesforce	Never Expires	
Abhilash Garapati	Standard Platform User	✓	Salesforce Platform	Never Expires	

Buttons at the bottom right: Back, Assign

Screenshot of the Salesforce Setup interface showing the successful assignment of a permission set.

The sidebar navigation includes:

- Hyperforce Assistant
- Lightning Experience Transition Assistant
- Users
 - Permission Set Groups
 - Permission Sets
- Feature Settings
 - Digital Experiences
 - Settings
 - Functions
- Sales
 - Accounts
 - Person Accounts
- Process Automation
 - Automation Home (Beta)
 - Flows
 - Migrate to Flow
 - Next Best Action
 - Paused And Failed Flow

The main content area displays the "Assignment Summary" for the "HR Recruiter Supplier Permits" permission set. It shows two assignments made successfully:

Full Name	User License	Expires On	Time Zone	Status
sanjay gupta	Salesforce			Success
Abhilash Garapati	Salesforce Platform			Success

A green banner at the top right indicates "2 assignments were successful." A "Done" button is located in the bottom right corner of the main content area.

Screenshot of the Salesforce Setup interface showing the current assignments for the "HR Recruiter Supplier Permits" permission set.

The sidebar navigation includes:

- Hyperforce Assistant
- Lightning Experience Transition Assistant
- Users
 - Permission Set Groups
 - Permission Sets
- Feature Settings
 - Digital Experiences
 - Settings
 - Functions
- Sales
 - Accounts
 - Person Accounts
- Process Automation
 - Automation Home (Beta)
 - Flows
 - Migrate to Flow
 - Next Best Action
 - Paused And Failed Flow
 - Interviews

The main content area displays the "Current Assignments" table for the "HR Recruiter Supplier Permits" permission set. It lists the assigned users with their details:

Full Name	Active	Role	Profile	User License	Expires On
Abhilash Garapati	✓		Standard Platform User	Salesforce Platform	
sanjay gupta	✓		Event user	Salesforce	

An "Add Assignment" button is located in the top right corner of the table header. A "Done" button is visible in the bottom right corner of the main content area.

USER ADOPTION

Create a record adoption

The screenshot shows the Salesforce App Launcher interface. On the left, there is a sidebar with navigation links like Setup, Home, Object Manager, and a search bar for 'Search Setup'. The main area displays a grid of application tiles:

- SI Build pixel-perfect, data-rich websites using the drag-and-drop Site.com application, and...
- Sales Manage your sales process with accounts, leads, opportunities, and more
- Lightning Usage App View Adoption and Usage Metrics for Lightning Experience
- Playground Starter Get started with your Trailhead Playground.
- Tr Trailblazer
- Chatter The Salesforce Chatter social network, including profiles and feeds
- Sales Console (Lightning Experience) Lets sales reps work with multiple records on one screen
- Digital Experiences Manage content and media for all of your sites.
- Bolt Solutions Discover and manage business solutions designed for your industry.
- Salesforce CRM Content
- Service Console (Lightning Experience) Lets support agents work with multiple records across customer service...
- Commerce Manage your store's products, catalogs, and pricebooks.
- Recruiting Custom app for the HR department

The screenshot shows the Salesforce Positions page. At the top, there is a navigation bar with links for Recruiting, Home, Candidates, Job Applications, Interviewers, Positions, Reports, Dashboards, Chatter, and Job posting sites. The main content area has a header for 'Positions' and a sub-header for 'Recently Viewed'. It includes a search bar and buttons for 'New', 'Import', and 'Change Owner'. A message at the bottom states: 'You haven't viewed any Positions recently. Try switching list views.' Below this message, there is a table with columns for Title, Status, and Actions. The table is currently empty, showing only the header row.

Recruiting Home Candidates

Positions Recently Viewed ▾

0 items • Updated a few seconds ago

Title

New Position

* = Required Information

Information

Title job posting site	Status New
Department --None--	Approval Status Approved
Location --None--	Owner  CSE KIRUTHIKA D
Hiring Manager Search People...	

Description

Job Description

Salary

Salary Range

Cancel Save & New Save

The screenshot shows a Microsoft Dynamics 365 application window. The top navigation bar includes links for WhatsApp, GitHub, Student, Home | Salesforce, and job posting site. The main header has a search bar and navigation tabs for Recruiting, Home, Candidates, Job Applications, Interviewers, Positions (selected), Reports, Dashboards, Chatter, and Job posting sites.

The current view is for a "job posting site" record. The left sidebar shows sections for Related, Details, Information, Description, Salary, and Experience & Education. The Details section is active, displaying fields for Title (job posting site), Status (New), Approval Status (Approved), Owner (CSE KIRUTHIKA D), and Hiring Manager.

The right side of the screen displays the Activity and Chatter sections. The Activity section shows a list of open activities and activity history items, such as "Meeting with ACD Creative Department" and "Meeting with CSE". The Chatter section shows a message: "Personalize your Activities view".

The bottom navigation bar is identical to the top one, with links for WhatsApp, GitHub, Student, Home | Salesforce, and job posting site.

javascript:void(0);

The screenshot shows a web browser window with multiple tabs open. The active tab is a Salesforce application titled 'Recently Viewed | Positions | Sales'. The page displays a list of one item under the heading 'Recently Viewed'. The item is a position named 'job posting site'. The interface includes a search bar, filter options (Title), and a sidebar with buttons for 'Edit', 'Delete', and 'Change Owner'.

Positions
Recently Viewed ▾

1 item selected

Title

1 job posting site

New Import Change Owner

Search this list...

Edit
Delete
Change Owner

Type here to search

25°C Cloudy ENG 19:50 29-10-2023

The screenshot shows a web browser window with multiple tabs open. The active tab is a Salesforce application titled 'Recently Viewed | Positions'. The page displays a message: 'Position "job posting site" was deleted. Undo X'. It also shows a search bar and various navigation icons. The browser's taskbar at the bottom includes icons for WhatsApp, GitHub, Microsoft Office, Student, Home | Salesforce, and Recently Viewed | Positions. The system tray shows the date as 29-10-2023 and the time as 19:50.

This screenshot is nearly identical to the one above, showing the same Salesforce 'Recently Viewed' page for Positions. The message 'Position "job posting site" was deleted. Undo X' is still present. The browser tabs and taskbar are identical, including the date 29-10-2023 and time 19:51.

Creating a reports

The screenshot shows the Salesforce Reports page. On the left, there's a sidebar with categories: Reports, Recent (2 items), Reports (Recent, Created by Me, Private Reports, Public Reports, All Reports), Folders (All Folders), and Favorites (All Favorites). The main area displays a table of recent reports:

REPORTS	Report Name	Description	Folder	Created By	Created On	Subscribed
Recent	Job application with position		Private Reports	CSE KIRUTHIKA D	28/10/2023, 11:22 am	
Created by Me	Sample Flow Report: Screen Flows	Which flows run, what's the status of each interview, and how long do users take to complete the screens?	Public Reports	Automated Process	3/10/2023, 10:29 am	

The screenshot shows the 'Create Report' dialog box. On the left, there's a sidebar with categories: Category (Recently Used, All, Accounts & Contacts, Opportunities, Customer Support Reports, Leads, Campaigns, Activities, Contracts and Orders, Price Books, Products and Assets, Administrative Reports). The main area has two sections: 'Select a Report Type' (with a search bar) and a table of report types:

Report Type Name	Category
Accounts	Standard
Contacts & Accounts	Standard
Accounts with Partners	Standard
Account with Account Teams	Standard
Accounts with Contact Roles	Standard
Accounts with Assets	Standard
Contacts with Assets	Standard
Account History	Standard
Contact History	Standard
D&B Company with and without Accounts	Standard
Opportunities	Standard
Opportunities with Products	Standard

Screenshot of a Salesforce Report Builder interface showing two reports for "Job Applications with positions".

The top report is titled "Job Applications with Position" and displays the following filters:

- Job Application: Job Application Name
- Location Number
- Job Application: Owner Name
- Job Application: Owner Role
- Job Application: Created By

The bottom report is also titled "Job Applications with Position" and displays the following filters:

- Job Application: Job Application Name
- Location Number
- Job Application: Owner Name
- Job Application: Owner Role
- Job Application: Created By

Both reports show a message: "No records returned. Try editing report filters." The interface includes a sidebar with search fields and a list of available fields, and a toolbar with various buttons and icons.

Report: Job Applications with Position
Job applications with positions

Total Records Unique Legacy Job Application Nu...
0 0



No Results

No records returned. Try editing report filters.

Row Counts Detail Rows Subtotals Grand Total

Type here to search 24°C Cloudy ENG 29-10-2023

REPORT New Job posting sites Report Job posting sites

Fields Groups Job posting site URL → Total Job posting site: site Name →

GROUP ROWS Add group... Job posting site

GROUP COLUMNS Job posting site URL Job posting site: site Name

Columns Add column... Details (0 Rows) Click an intersection in the table above to filter details.

Update Preview Automatically

Your report returned no records.

Row Counts Detail Rows Subtotals Grand Total Stacked Summaries

Type here to search 24°C Cloudy ENG 2006 29-10-2023

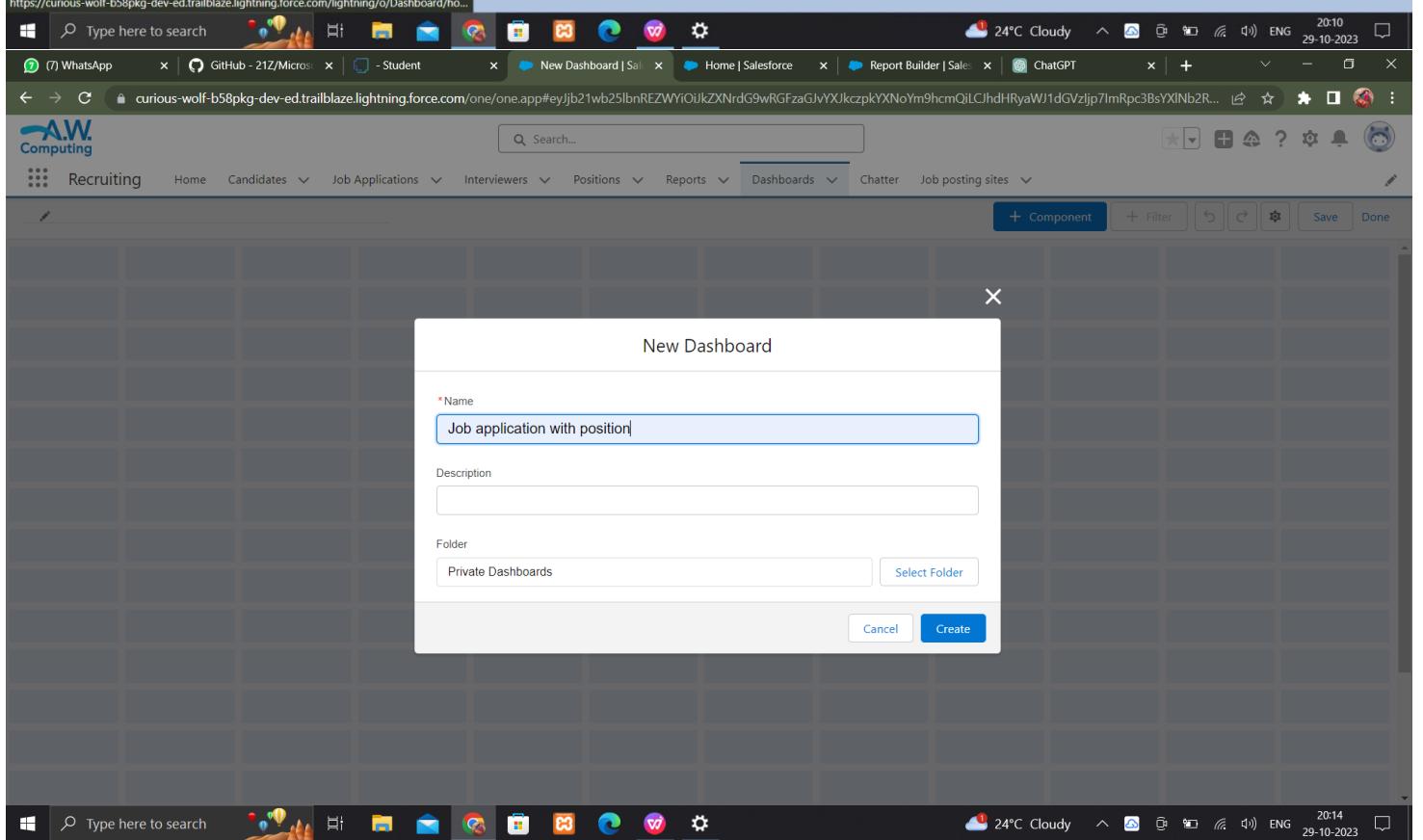
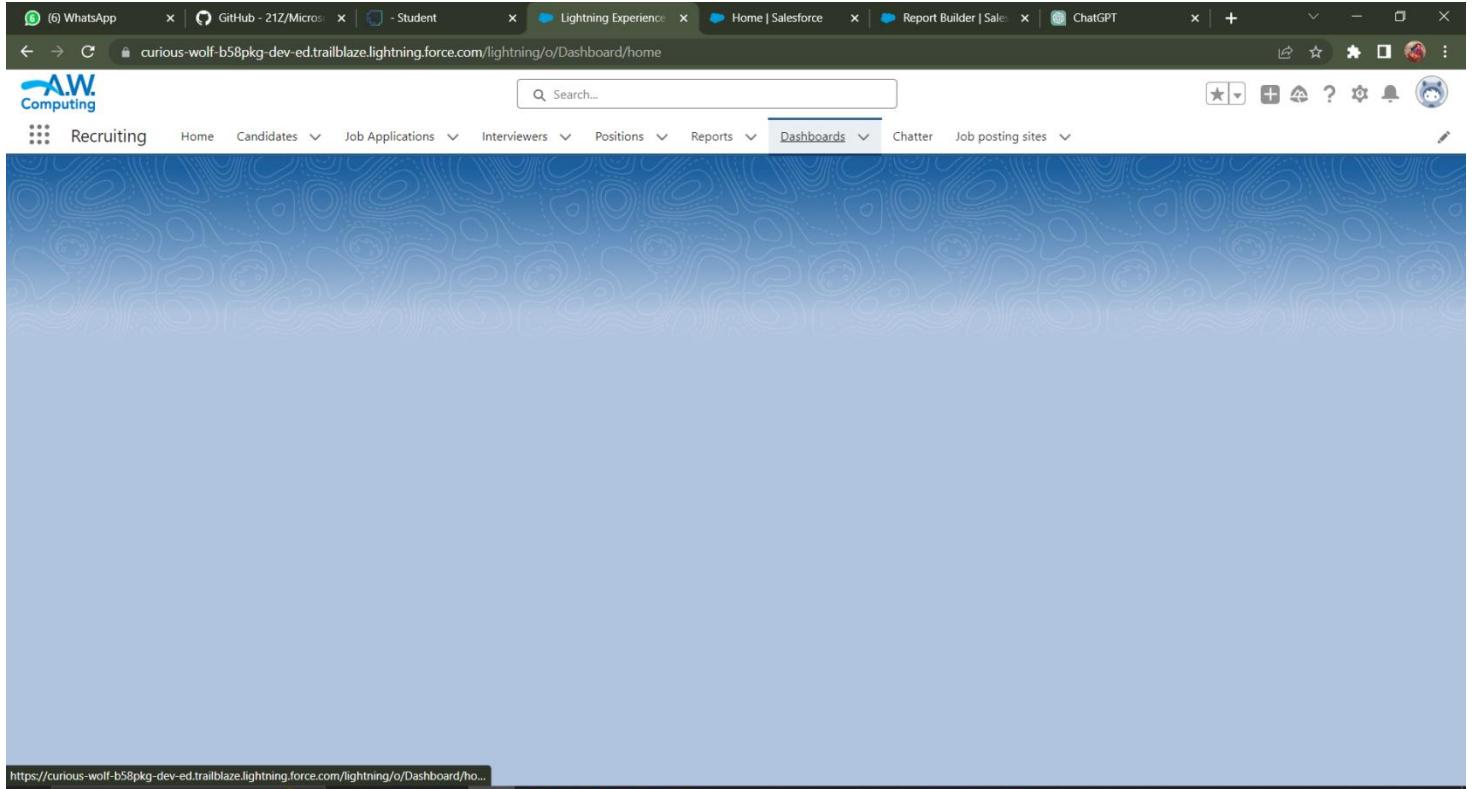
The screenshot shows a web browser with several tabs open. The active tab is 'Report Builder | Salesforce' titled 'New Job posting sites Report'. The page displays a message: 'Your report returned no records.' Below this, there is a section titled 'Details (0 Rows)' with a note: 'Click an intersection in the table above to filter details.'

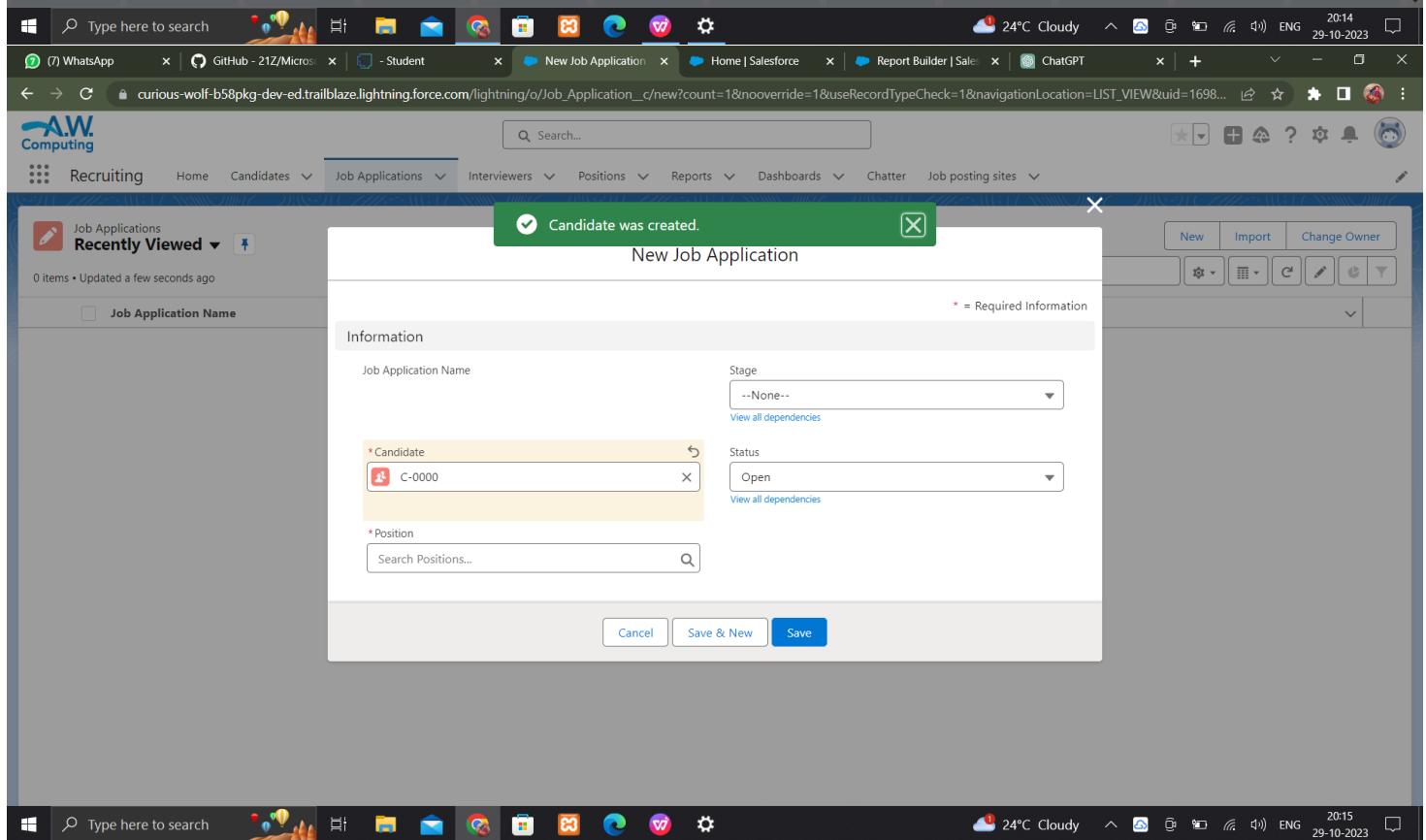
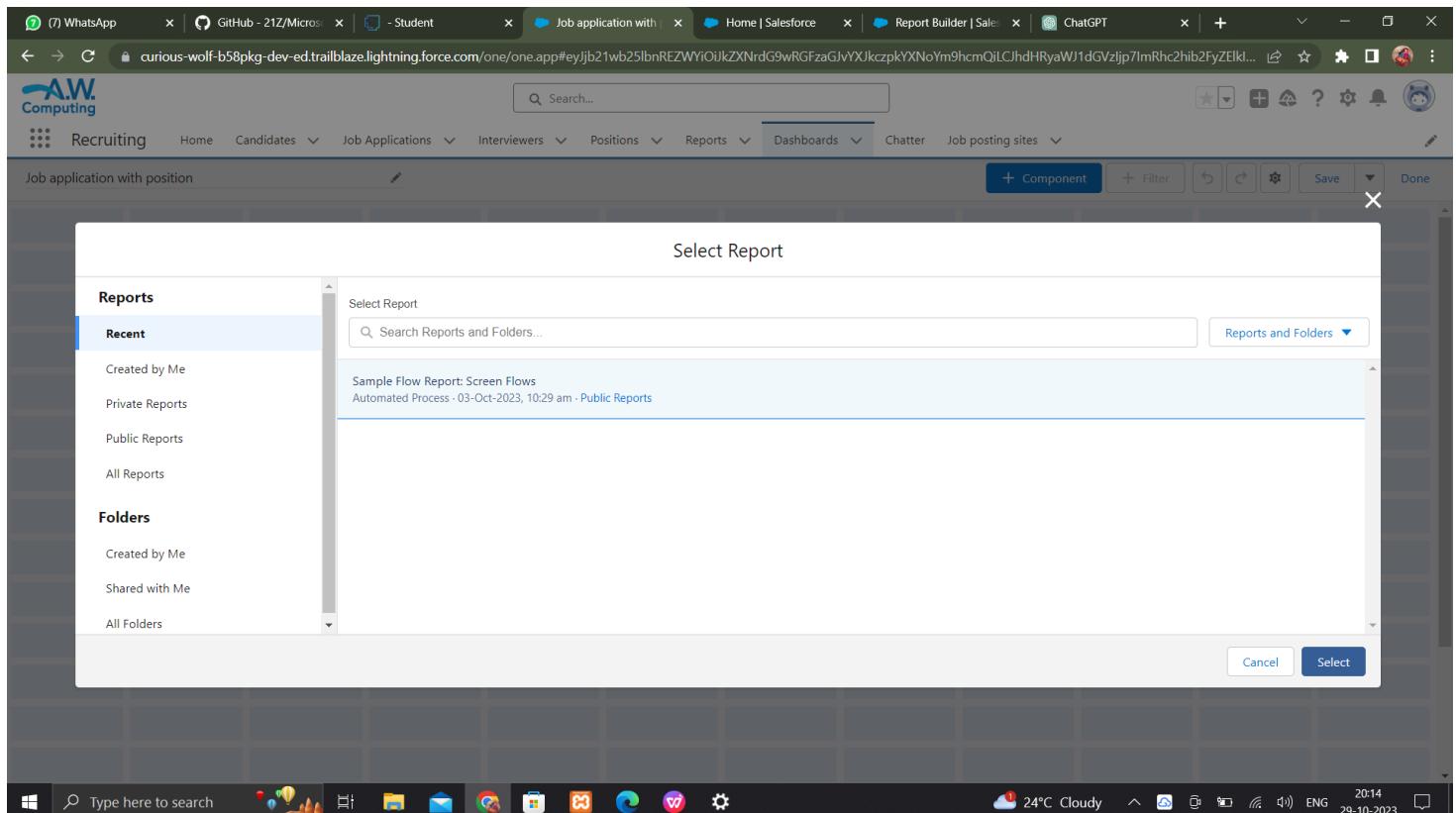
This screenshot is identical to the one above, showing the 'New Job posting sites Report' page from Report Builder. The message 'Your report returned no records.' is displayed again.

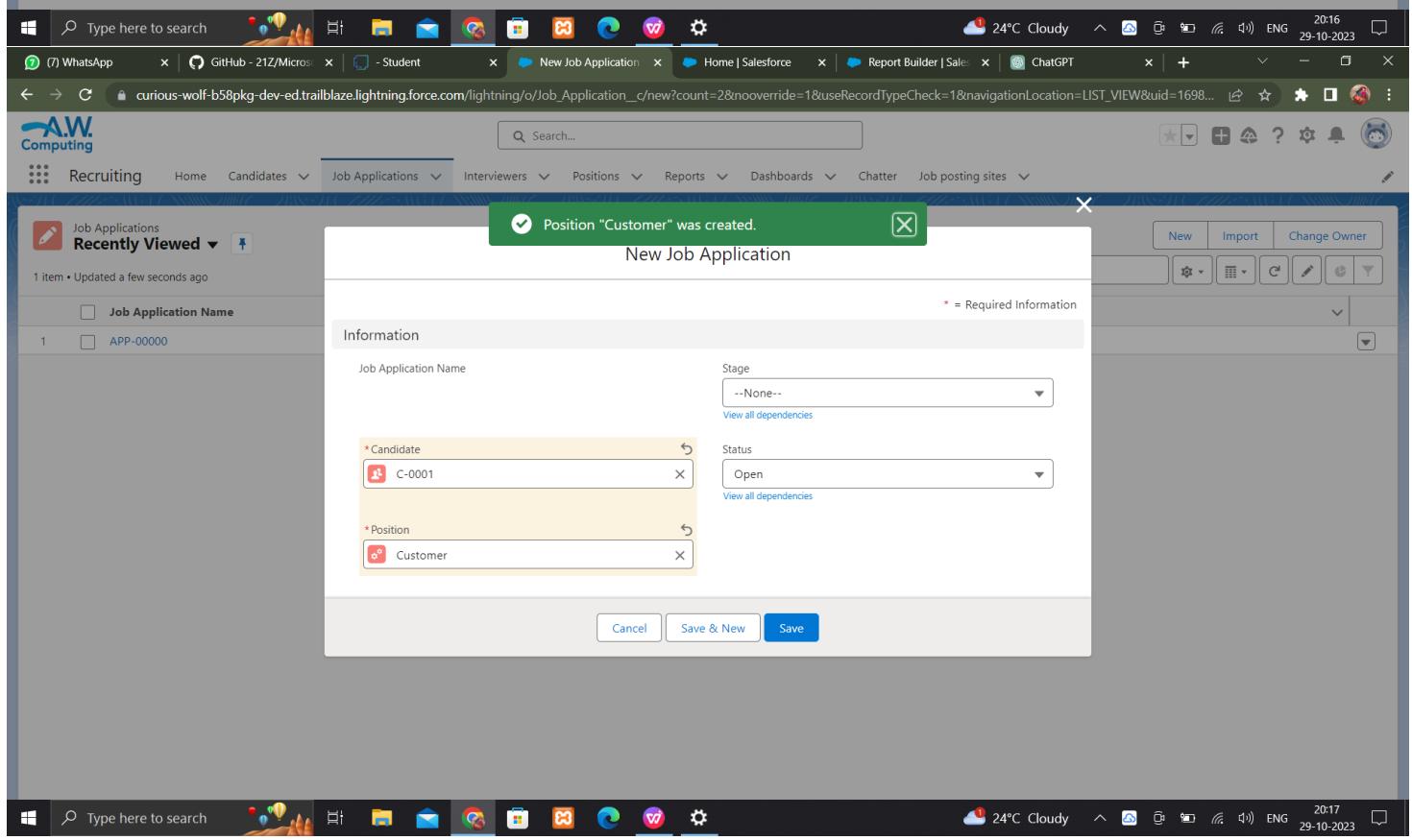
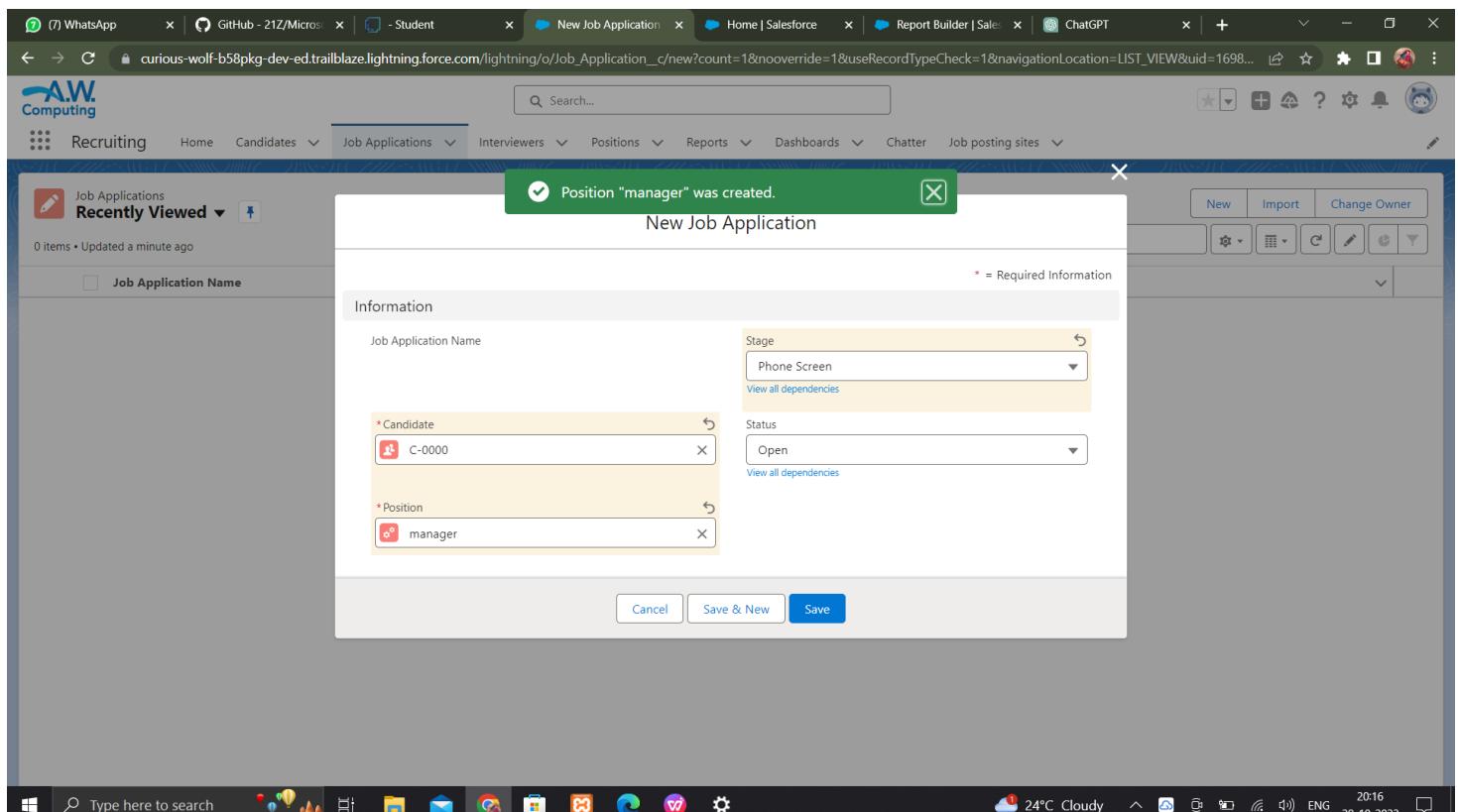


This screenshot shows the 'New Job posting sites Report' page in Report Builder. The left sidebar contains a 'Fields' panel with 'Groups' and 'Columns' sections. The main content area displays the message 'Your report returned no records.' Below this, there is a section titled 'Details (0 Rows)' with a note: 'Click an intersection in the table above to filter details.'

Create a dash board







The screenshot shows a web browser window with multiple tabs open. The active tab is titled "APP-00001 | Job App". The page displays a success message: "Job Application 'APP-00001' was created." Below this, there are two sections: "Information" and "System Information". The "Information" section contains fields for Job Application Name (APP-00001), Stage (APP), Candidate (C-0001), Status (Open), and Position (Customer). The "System Information" section shows Created By (CSE KIRUTHIKA D) and Last Modified By (CSE KIRUTHIKA D) both on 29/10/2023, 8:17 pm. The browser's address bar shows the URL: curious-wolf-b58pkg-dev-ed.trailblaze.lightning.force.com/lightning/r/Job_Application__c/a025h00000pAKGJAA4/view. The status bar at the bottom shows system information like weather (24°C Cloudy), date (29-10-2023), and time (20:17).

CREATE A BATCH APEX

The screenshot shows the Salesforce Developer Console in Google Chrome. The URL is curious-wolf-b58pkg-dev-ed.trailblaze.my.salesforce.com/_ui/common/apex/debug/ApexCSIPage. The code editor window is titled "Util.apxc" and contains the following Apex code:

```
1 public class Util {  
2 }  
3 }
```

The developer console interface includes tabs for Logs, Tests, Checkpoints, Query Editor, View State, Progress, and Problems. The logs tab is currently selected. The status bar at the bottom shows system information like weather (24°C Cloudy), date (29-10-2023), and time (20:26).

Developer Console - Google Chrome
curious-wolf-b58pkg-dev-ed.trailblaze.my.salesforce.com/_ui/common/apex/debug/ApexCSPage

```

Util.apxc * [1]
Code Coverage: None API Version: 59 Go To
2
3 public Database.QueryLocator start(Database.BatchableContext bc) {
4
5     string myList = 'SELECT Id, Name, Technical_Site_c FROM Job_Posting_Site_c';
6
7     return Database.getQueryLocator(myList); system.debug('start method');
8
9 }
10
11 public void execute(Database.BatchableContext bc) {
12
13 }
14
15 public void finish(Database.BatchableContext bc) {
16
17     system.debug('finish method');
18
19 }
20
21 }
```

Logs Tests Checkpoints Query Editor View State Progress

Name Line Problem

Util 7 Unreachable statement

Open Log Execute Execute Highlighted

Enter Apex Code

```

1 Util1 obj = new Util1(); Database.executeBatch(obj);
system.debug(acclist.size()); system.debug(acclist);
```

Check the batch

WhatsApp GitHub - 21Z/Min - Student Job application Home | Salesforce Home | Salesforce Report Builder ChatGPT

Type here to search

Setup Home Object Manager

Quick Find

Setup Home

Service Setup Assistant Commerce Setup Center Multi-Factor Authentication Assistant Hyperforce Assistant Release Updates Lightning Experience Transition Assistant Salesforce Mobile App Lightning Usage Optimizer

ADMINISTRATION

> Users > Data > Email

PLATFORM TOOLS

> Apps > Feature Settings

javascript:void();

apex jo

"apex jo" in Setup

Apex Jobs Environments > Jobs

Create

SETUP Home

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10 items

NAME	TYPE	OBJECT
HR Recruiter Supplier Permits	Permission Set	
sanjay gupta	User	

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curious-wolf-b58pkg-dev-ed.trailblaze.my.salesforce.com/apexpages/setup/listAsyncApexBatchJobs.apexp

The screenshot shows the Salesforce Lightning Experience interface. At the top, there's a banner with the text "It's Better in Lightning" and "Move to Lightning Experience and give your users a productivity boost." Below the banner, there's a search bar and a navigation bar with links like Home, Chatter, Contacts, Accounts, Ideas, Idea Themes, Reports, Dashboards, Job posting sites, Reviews, Job postings, Waypoints, Properties, Favorites, and a plus sign. On the left, there's a sidebar with sections for Quick Find / Search..., Lightning Experience Transition Assistant (with a "Get Started" button), Salesforce Mobile Quick Start, Home, and Administer (with sub-links for Release Updates, Manage Users, Manage Apps, Manage Territories, Company Profile, and Data Classification). The main content area is titled "Apex Batch Jobs" and displays a message: "Monitor the status of all Apex Batch jobs." A date range is shown: 10/21/2023, 08:31 PM - 10/29/2023, 08:31 PM. Below this, there's a table header for "Apex Batch Jobs" with columns: Class Id, Namespace Prefix..., Class Name, Queued, Processing, Aborted, Completed, Failed, Preparing, and Holding. The table body says "No records to display". At the bottom of the screen, there's a Windows taskbar with icons for File Explorer, Mail, Google Chrome, Microsoft Edge, Word, and Settings, along with a search bar and system status indicators.

CONCLUSION

In conclusion, the "Recruiting Assistance for HR Managers Salesforce Project" presents a comprehensive approach to solving the recruitment challenges faced by HR managers in the context of the Salesforce project. By understanding the problem, proposing effective solutions, and delineating both functional and technical requirements, this project aims to streamline the recruitment process and ensure that the right talent is acquired and integrated into the project successfully.

The project acknowledges the critical importance of hiring skilled personnel who possess the specific expertise required for Salesforce administration, development, consulting, and project management. Through the refinement of job descriptions, the utilization of specialized recruitment channels, and a structured interview process, this project will enable HR managers to identify and select candidates who align with the Salesforce project's goals.

Furthermore, the technical requirements outlined ensure that the recruitment system is robust, secure, and capable of managing candidate data efficiently. The integration with HR and project management systems, as well as a focus on data security and compliance, underscores the project's commitment to delivering a reliable and compliant recruitment solution.

Ultimately, the success of the "Recruiting Assistance for HR Managers Salesforce Project" will not only facilitate the efficient execution of the Salesforce project but also contribute to its overall success by ensuring that the right talent is in place to drive the project forward. The combination of effective recruitment processes and a well-implemented technical infrastructure will help HR managers and project stakeholders achieve their objectives while adhering to industry best practices and compliance standards.

Githublink:<https://github.com/Kiruthikaduraiyaran/74BC4F37853BF1E8045468DA6E31B6A0-SALESFORCE.git>

Demo link : https://drive.google.com/file/d/1-iNs-3JfICUivaU_UEiN-2IO3_EcCCza/view?usp=drive_link