



Joint Clinical Research Centre Ltd

INVITATION TO BID

PRE-QUALIFICATION NOTICE No: JCRC/00002 FOR THE FINANCIAL YEAR 2017/18

Joint Clinical Research Centre wishes to make an invitation for proposal and/or bids for registration of providers/suppliers for services, works ,supplies and under framework contracts for the coming three calendar years 2018,2019 & 2020 as described here below.

1 -PRE-QUALIFICATION OF SUPPLIERS FOR WORKS,SUPPLIES, SERVICES AND UNDER FRAMEWORK CONTRACTS.

A WORKS.	
1	JCRC/WRKS/18-20/0001: General Construction, Renovation and maintenance of buildings and civil works.
2	JCRC/WRKS/18-20/0002: Installation and maintenance of Plumbing, electrical systems.
B SUPPLIES.	
1	JCRC/SUPLS/18-20/0001: Supply of Medical Human Drugs.
2	JCRC/SUPLS/18-20/0002: Supply of Medical & Laboratory equipments.
3	JCRC/SUPLS/18-20/0003: Supply of Office Furniture, fittings (blinds) and Accessories
4	JCRC/SUPLS/18-20/0004: Supply of Uniforms, Mattresses and protective gear.
5	JCRC/SUPLS/18-20/0004: Supply and installation of computer hardware, soft ware, Ant viruses and accessories.
6	JCRC/SUPLS/18-20/0005: Supply of Motor vehicles, tyres and batteries.
7	JCRC/SUPLS/18-20/0006: Supply of Printing and general office stationery.
8	JCRC/SUPLS/18-20/0007: Supply of Computers (Hardware/Software), printers, printer consumables (toners/cartridges), UPS; photocopier, cameras, and other IT related accessories.
9	JCRC/SUPLS/18-20/0008: Supply of generators, Incinerators and spares parts.
10	JCRC/SUPLS/18-20/0009: Supply of fire extinguishers and spares.
11	JCRC/SUPLS/18-20/0010: Supply of Telephone equipments, Electrical equipment and accessories.
12	JCRC/SUPLS/18-20/0011: Supply of Air conditioners and accessories.
13	JCRC/SUPLS/18-20/0012: Supply of building, Electrical and plumbing materials.
C SERVICES	
1	JCRC/SRVCS/18-20/0001: Provision of Fumigation Services.
2	JCRC/SRVCS/18-20/0002: Provision of Health Promotion and advertising and media services.
3	JCRC/SRVCS/18-20/0003: Provision of Insurance cover services.
4	JCRC/SRVCS/18-20/0004: Provision of general carpentry repair, welding and related services.
5	JCRC/SRVCS/18-20/0005: Provision of Hotel and conference facilities.
6	JCRC/SRVCS/18-20/0006: Provision of servicing and maintenance of fire extinguishers.
7	JCRC/SRVCS/18-20/0007: Provision of Repair and maintenance of generators & incinerators.
8	JCRC/SRVCS/18-20/0008: Medical & Laboratory equipment services (calibration).
9	JCRC/SRVCS/18-20/0009: Provision of IT System development support services.
10	JCRC/SRVCS/18-20/0010: Provision of Crane lifting and transportation hire.
11	JCRC/SRVCS/18-20/0011: Provision of servicing and repair of computers and printers, photocopiers (Assorted office equipment).
12	JCRC/SRVCS/18-20/0012: Provision of internet services, website hosting update and maintenance.
13	JCRC/SRVCS/18-20/0013 :Provision & booking of Air tickets
14	JCRC/SRVCS/18-20/0014: Training & Consultation services.

D UNDER FRAMEWORK CONTRACTS

1	JCRC/SUPLS/18-20/0013: Supply of sealed plastic identity cards for staff
2	JCRC/SUPLS/18-20/0014: Supply of plumbing/sanitary fittings &repair of sewerage &water systems
3	JCRC/SUPLS/18-20/0015: Supply of fuel, lubricants & servicing of motor vehicles.
4	JCRC/SRVCS/18-20/0015: Provision of catering services
5	JCRC/SRVCS/18-20/0016: Repair of printers, photocopier and projectors
6	JCRC/SRVCS/18-20/0017: Provision of Compound maintenance, garbage collection and cleaning.
7	JCRC/SRVCS/18-20/0018: Provision of Motor Vehicle repair and maintenance.
8	JCRC/SRVCS/18-20/0019: Provision of servicing and repair of Air conditioner and freezers.
9	JCRC/SRVCS/18-20/0020: Provision transport and booking Air tickets.
10.	JCRC/SRVCS/18-20/0021: Electrical & plumbing maintenance

TERMS AND CONDITIONS

Application should attach copies of the following documents.

- Names of Directors, National identification card and their passport size photographs
- Current Trading License or Drilling permits where applicable
- Certificate of registration or incorporation, Articles and memorandum of Association
- Registration Certificate for value added tax (VAT) where applicable.
- Contact address both physical and telephone, and an active E-mail.
- Original/certified copies of current income tax clearance certificates
- Company/Business profiles with details of core area of specialization & staff, equipment, past experience etc
- Financial status of the firm/company i.e. latest audited accounts for the past 2 years or (bank statements for at least six month)
- Non-refundable receipt of **100,000/=**
- Experience of at least two years except to new companies
- Registered powers of Attorney to the signatory of the pre-qualification document.
- A well filled bid submission sheet
- PPDA Registration Certificate.

More information may be viewed in the pre qualification document

- Past experience and financial status of the firm shall not apply to newly registered firms and individuals.

- Applicants are required to pay non-refundable fees of **Ush 100,000/=** (One hundred thousand shillings) to the cashier **JCRC Lubowa**
- After payment of non-refundable fees to the cashier proceed to the procurement and disposal unit with your receipt to be given a pre-qualification document
- The duly filled pre-qualification document should be sealed in an envelope, clearly marked with words "Pre-qualification for..." and addressed to **The Head, Procurement and Disposal Unit JCRC Lubowa P.O. BOX 10005, Kampala.** It should then be hand delivered to the procurement and disposal unit to be registered and placed in the Bid box by **25 August 2017. Strictly not later than 4.00pwm.** On the same day all applications will be opened starting at **4.30pm** in presence of applicants or their representatives who may choose to be present.

Planned procurement schedule (subject to changes) is as follows

No	Activity	Date
1	Publish Bid notice	27 -July,2017
3	Bid closing	25 August2017
4	Evaluation process	Within 20working days from bid closing date.
5	Display and communication of successful applicants.	Within 5 days from approval of the Evaluation reports.
6	Contract award and signature	Issue of Letters of Notification for the successful bidders.