



28, KLS Line, Madurai Road,
Theni - 625531



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kishorer302006@gmail.com

OBJECTIVE

"I studying Bachelor of Technology degree in Information Technology at Easwari Engineering college seeking a software developer role. Eager to apply my coding skills and contribute to innovative projects."

KISHORE R

SKILLS

- C Programming Language
- Java
- Adobe Photo Shop, Premiere Pro

INTEREST FIELDS

- Web Developer
- Cloud Computing
- UI / UX Designer
- Graphic Designer

Developed and implemented office policies and procedures to improve office efficiency and reduce costs.

EDUCATION

Easwari Engineering College, Chennai

- Bachelor of Technology in Information Technology

NSHSS, Theni

- SSLC and HSC

COMMUNICATION

As an office manager, I have honed my communication skills through years of experience in verbal and written communication with clients, vendors, and team members. I have extensive experience in creating and delivering presentations, preparing and responding to business correspondence, and ensuring effective communication throughout the office.

LEADERSHIP

I have demonstrated strong leadership skills in managing a team of administrative staff and supervising daily office operations. I have experience in providing guidance and support to staff, setting performance expectations and providing feedback, and addressing issues as they arise.

REFERENCES

Available upon request.