

Service Now Project Documentation

Introduction

- **Project Title** Educational Organisation Using ServiceNow
- **Team Members:**
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Project Overview

- **Purpose:** To develop a robust Educational Management System using ServiceNow to manage admissions, student progress, and institutional data with automated workflows and form configurations.
- **Features:**
 - Online admission form with approval workflow
 - Student and teacher data management
 - Academic progress tracking dashboard
 - Notifications for task status and approvals
 - Role-based access control for admins, teachers, and students

Architecture

- **Frontend:**
 - Developed using HTML, CSS, and JavaScript
 - UI built through ServiceNow UI Pages and Catalog Items
- **Backend:**
 - Business logic implemented via ServiceNow Script Includes, Business Rules, and Flow Designer
- **Database:**
 - Tables created using the Table module in ServiceNow
 - Data stored in platform-native schema with relationships and references

Setup Instructions

➤ Prerequisites:

- ServiceNow Developer Account
- Personal Developer Instance (PDI)
- Basic knowledge of ServiceNow Studio

➤ Installation Steps:

Step 1: Sign in at <https://developer.servicenow.com>

Step 2: Request and activate your Personal Developer Instance

Step 3: Create Update Set → Tables → Forms → Process Flows

Step 4: Deploy Client Scripts for automation

Folder Structure (Logical in Studio)

```
EducationalOrganisation/
├── Tables/
│   ├── x_edu_student
│   ├── x_edu_teacher
│   ├── x_edu_admission
│   └── x_edu_progress
├── UI Pages/
│   ├── admission_form
│   └── student_dashboard
├── Script Includes/
│   └── AdmissionWorkflowUtils
├── Client Scripts/
│   └── validate_form.js
└── Styles/
    └── styles.css
```

Running the Application

To run the application:

- Login to your ServiceNow PDI
- Navigate to the created application

- Use the left navigation pane to open modules such as:
 - Admission Form
 - Student Records
 - Progress Dashboard
- Perform form submissions and automation testing

API Documentation

- GET /api/x_edu_org/students
- Response:

```
✓ {  
✓   "student_id": "STU102",  
✓   "name": "A. Chaithanya",  
✓   "department": "Computer Science"  
✓ }
```

Authentication

- Role-based access is implemented using admin, teacher, and student roles, managed through ServiceNow Access Control Rules (ACLs).

User Interface

- Designed with HTML, CSS, and JavaScript using ServiceNow UI Pages for a clean and responsive layout.
- Includes dashboards, admission forms, student profiles, and result tracking interfaces.
- Role-based access displays relevant modules for admin, teacher, and student users.

Testing

- Manual testing was done through the ServiceNow form submission interface.
- Validations verified via onChange and onLoad client scripts.
- Fields were tested for automation, data flow, and visual updates.

Screenshots or Demo

servicenow All Favorites History Workspaces : Student Progress - Create SAL0001011

Admission Number: _____

Grade: --None--

Student Name: _____

Father Name: _____

Mother Name: _____

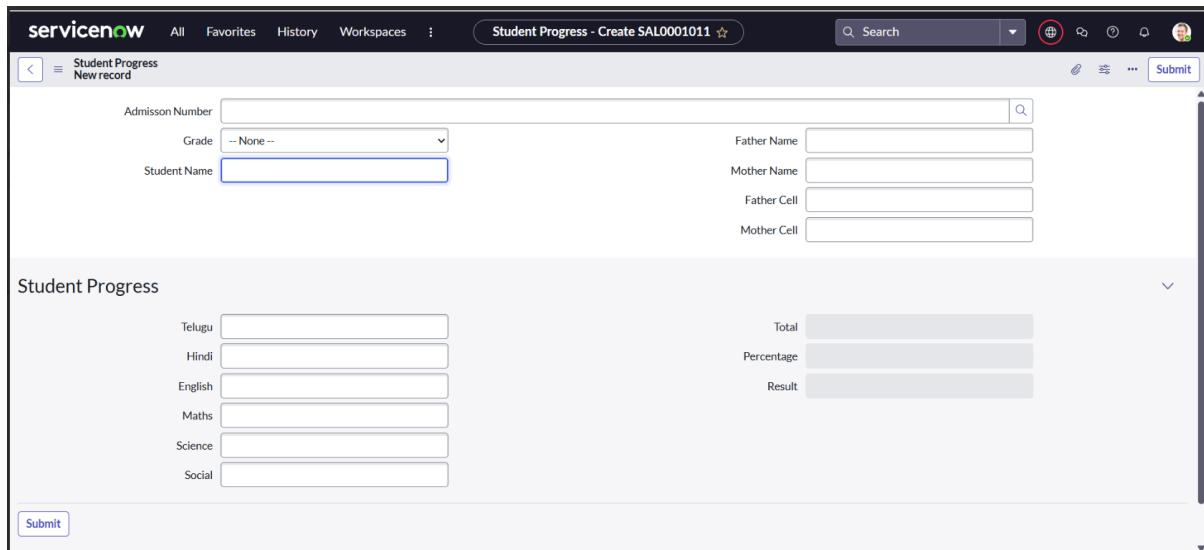
Father Cell: _____

Mother Cell: _____

Student Progress

Telugu	Total: _____
Hindi	Percentage: _____
English	Result: _____
Maths	
Science	
Social	

Submit



servicenow All Favorites History Workspaces : Admission - Create SAL0001012

Admission Number: _____

Purpose of join: --None--

Student Name: _____

Father Name: _____

Mother Name: _____

Admin Date: _____

Grade: --None--

Fee: \$ _____ 0.00

Father Cell: _____

Mother Cell: _____

Comments: _____

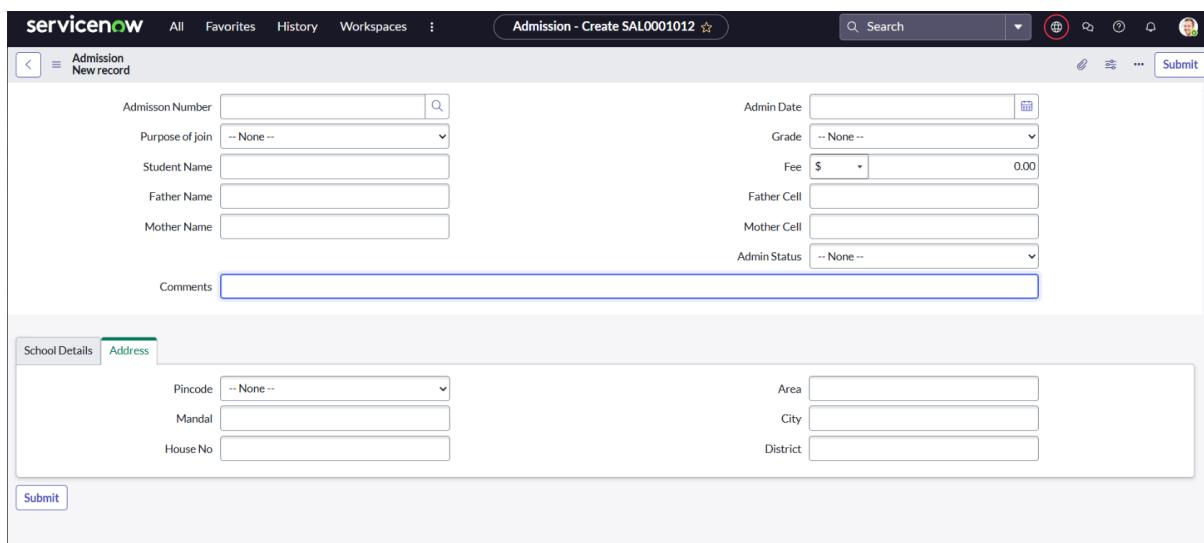
Admin Status: --None--

School Details

Pincode: --None--	Area: _____
Mandal: _____	City: _____
House No: _____	District: _____

Address

Submit



servicenow All Favorites History Workspaces : Salesforce - Create SAL0001013

Admin Number: _____

Admin Date: _____

Grade: --None--

Student Name: _____

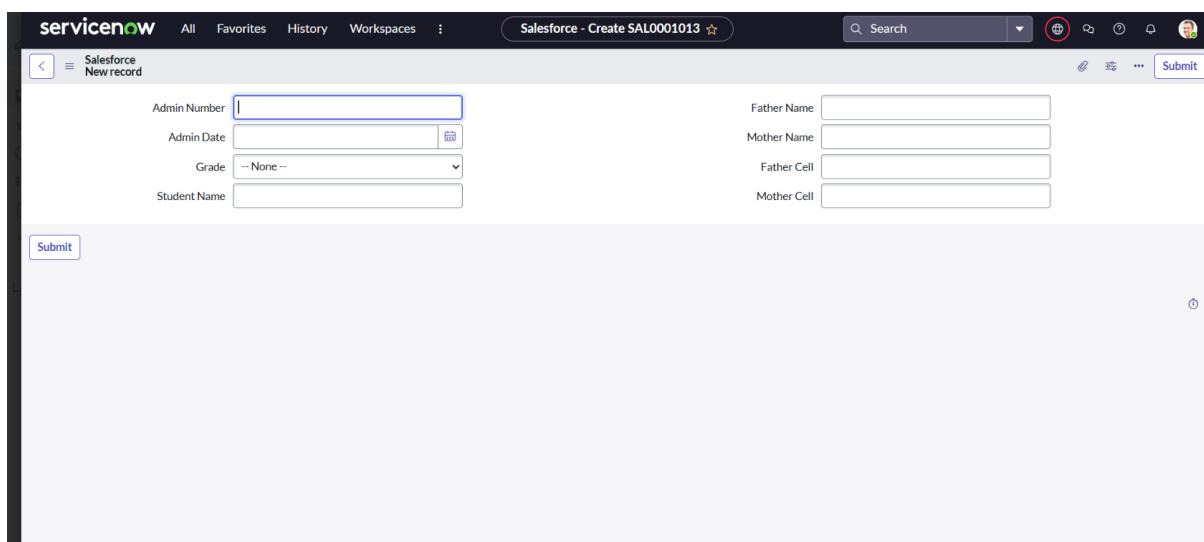
Father Name: _____

Mother Name: _____

Father Cell: _____

Mother Cell: _____

Submit



Known Issues

- Form layout may vary slightly on different devices.
- Client Scripts dependent on exact field naming — ensure accuracy.

Future Enhancements

- Add role-based user dashboards
- Integrate notifications (email/SMS) for admission status
- Extend to manage teacher data and fee structure
- Add reporting dashboards using ServiceNow Performance Analytics