

PROJECT PLANNING & SCHEDULING

Date	
Team ID	LTVIP2025TMID3063
Project Name	Educational organization using ServiceNow

Assign task to the group members as shown in below.

Note: Request you to please click on "Tick mark ✓" after assigning the activities for each milestone.

Assign Roles & Responsibilities to Team

→ Proceed to Workspace

Setting up Service	Setting up Service	* Jamisetti Indira	✓	✗
Creating a Update	Creating a Update	* Jamisetti Indira	✓	✗
Creating a Table	Creating Salesfor	* Janapareddi Pooja	✓	✗
Creating a Table	Creating Admissir	* Janapareddi Pooja	✓	✗
Creating a Table	Creating Student	* Janapareddi Pooja	✓	✗
Form Layout	Configuring Table	* Kalli Krishnaveni	✓	✗
Form Design	Creating Form De	* Kalamata Yogeswari	✓	✗
Form Design	Creating Form De	* Kalamata Yogeswari	✓	✗
Form Design	Creating Form De	* Kalamata Yogeswari	✓	✗
Number Mainten	Creating Number	* Jamisetti Indira	✓	✗
Process Flow	Creating Process	* Janapareddi Pooja	✓	✗
Client Script	Creating "Auto pc	* Kalli Krishnaveni	✓	✗
Client Script	Creating "Pincode	* Kalli Krishnaveni	✓	✗
Client Script	Creating "Disable	* Kalli Krishnaveni	✓	✗
Client Script	Creating "Total Uj	* Kalli Krishnaveni	✓	✗
Client Script	Creating "Result"	* Kalli Krishnaveni	✓	✗
Client Script	Creating "Percent	* Kalli Krishnaveni	✓	✗

+ ADD

Functional Requirement	Users story	Number of Activity	Team members
Setting Up ServiceNow	organization involves configuring ServiceNow to support processes typical in an academic institution—such as managing student services, IT support, HR cases, facilities, and more—using its powerful Service Management platform.	1	Jamisetti indira

Creating a update set	Creating Update Sets in ServiceNow is essential when you want to track and migrate configuration changes (like forms, workflows, business rules, etc.)	1	Jamisetti indira
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Creating a table	Creating a custom table in ServiceNow for an educational organization allows you to store and manage unique records—like students, courses, faculty, or campus	3	Janapareddi pooja
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	services—that aren't included by default in the platform.		
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Form layout		1	Kalli krishnaveni
	Creating a form layout in ServiceNow for an educational organization allows you to design intuitive, user-friendly interfaces for managing records like student profiles, course registration, faculty on boarding, etc.		

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Form design	Designing a form in ServiceNow for an educational organization means tailoring the user interface to meet the specific needs of students, faculty, staff, and administrators .		Kalamata yogeswari

Number maintenance		1	
	In ServiceNow, Number Maintenance allows you to control and customize how record numbers (like STU0001001 for students or COURSE0001 for courses) are automatically generated when new records are created.		Jamisetti indira

Process Flow	Creating a Process Flow in ServiceNow for an educational organization means designing a logical, automated sequence of actions—like student on boarding, course registration, or faculty on boarding—using tools such as Flow Designer, Workflows, or Business Rules.	1	Janapareddi pooja
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Client Script	Client Scripts in ServiceNow are JavaScript snippets that run in the user's browser to control form behavior—such as field visibility, validation, or auto-filling values. For an educational organization, client scripts help make forms smarter, easier, and more intuitive for students, faculty, and staff.	6	Kalli krishnaveni
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