Agenda - week 5

Meeting info

Location: DW PC1
Datum: 21/03/2023
Time: 15:45 - 16:30
Attendees: Klara Hirmanova - chair, Eve Smura - minute taker, Karsten van der Deijl, Daniel Langov, Kars de Jong, Alexander Nitters

Agenda-items

15:45   **Opening by chair**

-              **Check-in –** How is everyone doing?

15:48   **Announcements**

-              **Approval of the agenda -** Does anyone have any additions to the agenda?

-               **Approval minutes -** Did everyone read the minutes from the previous meeting?

15:50   **Demo of functionality *(inform)* - present the progress**

16:00   **Recap of the past two weeks *(discuss)***
     - Buddycheck 1 - Anyone wants to discuss their results with the rest of the group?
     - Meaningful MR - Is everyone satisfied with the work they have produced so far?
     - Feedback on your group (front-end/back-end)?
     - Additional remarks?

16:08   **Heuristic usability evaluation *(discuss, decision making)* – deadline 24/03 draft**
     - Partner team (Eve) - Info, contact, do they have their mocks done?
     - Mocks (Karsten, Daniel, Alexander) - Are they ready or When can we send them to our partner team (list of heuristics, prototype, report form)?
     - Heuristic Evaluation of partner mocks (Klara, Eve, Kars) - Arrange meeting to do it together? (Depends on when we will receive mocks)

16:15   **Task distribution *(decision making)* - what should be done by the next meeting?**
     - What about the teams? (Front-end/Back-end) Do we swap people so that everyone at one point works with everyone?
     - What progress do we expect? (See bottom of agenda)

15:26   **Summary action points** – Who, what, when? (See minutes)
                      - Meeting on Friday?

16:28   **Feedback round -** What went well and what can be improved next time?

-            **Question round -** Does anyone have anything to add before the meeting closes?

-            **Closure**

As a user, I want…
- To connect to a Talio server of my choice, so I can manage my tasks.
- To disconnect a client, so I can switch to another server.
- To connect multiple clients at once, so I can run Talio on my workstation and my laptop.
- **To see all my tasks at once, organized in lists, so I can get an overview of what's going on.**
- **To create new lists, so I can organize tasks in multiple categories.**
- <u>To give my lists a title, so I can describe the nature of all contained tasks.</u>
- <u>To rename existing lists, so I can change the focus of a list.</u>
- **To remove existing lists, so I can clean up my board.**
- <u>To create tasks, so I can formalize the work that I have to do.</u>
- **To assign tasks to lists, so I can organize and structure my work better.**
- <u>To edit tasks, so I can correct typos.</u>
- <u>To remove tasks, so I can clean up my board when work is done or becomes unnecessary.</u>
- To order my tasks, so I can reflect their priority implicitly through their spot in the list.
- To see any update of others directly reflected in the overview, so I can keep Talio open on a second monitor without needing to manually refresh.
- To drag and drop tasks with the mouse, so I can rearrange the tasks on the board.

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As a user, I want…
- **To create a new board, so I can organize unrelated tasks in different places.**
- <u>To describe a board with a title, so I can express the scope of the tasks that I want to include.</u>
- <u>To rename a board, so I can correct typos.</u>
- **To remove a board, so I can clean up when the board is no longer required.**
- To copy an invite key for a board, so I can invite others to join a particular board.
- To join an existing board, so I can contribute to boards that were created by others.
- To see a list of all boards that I have joined, so I can switch between them easily.
- To leave a board, so I stop seeing boards that do not interest me anymore.
- My client to remember the joined boards, so I see the same workspace when I reconnect.
- To keep separate workspaces for connections to different servers, so I can switch contexts. (You do not need to allow multiple simultaneous connections, just store workspaces per unique connection string)

As an admin, I want…
- To use the client app, so I can perform maintenance tasks on the server.
- To use a server password, so admin features are not accidentally used by regular users (No requirements on how this is realized. Ideas: use a server config file or generate a random password on start and print it in the server log)
- To see an overview of all existing boards on the server, so I can interact with them.
- To delete boards from the overview, so I can clean up the server.

<u>underlined</u> - in progress
bold - finished?(lets discuss)