



Taking minutes

Agenda for the team meeting [Project].

Location: DW PC1
Date: 07/03/23
Time: 15:45 – 16:30
Attendees: Karsten van der Deijl – chair, Daniel Langov – minute taker, Klara Hirmanova, Eve Smura, Kars de Jong, Alexander Nitters

Agenda items

Opening by Chairperson

No minutes.

Announcements

No announcements.

Approval of the agenda

Approved

Approve minutes of prior meeting

Approved

Demo of functionality – Show what functionality has been implemented

- Working demo design
- Working demo backend

Feedback: We can be a bit more ahead, hence we have to put more effort on the code part. Changes have to be merged to main!

Things to do: Backend should be merged. Discuss the design.

Buddycheck1 – Inform of deadline.

Feedback: Just do an honest review of everyone's work so far.

Heuristic usability evaluation draft (due mar 24) - Inform of deadline.

Tasks distributed -> check table.

Task distribution – Discuss and assign (Everyone needs an MR by Friday).

Requirement: everyone has to work both on backend and front-end.

- Change weekly the work on backend and front-end.



Task: Read before coding <https://gitlab.ewi.tudelft.nl/cse1105/2022-2023/teams/oopp-team-13/-/commit/6c3898fb379d5bd674bbac8bfef42d931c622c11>

Added issues/milestones in GitLab.

Check grading process when coding - <https://se.ewi.tudelft.nl/oopp/grading/process>

Summary of action points

Action items	Who is responsible	Deadline
Design	Daniel, Karsten, Alex	12/03
Heuristic	Klara, Eve, Kars	24/03
Code	Daniel – lists (Backend) Alex – cards (Backend) Karsten – boards (Backend) Eve – server connection (Client connect) Kars – editing the cards (Feature) Klara – add boards/lists/cards, if time add multiple boards, (Feature)	12/03
Combine	The team has to hold one or two additional meetings to combine and adapt the code.	

Feedback round

- Improve communication, credibility. Use good coding practices.

**Any questions?**

If there are any important announcements, you can take minutes.

Closing

No minutes