KHANG LE

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EDUCATION

Boston University, Boston, MA   *Anticipated Graduation: May 2026*

B.S., Computer Science & Minor in Data Science

> **Scholarships & Awards:** Boston Public School Community Scholar, Edwards Scholarship Recipient, Greater Boston Real Estate Board Foundation Scholarship (GBREB) Recipient

High-level Coursework: Distributed Systems, UI/UX Design, Data Mechanics, Software Engineering, Tools & Applications in Data Science, Website Development, Analysis of Algorithms, Elements of Theory of Computation, Blockchains & Applications, Networks & Markets

EXPERIENCE

BioEchem LLC – Climate Tech | Boston, MA   *September 2025 – Present*

Project Management Assistant

- Conduct **customer discovery and market research** to guide product development strategy for clean tech education kits.
- Collect and analyze **device usage data across 4 testing pilots**, evaluating **multiple performance parameters** and translating findings into actionable recommendations for product improvement.
- Build and manage **partnerships with potential customers and external stakeholders**, driving product adoption while coordinating grant applications and cross-functional initiatives to align product development with BioEchem's long-term business goals.

Boston University – Virtual Technology | Boston, MA   *September 2025 – Present*

Digital Learning Assistant

- Convert **academic courses from Blackboard Learn Original to Blackboard Ultra**, designing **interactive H5P learning modules** that enhanced student engagement and reduced faculty complaints about outdated course content.
- Conduct **quality assurance audits** on course materials, ensuring **98% accuracy and compliance with accessibility standards**, enhancing the digital learning experience for the **entire Boston University student body**.

City of Boston – Equity & Inclusion Cabinet at City Hall | Boston, MA   *June 2025 – August 2025*

Web & Content Management Intern

- Updated and audited **50+ Drupal website pages** across multiple departments, ensuring residents could access up-to-date information about equity programs and resources.
- Produced **10+ public-facing materials** using the **7:5:3 communications strategy**, which boosted clarity and increased community engagement on the City's Equity & Inclusion initiatives.

Campus Planning & Operations – Boston University | Boston, MA   *February 2025 – May 2025*

Data Entry Assistant

- Processed and validated **500+ facility records** in the Facilities Management System (FMS), directly improving the accuracy of space usage data for strategic planning decisions.
- Assisted with **3 surveys and 5 detailed reports**, analyzing building usage data and helping leadership make informed decisions about university resource allocation.

No Worker Left Behind Inc. – City of Boston | Boston, MA   *June 2024 – September 2024*

Product Management Intern

- Led a **competitive analysis of 10+ similar tools in the labor-tech space**, identifying **3 critical opportunities** that helped improve product adoption by 20%.
- Collaborated with engineers and designers on 5+ new features and UX improvements, which drove a **25% increase in user satisfaction** scores and contributed to a **10% revenue growth** in the pilot phase
- Synthesized insights from **quantitative data analysis and customer feedback** to recommend roadmap priorities, ensuring product direction aligned with business growth objectives and end-user needs.

Additional Experience

- *Language Toolkit Research Team Member* - **Vietnamese in the U.S Food Security Scale at Boston University**
- *Pharmacy Technician* - **CVS Health Pharmacies**

SKILLS

Data & Analytics: Power BI, Tableau, SQL, MySQL, Airtable | **Product Design & User Experience:** Figma, Canva, WordPress, Drupal, Adobe Express, Adobe Rush, H5P, Blackboard Learn Ultra/Original | **Programming & Technical:** Java, TypeScript, React, HTML/CSS/JavaScript, LC-3, MongoDB, GitHub, VSCode, Supabase | **Collaboration & Productivity:** Slack, Zoom, Notion, Trello, Asana, ChatGPT, Microsoft Office Suite, Google Workspaces | **Languages:** Bilingual – English & Vietnamese