KHANG LE

Boston, MA | lhankhang2012@gmail.com | 857-385-8916 | [LinkedIn](#) | [My Portfolio](#)

Aspiring Product Manager with experience in UX design, data analytics, and digital innovation. Skilled in transforming user insights into intuitive, data-driven products through empathy, collaboration, and execution. Experienced in working with cross-functional teams in climate tech, education, and government to build solutions that enhance accessibility and community impact.

EDUCATION

Boston University, Boston, MA   *Anticipated Graduation: May 2026*
B.S., Computer Science & Minor in Data Science

High-level Coursework: Data Structures & Algorithms, Analysis of Algorithms, Elements of Theory of Computation, Geometric Algorithms, Distributed Systems, Software Engineering, Website Development, Blockchains & Applications, Data Mechanics, Tools & Applications in Data Science, Networks & Markets, UI/UX Design

EXPERIENCE

BioEchem LLC – Climate Tech | Boston, MA
Project Management Assistant | September 2025 – Present
- Conduct customer discovery and market research, synthesizing insights into strategic recommendations for product development.
- Research and analyze relevant markets, translating findings into actionable improvements that shape long-term product strategy.
- Build partnerships with stakeholders and supported grant applications, aligning cross-functional teams around adoption goals.

Boston University – Virtual Technology | Boston, MA
Digital Learning Assistant | September 2025 – Present
- Convert academic courses from Blackboard Learn Original to Blackboard Ultra, designing interactive H5P learning modules.
- Perform detailed quality assurance audits to ensure accuracy and compliance with accessibility standards, enhancing the digital learning experience for the entire Boston University student body.
- Balance technical requirements with user needs, bridging communication among stakeholders to deliver effective outcomes.

City of Boston – Equity & Inclusion Cabinet at City Hall | Boston, MA
Web & Content Management Intern | June 2025 – August 2025
- Audited and updated 50+ web pages across departments, coordinating with leaders to deliver accurate, resident-facing information.
- Produced public-facing materials using the 7:5:3 communications strategy, which boosted clarity and increased community engagement on the City's Equity & Inclusion initiatives.
- Collaborated with stakeholders to standardize messaging for departments to ensure consistency in equity-related communications.

Boston University – Campus Planning & Space Management | Boston, MA
Data Entry Assistant | February 2025 – May 2025
- Processed and validated 500+ facility records in the Facilities Management System (FMS), directly improving the accuracy of space usage data for strategic planning decisions.
- Assisted with 3 surveys and 5 analytical reports, distilling usage data into insights to help leadership make informed decisions about university resource allocation.

City of Boston – No Worker Left Behind Inc. | Boston, MA
Product Management Intern | June 2024 – September 2024
- Led a competitive analysis of 10+ similar tools in the labor-tech space, identifying resolution to improve product adoption by 20%.
- Collaborated with engineers and designers on 5+ new features and UX improvements, which drove a 25% increase in user satisfaction scores and contributed to a 10% revenue growth in the pilot phase.
- Synthesized data analysis and customer feedback into roadmap recommendations, effectively communicating insights to leadership to guide business growth.

SKILLS

Data & Analytics: Power BI, Tableau, SQL, MySQL, MongoDB, Airtable | **Product Design & User Experience:** Figma, Canva, WordPress, Drupal, Adobe Express, Adobe Rush, H5P, Blackboard Learn Ultra/Original | **Programming & Technical:** Java, TypeScript, React, HTML/CSS/JavaScript, GitHub, VSCode, Supabase, LaTex, LC-3 | **Collaboration & Productivity:** Slack, Zoom, Notion, Trello, Asana, ChatGPT, Microsoft Office Suite, Google Workspaces | **Languages:** Bilingual – English & Vietnamese