

MEETING REPORT #1

Team Name	GroupB/8
Meeting Date	March 10th, 2025
Start Time	21:15
End Time	22:00
Duration	45 minutes
Meeting Location	Zoom (Virtual)
Meeting Type	Requirement specification

Moderator: Alisa

Attendance Rate: 100% (7/7 members present)

Meeting Objectives

User Role Definition: Establish and define the different user levels and their access permissions within the system

Requirements Structure: Define standardized format and identification system for all project requirements

Priority Framework: Establish priority levels and criteria for requirement classification

Documentation Standards: Create consistent format for requirement descriptions, rationale, and tracking

Decisions Made

- Three-Level User System Approved: System will implement Admin, Employee, and Customer user roles with distinct access levels and permissions
- Requirements ID Structure Standardized: All requirements will follow the E/A/UFR#nr format for consistent tracking and identification
- Priority Framework Established: Three-level priority system (1-3) adopted with mandatory rationale and description for each requirement
- Documentation Standards Confirmed: Standardized format for requirement specifications including ID, priority, rationale, and detailed description

Task Assignments

Task	Assignee
User case elicitation for Customers	Ergeta, Reida
User case elicitation for Employee	Luis, Izmedin
User case elicitation for Admin	Alisa, Klendi, Denis

Report Prepared by: Klendi
Report Date: March 10th, 2025

MEETING REPORT #2

Team Name	GroupB/8
Meeting Date	April 3rd, 2025
Start Time	21:15
End Time	22:00
Duration	45 minutes
Meeting Location	Zoom (Virtual)
Meeting Type	Use case tables and technology selection

Moderator: Alisa

Attendance Rate: 100% (7/7 members present)

Meeting Objectives

Use Case Table Standardization: Review and finalize the format and structure for use case documentation tables

Technology Stack Decision: Select and approve the technology stack for frontend, backend, and database implementation

Component Assignment: Distribute development responsibilities among team members based on system components

Decisions Made

- **Use Case Table Format Approved:** Standardized table structure adopted including Use Case ID, Actor, Preconditions, Main Flow, Alternative Flow, Postconditions.
- **Technology Stack Finalized:** Frontend - JavaScript, HTML, CSS Backed - .net API, Database - SQL Server, Authentication - JWT tokens

Task Assignments

Task	Assignee
Use case table creation for Customers	Ergeta, Reida
Use case table creation for Employee	Luis, Izmedin
Use case table creation for Admin	Alisa, Klendi, Denis
Cart functionality development	Alisa
User authentication system	Klendi
Frontend interface development	Reida, Ergeta
Events management system	Luis
Fun corner features	Izmedin
Footer and navigation components	Denis

Next Steps

- Complete use case tables by March 20th, 2025
- Begin component development phase
- Establish development environment and version control
- Schedule weekly progress review meetings

Report Prepared by: Klendi
Report Date: April 3rd, 2025

MEETING REPORT #3

Team Name	GroupB/8
Meeting Date	April 24th, 2025
Start Time	21:15
End Time	22:00
Duration	45 minutes
Meeting Location	Zoom (Virtual)
Meeting Type	ERD and Class Diagram

Moderator: Alisa

Attendance Rate: 100% (7/7 members present)

Meeting Objectives

Task Distribution: Split responsibilities for this week's assignments focusing on ERD diagram and class diagram development

Conceptual Mapping: Overview key concepts and establish clear mapping to project requirements

Design Foundation: Establish the structural foundation for database and system architecture

Topics Discussed

1. ERD (Entity Relationship Diagram) Planning

- Identified core entities within the project scope
- Discussed relationships between entities (one-to-one, one-to-many, many-to-many)
- Reviewed data integrity constraints and business rules
- Established naming conventions for entities and attributes

2. Class Diagram Development Strategy

- Mapped business requirements to class structures
- Identified key classes, attributes, and methods
- Discussed inheritance hierarchies and composition relationships
- Reviewed design patterns applicable to the project

Decisions Made

1. **Diagram Standards Adopted:** Agreed on UML standards for class diagrams and notation for ERD
2. **Tool Selection:** Lucidchart, ERDPlus
3. **Review Timeline:** Established review checkpoints for both diagrams

Task Assignments

Task	Assignee
ERD diagram	Alisa, Denis, Ergeta, Reida
Class diagram	Klendi, Luis, Izmedin

Report Prepared by: Luis
Report Date: April 24th, 2025

MEETING REPORT #4

Team Name	GroupB/8
Meeting Date	May 7th, 2025
Start Time	21:15
End Time	22:00
Duration	45 minutes
Meeting Location	Zoom (Virtual)
Meeting Type	Component diagram and progress update

Moderator: Alisa

Attendance Rate: 100% (7/7 members present)

Meeting Objectives

Component Diagram Review: Present and finalize the system component diagram showing architectural structure and component relationships

Progress Assessment: Review individual component development progress and identify any blockers or delays

Integration Planning: Define component interfaces and data flow between different system modules

Timeline Adjustment: Evaluate current development timeline and adjust milestones based on progress status

Decisions Made

- **Component Diagram Approved:** System architecture diagram finalized showing clear separation between frontend components, backend services, and database layer
- **Component Interface Standards:** Established standardized API endpoints and data structures for inter-component communication
- **Development Status Evaluated:** All components are progressing as planned with minor adjustments needed for integration timeline

Task Assignments

Task	Assignee
Finalize cart component with API integration	Alisa
Complete user authentication module testing	Klendi
Frontend responsive design implementation	Reida, Ergeta
Events management backend completion	Luis
Fun corner feature testing and refinement	Izmedin
Footer component integration with navigation	Denis
Component integration documentation	All members

Report Prepared by: Luis
Report Date: May 7th, 2025

MEETING REPORT #5

Team Name	GroupB/8
Meeting Date	June 4th, 2025
Start Time	21:15
End Time	22:00
Duration	45 minutes
Meeting Location	Zoom (Virtual)
Meeting Type	Project Final Review

Moderator: Alisa

Attendance Rate: 100% (7/7 members present)

Meeting Objectives

1. Review and address feedback from previous weekly comments
2. Ensure all improvements from prior meetings have been implemented
3. Create a checklist of submission requirements
4. Distribute remaining tasks among team members
5. Finalize presentation schedule

Topics Discussed

1. Weekly Comments Review

- Conducted thorough review of feedback received from previous weeks
- Identified areas requiring immediate attention and improvement
- Discussed implementation status of previously suggested changes
- Ensured all team members understood the feedback and required actions

2. Submission Requirements Planning

- Compiled comprehensive checklist of all deliverables needed for project submission
- Reviewed project timeline and upcoming deadlines
- Analyzed workload distribution to ensure balanced task allocation

3. Presentation Scheduling

- Confirmed availability of all team members for presentation
- Discussed presentation format and duration requirements
- Reviewed presentation content and structure needs

Decisions Made

- Presentation Date Confirmed: Wednesday, Jun 11, 2025
- Rationale: All team members confirmed availability and readiness
- Next Steps: Finalize presentation materials

Task Assignments

Task	Assignee
Project Planning (Network Analysis, Network & Gantt Chart)	Reida
Implementation Technology (1-page description)	Klendi
Executive Summary (Project overview, Purpose & Scope)	Ergeta
Class Diagram	Klendi
Product/Service Description	Luis& Denis
User Case Reorganization	Alisa
Functional Project Implementation	All
Deployment Diagram	Izmedin

Report Prepared by: Denis
Report Date: June 4th, 2025