

**STA 325**  
**Course Cheatsheet**  
**Duke University, Fall 2024**

## 1 Course Schedule

All classes will be in person and on campus unless students are notified.

*Instructor:* Rebecca C. Steorts, Associate Professor, Department of Statistical Science

*Email:* beka@stat.duke.edu

*Course Time:* Wednesday/Friday: 11:45 – 1:00 PM EDT

*Office Hour:* Wednesday/Friday: 1:00 – 2:00 PM EDT

**XXXXXX (Class and OH ID)**

*Course webpage:* <https://resteorts.github.io/teach/data-clean.html>

*Academic calendar:* <https://registrar.duke.edu/fall-2024-academic-calendar>

**Lab Schedule** Lab will be used as an office hour or for make up classes (if need be).

**Office Hours** All office hours will be on zoom this semester unless students are notified. We will make adjustments to OH based upon student needs/feedback.

1. Professor Steorts, Wednesday/Friday: 1:00 – 2:00 PM EDT  
**Meeting ID: Same as class link**
2. Jingcheng Meng, PhD Student, [jingcheng.meng@duke.edu](mailto:jingcheng.meng@duke.edu)
3. Donald Cayton, MS Student, [donald.cayton@duke.edu](mailto:donald.cayton@duke.edu)
4. Athena Ru, Undergraduate Student, [athena.ru@duke.edu](mailto:athena.ru@duke.edu)

### Schedule for Answering Questions Via Canvas

1. Monday: Jingcheng (Backup: Donald)
2. Tuesday: Donald (Backup: Athena)
3. Wednesday: Athena (Backup: Jingcheng)
4. Thursday: Jingcheng (Backup: Donald)
5. Friday: Donald (Backup: Athena)
6. Saturday: Athena (Backup: Jingcheng)
7. Sunday: Jingcheng (Backup: Donald)

## 2 Homework Deadlines

Homeworks deadlines are summarized below:

1. Homework 1 (TBD)
2. Homework 2 (TBD)
3. Homework 3 (TBD)
4. Homework 4 (TBD)
5. Homework 5 (TBD)
6. Homework 6 (TBD)

## 3 Exams Dates

The following exam dates and grading policy are below:

Table 1: Grading Policy:

Homework	30%
Exam I: TBD	20%
Exam II: TBD	20%
Exam III: TBD	30%

## 4 Major Issue/Illness/Other

If you have a major illness, family crisis, etc. please reach out to the instructor via email 1-1 (if you feel comfortable) to explore options regarding flexible arrangements/accomodations.