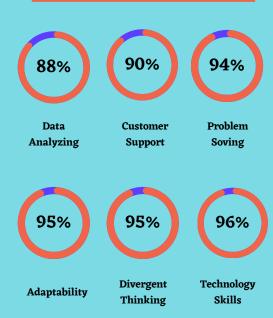


# **ABOUT ME**

I am a Receiving and support clerk with 6 years experience in administration, customer support and data analytics. I am currently employed as a Receiving Clerk/Quality Control Inspector at Process Automation. I single handedly ran a 3-man department for just over 10 months due to staff shortages whilst streamlining all daily procedures. Seeking a position in a company that will allow me to grow in a field that I am passionate about.

# SKILLS



# ISMAA'EEL **FAHMAY**

# FRONTEND DEVELOPEER



+27 74 223 2402



fahmay17@gmail.com



https://knightrider-13.github.io/

## **WORK EXPERIENCES**

### **Frontend Simplified**

Frontend Developer Internship | 01 July 2024 - To date

- o Transformed a completely static HTML, CSS, JavaScript and React single page application into an interactive user interface using animations, transitions and carousels
- o Processed API requests with Axios to dynamically represent data from a cloud server and represented it through skeleton loading states, pagination and dynamic routing
- o Utilized Git version control and the GitHub interface to work and thrive in a virtual and collaborative team environment

#### **Process Automation**

Senior Receiving Clerk/Quality Control Inspector - 01 February 2018 - To date

- o Receiving and capturing repairs
- $\circ\;$  Ensuring goods are off-loaded in the designated areas
- o Processing of goods received on the system
- $\circ~$  Epicor 10 ERP Systems as well as Microsoft Office
- o Generating delivery notes for non-conformance goods
- o Updating supplier capability report monthly
- Liaise with buying department regarding any queries from suppliers
- Notification to the relevant person about receipted goods.
- o Send an email of receipted goods at the end of the shift.
- o Preparing and assisting with stock-take (Team Leader)
- o Capturing stock take data.
- o Update the daily receipts report using Excel.
- o Forwarding processed paperwork to finance department for payment
- o Receive and inspect overseas and local goods
- o Checking quantity and type of goods are as per purchase orders
- o Current backup to QC inspector and Dispatch clerk.

Nontsikelelo Sithole | +27 72 579 3675

#### Mr. Delivery

Sales and Delivery Agent -27 November 2017 - 31 January 2018

- Client engagement
- o Delivery and collection of Takealot orders
- o Delivery and collection of Mr. Delivery orders
- o Dispatching of orders

Kyle Naidoo | +27 83 784 3817

# **EDUCATION**

#### Metropolitan Raucall

- O Senior Certificate
  - January 2010 December

#### **Udemy**

- o Full-Stack Web Development
  - May 2024 (Certified)

## **Frontend Simplified**

- o Frontend Web Development
  - January 2023 to Date