Employee Name

City/State, Country

|  |  |
| --- | --- |
| **Email ID:** name@dxc.com | **Contact no.:** Office or cell phone number |

Profile

| **Total experience:** XX Years YY months | **DXC experience :** XX years YY months |
| --- | --- |
| **Current Job Title:** | **Time in Current Role:** XX years YY months |
| **Visa/Work permit:** Country or N/A | **Validity Date of Visa/Work Permit:** XX Years YY months or N/A |
| **Willing to relocate:** Yes/No | **Willing to travel:** Yes/No |

100-word biography/profile presentation

*Example*: John joined DXC in April 1997 as project manager for the workplace services department. Since November 2008 he has worked as a Project Manager in the Delivery Organization. His role consists of building and deploying the tools and processes enabling resource sharing between the countries and across different organizations.

Before joining DXC, John had worked as a software engineer in a mid-sized company developing report distribution and document archiving solutions. He has also worked as an industrial automation engineer realizing projects in various multinational companies in Switzerland.

John has been a PMP certified project manager since Oct 2003.

Skills

Top Skills (Technical/Nontechnical skills)

* Skill 1 – (years of experience)
* Skill 2 – (years of experience)
* Add more as applicable

*Examples:*

* Java (10+ years)
* SAP - ABAP (5 years)
* Inventory Management (2 years)
* Analytics (2 years)
* Risk Management (2 years)

Key Roles Performed

* Name of role – years of experience

*Examples:*

* Business Analyst: - 10+ years
* Software Developer – Java – 5 years

Industry Experience (if applicable)

* Name of experience – years of experience

*Examples:*

* Healthcare Claims – 7 years
* Manufacturing – 10+ years

Certifications (Professional Activities, Certifications, and Training Attended)

* Certification Name (year attained)
* Professional Activity
* Training Activity

*Examples:*

* Information Technology Infrastructure Library (ITIL) – 2015
* Project Management Professional (PMP) – 2015

Professional Work Experience

DXC Technology Dates

Account/Project Dates

* List core responsibilities and key achievements

Account/Project Dates

* List core responsibilities and key achievements

Previous Relevant Work Experience

Company Name Dates

Role

* List core responsibilities and key achievements

Work Rewards/Recognition

Name of the reward / recognition

Education

Name of the University Country

Degree

Languages

Language 1 – Oral and Written Proficiency

Language 2 – Oral and Written Proficiency