

# MARLAW S. EMATA JR.



09465956342



ematamarlaw080@gmail.com



Magsaysay St. Maningcay De Oro, Prieto-Diaz, Sorsogon, 4711

To secure an IT Specialist position where I can apply my skills in website design, programming, game development, WordPress, as well managerial skill to deliver efficient and effective technological or overall solutions contributing to the company's growth and success while improving my acquired skills.

## EXPERIENCES

**Elites Maids (Al barsha Tecom Sheika Noora, Dubai, UAE)**

**Oct 2024-Nov2024**

**Customer Service Representative / CSR**

I provided an exceptional non-voice customer service via chat and email. Resolved scheduling, billing and services requests. While proactively addressing customer issues and Collaborated effectively with internal teams.

**IPHITECH IT and Digital Solutions Corporation (Pampanga, Philippines)**

**Feb 2024-May 2024**

**Intern**

I am an intern for 500 hours practicing CMS (WordPress), SEO, PHP, HTML & CSS.

**Gatbo Construction Supplies (Sorsogon, Philippines)**

**May 2024-Feb 2025**

**IT Programmer**

I successfully built and manage a spreadsheet that tracks inventory and sales.

**Marianne's General Merchandise (Sorsogon, Philippines)**

**May 2020-Mar 2022**

**Assistant IT Programmer**

I successfully built web based sales management and inventory system.

## EDUCATION & CERTIFICATIONS

**College: Computer Communication Development Institute (CCDI)**  
**Degree: Bachelor of Science in Information Technology (2020-2024)**

**2nd year college: 2021-2022**

2nd semester- Dean's Lister

**3rd year college: 2022-2023**

1st semester- Dean's Lister

2nd semester- President's Lister

**4th year college: 2023-2024**

1<sup>st</sup> semester- Dean's Lister

2nd Semester President's Lister

**Senior High School: Prieto-Diaz National High School**

**Strand: Computer Systems Servicing (CSS)**

**2018-2020**

With Honors

**Junior High School: Prieto-Diaz National High School**

**2014-2018**

**Elementary: Prieto-Diaz Central School**

**2014-2018**

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# TRAININGS & SEMINARS

UI/UX Conference

SMX Convention Center 2024

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# PROJECTS

## Polygon Enhancing Game Sequence

- A quiz-educational mathematics game for high school students.

## Equipment Management System

- Tracks equipments with time stamp.

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# SKILLS

- Website Design
- Programming Skill
- Game Developer (Unity)
- CMS WordPress
- Managerial Skill
- Communications

# LANGUAGE

- English
- Filipino
- Bikol

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# PERSONAL INFORMATION

Name: Marlaw S. Emata Jr.

Age: 23 years old

Date of Birth: March 15, 2002

Address: Magsaysay St. Maningcay De Oro, Prieto-Diaz, Sorsogon, 4711

Sex: Male

Height: 5'6 feet

Weight: 63 kg

Civil Status: Single

Religion: Roman Catholic

Citizenship: Filipino

Place of Birth: Daraga, Albay

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# REFERENCES

Janine Destajo I Good Neighbors International Philippines, Prieto-Diaz Based CMS Staff

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Gmail: janinedestajo@gmail.com

Alberto V Espenida I Prieto-Diaz National High School Master Teacher I I Doctor of Education in Educational leadership and Management

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I certify that the information provided is true and correct to the best of my knowledge.

MARLAW S. EMATA JR.  
**APPLICANT**