

ATM SERVICE REPORT Contact Phone: 01-372805 01 - 375046 Call Number (Incident ID number) Serial Number Terminal ID & Model Location Address Call Open Date (dd/mm/yy) Time (00:00) (24 hour format) Recent History Call Open for Unknown / Down / Card Reader / Printer / Dispenser / Depositor (Circle One) or (Delete others) Response Technician Arrival Date (dd/mm/yy) Time (00:00) (24 hour format) On Arrival Situation Up and running / Up with fault / Freeze / Down / Vandalized (Circle One) or (Delete Others) Transaction Counts ( Print Transaction Slip & Insert ) Recent Status Code (Print and insert) Accomplish OR Continue Accomplish / Continue (need parts) (need help) (Circle One) or (Delete Other) (If need part - enter part number) (If need help - mention as tech support or additional tech) Parts Used (Enter part number) and (Name of Part) Technician's Report (Short Summary) (If need special report write on another A4 page and attach to this report )