

# **QUALITY MANUAL**

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Prepared by:

A. Scarfone

Quality System Counselor

Approved by:

D. Whaley

Quality Manager

Approved\_by:

O. de Brouwer

Director, Quality Assurance & Continuous

Improvement

Approved by:

F. Dorval

Vice-President, Quality & Airworthiness

Approved by:

G. Yeldon

President

Released by:

C. Vinokuroff

Section Leader, Word Processing

**CMC** Electronics Inc.

600 Dr. Frederik Philips Boulevard Ville Saint-Laurent, Quebec, Canada H4M 2S9

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#### 1 INTRODUCTION

# 1.1 Company Primary Activities and History

In 1895, Guglielmo Marconi was one of the first to devise a means of transmitting electrical impulses over short distances without wire, i.e., wireless. In December 1901, the first transoceanic wireless telegraphy signals were transmitted from southwest England and received in St. John's, Newfoundland. The Marconi Wireless Telegraph Company of Canada was formed in August 1903. In 1925, the name was changed to Canadian Marconi Company. On February 7, 2000, the name was changed to BAE SYSTEMS CANADA INC., and was again changed to CMC Electronics Inc. (hereinafter also referred to as CMC, or "the Company") on April 10, 2001 subsequent to the purchase of the company by ONCAP L.P. On March 14, 2007 Esterline Corporation (NYSE:ESL <a href="www.esterline.com">www.esterline.com</a>) completed the acquisition of CMC Electronics Inc..

CMC Electronics Inc. is a world leader in the design, manufacture, sales and support of high-technology electronic products, which include avionics, communications, specialized electronic components and subcontracting of electronics assemblies. CMC Electronics has been designing and building communication and electronic systems since 1903. CMC also operates a calibration and repair facility for test and measuring equipment as well as mechanical and mass metrology, traceable to the National Research Council of Canada Standard.

CMC's corporate headquarters and principal engineering/manufacturing plant is located in Montreal, Quebec. The Company's facilities include a plant in Ottawa, Ontario and in Sugar Grove, II in the U.S.A., as well as sales and service offices across Canada. A network of sales and service agents and representatives complement its support activities worldwide.

CMC's philosophy is to pursue niche markets in which products of the utmost quality, highest reliability and most innovative functions are required. The Company is a major supplier to aerospace, airlines, military and government customers around the world.

#### 1.2 Quality and Environmental Manual: Scope and Exclusions

CMC Electronics Inc. developed and implemented a Quality Management System that is continuously maintained for effectiveness and process improvements in accordance with the requirements of ISO 9001:2008, AS9100 revC, AS9006, AS9115, Nadcap AC7120 for special process and specifically for the calibration laboratory, ISO17025.

This Manual is the top-level document of the CMC Electronics Inc. Quality and Environmental Management System. The purpose of this manual is to define and describe the quality and environmental system, to define authorities and responsibilities of the management personnel involved in the operation of the system, and provide general procedures for all activities comprising the quality and environmental system. Another purpose of this manual is to present the quality and environmental system to our customers and other interested parties, and to inform them of what specific controls are implemented at CMC Electronics Inc. to assure quality and environment.

No exclusions were taken because all requirements of ISO 9001:2008 or ISO 14001:2004 Section 7, and AS9100C apply.

The Environmental Manual applies only to the facility in Saint-Laurent, Qc, Canada. This Quality Manual applies to the activities of CMC Electronics in the following three locations (environmental applies only to Montreal place):

600 Dr. Frederik-Philips Blvd. Ville Saint-Laurent, Québec, Canada H4M 2S9 415 Legget Drive, Ottawa, Ontario, Canada K2K 2B2

84 N Dugan Rd P.O. Box 250 Sugar Grove, IL 60554 USA

### 1.3 Navigation database

All navigation databases produced by CMC for its navigation products are generated in accordance to the requirements of RTCA/DO-200A "STANDARDS FOR PROCESSING AERONAUTICAL DATA" and the guidance of FAA Advisory Circular 20-153 "ACCEPTANCE OF DATA PROCESSES AND ASSOCIATED NAVIGATION DATABASES".

#### 2 RELATED DOCUMENTS

- ISO 9001:2008 Quality Management System Requirements
- ISO 9000:2008 Quality Management Systems-Fundamentals and Vocabulary
- ISO 9004:2008 Quality Management Systems-Guidelines for Performance Improvements
- ISO 14001:2004 Environmental management system Requirements
- ISO 14004:2004 General guidelines concerning the principles, the systems and the techniques of implementation
- RTCA DO-178B
- SAE AS9100 revC Aerospace Standard
- ISO 17025 Calibration & Testing Program Management
- All Procedures referenced within the pages of this document
- All Work Instructions that directly or indirectly have impact on product or process.
- All Forms used in conjunction with the procedures and work instructions described
- Appendix A provides an index of the applicable Quality System procedures.

## 3 ACRONYMS

ATP	Acceptance Test Procedure
CAR	Corrective Action Request
CMC	CMC Electronics Inc.
CMM	Capability Maturity Model
DFSS	Design For Six Sigma
ECO	Engineering Change Order

EDOV Electronic Distribution and On-line Viewing

EHS Environment, Health and Safety

ESD Electrostatic Discharge

ISO International Standard Organization

NCR Nonconformance Report

OBS Operations Breakdown Structure

QA Quality Assurance

RTCA Radio Technical Commission for Aeronautics
WHMIS Workplace Hazardous Material Information System

WI Work Instruction

### 4 QUALITY AND ENVIRONNEMENTAL MANAGEMENT SYSTEM

#### 4.1 General Requirements

The Quality and Environmental Management System has been developed in accordance with ISO 9000:2008, ISO 14001:2004, AS9100C, AS9006 and AS9115. It supports the philosophy of continuous improvement and our Quality and environment Policy. The Quality and Environmental System Procedures detail the quality and Environmental requirements that must be satisfied in order that high quality products and services are provided to customers and that contract requirements are fully met and the environmental aspects are control as much as possible. Figure 1 describes the Quality Management System. All processes and their interaction are described per the Ossad method (matrix flowcharting).

The calibration laboratory has developed specific processes and documented work instructions to meet the requirements of ISO 17025.

The software development process is also compliant to the requirements of RTCA DO-178B.

The effectiveness of the Quality Management and Environmental System is monitored against objectives established by the management using Balanced Scorecard (BSC), Business Reviews, Quality Quarterly Management Reviews (QQMR) and Internal Audits.

The results of these measurements are presented at the Management Reviews, where, if necessary, corrective actions or continuous improvement activities are assigned to ensure that the planned results are obtained and that the processes are continuously improving. Corrective actions and improvement activities are monitored in the subsequent Management Review meetings.

#### 4.2 General

The Quality and Environmental System is documented and structured in the following three levels of documentation:

# Level 1: Quality and Environmental Manual (9100-1001)

This document defines the quality policy and the Company structure and methods for maintaining the Quality Management System.

#### Level 2: Quality and Environmental System Procedures (9501 or 9502-XXXX Series)

These documents describe the functional responsibilities, the procedures to be used and the methods of control for each of the four sections of ISO 9001:2000, ISO 14001:2004 and AS9100. The Quality and Environmental System Procedures also refer, if applicable and when practical, to departmental work instructions. They affect more than one function.

NOTE; 9511 and 9512-XXXX procedures are written in French

#### Level 3: Work Instructions (9503 or 9504- XXXX Series)

When required, work instructions (WI) are developed to define details as to how specific tasks must be performed. Third layer consists of working instruction & form applicable to only one function,

For the manufacturing area, work instructions are developed and maintained as appropriate to supplement engineering drawings and specifications and to document various manufacturing processes. There are two types of work instructions:

- a) Process work instructions are generic in nature and are used on a number of products. They are called Generic Work Instructions.
- b) Product work instructions are associated with a particular product or part. These can be Operation Breakdown Sheets (OBS), Visual Aids or Acceptance Test Procedures (ATPs) etc. They are called Part Number Specific Work Instructions.

Appendix A lists the actual procedures and shows the relation between the procedures, the quality and Environmental manual and the ISO 9001:2000, ISO 14001:2004 and AS9100 standards.

NOTE; 9513 and 9514-XXXX procedures are written in French

# 4.2.1 Quality and Environmental Manual

This manual was written to meet the requirements of ISO 9001:2008, ISO 14001:2004 AS9100 revC and ISO 17025.

#### 4.2.2 Control of Documents

Documents and data essential to the accomplishment of the work are generated, approved, distributed and revised in accordance with documented procedures. The same level of control is applied to those documents, standards and specifications of external origin, which are considered essential to the work. Changes to document are coordinated with customer and/or regulatory authorities when required by contract or regulatory requirements.

Instructions applicable to the control of documents and data have been developed by each functional group. The documents and data are generated by qualified personnel and are reviewed for adequacy and submitted for approval by authorized personnel prior to issue.

The generation, review and approval of changes to controlled documents or data are subject to the same level of control as for the original documents. Changes to this Quality and Environmental Manual are reviewed by Senior Management and approved by the President.

#### 4.2.3 Control of Records

Quality and Environmental records are maintained to demonstrate conformance to specified requirements and to provide objective evidence of the Quality and Environmental System effectiveness. The quality and Environmental records are also used to analyze trends in quality and Environmental performance and the need for preventive action.

Department managers are responsible for identifying the pertinent quality and Environmental records in their areas, and for documenting the procedures for collecting, analyzing, indexing and the filing of quality and Environmental records. Those records also include pertinent supplier documentation.

The retention period and disposal instructions for quality and Environmental records are established depending on the type and importance of data, or as specified by contract or regulatory requirements. The procedure also covers the method for controlling records created by and/or retained by suppliers.

The quality and Environmental records are available for review by the customer or regulatory authority as specified in the contract and/or regulatory requirements.

### 5 MANAGEMENT RESPONSIBILITY

# 5.1 Management Commitment

Senior management is actively involved in maintaining the Quality and Environmental Management System. It provides the vision and strategic direction for growth of the Quality and Environmental Management System, and establishes quality and Environmental objectives and the quality and Environmental policy.

To continue to provide leadership and show commitment to the improvement of the Quality and Environmental Management System, senior management communicates the importance of fulfilling customer, legal and regulatory requirements through the periodic communication meetings as well as by conducting management reviews to ensure the availability of resources.

#### 5.2 Customer Focus

CMC Electronics strives to identify current and future customer needs, to meet customer requirements and exceed customer expectations.

Senior management ensures that customer requirements are transformed into clear requirements through the processes described in section 7.2, and that these requirements are met. The customer satisfaction measurement is described in section 8.2.1 "monitoring and measurements of customer satisfaction".

The management team shall ensure the product conformity and on-time delivery performance are measured, reviewed and appropriate action is taken if planned results are not, or will not be achieved.

#### 5.3 Quality Policy

At Esterline CMC Electronics, we are committed to understanding the needs and expectations of our customers and providing them with products and services that meet or exceed all of their requirements and are based on the pursuit of our strategic objectives and continuous improvement of our processes.

CMC Electronics Inc. is a world leader in the design, manufacture, sales and support of high-technology electronic products. This Quality Policy is established by senior management to provide the framework to develop and improve the quality management system, planned and executed in conjunction with other management functions, such that quality awareness is an integral part of the business strategy.

The quality policy is provided and explained to every employee, such that it is implemented and maintained at all levels of the organization. It is included in new employee training on the quality management system. It is posted in prominent places throughout the facility to maintain high standards within our organization.

Management reviews the quality policy at management review meeting and at each update of the Quality Manual to determine the policy's continuing suitability for our organization (see section 5.6 Management Review).

### 5.4 Environmental Policy

CMC is committed to reduce the impact of its activities (design, manufacture, sales and support of electronics products) on the environment. The main goal is to continuously improve its environmental management system and associated objectives and to adhere to all legal or other environmental requirements.

CMC Electronics Inc. is a world leader in the design, manufacture, sales and support of high-technology electronic products. This Environmental Policy is established by senior management to provide the framework to develop and improve the environmental management system, planned and executed in conjunction with other management functions, such that environmental awareness is an integral part of the business strategy.

The environmental policy is provided and explained to every employee, such that it is implemented and maintained at all levels of the organization. It is included in employee training on the environmental management system. It is posted in prominent places throughout the facility to maintain high standards within our organization.

Management reviews the environmental policy at management review meeting and at each update of the Quality & Environmental Manual to determine the policy's continuing suitability for our organization (see section 5.6 Management Review).

#### 5.5 Planning

### 5.5.1 Quality and Environmental Objectives

Senior management ensures that the quality and Environmental objectives are flowed down through the organization and that the results against these objectives are measured. The Balanced Scorecards are used to monitor and analyze the performance against these goals and the results are reviewed at the Management Reviews (see section 5.6 Management Review). The Balanced Scorecard contains key process indicators covering 4 different perspectives; finance, customer satisfaction, internal processes and innovation & creativity. These objectives may be broken down into sub-objectives and communicated to the appropriate level of the organization. In the absence of any overriding contractual requirements, the safety and reliability of the product has been considered and addressed.

### 5.5.2 Quality Management System Planning

CMC's Quality Management and Environmental System is documented and designed in order to guarantee that all products and processes meet all the requirements of our customers.

Satisfaction of specified requirements is achieved through the effective implementation of all processes and related Quality System Procedures and work instructions in day-to-day activities. The Quality System documentation is designed to achieve quality in the definition of the needs of the customer, in the planning and design of product realization, in the conformance to the product design and in the support throughout the product life cycle.

Quality Management System reviewing or planning is performed prior to the addition of significant changes that have an impact on the organization's quality management system in order to minimize the risk of negative effects. Responsibility, Authority and Communication

### 5.5.3 Responsibility and Authority

The President is responsible for the management of CMC Electronics, for the issue and follow-up, in collaboration with the QA Director, of the implementation of the Quality and Environmental Policy and objectives. He also provides the resources necessary to facilitate the development and the implementation of the Quality System. He is chairman of the management reviews and has the authority to ensure the effective implementation of the Quality System.

The Vice-Presidents are responsible for all activities within their respective sector. They are responsible for supporting the quality policy by providing adequate resources necessary to achieve the organization's objectives and to ensure customer satisfaction.

Product/Program Managers have overall responsibilities for all activities related to contracts and projects. They ensure that customers' requirements are known and understood at all times by everyone involved.

Marketing responsibilities includes the preparation and presentation of pursuit plans, proposals and bid approval documents.

CMC Electronics uses files with job description and organization charts to identify responsibilities and authorities within the organization. Responsibilities are also identified in each procedure and work instruction.

The corporate organization of CMC Electronics is shown in Figure 2 below.

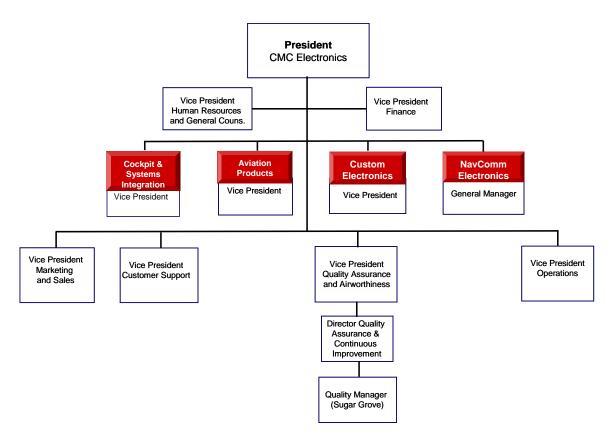


Figure 2: Corporate Organization

#### 5.5.4 Management Representative

Senior management has appointed the Quality Director with the authority and organizational freedom and unrestricted access to top management to:

- Ensure that the requirements of the ISO 9001:2008, 14001:2004 Quality and Environmental Management System Standard, AS9100C Aerospace Standard and ISO 17025 General Requirements for the Competence of Testing and Calibration Laboratories, are established, implemented and maintained;
- Resolve quality and Environmental management issues.
- Report quarterly (at least 3 times per year) a review of the performance of the Quality and Environmental Management System to senior management and any need for improvement and maintain records of those reviews; and
- Interface with customers, Government and regulatory agencies on matters relating to the Quality and Environmental Management System.

The Quality Director has the above mandate for CMC's Montreal and Ottawa locations.

The appointed Quality Director mailing address is:

Olivier de Brouwer,

Director, Quality Assurance & Continuous Improvement

CMC Electronics Inc.

600 Dr. Frederik Philips Blvd.

Saint-Laurent, Quebec

H4M 2S9

Telephone: 514-748-3000 Ext. 4127

Fax: 514-748-3177

E Mail olivier.debrouwer@cmcelectronics.ca

In addition CMC has appointed Darren Whaley as site Quality Representative in Sugar Grove. The appointed Quality Representative mailing address is:

Darren Whaley, Coordinator Quality 84 N Dugan Rd P.O. Box 250 Sugar Grove, IL 60554, USA

Telephone: 630-466-2159

E Mail darren.whaley@cmcelectronics.ca

#### 5.5.5 Internal Communication

Data regarding the performance and effectiveness and the environmental aspects of the Quality and Environmental Management System is shared throughout CMC Electronics in the following ways:

- Intranet and SharePoint communication
- Results of Balanced Scorecards
- Meetings with employees
- Scoop monthly newsletter
- Performance data posted on the bulletin boards
- Qualigram
- Accessibility of corrective and preventive action status on the computer to all concerned
- The environmental aspects are available external to CMC Electronics only upon request

# 5.6 Management Review

#### 5.6.1 General

Senior management reviews the Quality and Environmental System System on a quarterly basis (or at least 3 times per year) for all three sites in order to ensure its continuing suitability, adequacy and effectiveness. An expected outcome of these reviews is the determination of the need for any changes to the Quality and Environmental Management System, including changes to the quality and environmental policy and quality and environmental objectives. Records of the management reviews are filed and maintained in accordance with Quality Records Procedure 9502-0168.

#### 5.6.2 Review Input/Output

The Management Review input includes:

- · Result of internal and external audits
- Legal and environmental regulation monitoring
- Customer feedback and any other interested parties.
- Processes performance and product conformity (Balanced Scorecards)
- Status of preventive and corrective actions (CAR aging; meeting planned response time)
- Follow-up actions from previous Management Review
- Strategic or operational changes that could affect the Quality and Environmental Management System
- Improvement recommendations
- Environmental considerations

The Management Review Output comprises the minutes of the meeting and the resulting action items regarding:

- Improvement of the effectiveness of the Quality and Environmental Management System
- Improvement of the product related to customer requirements
- Resources needed

#### 6 RESOURCE MANAGEMENT

#### 6.1 Provision of Resources

Management ensures that adequate staff, equipment and materials are available in order to:

- Implement, maintain and improve the Quality Management System processes.
- Ensure customer satisfaction.
- Meet the quality and environmental objectives.

#### 6.2 Human Resources

#### 6.2.1 General

Anyone in CMC Electronics having an assignment associated with any of the processes of the Quality and Environmental Management System is competent through education, skill, training and experience as necessary. Requirements for education, skills, training and experience are found in the job descriptions maintained by the Human Resources department.

### 6.2.2 Competence, Training, and Awareness

The needs for training of personnel are identified, and documented procedures for providing that training are established and maintained. Appropriate training is provided to all levels of personnel within CMC performing activities affecting quality. All employees are aware of the importance of their activities and how they contribute to achieving quality objectives and conformity to product. The qualifications of personnel performing specialized operations, processes, tests or inspections are evaluated and documented.

Training needs are summarized in the Global Training Plan. This plan is updated at least once a year. The employee's performance review is also used to identify specific individual training as well as evaluate effectiveness of actions taken to satisfy competency needs.

Formal training records are maintained by the Organizational Development and Training section of the Human Resources Department, including proof of certification for special processes, as applicable. Additional documented education and experience records are maintained in the employee personnel files.

It is the responsibility of the relevant management to ensure that their employees are aware of the quality objectives and of the importance of their activities in achieving these objectives.

#### 6.3 Infrastructure

The organization determines the needs for each new project or significant change to an existing project. Consideration is given to the following:

- Workspace
- Facilities associated with the workspace
- Equipment hardware, software and back-up
- Services for support

The Infrastructure is determined and maintained to achieve conformity to product and development requirements.

#### 6.4 Work Environment

CMC Electronics considers and addresses many different aspects of the work environment. The most significant ones are listed below:

- Facilities;
- Health and safety;
- Environmental Laws and Regulations;
- Housekeeping and cleanliness;
- · Work ethics:
- Special working environment such as ESD, air-conditioning, lighting, temperature and humidity control.
- Authorized access

CMC Electronics has established an Environmental, Health and Safety Program. The EHS Coordinator maintains the policies and procedures that support this program.

#### 7 PRODUCT REALIZATION

# 7.1 Planning of Product Realization

Quality Planning, which is performed at the earliest phase of the contract, new product or project, addresses the following topics:

- Specific measurable quality objectives for contract, project and product are determined;
- The compatibility of the design, manufacturing process, installation and servicing, by the application of concurrent engineering practices and Design For Six Sigma (DFSS) processes when practical;
- The timely identification of product characteristics and manufacturing processes and the
  acquisition of inspection and test equipment, fixtures, tooling and skills that may be
  needed to ensure product quality;
- The identification of resources to support operation and maintenance of the product.
- The development of OBS, visual aids, ATPs, and the identification of suitable verification (process control, inspection and test) at appropriate stages of manufacturing;
- The clarification of customer's requirements and standards to be used for the acceptability of the product; and
- The identification and preparation of quality records.

### 7.1.1 Project Management

Project team meetings, peer reviews, and formal design reviews are conducted as defined in the Project Management Plan throughout the design, development, and qualification phases of product development in order to control, coordinate, and track the project status.

### 7.1.2 Risk Management

A risk management process appropriate to the organization and the type of products manufactured has been established and maintained,

### 7.1.3 Configuration Management

A configuration management process appropriate to the type of products manufactured has been established and is maintained.

## 7.1.4 Control of Work Transferred, on a Temporary Basis, Outside the CMC's Facilities

CMC does not normally transfer work outside the company, however if need be, it will be done under controlled conditions and CMC will define the process to control and validate the quality of work.

#### 7.2 Customer-Related Processes

# 7.2.1 Determination of Requirements Related to the Product

Prior to submission of a tender, or acceptance of a contract, the customer's requirements (including special requirements) are defined and communicated to the functions responsible or affected (i.e.: Program Management, Development Engineers Operations, Supply Management, Quality Assurance, Customer Support etc.) in order to ensure that all the requirements including the environmental aspects, legal requirements and other requirements are properly documented, and can be met, before submitting a tender or accepting a contract.

#### 7.2.2 Review of Requirements Related to the Product

The scope of the work and all customer requirements and associated risks are fully understood and if necessary, clarified with the customer as part of the tender submission process. Any discrepancies between the contract and the related tender are completely resolved before acceptance of a contract.

Amendments to contracts are reviewed in the same manner as the original contract with all affected and concerned parties.

Evidence of tender and contract reviews and associated documents, correspondence and forms are maintained and controlled in accordance with section 4.2.3.

#### 7.2.3 Customer Communication

Formal communication channels are established and maintained between the Company and the customer to ensure that customer requirements are properly addressed.

Internal communication channels are established and maintained between the Program Manager and all of the program team members to ensure that the customer requirements are known and understood at all times, and that cost, schedule, technical performance and quality objectives are being achieved.

The Contract Review and Servicing procedures address:

- Communications with the Customer
- Customer Complaints
- Customer Survey

### 7.3 Design and Development

#### 7.3.1 Design and Development Planning

All the tasks required by the project are identified and assigned to the appropriate functional unit in the Work Authorization. Product/Program Management coordinates the development of project plans with the functional units. These plans may include an Engineering Development Plan, Configuration Management Plan, Software Development Plan and/or Quality Assurance Plan depending on the size and scope of the specific project. These plans define the organization and responsibility, the resources, the task sequences and all the mandatory steps required by the project. Project plans are reviewed and updated as required during the design and development process. Updates or changes to these plans may require customer approval when specified by the contract.

Periodic project design reviews as defined in the project plans and project phase reviews as mandated by the Phase Review Process are conducted by the responsible Product/Program Manager to evaluate the progress of the project.

To meet airworthiness requirements, CMC support software development as per RTCA DO-178B.

# 7.3.2 Design and Development Inputs

The design input requirements are defined either by the customer's Statement of Work, the customer's product specification, military and other governing specifications, and internal product specifications in the case of development projects, and/or the contract. The documents identify characteristics such as function, performance, reliability, physical constraints, spare capacity and safety. Requirements are defined so that their achievement can be verified to ensure customer satisfaction. The design input is reviewed for adequacy. Any conflicting, incomplete, or ambiguous requirements are escalated to the Product/Program Manager for resolution and, where necessary, discussed with the customer.

#### 7.3.3 Design and Development Outputs

The design output is a product definition package that meets the design input requirements and satisfies the acceptance criteria. This definition is contained in design specifications, drawings, parts lists and test procedures, which are all reviewed before release. As appropriate, the product definition data package specifies the characteristics that are essential to the safe and proper functioning of the product and identifies key characteristics, when applicable, in accordance with the design or contract requirements.

All pertinent data required to allow the product to be identified, manufactured, inspected, used and maintained are defined:

- Drawings, part lists, specifications;
- A list of those drawings, part lists and specifications necessary to define the configuration and the design feature of the product;
- Information on material, processes, type of manufacturing and assembly of the product necessary to ensure conformity of the product.

# 7.3.4 Design and Development Review

Product/Program Management ensures that formal hardware and/or software design reviews are conducted for each program. Reviews are supported by independent design review expertise as required to ensure adequacy of the design to satisfy the contractual, quality and productivity requirements of the end product. The design reviews identify problems and proposed necessary actions, and authorize progression to the next stage. Records of design reviews are maintained as quality records in accordance with section 4.2.3.

#### 7.3.5 Design and Development Verification

Designs are verified to meet product/program (input) requirements through the design output documents preparation and approval process. The approval and release of the documents is the evidence that the design meets the requirements of the specification. As an integral part of design verification, designs are verified through analysis, alternative calculations, test, demonstration, and design similarity analysis. Records of the results of the verification are reviewed before being released and are maintained as quality records in accordance with section 4.2.3.

### 7.3.6 Design and Development Validation

Product function and performance are validated in accordance with the customer or internal SOW or product specification. These activities typically include standard and environmental condition tests, reliability and maintainability demonstrations, formal qualification testing and acceptance testing. Records of the results of validation are maintained as quality records in accordance with section 4.2.3.

#### Note:

- Design and/or development validation follows successful design and/or verification.
- Validation is normally performed under defined operating conditions.
- Validation is normally performed on the final product, but may be necessary in earlier stages prior to product completion.
- Multiple validations may be performed if there are different intended uses.

### 7.3.6.1 Documentation of Design and Development Verification and Validation

At the completion of design and development, the organization ensures that reports, calculations, test results, etc., demonstrate that the product definition meets the specification requirements for all identified operational conditions.

# 7.3.6.2 Design and/or Development Verification and Validation Testing

Where tests are necessary for verification and validation, these tests are planned, controlled, reviewed, and documented to ensure and prove the following:

- Test plans or specifications identify the product being tested and the resources being used, defined test objectives and conditions, parameters to be recorded, and relevant acceptance criteria;
- b) Test procedures describe the method of operation, the performance of the test, and the recording of the results:
- c) The correct configuration standard of the product is submitted for the test;
- d) The requirement of the test plan and the test procedures are observed;
- e) The acceptance criteria are met.

### 7.3.7 Control of Design and Development Changes

Design changes can result in a change to existing documentation or the generation of new documentation. Design change documentation is reviewed, approved, controlled, recorded and issued in accordance with established configuration management procedures by the same functions involved in the original issue. Controlled documents, which include drawings, test procedures, engineering change orders (ECOs), etc., are reviewed and approved prior to their initial release or revision.

Changes to controlled documents are approved by the same authorized functions/organizations that reviewed and approved the original document, unless specifically authorized otherwise by those functions/organizations, in accordance with the configuration management process (see 7.1.3).

The change control process provides for customer and/or regulatory authority approval of changes, when required by contract or regulatory requirement.

# 7.4 Purchasing

#### 7.4.1 Purchasing Process

The selection of sources and the type and extent of control exercised, are dependent upon the type of materiel and services, the supplier's demonstrated ability to meet CMC's quality and purchase order requirements, and the customer requirements.

CMC is responsible for the conformity of all products purchased from suppliers, including product from sources defined by the customer.

The supplier's quality and delivery performance are reviewed at intervals consistent with the nature of the product and the supplier's demonstrated performance. Results of supplier performance are documented and maintained in accordance with section 4.2.3. Results shall include the Incoming Inspection results, supplier surveys, evaluation of samples, first article inspections and source inspections. The Supply Management Group maintains a supplier rating system covering all pertinent aspects of supplier performance.

An supplier list including approval status and the scope of the approval is maintained by Supply Management Quality Assurance (SMQA), based on the supplier's performance as recorded in the supplier rating system. The SMQA group reports to the Director of the Supply Chain Management.

Where required, both CMC and all suppliers shall use customer-approved special process sources.

Authority for inclusion and removal from the approved supplier's list rests uniquely with Supply Management Quality Assurance.

### 7.4.2 Purchasing Information

The purchasing information describes the product to be purchased, including where appropriate:

- a) Requirements for approval of product, procedures, process and equipment;
- b) Requirements for qualification of personnel;
- c) Quality management system requirements;
- d) The identification and revision status specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data;
- e) Requirements for design, test, inspection, verification (including production process verification, use of statistical techniques for product acceptable), and related instructions for acceptance by CMC and as applicable critical items including key characteristics;
- Requirements for test specimens (e.g., production method, number, storage conditions), for design approval, inspection, investigation and auditing;
- g) Requirements relative to supplier notification to CMC of nonconforming product and obtain CMC approval of supplier nonconforming material, product disposition;
- h) Notify CMC of changes in product and/or process, changes of suppliers, change of manufacturing facility location, and, where required, obtain CMC approval;
- Right of access by CMC, their customer, and regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records;
- j) Flow-down the supply chain the applicable requirements, including customer requirements.

Materials are planned to meet requirements. The plan is calculated based on materials required, materials on hand, materials on order, attrition and spares, parts substitutions, manufacturing cycles and throughput, manufacturing yields and batch sizing.

The purchase order or release document shall contain a complete and clear description of the products and services ordered, including the applicable quality clauses to meet the specified requirements.

The purchasing documents are reviewed and approved for adequacy of the specified requirements prior to their communication to the supplier.

#### 7.4.3 Verification of Purchased Product

CMC has established and implemented the inspection or other activities necessary for ensuring that the purchased product meets the specified purchase requirements.

Verification activities may include

- a) Obtaining objective evidence of the conformity of the product from the suppliers (e.g., accompanying documentation, certificate of conformity, test reports, statistical records, process control);
- b) Inspection and audit at supplier's premises;
- c) Review of required documentation;
- d) Inspection of products upon receipt in accordance with section 8.2.4 and;
- e) Delegation of verification to the supplier, or supplier certification.

Where purchased product is released for production use pending completion of all required verification activities, it shall be identified and recorded to allow recall and replacement if it is subsequently found that the product does not meet requirements.

Where CMC delegates verification activities to the supplier, the requirements for verification shall be defined and a register of delegation maintained.

Verification at Supplier's Premises

When it is established that verification of the purchased product should be conducted at the supplier's facility, the purchasing document shall specify the conditions under which the release of the product will be made.

#### 7.5 Production and Service Provision

#### 7.5.1 Control of Production and Service Provision

Processes for the manufacturing, inspection, verification, test, installation and servicing of products are identified, planned and carried out under controlled conditions, in order to ensure the quality of those products and services.

Documented procedures defining those processes are provided by means of drawings, specifications, workmanship standards and work instructions. Workmanship, including accept and reject criteria, is specified in written standards or by means of representative samples.

Planned inspections and tests are performed at specific points during the manufacturing cycle.

Work Instructions are used to ensure that inspection and test personnel accurately evaluate the products and processes to be carried out at the various stages of manufacturing as outlined in section 8.2.4.

Manufacturing travelers are used as evidences that all manufacturing and inspection/verification operations have been completed as planned, or otherwise documented and authorized.

Where key characteristics or environmental aspects have been identified by customers, appropriated process control is planned to ensure that all necessary tools are available to perform the controls.

The manufacturing, inspection/verification, test, installation and servicing of the products are performed in a suitable working environment, with the use of suitable production, installation and servicing equipment. The precision of the equipment selected is consistent with the process capability. A schedule for preventive maintenance is maintained to provide evidence of the maintenance performed on the equipment.

Controlled conditions also include as applicable:

- The implementation of release, delivery and post-delivery activities;
- Accountability for all products during production (e.g., parts quantities, split orders, nonconforming product);
- Provision for the prevention, detection, and removal of foreign objects;
- Monitoring and control of utilities and supplies such as water, compressed air, electricity and chemical products to the extend that they affect product quality, and;

The requirements for the control of processes are as prescribed in contracts and as defined in the applicable manufacturing, inspection and test work instructions.

#### 7.5.1.1 Production Process Verification

A representative item from the first production run of a new part or assembly I used to verify that the production processes, production documentation and tooling are capable of production parts and assemblies. It is repeated when changes occur like engineering changes, manufacturing process changes and tooling changes.

The First article Inspection, compliant to AS9102, is performed in accordance with 9503-0035

### 7.5.1.2 Control of Production Process Changes

Production process changes are controlled, documented and approved by the industrial engineer, and when applicable by the regulatory authority or the customer.

Results of these changes are assessed to confirm that the desired effect has been achieved without adverse effect on product conformity.

### 7.5.1.3 Control of Production Equipment

Production equipment, tools and software programs used to automate and control/monitor product realization processes, are validated prior to release for production and are maintained.

Production equipment, tools and programs are maintained and inspected periodically according to documented procedures.

Storage requirements, including preservation/condition checks, are be established for production equipment or tooling in storage.

### 7.5.1.4 Post Delivery Support

The service process provides the:

- Collection and analysis of in-service data;
- Action to be taken, including investigation and reporting, when problems are after delivery:
- Control and updating of technical documentation;
- Approval, control, and use of repair schemes and;
- Controls required for off-site work.

#### 7.5.2 Validation of Processes for Production and Service Provision

Special processes such as high reliability soldering are validated and approved before being performed. Qualified operators carry out these processes. Records of qualified personnel, processes and equipment are maintained. The special process for electronic assemblies is certified to Nadcap AC-7120.

The significant operations and parameters of special processes are controlled using appropriate process specifications.

#### 7.5.3 Identification and Traceability

CMC Electronics uses configuration management as a means by which identification and traceability are maintained.

#### Identification

CMC maintains the identification of the configuration of the product in order to identify any differences between the actual configuration and the specified configuration.

The identification of inspection and test status of products is maintained throughout receiving, production, installation and servicing to ensure that only products having passed the required inspections and tests are released, used or installed.

The inspection and status of the product is identified using suitable means in order to clearly distinguish between conforming and nonconforming products.

The indication of inspection and test status is traceable to the authorized individuals responsible for the verification of the product.

#### **Traceability**

The methods of product identification and serialization are established during the design stage, or as specified in the contract or regulatory requirements. Every assembly, sub-assembly and component is identified by a unique part number, which is maintained during all stages of production, delivery and installation.

Traceability is maintained by the use of serial and/or line numbers, batch number or date codes, in order to establish the configuration status of the delivered product, and the source of the material used to build the product.

Appropriate records are retained in accordance with section 4.2.3 in order to document the traceability of the delivered products. Modifications to the product subsequent to the original

delivery are documented when incorporated by CMC Electronics and the configuration records are updated accordingly.

# 7.5.4 Customer Property

Procedures are established for the control, storage, maintenance and accounting of Customer/Government furnished materials, tooling and equipment, including data used for design, production and/or inspection provided to the Company for the performance of work under a specific contract or contracts. The procedures are submitted to the Customer or Government as applicable.

Customer/Government furnished property is inspected upon receipt to determine suitability, and completeness of applicable documentation. Customer/Government furnished property not meeting the requirements is segregated and the Customer is notified of this condition.

Verification by CMC Electronics does not, however, absolve the Customer of the responsibility to provide an acceptable product.

Customer/Government furnished property used for incorporation in the Company's products is stored and handled in accordance with existing procedures applicable to CMC's purchased materials. The material is examined at normal inspection points and if damage has occurred after receipt, or if the material is lost, or otherwise unsuitable for use, this condition is handled as nonconforming material, and the customer is notified. Records of this notification are retained in accordance with Section 4.2.3.

#### Preservation of Product

CMC preserves the product during internal processing and delivery to the intended destination in order to maintain conformity to requirements. As applicable, preservation includes identification, handling, packaging, storage and protection. Preservation also applies to the constituent parts of a product.

Preservation of product includes, where applicable in accordance with product specifications and/or applicable statutory and regulations, provisions for:

- a) Cleaning:
- b) Prevention, detection and removal of foreign objects;
- c) Special handling for sensitive products:
- d) Marking and labeling including safety warnings:
- e) Shelf life and stock rotation;
- f) Special handling for hazardous materials.

Products, including incoming materials, materials in process, and finished goods (deliverable/returned), are handled in a manner that prevents abuse, misuse, damage or deterioration. This includes protection from Electrostatic Discharge (ESD) and physical damage, and exercising safety precautions in labeling hazardous materials in accordance with the WHMIS regulations. The condition of material and products in storage is assessed at specified intervals.

Secure storage facilities or stock rooms are provided as necessary for storage of material and products pending use or shipment, to prevent damage or deterioration. Those areas are limited to authorized personnel only. An ESD control program (compliant to ANSI 20.20) is established for storing of ESD sensitive material.

Hazardous material is stored in accordance with its specific handling requirements as outlined in WHMIS regulations. Shelf life expiration dates are recorded and monitored.

Where applicable, special preservation methods are used to protect material during storage.

Packaging methods are documented to ensure the protection of the product for delivery and transportation. These documents shall include specified packing, preservation and marking (including materials used) in accordance with contractual requirements.

Delivery methods and carriers are selected to ensure damage free shipments and on-time delivery per contract specifications.

### 7.6 Control of Monitoring and Measuring Equipment

A system is maintained to ensure that inspection, measuring and test equipment and test software that can affect product quality are adequate to demonstrate conformance of product to specified requirements.

Engineering test procedures and inspection work instructions identify the appropriate inspection, measuring and test equipment to be used to be consistent with the required measurement accuracy and the type of measurement to be made.

The calibration system defines the extent and frequency of calibration to ensure that all inspection, measuring and test equipment, and measurement standards used have the necessary controls and accuracy to perform the required measurements.

Equipment requiring calibration is identified and tracked through periodic recall and calibrated using documented procedures against certified equipment having a known valid relationship to National or International Standards. Safeguards are used to prevent adjustments and modifications that would invalidate the calibration settings.

Equipment is utilized in environmental conditions suitable for the calibration, inspections, measurements and tests being carried out and in a manner consistent with required measurement capability. Handling, transporting and storing of measuring equipment is done in a manner so as to prevent abuse, misuse, damage or change in dimensional or functional characteristics.

The records of calibration contains as a minimum, a description of the equipment and a unique identification number, date on which each calibration was performed, calibration interval, results obtained and action taken when results are unsatisfactory. These records are made available to the customer's representative for review upon request. They are maintained in accordance with section 4.2.3.

#### 8 MEASUREMENT, ANALYSIS AND IMPROVEMENT

#### 8.1 General

CMC Electronics' product quality plans are used for planning and defining the necessary monitoring and measurement techniques, including statistical techniques (reference sections 7.1, quality plan, statistical techniques and determining process capability). Implementation occurs according to the defined plans, the resulting data is analyzed and improvements are pursued (reference section 8.4 and 8.5)

#### 8.2 Monitoring and Measurement

#### 8.2.1 Customer Satisfaction

The success in meeting customer's requirements and in achieving a high level of customer satisfaction with the Company's products and services is evaluated on a regular basis. This is done using, but is not limited to, on-time delivery performance, warranty analysis, in-service performance monitoring, customer complaint analysis, annual customer satisfaction surveys, and other appropriate means. CMC has developed and implemented plans for customer satisfaction improvement that address deficiencies identified by these evaluations, and assess the effectiveness of the results.

An efficient method of handling customer inquiries is established to provide a rapid response to CMC's customers who have an urgent need for assistance or a complaint, which would adversely affect customer satisfaction.

The customer satisfaction results are summarized for discussion at management reviews.

#### 8.2.2 Internal Audit

Internal Quality and Envrionmental System audits are conducted to ensure that CMC's quality system complies with specified requirements and is implemented effectively. The internal audits assess compliance with processes and related procedures, approach and deployment, identify any non-conformances, opportunities for improvements, and initiate preventive and corrective action where required. The internal audit process is reviewed as required to ensure that it is effective and that all contractual and regulatory requirements are met.

The internal audits are conducted according to an established schedule. An audit plan is maintained to ensure that all aspects of the Quality and Envrionmental System are properly addressed. The frequency and scope of the audits take into consideration the significance of the process and results of previous audits. The process is documented into procedure 9502-0031.

The auditors are selected to ensure objectivity and impartiality of the audit process. This is achieved by selecting a team of auditors from cross-functional departments who have received the appropriate training in the auditing process.

The audit is conducted according to a documented Internal Audit procedure and to ensure that timely corrective actions are implemented to correct any deficiencies found. The results of the audits are recorded and submitted to the personnel having responsibility in the area audited. The audit is complete when the implementation and effectiveness of corrective actions has been verified and recorded. Audit results become part of the quality records in accordance with section 4.2.3

The results of the internal quality audits are summarized for discussion at management reviews.

The tools and techniques used are detailed in the Internal Audit procedure.

### 8.2.3 Monitoring and Measurement of Processes

The processes are monitored in order to ensure their continuing ability to achieve the planned results. Conformity is also monitored toward the legal requirements and other requirements applicable to the company.

If the planned results are not achieved, correction and corrective action are taken.

In the event of process nonconformity, appropriate actions are taken to correct the nonconforming process, evaluate weather the process nonconformity has resulted in product nonconformity, and determine if the process nonconformity is limited to a specific case or whether it could have affected other processes or products. If product nonconformity has resulted this product is identified...

CMC's establishes the monitoring and measurement process to be applied to the realization processes necessary to achieve customer requirements such as Internal Quality Audit (see section 8.2.2) and Statistical Techniques (see section 8.4).

#### 8.2.4 Monitoring and Measurement of Product

The extent and sequence of the required inspection and test are specified in documented procedures, work instructions and manufacturing planning documents in order to demonstrate that the specified requirements are met. The amount and nature of inspection and test are based on the importance of the product characteristic, the process control exercised and the specified requirements.

When key characteristics have been identified, they shall be monitored and controlled.

Sampling inspection may be used in accordance with our Statistical techniques procedure 9501-0035. When required by contract this plan shall be submitted to the customer for approval.

#### Incoming Inspection and Testing

Purchased material designated for ultimate use in deliverable products shall not be used or processed until it has been inspected or otherwise found to conform to specified requirements. The amount and nature of inspection performed are based either on contractual requirements, past experience with the product, the controls exercised at source and objective evidence of conformance provided by the supplier.

Incoming material is withheld pending completion of required inspection or receipt of objective evidence of conformance from the supplier. Non-conforming material is handled in accordance with section 8.3. When released under positive recall, it is recorded on an NCR.

#### In-process Inspection and Testing

Product conformance to specified requirements is verified at appropriate stages of manufacturing by conducting inspection and test of selected characteristics as defined in applicable work instructions. Products are withheld from further processing until there is objective evidence that the required inspection and test have been performed. The in-process

inspection and test may be reduced or eliminated with the implementation of proven statistical process control techniques, in accordance with section 8.4 of this manual. Non-conformances during in-process inspection and test are handled in accordance with section 8.3.

#### Final Inspection and Testing

Final inspection and testing are performed on every deliverable product to demonstrate compliance with contractual requirements and to ensure the delivery of high-quality products. The final inspection shall also provide evidence that all inspections and tests that were required during previous stages of manufacturing were in fact performed and documented as meeting the specified requirements. Nonconforming products are handled in accordance with section 8.3.

The shipments are also verified to ensure that they include a release note duly approved by an authorized individual. The release note shall consist of a Certificate of Conformance or the applicable release form required by the customer or regulatory agency. The release of shipments on behalf of the customer shall be in conformance with applicable agreements.

The inspection Documentation is documented as per 9501-0037

### 8.3 Control of Nonconforming Product

Provisions are made for the identification and control of all nonconforming products and material including nonconforming product return by a customer, in order to prevent the inadvertent use or shipment of nonconforming products and the unnecessary costs associated with the processing of nonconforming products.

Control of Nonconforming Product procedure, document 9502-0034 defines the responsibilities, authorities and methods used for the identification, segregation, review and disposition of nonconforming products, as well as the implementation of corrective action in order to prevent recurrence of the nonconformance, and action appropriate to the effect, or potential effects, of the nonconformity when nonconforming product is detected after delivery or use has started.

Records, clearly identifying the product, the nature and extent of nonconformance, the approved disposition and corrective action taken are maintained and form part of the quality records in accordance with section 4.2.3.

Disposition of use-as-is or repair is only used after approval by an authorized representative of the organization responsible for the design.

Defect, malfunction or failure of an aeronautical product affecting the safety of civil aviation systems manufactured/serviced by CMC Electronics under Transport Canada approval No. 3-73 are handled as per W.I. 9502-0026. Defect, malfunction, or failure of product serviced by CMC Electronics Aurora FAA Approved Repair Station number FV7R 724J, shall be handled in accordance with document 9000-1002.

CMC Electronics product control system will report nonconforming product that may affect the reliability or safety in a timely manner. The notification includes as necessary parts affected, customer and/or CMC part numbers, quantity, and date(s) delivered.

Preparation and response to emergency situations (ref ISO 14001 section 4.4.7)

CMC has an Emergency Plan to face potential emergency situations and potential accidents that can have an impact on the environment.

Note: Parties requiring notification of nonconforming product can include suppliers, internal organizations, customers, distributors, and regulatory authorities.

#### 8.4 Analysis of Data

CMC Electronics' quality management system data is recorded as indicated in the section 4.2.3 and analyzed to determine the suitability, effectiveness and opportunities for improvement of the quality management system. The data analysis objectives for CMC Electronics are:

- To assess customer satisfaction levels or to reveal customer dissatisfaction
- To determine success rates in fulfilling customer requirements
- To gather knowledge on trends associated with product and processes
- To maintain awareness of the performance of suppliers.

The need for implementing statistical techniques is defined either at the contract review stage (when it is a contractual requirement), or at the design and manufacturing planning stage when key product/process characteristics are established. These techniques include: flow diagrams; process capability studies; design of experiments; Pareto analysis; control charts; cause and effect analysis; and histograms depending on the type of data (attribute or variable).

#### 8.5 Improvement

### 8.5.1 Continuous Improvement

CMC Electronics Inc. is committed to continuous improvement. At CMC Electronics continuous improvement is:

- A part of the quality and environmental policy
- Reflected in the quality and environmental objectives
- A part of the actions taken upon audit results
- Driven by opportunities surfacing from data analysis
- A result of corrective action when the action taken corrects a new problem
- A result of preventive action
- A required output from management review

CMC Electronics uses mainly the Lean/Six Sigma methodology for continuous improvements, to monitor the implementation of improvement activities and evaluate the effectiveness of the results. The Six Sigma projects are managed under the direction of the Director Quality Assurance and Continuous Improvement assisted by Black Belts. They train and coach resources to solve process or product problems and opportunities.

#### 8.5.2 Corrective/ Preventive Action

A corrective and preventive action system is established for the recording and analysis of all quality related problems to identify trends and determine the causes of non-conformances. This system is also used for the tracking of the corrective and preventive actions in order to measure their effectiveness.

The need for corrective action may originate from internal or customer Quality and environmental System audits, rejection reports during manufacturing or incoming inspection, return of products for repair, customer complaints and management reviews.

Procedure 9502-0042 defines the responsibilities and implementation of the corrective and preventive action system. It includes the flow down corrective action requirements to a supplier, when it is determined that the supplier is responsible for the root cause nonconformity, the specific actions when timely and/or effective corrective actions are not achieved, and determining if additional nonconforming product exists based on the causes of the nonconformities and taking further action when required.

#### Corrective Action

The needs for corrective action are documented on a Corrective Action Request (CAR) and submitted to the process owner or the supplier, for the identification of the root cause and to initiate appropriate corrective action. The CARs are entered in a central database for tracking and follow-up. The originator ensures that the corrective action is implemented in a timely manner and is effective before closing the CAR. Corrective action requests that are delinquent are discussed at the management reviews.

CARs are part of the quality records in accordance with section 4.2.3.

#### Preventive Action

Non-conformances are analyzed to determine the preventive actions needed, a review of the effectiveness is performed to avoid their occurrence. The analysis may include the review of the dispositions taken on nonconforming products, observations during internal and customer audits, trends in rejection reports and product returns, and customer complaints.

All opportunities for improvement identified during internal audits are documented as a CAR.

The depth of the analysis is related to the criticality of the nonconformance, the impact on performance, reliability, customer satisfaction, safety and the risk involved. Relevant information on preventive actions taken is submitted for management review.

# APPENDIX A

ISO 9001:2000/AS9100 Quality System Documentation Numbering System and References

Subject/Title	ISO 9001:2000/	AS9115	Quality	Procedures	ISO 14001
	AS9100	Reference	Manual	(QSP)	reference
	Reference		9100-1001		
Quality Management System	4	4	4	9100-1001	4
General Requirements	4.1	4.1	4.1		4.1
Documentation requirements	4.2	4.2	4.2		
General	4.2.1	4.2.1	4.2.1		4.4.4
Quality Manual	4.2.2	4.1/4.2.2	4.2.2		
Documentation of processes	4.2.3	4.2.3	4.2.3	9502-0218	4.4.5
Control of Records	4.2.4	4.2.4	4.2.4	9502-0168	4.5.4
Management Responsibility	5	5	5		
Management Commitment	5.1	5.1	5.1		4.2 / 4.4.1/4.6
Customer Focus; Contract Review and Approval	5.2	5.2	5.2	9502-0116	4.3.1 / 4.3.2
Quality and Environmental Policy	5.3	5.3	5.3		4.2
Planning	5.4	5.4	5.4		4.3
Quality Objectives	5.4.1	5.4.1	5.5.1		4.3.3 / 4.4.1
Quality Management System Planning	5.4.2	5.4.2	5.5.2/7.3.1		4.3.3
Responsibility, Authority, and Communication	5.5	5.5	5.5		
Responsibility and Authority	5.5.1	5.5.1	5.5.3		
Management Representative	5.5.2	5.5.2	5.5.4		4.4.1
Internal communication	5.5.3	5.5.3	5.5.5		4.4.3
Management Review	5.6	5.6	5.6		4.6
General	5.6.1	5.6.1	5.6.1		4.6
Review Input / Output	5.6.2, 5.6.3	5.6.2, 5.6.3	5.6.2		4.6
Resources Management	6	6	6		
Provision of Resources	6.1	6.1	6.1		4.4.1
Human Resources	6.2	6.2	6.2		
General	6.2.1	6.2.1	6.2.1		4.4.2
Competence, Awareness, and Training	6.2.2	6.2.2	6.2.2	9502-0008	4.4.2
Infrastructure; Manufacturing process	6.3	6.3	6.3	9501-1008	4.4.1
Work Environment	6.4	6.4	6.4	9209-1001	
Product Realization	7	7	7		4.4
Planning of Product Realization	7.1	7.1	7.1		4.4.6
Configuration Management	7.1.3	7.1.3			
Customer Related Processes	7.2	7.2	7.2	9502	
Determination of Requirements Related to the Product	7.2.1	7.2.1	7.2.1	9502	4.3.1/4.3.2/4 .4.6
Review of Requirements Related to the Product	7.2.2	7.2.2	7.2.2	9502	4.3.1/4.4.6
Customer Communication	7.2.3	7.2.3	7.2.3		4.4.3
Design and Development	7.3	7.3	7.3		
Design and Development Planning	7.3.1	7.3.1	7.3.1	9501-0114	4.4.6
Design and Development Inputs	7.3.2	7.3.2	7.3.2	9501-0114	4.4.6
Design and Development Output	7.3.3	7.3.3	7.3.3	9501-0114	4.4.6
Design and Development Review	7.3.4	7.3.4	7.3.4	9501-0114	4.4.6
Design and Development Verification	7.3.5	7.3.5	7.3.5	9501-0114	4.4.6
Design Validation	7.3.6	7.3.6	7.3.6	9501-0114	4.4.6
Design Changes	7.3.7	7.3.7	7.3.7	9501-0114	4.4.6

Subject/Title	ISO 9001:2000/	AS9115	Quality	Procedures	ISO 14001
	AS9100	Reference	Manual	(QSP)	reference
	Reference		9100-1001		
Purchasing	7.4	7.4	7.4		
Purchasing process	7.4.1	7.4.1	7.4.1	9501-0023	4.4.6
Purchasing information	7.4.2	7.4.2	7.4.2	9501-0023	4.4.6
Verification of purchased product	7.4.3	7.4.3	7.4.3	9501-0023	4.4.6
Production and Service Provision	7.5	7.5	7.5		
Control Process	7.5.1	7.5.1	7.5.1/7.3	9501-1008	4.4.6
Servicing	7.5.2	7.5.2	7.5.2	9501-1006	4.4.6
Identification and Traceability	7.5.3	7.5.3	7.5.3/7.3	9208-1001	
Customer Property	7.5.4	7.5.4	7.5.4	9502-0221	
Preservation of Product	7.5.5	7.5.5	7.5.5	9501-0036	4.4.6
Control of Monitoring and Measuring Devices	7.6	7.6	7.6	9501-0012	4.5.1
Measurement, Analysis, and	8	8	8		4.5
Improvement					
General	8.1	8.1	8.1		4.5.1
Monitoring and Measurement	8.2	8.2	8.2		
Customer Satisfaction	8.2.1	8.2.1	8.2.1		
Internal Audit	8.2.2	8.2.2	8.2.2	9502-0031	4.5.5
Monitoring and Measurement of Processes	8.2.3	8.2.3	8.2.3	9501-0037	4.5.1/4.5.2
Monitoring and Measurement of Product	8.2.4	8.2.4	8.2.4/7.5.1.1	9501-0037	4.5.1/4.5.2
Control of Nonconforming Product	8.3	8.3	8.3	9502-0034	4.4.7/4.5.3
Analysis of Data	8.4	8.4	8.4	9501-0035	4.5.1/4.5.3
Improvement	8.5	8.5	8.5		
Continual Improvement	8.5.1	8.5.1	8.5.1		4.2/4.3.3/4.6
Corrective and Preventive Action	8.5.2, 8.5.3	8.5.2, 8.5.3	8.5.2	9502-0042	4.5.3

 $(-1XXX\ is\ for\ English\ language\ documents\ and\ -2XXX\ is\ for\ French\ language\ documents).$ 

### Notes:

1. Since the ISO 17025 standard is only applicable to the Calibration Laboratory; most elements of that standard are covered with 9501-0012, the PSL-XXX and ESL-XXX calibration instruction.