

DANIEL KOBBY CUDJOE

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SUMMARY

- Motivated self-starter with experience in Business and Data Analysis.
- Excels in building advanced Financial Models, Data Analysis, and Forecasting.
- Good working knowledge of analytics tools such as Python, STATA, SPSS, E-View, and Tableau and Power BI.

EDUCATION

Coursera Online META Data Engineer Certification	June 2023 – Nov 2023
WorldQuant University New Orleans Diploma, Higher Education, Applied Data Science	Mar 2022 – Mar 2023
Corporate Finance Institute Vancouver CertHE Business Intelligence and Data Analysis (BIDA)	Aug 2022 – Dec 2022
Corporate Finance Institute Vancouver CertHE Financial Modelling and Valuation Analyst (FMVA)	May 2022 – Aug 2022
Azubi Africa Accra CertHE, Business Analytics	Mar 2022 – June 2022
Ghana Stock Exchange Accra Securities Industry Certification	Feb 2015 – May 2015
University for Development Studies Tamale BA, Economics and Entrepreneurship Development	Sept 2010 – July 2014

WORK EXPERIENCE

Fund Administrator (Business Analytics & Data Processing) Databank Asset Management Ltd – Accra, Ghana	July 2019 - Current
<ul style="list-style-type: none">• Data Processing and Analytics of about 150 portfolios, including portfolio update with executed trades and transactions.• Responsible for performing quarterly analysis on portfolios• Reduced over 70% of system user errors committed using a change control process to improve the efficiency of fund administration workflow procedures.• Designed, and led the development of issue reporting and resolutions portal with the fund management business of the group, to track and resolve portfolio related issues that currently serves over 200 portfolios.• Tested application functionalities and proposed both business and technology solutions to improve process efficiency.	

Data & Business Analyst (Part Time Freelancing)

June 2017 - Current

Concepcubus Analytics – Accra, Accra

- Converted data into actionable insights by building and deploying predicting models
- Utilized MS SQL, data warehousing programs, Tableau, Power BI and other dashboard/visualization toolsets for data intelligence and analysis.
- Analyzed open orders, backlog and sales data to provide sales team with insights.
- Worked collaboratively with team members to design solutions that met client's business requirement and fulfill user stories
- Extensive experience in building dashboard and insight for health/insurance claims related data.
- Extensive experience in analyzing financial data and building financial models

Relationship Manager

Jan 2018 - June 2019

Databank Asset Management Ltd – Accra, Ghana

- Sold and marketed company's range of products and services.
- Acquired 4,000 investment account in period under service

Program Coordinator

July 2016 - Aug 2017

African Cancer Organization – Accra, Accra

- I oversaw to implementation of all pipeline projects and campaigns which included Ministries and MMDAs in Greater Accra Region

Head-Business Development

Jan 2015 - June 2016

M&C Energy – Accra, Accra

- Developed business proposals for new and existing customers
- Acquired and maintained 8 institutional clients for the supply of petroleum products at a time power outage was rampant.

Audit Assistant-

Sept 2014 - July 2015

M&C Management Consult – Accra, Accra

- Provided significant help and support to senior professionals to review a corporation's internal controls and procedures
- Prepared invoice to clients for services rendered

SKILLS

- Data Analytics (SPSS, Knime, Python, Tableau, Power BI, Excel)
- Business Analysis
- SQL & Database Management
- Data and Financial Modelling
- Data Mining
- Agile Methodologies