

02-Feb-2017

Maruis Stassen
Porterville SPAR
Voortrekker
Street Porterville 6810

Portspa@intekom.co.za
022 931-2150

An audit has been carried out in the following store:

Porterville SPAR

Store audit date and time:

Date: 02-Feb-2017

The following is a report highlighting very important to critical issues found during the audit for your attention (excluding pictures).
Kindly note that a full report inclusive of pictures will follow in due course.

The overall rating achieved in each department audited is recorded in the attached report, if any issues are raised they will be listed below each department heading.

Yours Sincerely,
Group Property Portfolio Manager

22 Chancery Lane, Pinetown 3610 Tel: 031 719 1900 Fax: 031 719 1990
P.O. Box 1589, Pinetown 3600 Website: <http://www.spar.co.za>

NON-EXECUTIVE DIRECTORS: M.J. Hankinson (Chairman), P.K. Hughes, R.J. Hutchison, M.P. Madi, H.K. Mehta, P. Mnganga, C.F. Wells
EXECUTIVE DIRECTORS: G.O. O'Connor (Chief Executive), M.W. Godfrey, W.A. Hook, R. Venter COMPANY SECRETARY: K.J. O'Brien
EXECUTIVE MANAGEMENT COMMITTEE: G.O. O'Connor (Chief Executive), D.C. Borraigeiro, B.W. Botten, W.H. Brown, T.D. Currie, M.W. Godfrey, W.A. Hook, C.L. Isaac, K.J. O'Brien (Company Secretary),
R.G. Philipson, M.G. Prentice, M.M. Santana, E.P. Stelma (Dutch), S.A.T. Tabudi, R. Venter, R. de Vos, R.E. Whitmore





Store Name	Porterville SPAR	Auditor Name	Wendy Naidu
Store Address	Voortrekker Street Porterville 6810		
Manager on Duty	Kevin Harvey	Landlord	Kleinvlei Trust
Retailer	Maruis Stassen	Landlord Contact Details	0218526815
	Portspa@intekom.co.za	Landlord Address Details	26 Andries Pretorius Bellville 7530 P O Box 4751 Tyger Valley 7536
Senior ROM	Gerald Dube	Landlord Email Details	trust@maree3.co.za
Senior ROM Contact Details	0836764770		
Email Address	gerald.dube@spar.co.za		
Audit Date	02-Feb-2017		

Very Bad	1	Replacement Programme	Replacement Programme
Bad	2	Rehabilitation	Rehabilitation Programme
Poor	3	Repairs	
Fair	3.5	To be monitored for further	Requires Constant
Good	4	Condition-based Maintenance	Maintenance programme
Very Good	5	Preventative Maintenance	

ABLUTION / SHOWER ISSUE

Identified Issue 1:	Ballasts
Rating 1:	1
Identified Issue 2:	Light Fitting
Rating 2:	2
Comment / Action To Take:	Broken Replace Repair
Additional Comments:	There is also a ballast broken in the customer ablution.

ABLUTION / SHOWER ISSUE

Identified Issue 1:	Window Latches
Rating 1:	1
Comment / Action To Take:	Broken Replace
Additional Comments:	

ADMIN AREA ISSUES

Identified Issue 1:	Fire Equipment
Rating 1:	1
Comment / Action To Take:	Missing Reinstate Fire & Safety Hazard Non-Compliant Will invalidate insurance cover over the
Additional Comments:	

BAKERY AREA ISSUES

Identified Issue 1:	Door Frames
Rating 1:	3
Identified Issue 2:	Doors
Rating 2:	1
Identified Issue 3:	Door Locks
Rating 3:	1

Identified Issue 4:	Door Handles
Rating 4:	1
Comment / Action To Take:	Missing Reinstate Damaged Repair Was Raised In Previous Audit
Additional Comments:	

BUTCHERY AREA ISSUES	
Identified Issue 1:	Doors
Rating 1:	1
Identified Issue 2:	Door Frames
Rating 2:	3
Comment / Action To Take:	Broken Damaged Water logged Replace
Additional Comments:	

BUTCHERY AREA ISSUES	
Identified Issue 1:	Fat Traps
Rating 1:	1
Comment / Action To Take:	Broken Repair
Additional Comments:	

CANTEEN AREA ISSUES	
Identified Issue 1:	Door Handles
Rating 1:	1
Identified Issue 2:	Door Locks
Rating 2:	1
Comment / Action To Take:	Missing Replace
Additional Comments:	

EXTERIOR ISSUES	
Identified Issue 1:	Flags / Poles
Rating 1:	3
Comment / Action To Take:	Fading Replace blanks
Additional Comments:	

FRESH PRODUCE PREP AREA ISSUES	
Identified Issue 1:	Metal Corner Protectors
Rating 1:	1
Identified Issue 2:	Walls
Rating 2:	3
Comment / Action To Take:	Damaged Missing Replace Suggest Aluminium Treadplate Be Installed
Additional Comments:	Suggest aluminium tread platting be installed to prevent further damage to walls.

RECEIVING / STOREROOM

RECEIVING / STOREROOM	Overall Rating:	3
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RECEIVING / STOREROOM ISSUES	
Identified Issue 1:	Distribution Board
Rating 1:	1

Identified Issue 2:	Labelling
Rating 2:	1
Identified Issue 3:	Covers Missing
Rating 3:	1
Comment / Action To Take:	To be labelled Replace Fire & Safety Hazard Non-Compliant Will invalidate insurance cover
Additional Comments:	

RECEIVING / STOREROOM ISSUES	
Identified Issue 1:	Fire Equipment
Rating 1:	1
Identified Issue 2:	Fire Escape Doors
Rating 2:	1
Comment / Action To Take:	Not Serviced Requires Servicing Not to be obstructed 24/7/365 Fire & Safety
Additional Comments:	

RECEIVING / STOREROOM ISSUES	
Identified Issue 1:	Light
Rating 1:	1
Identified Issue 2:	Ballasts
Rating 2:	1
Identified Issue 3:	Lights Covers
Rating 3:	1
Comment / Action To Take:	Broken Damaged Fused Missing Replace
Additional Comments:	Lighting in very poor condition. The Retailer must attend to items listed. Cable trays damaged to be repaired.