

# Ivelina Karadzhova

Front End Web Developer currently volunteering as website support, who is looking for a career change and willing to become a professional in a digital world. Keen to transform my knowledge into professional skills, and looking for a position that will offer an opportunity to learn and continue my further development and expand my skill set.

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LinkedIn:

<https://www.linkedin.com/in/iva-karadjova-4915572b/>

GitHub:

<https://github.com/Kodelva>

Portfolio:

<https://kodeiva.netlify.app>

## TRAINING & CERTIFICATIONS

### Front-End Web Development Bootcamp

March 2023

Trilogy Skills Bootcamp in Front-End Web Development

### Introduction to Web Development

January 2023

IBM

## SKILLS

HTML

CSS

JavaScript

React.js

Tailwind

Bootstrap

Wordpress / Elementor

Git

Problem Solving

Time Management

Communication

Agile Methodologies

## EXPERIENCE

### Website Support Volunteer

May 2024 - Present

#### Citizens Advice Epsom & Ewell

- Updating the website
- Helping with content updates and design refreshers

### Airline Passenger Service Agent Feb 2011 - May 2018

#### Sky Handling Partner | London

- Verify passengers travel documents and visas if needed
- Asking security questions, allocating seats and giving out boarding cards and luggage labels
- Dealing with issues from delayed, canceled or missed flights
- Follow safety and security measures while check in / boarding
- Solving problems with passenger complaints and queries

## LANGUAGES

English

Bulgarian

## Training Assistant

Dec 2013 - Jan 2015

## HOBBIES & INTERESTS

### Sky Handling Partner | London

- Teaching the new members of staff how to use Departure Control System to perform passenger and baggage handling functions including check-in, seat assignments, and in-flight service requests
- Monitoring the new members at check-in desk and boarding gates, testing and signing-off for work
- Passing to all members of staff the new airlines changes of procedures, rules and charges

Travel

Music

Reading

Fitness

Rocks & Minerals

## Travel Consultant

Jun 2006 - Sep 2009

### Coreli Travel | London

- Handling all aspects of bookings using Amadeus and Worldspan systems
- Guide clients on the appropriate styles of transportation, travel dates, costs, and accommodations
- Resolve travel issues, complaints, and refunds

## EDUCATION

### Varna Free University, Bulgaria - 2003

BSc, International Business Management

Management