



21st of May 2019 Board Meeting Minutes

Attendance list:

- Ruslan
- Ebtisam
- Jordan
- Alireza
- Louise
- Marcus
- Lucian
- Ryan
- Tomas

Team reports:

- Infrastructure:

Domain transfer from John to KK in progress, Ruslan/Marcus will get in contact with John and fix it.

Getting any hardware that the university IT department/ faculty of technology wants to dispose of – no progress, to be fixed. A mail addressed to some companies stating that we will mention their names via tagging/stickers if they will help us with some equipment.

File hosting service (Next Cloud), the server is hosted by Sigma, we will get in contact with them to not wake up with all the data lost, but as an extra security measure, all the data is stored on personal computers as well.

Video from last Code Hub: the quality from the camera provided by Louise was superior and a tripod will help with framing/stabilization (Ruslan estimated 500kr). A body microphone will be used next time to maintain volume during presentation (Marcus')

- Code Hub:

The topic for next week's Code Hub was selected and communicated to Michael (the host)

- Marketing:

The Facebook page rights were adjusted to the current board members.

The paper that will be placed at the office entrance is ready to print and will be printed using Ruslan's printer.

- Logistics:

The work on putting together a list with all things owned by KK started.

Three different suggestions were made for food during Code Hubs:

- Cake & Sweets
- Fruits
- Ice-Cream & Juice



Board meeting minutes

- **Treasurer + Account Management:**

Access to internet banking will be provided to Louise by Michael.

The treasurer has been given access to the Mail Service and will handle all accounting related mails.

Receipts procedure: A box will be made by Louise as well as a set of steps to be followed whenever something is bought by/for the association.

- **President & Vice**

Access card list was updated to the current board and the old ones need to be returned this week.

Mails will be handled by the President, Vice and Treasurer. Whenever a mail containing important and relevant information is handled, the content is shared with the rest of the board. If a mail is urgent but the person that saw it cannot handle it at the time, he/she should assign one of the other two people in charge to handle it.

Budget for project should not be included in the year plan, but instead be estimated before every project and the board will decide whether it should be approved or not.

A meeting with Wadur will be organized in the close future.

Other board issues:

Internal board rules:

- Two consecutive unjustified board meeting absences result in the person getting kicked off the board
- If someone wants to drop off the board, they should communicate this decision as soon as possible and help pass the ongoing responsibilities to the rest of the board
- Raising a hand during a meeting means we are off topic, and we should focus on the main point
- Board meetings approximate duration is 1:30h, unless otherwise mentioned

Access for the storage room in D building should be provided to the new board members.

The board celebration date was set to the 4th of June (instead of the board meeting)

Math event 16-17 January, 2000-3000 participants, university buildings will be closed

20 volunteers needed -> 20k for the association providing the volunteers



Values and Goals of Kodkollektivet, 2019-2020

Values:

- Be open minded to new ideas and new students.
- Teamwork, inclusivity and a collaborative approach on all our matters
- Ongoing professional & personal development of members
- Obey inner rules
- The board has an obligation to "blow wind in the sails" of the ideas of the members
- Have fun running Kodkollektivet

Goals:

- Have a tight board, with good communication
- Working towards being a member-focused association.
- Kodkollektivet should actively seek out opportunities to give to their members for example through close cooperation with the university, with the student union and with other student organizations
- have a clear agenda of what the companies are to do when they invite us, so that it does not turn into only a work-for-us-sales pitch
- Expand as association. Become popular and recognizable
- Demonstrate high level of competence when it comes to IT
- Obtain new equipment. Be not only theoretical but practical as well