

12 April 2024

Reference Letter for Koh Ding Yuan

During Ding Yuan's tenure as a Project Management Intern at ASM International from August 2023 to April 2024, he exhibited exceptional professionalism, technical expertise, and a proactive approach, making significant contributions to the successful execution of multiple projects.

In Project Panaya, Ding Yuan played a pivotal role by standardizing internal processes and creating detailed documentation to streamline the SAP Testing setup. He provided technical sessions for staff, collectively enhancing overall operational efficiency.

Additionally, he provided valuable support for Project TRANS4M by meticulously handling administrative tasks and logistical arrangements. One example showcased his attention to detail, as he assisted with on-ground logistics, including the distribution of laptops, ensuring a seamless implementation process.

For Project Variant Configurator (VC) Phase 2, he was instrumental in supporting the System Integration Test, User Acceptance Test, and Go Live phases. By organizing effective onsite collaboration, he helped foster productive communication among stakeholders, ultimately contributing to the successful implementation of the project.

During his internship, Ding Yuan consistently demonstrated a strong work ethic, adaptability, and the capability to excel in a fast-paced, dynamic environment. I have confidence that he will continue to excel in his future endeavours, and I wholeheartedly recommend them for any role that requires exceptional project management and technical acumen.



Alan Khew
Senior Project Manager

06 September 2022

Reference letter for Mr Koh Ding Yuan

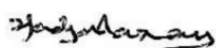
I first met Mr Koh DingYuan when he was interviewed for the position of a Research Assistant (RA) at the Centre for Communication Skills, SIT in 2021. Ding Yuan's strong academic achievements in the Computer Science programme and his past experiences working with other researchers made him a highly suitable RA for our team's research project. It is a large-scale SIT ALIGN funded project, which is based on a multidisciplinary critical thinking and communicating module that aims to develop critical thinking skills in undergraduates from a number of programmes in SIT.

I have known Ding Yuan to be an RA who is dedicated and committed in his contributions to research work and knowledge building. He has also proven to be competent in quantitative research analysis, particularly with coding work. He was instrumental in overseeing a team of RAs' coding work and developed a system to capture all analysis in sophisticated spreadsheets. He also demonstrates a fervent ardour for research, often suggesting ideas and looking towards exploring new ways and perspective when looking at the data. He always steps forward to share his ideas, give suggestions and provide stellar support to others in need.

Ding Yuan has demonstrated himself to be a highly responsible, reliable and competent RA who takes his role and work seriously. He has also shown to be an effective team player who contributes to the best of his ability in projects that he is a member of, and works extremely well with others, often displaying an immense sense of team spirit. He is pleasant and stimulating to work with as he is open to both learning about new things and sharing his own experiences and views so others can benefit from his knowledge.

All in all, Ding Yuan is diligent, resourceful and possesses the requisite skills and capabilities to conduct high-level research that will draw strength from his academic training in Computer Science. I am confident that his future contributions to any project will benefit any team and/or organisation greatly. I have no doubt in his ability to contribute to cutting-edge research, and/or innovative project. He will easily foster a great sense of collegiality and professionalism as a valuable member of a team.

Please feel free to contact me if you require further information.



Dr. Nadya Shaznay Patel, Ed.D.

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**SINGAPORE ARMED FORCES
SERVICE TRANSCRIPT**

No. 2114201

Rank / Name PTE KOH DING YUAN
NRIC No. S9913969B

PTE KOH DING YUAN was a Supply Assistant (General Equipment) in 3rd Division Air Defence Artillery Battalion (3 DA Bn). Throughout his time in the unit, he was initially in charge of the Basic Issue Items (BII) of the unit's vehicles. Subsequently, he was appointed as a member of the infrastructure team where he escorted external contractors in camp, identified and tracked the repairs of defects within the unit. He was also part of the finance team and was responsible for raising purchase requisitions for the unit. PTE Koh was an individual who strives for excellence, is committed to improving the unit and is open to new challenges.

Firstly, PTE Koh consistently adopted a high level of work ethic during his time in 3DA Bn. He is goal-oriented and sets high standards for himself. He works diligently and aims for perfection in all his tasks. For example, he consistently ensured the vehicle's BII and hangars were organised neatly, and would regularly conduct inspections around the unit's common areas to detect defects. He further utilizes his excellent observation skills when looking out for any errors in documentations. Hence, PTE Koh is a capable individual who can always achieve the goals he set for himself. Secondly, a strength of PTE Koh is his ability to apply his knowledge to solve challenges. With his background in data science, he improved the unit's efficiency. Most notably, he forecasted the estimated budget required for FY 21/22 using the previous 3 years of expenditure. The projected budget required was also based on quarter-on-quarter trends. In addition, he created excel sheets to track the status of unit's defects and bunk occupancy, and even created a telegram bot during National Day Parade 2020 to assist with on-ground data management. Therefore, PTE Koh's ability to apply his knowledge to assist the unit was crucial in improving its efficiency.

Finally, PTE Koh actively assisted in new projects, even though the tasking fell outside of his established job scope. He willingly accepted the challenges and assisted his commanders in finding solutions. He participated in various projects improving the unit's infrastructure, including tiling of lift lobbies with anti-slip tiles and installation of emergency lights. Hence, this shows his tenacious attitude and ability to adapt to unfamiliar problems. In conclusion, PTE Koh has contributed immensely to the effectiveness and efficiency of the logistics department. He has also carried himself exemplarily in his time with us. Therefore, we are confident that he will be an essential asset to any organisation that he joins in future.

Signature

Rank / Name : LTC CHENG MUN LONG, PAUL

Date : 14 AUGUST 2021

Appointment / Unit : CO, 3 DA BN - DAG